

SAVE

# Greenbelt Recognition and Contribution Groups Mentorship Exchange



Fill out this form online, save the file, and send as an attachment to [dcoulter@greenbeltmd.gov](mailto:dcoulter@greenbeltmd.gov)

This form is **OPTIONAL**. If you are interested in giving or receiving services, please complete this form and submit it with your Recognition Group or Contribution Group application. City staff will contact you with referrals to other Greenbelt organizations whenever a match is available.

Name of organization: \_\_\_\_\_

Contact person: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## WHAT WE NEED

Our organization would like to tap into the knowledge and experience of fellow Greenbelt organizations in these areas (please check all that apply):

**Establishing a non-profit organization:**

- \_\_\_\_\_ Incorporation
- \_\_\_\_\_ Membership structure
- \_\_\_\_\_ Applying for 501(C)(3) status

- \_\_\_\_\_ Website/IT
- \_\_\_\_\_ Volunteer recruitment and management
- \_\_\_\_\_ Board of Directors/ leadership cultivation
- \_\_\_\_\_ Strategic planning

**Managing an existing non-profit:**

- \_\_\_\_\_ Financial management
- \_\_\_\_\_ Grant writing
- \_\_\_\_\_ Planned giving (bequests)
- \_\_\_\_\_ Other fundraising
- \_\_\_\_\_ Marketing

- \_\_\_\_\_ **Referrals:** legal services
- \_\_\_\_\_ **Referrals:** accounting and payroll services
- \_\_\_\_\_ **Referrals:** tax questions

Other: \_\_\_\_\_  
\_\_\_\_\_

## WHAT WE CAN OFFER

Our organization's staff and volunteers can offer guidance to fellow Greenbelt organizations in these areas (please check all that apply):

**Establishing a non-profit organization:**

- \_\_\_\_\_ Incorporation
- \_\_\_\_\_ Membership structure
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- \_\_\_\_\_ Website/IT
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- \_\_\_\_\_ **Referrals:** legal services
- \_\_\_\_\_ **Referrals:** accounting and payroll services
- \_\_\_\_\_ **Referrals:** tax questions

Other: \_\_\_\_\_  
\_\_\_\_\_

Thank you for your participation. Please note that this is a voluntary program; participants offering assistance are not pre-screened for qualifications. It is the responsibility of recipients to evaluate the credentials of prospective mentors.