



GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 No Meeting	02 Public Safety Advisory Committee, 7pm, CC-This meeting will be rescheduled	03 * 7:00 PM CORRECTED TIME - Work Session - Board of Elections, CC Closed Session - Personnel (CC)	04	05	06 Free Babysitting Course- THIS EVENT WILL BE RESCHEDULED
07	08 Youth Advisory Committee, 5:30, Greenbriar Regular Meeting, MB, 8PM	09 Coffee with the Chief, 5:30-7pm, New Deal	10 Advisory Planning Board, 7:30pm, CC Work Session - Roosevelt Center Merchants Association (CC), 8PM Meet and Greet w/City Manager, 12:30pm, Community Center	11	12	13
14	15 No Meeting (Martin Luther King Jr. Day) Coexisting with Beavers, 10:30am, Buddy Attick Park	16	17 Park and Recreation Advisory Board, THIS MEETING HAS BEEN CANCELLED Work Session - WSSC - Boxwood Waterline Replacement (CC), 8PM	18	19	20
21	22 Youth Advisory Committee, 5:30, YC Greenbelt CART, 6:30pm, PS Greenbelt CERT, 7:30, PS Interview Advisory Board, MB, 7:45 PM Regular Meeting, MB, 8PM GED Class Registration Anger Management Class (DRAMA Club)	23 Advisory Committee on Education (ACE) 6:30pm, MB Advisory Committee on Trees, 7pm, PW Your Estate Plan, 1:30, MB	24 Work Session - National Park Service (CC), 8PM	25 Forest Preserve Advisory Board, 7pm, MB Four Cities Meeting (College Park)	26	27 Babysitting Course
28	29 Interview Advisory Board, MB, 7:40 PM Work Session - WSSC (Stakeholder), MB, 8PM Closed Session - Personnel	30 Senior Citizens Advisory Committee, 3:30pm, CC	31 Work Session - Dog Park, (CC), 8PM	01	02	03





I'm looking for...



THE CITY OF



MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

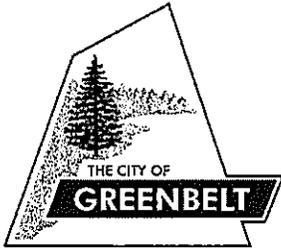
VISITING

I WANT TO...

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
04	05 Work Session - City Manager Updates, MB, 8PM	06 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC	07 Work Session - Bureau of Engraving and Printing Proposed Relocation to the BARC Campus, (CC), 8PM	08 Employee Relations Board, 6pm, MB	09	10
11	12 Youth Advisory Committee, 5:30, GAFC Regular Meeting, MB, 8PM	13	14 Advisory Planning Board, 7:30pm, CC Work Session - TBD, (CC), 8PM	15	16	17
18	19 No Meeting (Presidents' Day)	20	21 Park and Recreation Advisory Board, 7:30 CC Work Session - Civic Association, (CC), 8PM	22	23	24 Work Session - Council Goals, MB, 10 AM
25	26 Regular Meeting, MB, 8PM	27 Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education (ACE) 7pm, MB	28 Work Session - Rental Apartments (Stakeholder), (CC), 8PM	01	02	03





City Manager's Report Week Ending January 26, 2018

1. Attached is the December monthly financial report.
2. Attached is correspondence from the Forest Preserve Advisory Board regarding the Maglev.
3. Attached is the draft Maglev opposition letter. Please provide any edits by close of business on Monday, January 29. As discussed at last Monday's Council meeting, staff will prepare the letter to County Executive Baker for Council signature Monday evening and mail the other letters with electronic signatures.
4. Correspondence with legal counsel and staff regarding operational and legal matters.
5. Attended Greenbelt Rotary.
6. Attended the North County Managers Luncheon.
7. Attended Four Cities and City Council Work Sessions.
8. Assistant City Manager
 - a. Drafted and prepared correspondence regarding State legislation and Maglev opposition.
 - b. Served as Acting City Clerk at two meetings.
 - c. Attended a meeting in Baltimore to prepare for the 2018 ICMA Conference.
9. Finance Department
 - a. Met with Joe McNeal, Greg Varda, Anne Oudemans and Di Quynn-Reno to discuss Rec Admin., Community Center, Arts, Adult Fitness and Leisure and Therapeutic Recreation budget.
 - b. Continued testing system upgrade.
 - c. Calendar 2017 1099-Misc forms went out to vendors and W-2 information sent to Social Security Administration.

