Introduced: June 19, 2017
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Passed:
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Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS ($10,000)

WHEREAS, Section 40, "Purchases," of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2018 individually may cost less than $10,000 but will in the aggregate exceed $10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2018 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

– See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of July 10, 2017.

_____
Emmett V. Jordan,
Mayor

ATTEST:

_____
, City Clerk

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2018

	Vendor-Number	Commodity	Requesting Department	FY2017	FY2016	FY2015	FY2014	FY2013	Justification for not Bidding
1	Brennan,McKenna,Mitchell & Shay-5882	Legal services	Admin	63,918	70,000	79,244	82,457	66,500	Long-term relationship
2	Design & Integration - 6641	AV Upgrades	Admin	0	29,352	5,760			Specialized Service
3	Granicus Inc 4960	Video Streaming/Open Platform	Admin	9,489	9,489	9,238	12,682	8,165	Specialized Service
4	Jackson Lewis - 6275 & 6613	Legal Services: CBA	Admin	27,792	0	23,424	4,502	437	Specialized Service
5	Maryland Municipal League-563	Membership	Admin	24,736	26,127	25,521	25,275	25,004	Govt Association
6	Metropolitan Washington Council of Governments - 601	Association fees	Admin	17,968	17,685	17,494	17,649	16,622	COG Contract
7	Miles & Stockbridge - 3801	Legal services: TIF	Admin	9,846	0	13,877	69,917	1,044	Specialized Service
8	Aetna Middletown - 4257	Employee life insurance	All	36,821	39,105	43,921	42,078	41,481	Competitive Pricing & Value
9	AT&T Mobility - 220218	Cellular phone service	All	44,049	41,979	42,690	49,643	46,384	State Contract
10	Carefirst Bluecross Blueshield - 512803	Employee Health Insurance	All	1,620,784	1,737,313	1,599,582	1,146,005	1,189,057	Competitive Pricing & Value
11	Chesapeake Employers Ins - 210190	Workers compensation insurance	All	632,756	615,769	653,120	771,250	834,864	Long-term relationship
12	CIT Technology Financial Services - 5653	Copier Leases:Admin,PD,PW,YC	All	15,772	24,537	28,253	24,033	20,892	Competitive Pricing & Value
13	Delta Dental - 6092	Employee Dental Insurance	All	110,734	121,095	114,823	103,532	95,466	Competitive Pricing & Value
14	Express Scripts - 512808	Employee prescription drugs	All	273,546	301,523	301,186	309,119	155,675	Competitive Pricing & Value
15	International City/County Management Association (ICMA) - 419 + 512802	Deferred compensation program	All	756,697	783,318	712,630	774,092	630,994	Long-term relationship
16	James River Solutions - 6703	Unleaded Fuel	All	122,927	137,438	100,607	0	0	COG Bid
17	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	158,286	149,667	134,670	133,955	109,011	Competitive Pricing & Value
18	Maryland State Retirement System	Retirement and pension plans	All	1,590,937	1,598,295	1,592,020	1,683,873	1,751,810	State Agency
19	Paetec (US LEC Corporation) - 2996	Local phone service	All	15,376	14,512	15,767	15,704	12,610	Competitive Pricing & Value
20	Staples - 486, 5718 & 5925	Office & Green Cleaning Supplies	All	16,508	23,865	5,793	3,873	3,479	NJPA Contract
21	Trippe Sports & Promotions LLC - 4466	Uniforms	All	7,845	9,879	13,245	10,949	12,241	Competitive Pricing & Value
22	U.S. Postal Service - 2213	Postage & Delivery	All	4,225	19,619	9,742	13,126	8,946	Local Vendor, Competitve Pricing
23	Verizon - 523801 less Paetec 2996	Local phone service	All	23,290	12,482	25,429	19,258	22,746	Sole Provider
24	Verizon Wireless 1966	Police laptops & Cell Phones	All	42,599	43,901	45,151	43,617	32,386	State Contract
25	Xerox - 292 (replaced COS)	Copier Service & supplies	All	7,025	0	0	0	0	Competitive Pricing & Value
26	Wash. Suburban Sanitary Comm - 523903	Water and sewer suppliers	All	75,271	79,387	75,153	60,848	53,438	Sole Provider
27	Petsmart - 3339	Animal Food & Supplies	Animal Control	7,933	10,178	9,993	10,464	6,610	Local Vendor, Competitve Pricing
28	Spay Now - 6734	Veterinarian services	Animal Control	9,910	12,900	5,133	0	0	Competitive Pricing & Value
29	Epstein, Norman-1374	Psychological services	CARES	10,450	11,000	12,100	10,890	11,550	Long-term relationship
30	Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	34,500	32,500	30,000	32,425	33,325	Selected by competitive process
31	Columbia Bank - 523403	Banking services	Fin & Admin	33,986	31,347	29,444	23,226	19,088	Selected by competitive process
32	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	19,068	22,235	23,555	25,135	22,770	Local Vendor, Competitve Pricing
33	Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	8,595	10,410	9,349	15,743	6,284	Competitive Pricing & Value
34	Sungard Public Sector (Pentamation) - 1721	Financial system sofware maint	Fin & Admin	48,667	52,560	49,554	43,233	38,965	Sole Provider

