Introduced:
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Effective:

DRAFT

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS ($10,000)

WHEREAS, Section 40, "Purchases," of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2016 individually may cost less than $10,000 but will in the aggregate exceed $10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2016 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

– See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of August 10, 2015.

Emmett V. Jordan,
Mayor

ATTEST:

Cindy Murray, City Clerk

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2016

	Vendor-Number	Commodity	Requesting Department	FY2015	FY2014	FY2013	FY2012	Justification for not Bidding
1	Brennan,McKenna,Manzi,Shay,L -5882	Legal services	Admin	79,244	82,457	66,500	70,000	Long-term relationship
2	Design & Integration - 6641	AV Upgrades	Admin	5,760				Specialized Service
3	Granicus Inc 4960	Video Streaming/Open Platform	Admin	9,238	12,682	8,165	8,083	Specialized Service
4	Jackson Lewis - 6275 & 6613	Legal Services: CBA	Admin	23,424	4,502	437	0	Specialized Service
5	Maryland Municipal League-563	Membership	Admin	25,521	25,275	25,004	24,572	Govt Association
6	Metropolitan Washington Council of Governments - 601	Association fees	Admin	17,494	17,649	16,622	16,779	COG Contract
7	Miles & Stockbridge - 3801	Legal services: TIF	Admin	13,877	69,917	1,044	10,000	Specialized Service
8	Mind Move Media	FBI Promo Video	Admin	9,975	0	0	0	Specialized Service
9	Aetna Middletown - 4257	Employee life insurance	All	43,921	42,078	41,481	132,480	Competitive Pricing & Value
10	AT&T Mobility - 220218	Cellular phone service	All	42,690	49,643	46,384	53,404	State Contract
11	Capitol Office Solutions -147	Copier Service & supplies	All	32,511	28,892	30,235	23,732	Competitive Pricing & Value
12	Carefirst Bluecross Blueshield - 512803	Employee Health Insurance	All	1,599,582	1,146,005	1,189,057	1,105,318	Competitive Pricing & Value
13	Chesapeake Employers Ins	Workers compensation insurance	All	653,120	771,250	834,864	1,092,054	Long-term relationship
14	CIT Technology Financial Services - 5653	Copier Leases:Admin,PD,PW,YC	All	28,253	24,033	20,892	12,802	Competitive Pricing & Value
15	Delta Dental - 6092	Employee Dental Insurance	All	114,823	103,532	95,466	New	Competitive Pricing & Value
16	Express Scripts - 512808	Employee prescription drugs	All	301,186	309,119	155,675	170,782	Competitive Pricing & Value
17	International City/County Management Association (ICMA) - 419 + 512802	Deferred compensation program	All	712,630	774,092	630,994	695,988	Long-term relationship
18	James River Solutions - 6703	Unleaded Fuel	All	100,607	0	0	0	COG Bid
19	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	134,670	133,955	109,011	103,306	Competitive Pricing & Value
20	Maryland State Retirement System	Retirement and pension plans	All	1,592,020	1,683,873	1,751,810	1,975,596	State Agency
21	Paetec (US LEC Corporation) - 2996	Local phone service	All	15,767	15,704	12,610	13,120	Competitive Pricing & Value
22	Staples - 486 & 5925	Office & Green Cleaning Supplies	All	5,793	3,873	3,479	146	NJPA Contract
23	Trippe Sports & Promotions LLC - 4466	Uniforms	All	13,245	10,949	12,241	9,853	Competitive Pricing & Value
24	U.S. Postal Service - 2213	Postage & Delivery	All	9,742	13,126	8,946	17,767	Local Vendor, Competitve Pricing
25	Verizon - 523801	Local phone service	All	25,429	19,258	22,746	31,946	Sole Provider
26	Verizon Wireless 1966	Wireless communication for police laptops & Cell Phones	All	45,151	43,617	32,386	37,155	State Contract
27	Wash. Suburban Sanitary Comm - 523903	Water and sewer suppliers	All	75,153	60,848	53,438	56,383	Sole Provider
28	Beltsville Veterinary Hospital - 6129	Veterinarian services	Animal Control	6,055	13,047	19,968	0	Competitive Pricing & Value
29	Petsmart - 3339	Animal Food & Supplies	Animal Control	9,993	10,464	6,610	1,974	Local Vendor, Competitve Pricing
30	Spay Now - 6734	Veterinarian services	Animal Control	5,133	0	0	0	Competitive Pricing & Value
31	Bullock-Willis, Glenda - 5250	Mentoring Program	CARES	23,400	1,512	1,472	0	Long-term relationship
32	Epstein, Norman-1374	Psychological services	CARES	12,100	10,890	11,550	11,440	Long-term relationship
33	Strategies for Independent Living - 5276	Home Modifications	CARES	10,060	0	0	0	Specialized Service
34	Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	30,000	32,425	33,325	33,250	Selected by competitive process
35	Columbia Bank - 523403	Banking services	Fin & Admin	29,444	23,226	19,088	24,684	Selected by competitive process
36	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	23,555	25,135	22,770	23,153	Local Vendor, Competitve Pricing
37	Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	9,349	15,743	6,284	15,472	Competitive Pricing & Value
38	Sungard Public Sector (Pentamation) - 1721	Computer maint for financial system sofware	Fin & Admin	49,554	43,233	38,965	46,981	Sole Provider