10. Information Technology

- a. Updated Truck Inspection software – PD
- b. Facilitated additional RecTrac training
- c. Attended Mobilitie presentation (small cell initiative) – Greenbelt Marriott
- d. Participated in discussions with cable attorney re: Mobilitie
- e. Hosted I-Net Executive Committee meeting
- f. NCIC audit preparation

11. Prepared for work sessions on January 29 and 31, and Four Cities meeting on January 25.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk

COUNCIL ACTION REQUESTS (CAR) REPORT

as of January 26, 2018

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2017						
23	M & C Meeting	11/27	Check and follow-up on uneven sidewalks in Greenspring I neighborhood.	12/31/17	Jim	List of sidewalks received from HOA. Sidewalk grinding being done in the community.
21	Mr. Byrd	11/14	Anti-discrimination Ordinance for Greenbelt		Nicole/Karen	
17	Ms. Davis	4/5	Design and install interpretive panel at Dora Kennedy French Immersion school.		Megan/David	Megan is investigating fabrication. <i>Council approved funding in FY 2018.</i> Finalizing photos and location. 2-3 week turn around after that point.
2016						
24	Work Session	12/19	Consideration of lower GAFC fees for city retirees during budget review.	5/30/17	Jeff	Will allow – Jeff to update the fee schedule.
23	M & C Meeting	12/12	Implement Tax Credit Program for renters.	3/30/17	Jeff	Jeff Williams to follow-up with the state.
15	Work Session	9/28	Undertake study of configuration/geometrics/safety of intersection of Lakecrest Drive/Lakecrest Circle/Legion Drive.	12/30/18	Terri	Requested cost proposal from GPI for improvement recommendations.
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	6/30/17	David	Referred @ 7/22/16. Deadline changed to 6/30/17 due to CRAB workload on police/community relations.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Tom	PSAC has been meeting monthly. Report presented to Council in August 2017. Staff will refine location and implementation.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	All referrals received. Public Works is finalizing a timeframe to present to Council. While a schedule for council had been anticipated this week, the policy was returned to Green ACES given volume of comments. Draft report submitted to Council. Council work session held in August. Staff continues incorporate feedback.
2015						
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Terri	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Terri	Planning draft completed week of May 19, 2017; circulating to other departments for review.
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	PSAC has made recommendations.
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Terri	Approved by the county. MOU for remaining encroachments needs to be done.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Terri/Jim S.	Reviewed with BARC on 7/18/16.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	Reminded staff liaisons 9/15/16.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Nicole/Terri	Parking Enforcement moved to Police 7/1/16. Others under consideration by City Manager May 2017.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Liz/Christal	Amendments being worked on. Staff report prepared. Council closed held in August. Work session will be schedule.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B-W Parkway Ramp.	12/30/14	Jim S.	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	Karen	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Terri	Signs allowed by permit for 6 months with a 6 month renewal if allowed by county DPIE. Enforcement of sign violations done on a complaint basis and via windshield inspections.
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Jim	Checking power availability at 11 - 13 Courts. Public Works is surveying residents on potential lighting options (week of May 19, 2017).

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*= COMPLETED)
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	Karen	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	Karen	County legislation approved 5/3/11. Planning Director checking with College Park and Bowie on usage of authority.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

City of Greenbelt, Maryland

Memorandum

To: Nicole Ard, City Manager
From: Jeffrey L. Williams, City Treasurer JW
Date: January 22, 2018
Subject: December 2017 Financial Report

Revenues

FY 2018 is shaping up to be one of the better fiscal years in a decade. General Fund revenues are 76.7% of the adopted budget compared to 74.0% a year ago and 74.7% in the most recent five fiscal years. Real estate revenue, before abatements and other reductions, is currently \$439,800 higher than the adopted budget. New construction at Greenbelt Station is the main factor for higher than expected revenues.

Through the first six months of FY 2018, real estate abatements are approximately \$55,000 lower than the adopted budget. However, abatements of \$140,000 for commercial properties were awarded in January and will be included in the January 2018 report. As a result, FY 2018 abatements will exceed their adopted budget of \$385,000.

The current net real estate revenue estimate is higher than the adopted budget. However, all FY 2018 revenue estimates are subject to change throughout the FY 2019 budget process. Staff cannot guarantee that abatements for commercial properties will not continue. FY 2018 is the sixth consecutive fiscal year that commercial office buildings have declined in value.