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35	CDW-G Computer Center Inc-153	Computers	IT	8,622	8,756	9,145	4,508	6,132	Competitive Pricing & Value
36	Delta Telephone & Cabling - 5016	Phone Maint & Licenses	IT	8,300	1,288	9,925	12,682	8,491	Local Vendor, Competitve Pricing
37	GHA Technologies - 4077	Computer Equipment	IT	10,239	19,290	27,197	27,744	4,251	Competitive Pricing & Value
38	Microsoft - 6170	Email Service	IT	10,722	9,801	9,609	9,392	7,547	Competitive Pricing & Value
39	Vermont systems - 956	RecTrac Upgrade, Training, Maint	IT	6,353	6,218	8,215	11,400	4,872	Specialized Service
40	Zones - 34	Computer Equipment	IT	24,979	6,577	0	0	0	Last competitive quote June 2016
41	Charles P. Johnson & Assoc - 4802	Greenbelt Lake dam inspection & remediation	Planning	0	0	13,423	17,740	0	Specialized Service
42	Greenman Pedersen - 379	Engineering consultant	Planning	115,398	100,410	150,991	2,307	61,543	Long-term relationship
43	Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	88,750	45,000	81,827	63,750	39,375	Competitive Pricing & Value
44	American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	215,786	224,126	192,556	155,888	149,958	Howard County Contract
45	Brekford Intl - 4533	installation of Police Laptops	Police	245,000	272,480	281,872	114,544	79,965	Specialized Service
46	Complus Data Innovations - 4299	Parking ticket collection services	Police	23,161	28,662	16,015	22,122	20,362	Competitive Pricing & Value
47	D & D Tire - 3204	Auto & Truck Tires	Police	26,292	21,541	1,607	0	0	State Contract
48	F & F & A Jacobs & Sons-288	Uniforms	Police	15,175	13,775	15,879	19,085	6,958	Long-term relationship
49	Fields Consulting Group - 5873	Promotional Assessment Center	Police	20,500	0	0	18,000	2,500	Competitive Pricing & Value
50	Funk & Bolton - 2472	Legal Services	Police	1,067	360	7,152	6,278	1,913	Long-term relationship
51	Galls Inc - 329	Uniforms and police equipment	Police	9,143	16,519	19,571	28,487	18,910	Sole Provider
52	Gun Shop, The 899	Firearms training, ammunition	Police	10,973	15,964	16,531	16,797	9,054	State Contract
53	Howard County - 2572	Redlight Camera	Police	11,198	9,068	9,667	10,008	11,003	Specialized Service
54	Major Police Supply - 4188	Emergency equip & install on vehicles	Police	78,955	68,202	40,869	122,666	44,710	State Contract
55	Motorola - 6109	Radios & related service	Police	17,161	15,967	15,967	18,628	25,552	State Contract
56	Municipal Emerg Svc Dep - 145 (was Lawmen Supply - 6505)	Simmunition Training, body armor	Police	19,665	16,067	0	999	0	Specialized Service
57	Quill - 3937	Office Supplies	Police	11,635					Competitive Pricing & Value
58	Silver Hill Cleaners - 149	Uniform cleaning	Police	16,323	19,912	19,536	29,124	22,704	Competitive Pricing & Value
59	Smith & Wesson - NEW	Handgun purchase	Police	0	0	0	0	0	Competitive Pricing & Value
60	Taser International - 3709	Police Tasers	Police	66,407	2,328	2,019	993	4,453	Sole Provider
61	Teltronic - 3346	Radio Equipment	Police	9,889					Specialized Service
62	Tyler Tech (was New World Systems) 5332	Computer System	Police	100,196	98,304	99,419	103,728	98,480	Selected by competitive process
63	Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	8,902	9,175	8,776	14,609	3,539	Competitive Pricing & Value
64	Academy Ford Sales - 2750	Auto Parts & Repairs	Public Works	3,080	2,560	6,528	6,105	12,278	Local Vendor, Competitve Pricing
65	Boland Services - 118	HVAC Services	Public Works	37,546	1,772	2,086	5,948	4,702	Local Vendor, Competitve Pricing
66	Climate Engineers-2210	HVAC service at AFC	Public Works	65,328	49,266	47,087	40,325	35,599	Local Vendor, Competitve Pricing
67	C N Robinson Lighing - 6118	LED Lighting	Public Works	108,748	78,955	34,362	29,451	12,642	Local Vendor, Competitve Pricing
68	Crovato Products & Svcs - 4009	Auto maintenance	Public Works	24,248	22,280	24,962	14,830	10,150	Local Vendor, Competitve Pricing
69	Crowley Construction - 1221	Roof repairs	Public Works	9,438	67,006	61,396	4,854	1,095	Local Vendor, Competitve Pricing
70	Cunninghan Assoc-6786 (was West Rec-378	Playground Wood Fiber/Mulch	Public Works	39,629	15,145	14,537	15,200	3,315	Local Vendor, Competitve Pricing