City of Greenbelt, Maryland
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39	CDW-G Computer Center Inc-153	Computers	IT	9,145	4,508	6,132	36,532	Competitive Pricing & Value
40	Delta Telephone & Cabling - 5016	Phone Maint & Licenses	IT	9,925	12,682	8,491	8,848	Local Vendor, Competitve Pricing
41	GHA Technologies - 4077	Computer Equipment	IT	27,197	27,744	4,251	40,743	Competitive Pricing & Value
42	Microsoft - 6170	Email Service	IT	9,609	9,392	7,547	0	Competitive Pricing & Value
43	Charles P. Johnson & Assoc - 4802	Greenbelt Lake dam inspection & remediation	Planning	13,423	17,740	0	9,542	Specialized Service
44	Greenman Pedersen - 379	Engineering consultant	Planning	150,991	2,307	61,543	21,389	Long-term relationship
45	Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	81,827	63,750	39,375	17,987	Competitive Pricing & Value
46	Admiral Tire - 5825	Police Tires	Police	13,544	11,074	2,126	7,944	State Contract
47	American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	192,556	155,888	149,958	157,337	Howard County Contract
48	Brekford Intl - 4533	Speed Cameras; Purchase and installation of Police Laptops	Police	281,872	114,544	79,965	56,734	Specialized Service
49	Complus Data Innovations - 4299	Parking ticket collection services	Police	16,015	22,122	20,362	22,118	Competitive Pricing & Value
50	D & D Tire - 3204	Auto & Truck Tires	Police	1,607	0	0	0	State Contract
51	F & F & A Jacobs & Sons-288	Uniforms	Police	15,879	19,085	6,958	20,224	Long-term relationship
52	Funk & Bolton - 2472	Legal Services	Police	7,152	6,278	1,913	185	Long-term relationship
53	Galls Inc - 329	Uniforms and police equipment	Police	19,571	28,487	18,910	27,748	Sole Provider
54	Gun Shop, The 899	Firearms training, ammunition	Police	16,531	16,797	9,054	12,024	State Contract
55	Howard County - 2572	Redlight Camera	Police	9,667	10,008	11,003	9,034	Specialized Service
56	Major Police Supply - 4188	Emergency equip & install on vehicles	Police	40,869	122,666	44,710	54,304	State Contract
57	Maryland Police Supply - 564	Uniforms/Misc Equipment	Police	17,179	15,020	3,539	3,034	Local Vendor, Competitve Pricing
58	Motorola - 6109	Radios & related service	Police	15,967	18,628	25,552	9,255	State Contract
59	New World Systems - 5332	Computer System	Police	99,419	103,728	98,480	107,714	Selected by competitive process
60	Silver Hill Cleaners-149	Uniform cleaning	Police	19,536	29,124	22,704	22,099	Competitive Pricing & Value
61	Smith & Wesson	Duty Weapons	Police	0	0	0	0	Competitive Pricing & Value
62	Taser International - 3709	Police Tasers	Police	2,019	993	4,453	0	Sole Provider
63	Suburban Signs Inc - 856	City Vehicle decals & Installation	Police, PW & Planning	8,776	14,609	3,539	6,241	Competitive Pricing & Value
64	Kimball-Midwest - 482	Auto Supplies and Tools	Police/PW	3,572	7,171	12,067	11,390	Competitive Pricing & Value
65	Academy Ford Sales - 2750	Auto Parts & Repairs	Public Works	6,528	6,105	12,278	4,885	Local Vendor, Competitve Pricing
66	Adirondack Tree Experts - 5646	Tree pruning/removal	Public Works	21,345	11,350	76,934	55,500	Local Vendor, Competitve Pricing
67	Boland Services - 118	HVAC Services	Public Works	2,086	5,948	4,702	4,215	Local Vendor, Competitve Pricing
68	Climate Engineers-2210	HVAC service at Aquatic & Fitness Center	Public Works	47,087	40,325	35,599	20,399	Local Vendor, Competitve Pricing
69	C N Robinson Lighing - 6118	LED Lighting	Public Works	34,362	29,451	12,642	New	Local Vendor, Competitve Pricing
70	Crovato Products & Svcs - 4009	Auto maintenance	Public Works	24,962	14,830	10,150	12,143	Local Vendor, Competitve Pricing
71	Crowley Construction - 1221	Roof repairs	Public Works	61,396	4,854	1,095	9,174	Local Vendor, Competitve Pricing
72	Cunninghan Assoc-6786 (was West Rec-378	Playground Wood Fiber/Mulch	Public Works	14,537	15,200	3,315	3,582	Local Vendor, Competitve Pricing
73	Dalmex - 6171	Janitorial Services	Public Works	36,492	36,740	16,600	New	Selected by competitive process
74	Ferguson Enterprises- 299	Plumbing services	Public Works	10,596	8,698	6,902	6,975	Local Vendor, Competitve Pricing
75	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	5,700	7,467	11,129	7,851	Long-term relationship
76	Flint Trading - 5330	Propane, traffic paint	Public Works	5,789	22,031	5,880	10,070	State Contract
77	Fresh Air Concepts - 5790	HVAC Equipment & Work	Public Works	0	6,197	0	73,234	Competitive Pricing & Value