Utility personal property tax is currently on track to meet the adopted budget of \$300,000. Corporate personal property tax is approximately \$100,000 higher than a year ago and just \$28,000 lower than the adopted budget of \$1,400,000. This is truly good news. Further analysis is necessary to complete the FY 2018 and FY 2019 revenue estimates for corporate property tax revenue.

The City receives five estimated income tax payments from the State each fiscal year. These payments represent the State's best estimate of the income tax monies due to the City. In addition, the City receives five residual payments. These payments are the result of income tax payers receiving additional time to file their returns after the April 15th deadline. Residual payments do not follow a pattern. Therefore, even during periods of rising wages, income tax revenue may not always increase year after year because there is a lag between when income is earned and when income taxes are paid.

FY 2018 estimated payments are in line with previous fiscal years. However, the residual payments are approximately \$135,000 less than a year ago. As a result of budgeting higher levels of residual payments in FY 2018, income tax revenue may fall short of the adopted budget. It should be noted that the average increase in income tax increase from FY 2014 to FY 2017 was 6.95%, more than

double the historical average of 3.3%. Despite a possible decline in FY 2018, the overall trend line for income tax revenue is very positive.

Recreation revenues are approximately 2% higher when compared to a year ago. Fees for art, adult leisure, and therapeutic programs trended lower in the first half of FY 2018. Aquatic & Fitness Center fees are down slightly as well. Children's programming and in particular summer camps has created all of the revenue growth in FY 2018.

Red light camera revenue is \$58,000 lower than a year ago as a result of maintenance to two of the City's eight cameras. The ongoing delay is due to permitting issues with the State Highway Administration. The reduction in revenue is accompanied with a corresponding reduction in expenditures in the Public Safety budget.

Speed camera revenue is approximately \$2,000 lower than a year ago. This revenue peaked in FY 2015 at \$608,000. It declined to \$483,600 in FY 2016 and declined again in FY 2017 to \$383,867. The good news is that the trend line for this revenue has flattened out and staff believes that speed camera revenue is likely to meet its adopted budget of \$360,000.

Total General Fund revenues for FY 2017 continue to track toward a favorable result compared to the FY 2018 adopted budget.

Expenditures

Total expenditures are 55.1% of the adopted budget compared to 58.3% historically and 57.9% a year ago. Salaries and benefits are 2.2% lower than a year ago and 3.1% lower than the historical average. In dollars, salaries and benefits are \$340,000 lower than in FY 2017. Approximately half of these savings are due to payments to the State Retirement Agency.

Motor vehicle fuel is marginally higher than a year ago. Fuel prices trended higher early in the fiscal year, but have since declined. The current staff estimate is that this expenditure will end the fiscal year approximately \$20,000 lower than the adopted budget of \$210,000.

Staff estimates that electricity will end the fiscal year approximately \$28,000 higher than the adopted budget of \$495,000. It should be noted that the FY 2018 estimate of \$523,000 is more than \$110,000 lower than the cost of electricity in FY 2011. The City began proactively searching for lower cost alternatives in FY 2012 and continues that initiative today.

Natural gas expenditures are tracking approximately \$2,000 lower than the adopted budget of \$98,000. In December 2015, the City locked in rates for FY 2018 and FY 2019. Staff efforts have reduced the cost of natural gas steadily since FY 2012.

Further review is required with respect to estimating all FY 2018 expenditures. A more complete estimate will be presented in the proposed FY 2019 budget near the end of March.

