**WRITTEN STATEMENT FOR CLOSING A MEETING**
**OF THE GREENBELT CITY COUNCIL**

Date: 3-23-16. Time: 9:40pm Location: Room 201 - Community Center

Motion to close meeting made by: Davis Seconded by: Putens

Members voting to close meeting:

| | Yes | No | Abstain | Absent |
|---|---|---|---|---|
| Ms. Davis | ✓ | | | |
| Mr. Herling | ✓ | | | |
| Ms. Mach | ✓ | | | |
| Ms. Pope | ✓ | | | |
| Mr. Putens | ✓ | | | |
| Mr. Roberts | ✓ | ✓ (TVL) | | |
| Mayor Jordan | ✓ | | | |

**STATUTORY AUTHORITY TO CLOSE SESSION**
**General Provisions Article, §3-305(b) (check all that apply):**

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (1) Personnel Matter.

§3-305(b) ( )

§3-305(b) ( )

This statement is made by

Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [ ✓ ] DAVIS; [ ✓ ] JORDAN; [ ✓ ] HERLING; [ ✓ ] MACH; [ ✓ ] POPE; [ ✓ ] PUTENS; [ ✓ ] ROBERTS

STAFF/OTHERS PRESENT:
Michael McLaughlin, City Manager
David Moran, Assistant City Manager.

TOPICS DISCUSSED:
Personnel Matter.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:
None.

TIME CLOSED SESSION ADJOURNED: 10:07 PM.

PLACE OF CLOSED SESSION: Room 201 Greenbelt Community Center.

PURPOSE OF CLOSED SESSION: Discuss personnel matter.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); ( ); ( )

MEMBERS WHO VOTED TO CLOSE: [ ✓ ] DAVIS; [ ✓ ] JORDAN; [ ✓ ] HERLING; [ ✓ ] MACH; [ ✓ ] POPE; [ ✓ ] PUTENS; [ ] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Eric V. [illegible]

Form Revised: 1/13/15