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78	Gametime - 1043	Playground equipment	Public Works	95,275	161,679	95,143	65,578	National Contract
79	General Glass - 4746	Windows	Public Works	4,730	1,581	840	0	Selected by competitive process
80	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	26,267	9,983	6,206	0	Local Vendor, Competitve Pricing
81	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	6,454	8,082	10,403	4,541	Local Vendor, Competitve Pricing
82	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	30,107	18,648	35,952	42,729	Local Vendor, Competitve Pricing
83	Home Depot/GECF-1183 + 6211	Miscellaneous supplies	Public Works	16,707	14,150	8,904	8,218	Local Vendor, Competitve Pricing
84	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	12,000	12,000	12,000	14,000	Specialized Service
85	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	28,395	30,100	30,843	12,235	Competitive Pricing & Value
86	Mansfield Oil Co - 550	Diesel Fuel	Public Works	59,940	72,236	70,209	71,753	COG Contract
87	Maryland Environmental Services - 559	Leaf grinding	Public Works	11,485	3,782	12,316	4,001	Local Vendor, Competitve Pricing
88	Maurice Electrical Supply Company - 4500	Electrical Supplies	Public Works	6,602	13,184	7,718	11,656	Local Vendor, Competitve Pricing
89	Mid-Atlantic Waste Systems - 605	Street Sweeper Repairs	Public Works	1,944	8,653	119,947	6,818	Specialized Service
90	Middleton & Meads - 6125	Vehicle Repairs	Public Works	6,269	16,020	5,400	0	Local Vendor, Competitve Pricing
91	Morton Salt - 6695	Road salt	Public Works	23,847	0	0	0	COG Bid
92	NZI Construction Corp - 670	Concrete & street work	Public Works	341,229	196,597	319,110	159,604	Selected by competitive process
93	Ourisman Chevrolet of Bowie - 6284	Auto Parts	Public Works	4,513	13,618	677	0	Local Vendor, Competitve Pricing
94	Overhead Door - 681	Bay Door Repairs	Public Works	1,895	5,243	12,060	3,516	Specialized Service
95	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	79,622	22,631	11,627	7,283	Local Vendor, Competitve Pricing
96	Raymar Plumbing Services-767	Plumbing services	Public Works	26,594	29,894	22,378	26,213	Local Vendor, Competitve Pricing
97	Red Hawk Fire & Security - 6140	Fire Alarm Testion/Inspection	Public Works	15,297	21,068	8,294	0	Local Vendor, Competitve Pricing
98	S & S Tire Services-789	Auto and truck tires	Public Works	18,804	43,031	25,266	26,178	Local Vendor, Competitve Pricing
99	Schindler Elevator 799	Elevator service and repair	Public Works	12,928	12,550	12,517	13,492	Competitive Pricing & Value
100	Trugreen Landcare - 4025	Landscape services	Public Works	49,174	10,879	0	0	Selected by competitive process
101	Unifirst - 930	Uniforms, Mops & Mats	Public Works	9,404	9,038	8,767	10,355	Local Vendor, Competitive Pricing
102	United Electric - 931	Electrical supplies & services	Public Works	7,704	6,273	4,125	1,838	Local Vendor, Competitive Pricing
103	Varco/Mac Electrical 954	Electrical supplies & services	Public Works	10,812	12,702	2,055	9,657	Local Vendor, Competitve Pricing
104	VMP Construction Company - 951	Street Work	Public Works	0	27,610	9,330	0	County Contract
105	Zeager Brothers Inc - 1657	Wood carpet for playground	Public Works	12,123	9,342	8,598	14,693	Local Vendor, Competitve Pricing
106	Prince George's County- 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	99,335	118,625	67,349	97,034	Specialized Service
107	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	11,105	11,709	11,348	8,578	MNCPPC Contract
108	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	10,015	10,775	8,827	5,716	Local Vendor, Competitive Pricing
109	Center Ring Circus School - 3996 (Gregory May)	Circus Camp & Performances	Recreation	31,086	19,148	15,728	19,719	Specialized Service
110	Mendoza, Ribas, Farinas, & Assoc - 5225	Consulting Engineers	Recreation	52,073	0	0	9,660	Long-term relationship
111	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	16,875	15,975	18,475	15,850	Competitive Pricing & Value
112	Randstad - 18	Temporary Staffing Agency	Planning/REC	15,592	4,424	0	12,413	Local Vendor, Competitive Pricing
113	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	8,763	8,508	8,260	8,067	Competitive Pricing & Value