City of Greenbelt
Revenues - FY2018 vs. Historical
December

Acct. No.	Description	FY2018 Budget	Dec-17	% of FY2018 Budget	% of FY2017 Actual	Historical %
Taxes						
411100	Real Estate	\$16,647,900	\$17,087,696	102.64%	98.79%	99.63%
411210	Real Estate Abatements	(265,000)	(148,503)	56.04%	30.96%	23.50%
411220	Homestead Credit	(80,000)	(161,540)	201.93%	99.88%	100.02%
411230	Homeowners' Credit	(40,000)	(21,399)	53.50%	48.43%	51.07%
Personal Property						
412100	Local	12,000	15,987	133.23%	44.21%	52.78%
412110	Utility	300,000	298,328	99.44%	99.67%	78.97%
412120	Corporate	1,400,000	1,371,360	97.95%	82.64%	66.83%
412140	Local - Prior Years	0	377	0.00%	0.00%	78.34%
412160	Corporate - Prior Years	50,000	12,147	24.29%	79.21%	53.70%
412200	Abatements	(80,000)	(33,906)	42.38%	17.34%	41.00%
Other Taxes						
421100	Income	2,832,500	625,677	22.09%	26.34%	27.26%
421200	Admissions	140,000	22,663	16.19%	39.13%	29.90%
421300	Hotel/Motel	1,000,000	247,437	24.74%	24.68%	24.83%
422100	Highway	392,000	317,940	81.11%	76.66%	70.01%
Licenses						
431000	Permits	1,004,600	360,563	35.89%	23.08%	24.48%
433400	Cable	428,200	103,911	24.27%	24.55%	23.48%
Grants - State						
442101	Police	470,000	232,601	49.49%	50.00%	49.78%
442102	Youth Service	65,000	0	0.00%	0.00%	22.80%
Grants - County						
443106	Landfill	57,700	14,413	24.98%	25.00%	33.33%
443102	Youth Service	30,000	0	0.00%	0.00%	0.00%
443108	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource	80,000	0	0.00%	0.00%	0.00%
Other						
451000	Refuse/Recycling	687,600	170,530	24.80%	25.02%	24.63%
452000	Recreation	760,200	367,300	48.32%	43.55%	45.40%
453000	Fitness Center	583,200	295,696	50.70%	48.51%	48.45%
454000	Community Center	210,300	119,336	56.75%	55.66%	50.91%
460100	Fines/Foreitures	170,000	72,690	42.76%	46.33%	44.54%
460200	Red Light Cameras	350,000	109,080	31.17%	47.48%	48.01%
460300	Speed Cameras	360,000	179,365	49.82%	47.19%	41.52%
470000	Interest	32,000	26,919	84.12%	34.55%	29.56%
480400	Partnerships	149,800	34,998	23.36%	5.84%	22.13%
Miscellaneous						
		416,200	99,472	23.90%	35.05%	25.70%
Total		\$28,398,200	\$21,821,138	76.84%	74.04%	74.66%

City of Greenbelt, Maryland
Expenditures - FY2017 vs. FY 2016 & Historical
December

			% of FY 2017			
	Department	FY 2017 Budget	Dec-16	Budget	FY 2016	Historical %
100	General Government					
	Salary/Benefits	\$2,409,100	\$1,194,514	49.58%	52.76%	52.65%
	Operating	746,700	305,372	40.90%	54.51%	56.32%
	Capital Outlay	12,000	0	0.00%	100.00%	68.91%
	Total General Gov't	3,167,800	1,499,886	47.35%	53.27%	53.71%
200	Planning & Comm. Dev.					
	Salary/Benefits	759,000	298,452	39.32%	52.30%	53.08%
	Operating	239,000	71,342	29.85%	19.30%	24.57%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Plan. & Comm. Dev.	998,000	369,794	37.05%	44.96%	48.24%
300	Public Safety					
	Salary/Benefits	8,754,600	4,701,236	53.70%	56.17%	57.13%
	Operating	1,536,400	764,276	49.74%	50.17%	51.96%
	Capital Outlay	381,300	88,000	23.08%	27.10%	54.93%
	Total Public Safety	10,672,300	5,553,512	52.04%	54.30%	56.35%
400	Public Works					
	Salary/Benefits	2,036,600	1,039,698	51.05%	50.33%	52.52%
	Operating	619,800	262,493	42.35%	47.91%	46.96%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	2,656,400	1,302,191	49.02%	49.66%	51.09%
450	Waste Collection					
	Salary/Benefits	605,100	288,207	47.63%	52.99%	53.35%
	Operating	188,400	74,571	39.58%	56.46%	42.66%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	793,500	362,778	45.72%	53.89%	50.42%
	Total Public Works	3,449,900	1,664,969	48.26%	50.61%	50.93%
500	Greenbelt Cares					
	Salary/Benefits	1,037,600	531,697	51.24%	51.17%	53.16%
	Operating	67,800	29,196	43.06%	45.40%	46.53%
	Capital Outlay	0	0	n/a	0.00%	0.00%
	Total Greenbelt Cares	1,105,400	\$560,893	50.74%	50.78%	52.83%
600	Recreation					
	Salary/Benefits	2,686,100	\$1,582,275	58.91%	57.91%	56.92%
	Operating	681,600	402,304	59.02%	54.29%	52.01%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	3,367,700	1,984,579	58.93%	57.04%	55.70%

City of Greenbelt, Maryland
Expenditures - FY2017 vs. FY 2016 & Historical
December