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71	Dalmex - 6171	Janitorial Services	Public Works	28,720	33,320	36,492	36,740	16,600	Selected by competitive process
72	Envirogro - 61	Playground Wood Fiber/Mulch	Public Works	13,815	5,895	0	0	0	Local Vendor, Competitve Pricing
73	Ferguson Enterprises- 299	Plumbing services	Public Works	5,273	14,679	10,596	8,698	6,902	Local Vendor, Competitve Pricing
74	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	6,044	25,591	5,700	7,467	11,129	Long-term relationship
75	Flint Trading - 5330	Propane, traffic paint	Public Works	25,079	10,697	5,789	22,031	5,880	State Contract
76	Gametime - 1043	Playground equipment	Public Works	455	100,635	95,275	161,679	95,143	National Contract
77	General Glass - 4746	Windows	Public Works	4,700	19,199	4,730	1,581	840	Selected by competitive process
78	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	8,622	16,060	26,267	9,983	6,206	Local Vendor, Competitve Pricing
79	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	5,100	5,147	6,454	8,082	10,403	Local Vendor, Competitve Pricing
80	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	39,592	51,261	30,107	18,648	35,952	Local Vendor, Competitve Pricing
81	Home Depot/GECF-1183 + 6211	Miscellaneous supplies	Public Works	19,801	10,079	16,707	14,150	8,904	Local Vendor, Competitve Pricing
82	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	12,800	12,400	12,000	12,000	12,000	Specialized Service
83	Landcare - 6860 (was Trugreen 4025)	Landscape services	Public Works	36,359	5,548	49,174	10,879	0	Selected by competitive process
84	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	7,926	15,283	28,395	30,100	30,843	Competitive Pricing & Value
85	Lorenz Inc - 6955	Landscape Services	Public Works	11,996	0	0	0	0	Selected by competitive process
86	Mansfield Oil Co - 550	Diesel Fuel	Public Works	37,254	39,181	59,940	72,236	70,209	COG Contract
87	Manuel Tree Service - 6282	Tree pruning/removal	Public Works	30,750	2,200	5,850	2,700	400	Competitive Pricing & Value
88	Maryland Environmental Services - 559	Leaf grinding	Public Works	18,367	14,132	11,485	3,782	12,316	Local Vendor, Competitve Pricing
89	Morton Salt - 6695	Road salt	Public Works	13,543	19,781	23,847	0	0	COG Bid
90	NZI Construction Corp - 670	Concrete & street work	Public Works	35,951	290,045	341,229	196,597	319,110	Selected by competitive process
91	Overhead Door - 681	Bay Door Repairs	Public Works	7,828	9,253	1,895	5,243	12,060	Specialized Service
92	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	64,470	55,636	79,622	22,631	11,627	Local Vendor, Competitve Pricing
93	Raymar Plumbing Services-767	Plumbing services	Public Works	15,244	38,931	26,594	29,894	22,378	Local Vendor, Competitve Pricing
94	Red Hawk Fire & Security - 6140	Fire Alarm Testion/Inspection	Public Works	13,673	25,717	15,297	21,068	8,294	Local Vendor, Competitve Pricing
95	Schindler Elevator 799	Elevator service and repair	Public Works	13,001	13,319	12,928	12,550	12,517	Competitive Pricing & Value
96	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	289,381	0	0	0	0	Competitive Pricing & Value
97	THC Enterprises - 6616 (was Mid-Atlantic Waste Systems - 605)	Street Sweeper Repairs	Public Works	7413	16,485	8,821	9,516	119,947	Specialized Service
98	Prince George's County- 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	105,865	155,104	99,335	118,625	67,349	Specialized Service
99	Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	9,456	9,582	8,133	8,245	7,774	Competitive Pricing & Value
100	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	11,123	10,858	11,105	11,709	11,348	MNCPPC Contract
101	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	9,190	9,613	10,015	10,775	8,827	Local Vendor, Competitive Pricing
102	Center Ring Circus School - 3996 (Gregory May)	Circus Camp & Performances	Recreation	33,000	36,258	31,086	19,148	15,728	Specialized Service
103	Greenplay, LLC - 6954	Planning Consultant	Recreation	2,653	0	0	0	0	Selected by competitive process
104	Mendoza, Ribas, Farinas, & Assoc - 5225	Consulting Engineers	Recreation	11,273	1,875	52,073	0	0	Long-term relationship
105	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	15,850	17,050	16,875	15,975	18,475	Competitive Pricing & Value
106	Weyers Floor Service 976	Wood floor refinishing	Recreation	12,530	7,870	8,763	8,508	8,260	Competitive Pricing & Value