Department	FY 2017 Budget	Dec-16	% of FY 2017 Budget	FY 2016	Historical %
650 Aquatic & Fitness Center					
Salary/Benefits	\$818,400	\$442,903	54.12%	54.56%	54.66%
Operating	360,700	175,443	48.64%	49.19%	46.01%
Capital Outlay	0	0	0.00%	0.00%	0.00%
Total	1,179,100	618,346	52.44%	52.77%	51.48%
Total Recreation	\$4,546,800	2,602,925	57.25%	55.96%	54.60%
700 Parks					
Salary/Benefits	\$1,040,500	498,795	47.94%	52.77%	55.81%
Operating	194,400	80,270	41.29%	43.28%	47.72%
Capital Outlay	0	0	0.00%	0.00%	0.00%
Total Parks	1,234,900	579,065	46.89%	51.12%	54.11%
900 Miscellaneous					
Salary/Benefits	206,100	107,291	52.06%	53.10%	53.14%
Operating Expense	120,700	30,208	25.03%	37.84%	42.03%
Capital Outlay	0	0	0.00%	0.00%	0.00%
Total Miscellaneous	326,800	137,499	42.07%	51.55%	50.64%
Operating Expenditures					
Salary/Benefits	\$20,353,100	\$10,685,068	52.50%	54.69%	55.64%
Operating Expense	4,755,500	2,195,475	46.17%	49.37%	49.71%
Capital Outlay	393,300	88,000	22.37%	0.00%	55.76%
Total Operating	\$25,501,900	\$12,968,543	50.85%	53.26%	54.47%
Reserves					
Non-Departmental	165,900	69,714	42.02%	51.08%	72.09%
Workers' Compensation	680,400	697,260	102.48%	106.28%	102.62%
Interfund Transfers	2,050,000	1,900,000	92.68%	0.00%	103.20%
Total Reserves	2,896,300	2,666,974	92.08%	118.67%	100.03%
Total General Fund	\$28,398,200	\$15,635,517	55.06%	57.91%	58.33%

To: The Greenbelt City Council
From: The Forest Preserve Advisory Board
Date: 25 January 2018

Legal Protections against the Construction of the BWRR Superconducting Maglev within the Greenbelt Forest Preserve

The Forest Preserve Advisory Board (FPAB) recommends that the City Council submit additional information regarding legal protections of the Forest Preserve to the National Environmental Policy Act review process for Baltimore Washington Rapid Rail's (BWRR) proposed superconducting maglev (SCMaglev) routes J1 and J. The city property known as the Forest Preserve, specifically the several parcels that make up the North Woods Tract and Hamilton Woods Tract,¹ is protected by laws, covenants, and easements at the municipal, county, state, and federal levels, which limit or prohibit construction within the Forest Preserve. Some of these protections also prohibit any construction outside of the Forest Preserve that would be close enough to impact the Forest Preserve's ecosystem or the public enjoyment of the Forest Preserve. FPAB recommends that the City Council submit the following comments to BWRR, Maryland Department of Transportation, and the Federal Railroad Administration as a follow-up to comments that Council has already submitted as part of the NEPA review process.

Background

The legal protections listed on the following pages expand on the items mentioned in the City Council's October 2017 letter to the Environmental Impact Study. The October 2017 letter was the City Council's immediate response to BWRR's announcement of alternatives J1 and J, the two alternatives for the SCMaglev route alignment that pass through the City of Greenbelt.

Among the two alternatives, Alternative J1 would be the more destructive to the City-owned Greenbelt Forest Preserve. First, Alternative J1 would involve the construction of a cut-and-cover tunnel through the Hamilton Woods Tract of the Forest Preserve that would destroy a wide swath of the forest. Second, Alternative J1 would have a tunnel entrance close to the City's astronomical observatory. Any lighting associated with the SCMaglev project and the vibrations of the train would preclude the use of the astronomical equipment. Third, Alternative J1 would exist as an elevated viaduct along the wetlands of the Goddard Creek floodplain in the North Woods Tract. This floodplain forest is likely to be more than 100 years old, and the canopy trees are 100–120 feet tall. Alternative J1 would require that these canopy trees be cut down in a swath at least 250-foot wide to ensure clearstory for the 46-foot-wide viaduct.² Additionally, the

¹ The North Woods Tract includes Parcel 1. The Hamilton Woods Tract is also known as the South Woods.

² 46-foot width stated on a poster displayed in October 2017 at public meetings hosted by the SCMaglev Environmental Impact Study, available online at <http://www.bwrmaglev.info/index.php/october-2017-open-house-boards>.

passage of the 300-mph maglev trains would create a noise nuisance that would impact the public's ability to enjoy recreational visits to the Forest Preserve. The noise nuisance could extend 1,900 to 3,000 feet on either side of the elevated viaduct according to Federal Railroad Administration guidelines.³

In contrast to Alternative J1, Alternative J would not pass through the Greenbelt Forest Preserve, but it would parallel the Forest Preserve's eastern border, passing 800 feet to the east. As currently configured, Alternative J is aboveground to the north of the Forest Preserve while remaining underground where closest to the Forest Preserve. If alternative J were to become an elevated viaduct near the Forest Preserve (rather than an underground track), then a noise nuisance would extend into the Forest Preserve, impacting the public's ability to enjoy recreational visits to the Forest Preserve.

Municipal Protection

1. The Greenbelt Forest Preserve is city-owned property. The City Council's October 2017 letter asserts the City Council's intent that these lands remain protected green space. Furthermore, Greenbelt City Code protects the Forest Preserve by stipulating that the land can only be removed from the Forest Preserve by a public referendum.⁴

County Protection

2. Prince George's County has an interest in the Greenbelt Forest Preserve remaining protected green space. In 1990 the Maryland-National Capital Park and Planning Commission (M-NCPPC), purchased a woodland covenant on Parcel 1 within the Forest Preserve.⁵ Alternative J1 would violate this covenant by converting covenanted woodland to transportation infrastructure. The noise from the maglev train's passage would also violate the covenant by diminishing public enjoyment of the natural setting.

3. In 2017, the M-NCPPC renewed its commitment to the Greenbelt Forest Preserve when it published the *Prince George's County Resource Conservation Plan*, a document that functions as a county-wide master plan. This master plan locates the Greenbelt Forest Preserve within a M-NCPPC-designated Special Conservation Area that also includes Greenbelt National Park, the Beltsville Agricultural Research Center, and the Patuxent Wildlife Research Refuge.⁶

³ Estimate based on an elevated track, a 300-mph train speed, and either 4 or 8 train passbys per hour using the general-assessment methodology in Federal Railroad Administration, 2012, *High-speed Ground Transportation Noise and Vibration Impact Assessment*, DOT/FRA/ORD-12/15, available online at <https://www.fra.dot.gov/eLib/details/L04090> .

⁴ Greenbelt City Code, Chapter 12, Article 9, Section 12-154(c).

⁵ The City of Greenbelt and MNCPPC entered into a woodland covenant after MNCPPC provided \$1,250,478 of Program Open Space funds to assist the City with purchasing Parcel 1 (Maryland Land Records, liber 7967, folio 441-445).

⁶ Map 3 in section 2 of MNCPPC, 2017, *PG County Resource Conservation Plan, A Countywide Functional Master Plan*, pg. 32, available online at <http://www.pgplanning.org/944/Publications> .

State Protection

4. In 1990 the City of Greenbelt used state funds from Maryland's Program Open Space (POS) to purchase Parcel 1.⁷ By Maryland state law, land purchased using POS funds means shall be perpetually-protected green space. Additionally, because POS also uses federal funds, this portion of the Forest Preserve is protected by federal statute, namely section 6(f)(3) of the Land and Water Conservation Fund Act of 1965.⁸

5. The Maryland Department of Natural Resources (DNR) has designated 6.5 acres of the 12 acres of wetlands within the Greenbelt Forest Preserve as "Wetlands of Special State Concern".⁹ Alternative J1 would damage this state-protected wetland within the Forest Preserve by removing a swath of canopy trees and the underlying ecosystem.

6. The Maryland Department of Natural Resources (DNR) designated the North Woods Tract of the Greenbelt Forest Preserve in 2005 as part of a hub in the state's green infrastructure. The state intends this determination to guide land-conservation efforts. The hub that contains the Greenbelt Forest Preserve is a contiguous forest that includes the Beltsville Agricultural Research Center and the Patuxent Wildlife Research Refuge. Reinforcing this designation in 2011, the Maryland DNR determined that this land is a Targeted Ecological Area, i.e., an area of "high ecological value that has been identified as a conservation priority."¹⁰

7. The Maryland Natural Heritage Service has provided the City of Greenbelt with a letter that states that the Maryland DNR is aware of at least one state-listed species in the Greenbelt Forest Preserve.

8. The Maryland Historic Trust has determined that NASA Goddard Space Flight Center is a historic district. This historic district abuts the Northway athletic field and the Greenbelt Forest Preserve. Alternative J tunnels under this historic district and Alternative J1 has a tunnel entrance within a few hundred feet of it.¹¹ In addition, there are several structures just north of the Greenbelt Forest Preserve within the Beltsville Agricultural Research Center that are listed as historical resources by the State of Maryland. The Maryland Historic Trust also recognizes the federally-designated Greenbelt National Historic Landmark, which includes the Greenbelt Forest Preserve as discussed in item #12, below. The proposed Maglev track's proximity to these historical resources may require the Maryland Historic Trust to review the impact of the proposed maglev line.

⁷ Program Open Space funds from FY1990: Maryland Land Records, liber 7967, folio 441–445.

⁸ Maryland DNR, 2006, *Local Program Open Space Manual*, available online at <http://dnr.maryland.gov/land/Pages/ProgramOpenSpace/Program-Open-Space-How-to-Apply.aspx>.

⁹ Wetland acreage measured using the Prince George's County Atlas, <http://www.pgatlas.com>.

¹⁰ Hubs: DNR, 2005, Maryland GIS Data Catalog, <http://data.imap.maryland.gov/datasets/maryland-green-infrastructure-green-infrastructure-hubs-and-corridors>. Targeted Ecological Areas: DNR, 2011, GreenPrint Map, available online at <http://geodata.md.gov/greenprint/>.

¹¹ Historic significance: [https://mht.maryland.gov/secure/Medusa/PDF/Prince Georges/Pg64-19.pdf](https://mht.maryland.gov/secure/Medusa/PDF/Prince%20Georges/Pg64-19.pdf). Geographic boundary: <http://dnrweb.dnr.state.md.us/MERLIN/>.

Federal Protection

9. An active bald-eagle nest is located near the Greenbelt Forest Preserve, which means that there are federal restrictions on construction and associated tree removal within 660 feet of the nest.¹² This nest is located on Research Road at Beaverdam Creek, near the northwest portion of the Forest Preserve.¹³ Other bald-eagle nests may exist in the area, and bald eagles are known to fly over various properties adjacent to the North Woods and Hamilton Woods tracts of the Greenbelt Forest Preserve.¹⁴ Because of the known bald eagle nest, the Maglev project may be encumbered by the Bald and Golden Eagle Protection Act. The Greenbelt Forest Preserve and surrounding forest is also an excellent habitat for the northern long-eared bat *Myotis septentrionalis* and rusty-patch bumble bee *Bombus affinis*, both federally protected species.¹⁵

10. In 1972, the federal government transferred ownership of a 13.9-acre forested parcel to the City of Greenbelt under the Legacy of Parks Program.¹⁶ This federal program assisted states and local governments with acquiring parkland, forest, and wilderness located near densely populated areas because of the societal benefit of easy access to green space.¹⁷ The 13.9-acre parcel is part of the Greenbelt Forest Preserve. Alternative J1 would pass through this 13.9-acre parcel, negatively impacting its ecosystem and its use for outdoor recreation.

11. In 1995, the federal government purchased a scenic easement from the City of Greenbelt for Parcel 1 within the Greenbelt Forest Preserve. The City of Greenbelt sold this scenic easement in exchange for the financial assistance that the federal government provided in 1990 so that the City could purchase Parcel 1 from private developers. In addition, the federal government purchased a scenic easement in 1991 on the 13.9 acres of City-owned land in the northeast corner of the Greenbelt Forest Preserve. Both of these scenic easements prohibit construction.¹⁸ Both scenic easements are deeds that establish a federal interest in the green space, although the City of Greenbelt retains ownership of the land itself. Due to these easements, this land falls within the legal boundaries of the Baltimore-Washington Parkway, a

¹² In 2007, the U.S. Fish and Wildlife Service developed guidelines that include the 660-foot buffer based on the Bald and Golden Eagle Protection Act and the Migratory Bird Treaty Act. Available at <https://www.fws.gov/southdakotafieldoffice/NationalBaldEagleManagementGuidelines.pdf>.

¹³ Active nest: *Greenbelt News Review*, 21 May 2017, 21 Jan 2016, pg. 21; 21 April 2016, pg. 1; Jamie Jorgensen and Donn Ahearn, Greenbelt Biota, 24 Jan 2017, 04 Jan 2017, 27 Nov 2016, 17 Nov 2016, 19 April 2016, <https://www.facebook.com/groups/325927877605844>.

¹⁴ Eagle in flight near Hamilton Woods Tract: *Greenbelt News Review*, 21 Dec 2017, pg. 8. Eagle near North Woods Tract: Dawn LaRae-Deya, Greenbelt Biota, 20 Dec 2016.

¹⁵ Federal and state rare, threatened, endangered (RTE) species: http://dnr.maryland.gov/wildlife/Documents/rte_Animal_List.pdf. Rusty-patch bumble bee found in Prince George's County and Northern long-eared bat found in Montgomery County: Maryland Biodiversity Project, <https://www.marylandbiodiversity.com>.

¹⁶ *Greenbelt News Review*, 25 May 1972, pg. 1; 19 Oct 1972, pg. 1; 1 Jan 1998, pages 1,12.

¹⁷ Jim Byron, 14 June 2010, Legacy of Parks, available online at <https://www.nixonfoundation.org/2010/06/legacy-of-parks/>. EPA, 1973, *Legal Compilation*, pg. 3058, available online at <https://nepis.epa.gov/Exe/ZyPDF.cgi/200158MI.PDF?Dockey=200158MI.PDF>.

¹⁸ 1995 easement on Parcel 1 (Maryland Land Records, liber 8015, folio 867–874). 1991 easement on the 13.9-acre parcel (liber 10,374, folio 347–359).

unit of the National Park Service, even though the City of Greenbelt retains ownership of the land.¹⁹ Alternative J1 would violate both scenic easements.

12. The North Woods and Hamilton Woods tracts are contributing resources to the Greenbelt National Historic Landmark listed in the National Registry of Historic Places.²⁰ These tracts are part of the original "belt of green" surrounding the planned community that was designed, built, and administered by the federal government during the New Deal. The plan developed during the New Deal called for the belt of green to be owned by the community in perpetuity (1) to avoid encroachment by any development that would be out of character with the residential community, (2) to provide recreation, and (3) to enable residents to enjoy a beautiful, natural setting at their doorsteps.²¹ The forest destruction associated with the construction of Alternative J1 and the noise associated with the operation of the 300-mph train would be detrimental to the continued functioning of this resource within this National Historic Landmark.

13. Section 4(f) of the 1966 U.S. Department of Transportation Act prohibits the construction of transportation projects within protected green space or historical landmarks unless it is shown that no "feasible or prudent" alternative exists that would avoid impact to these resources and also that all possible steps will be taken to "minimize harm" if no zero-impact alternative exists.²² This level of federal projection and review applies to the Greenbelt Forest Preserve because it is both protected green space and also part of a National Historic Landmark, as describe in detail above.

¹⁹ Online GIS: NPS Land Resources Division's Tract and Boundary MapServer, <https://mapservices.nps.gov/arcgis/rest/services/LandResourcesDivisionTractAndBoundaryService/MapServer> and <http://www.arcgis.com/home/webmap/viewer.html?url=https%3A%2F%2Fmapservices.nps.gov%2Farcgis%2Frest%2Fservices%2FLandResourcesDivisionTractAndBoundaryService%2FMapServer>.

²⁰ On 25 November 1980, the Greenbelt Historic District was added to the National Registry of Historic Places. National Historic Landmark status granted on 18 February 1997. NPS, 2017, *Spreadsheet of NHLs*, Excel spreadsheet, national-historic-landmarks-20171201.xlsx, available online at <https://www.nps.gov/nr/research/>.

²¹ Belt of green permanent: Resettlement Administration, 1936, *Greenbelt Towns*, pg. 9. Belt to provide recreation: Tugwell, R. G., 13 May 1936, Resettlement Administration program: Letter from the administrator of the resettlement program transmitted in response to Senate resolution No. 295, 74th Congress, 2nd session, Senate Doc. No. 213, pg. 7. Belt to prevent encroachment: Larsen, C., August 1938, Greenbelt, MD: federal planned community, *National Municipal Review*, 27, 413–420; Fulmer, O. K., 1941, *Greenbelt*, Am. Council on Public Affairs. Garden-city concept promotes the experience of the beauty of nature, including of forests: Howard, E., 1902, *Garden Cities of Tomorrow*, Swan Sonnenschein & Co., pp. 17–18, 130, Fig. 2.

²² Quotes from the Code of Federal Regulations (CFR) title 23 section 774, which codifies Section 4(f) of the 1966 Department of Transportation Act. CFR text available online at <https://www.law.cornell.edu/cfr/text/23/part-774>.

January 25, 2018

[Name]
[title]
[street]
[city]

Dear [dear]:

On behalf of the citizens of Greenbelt, we urge you to oppose the proposed Baltimore-Washington Superconducting Maglev Project. Two of the three alignments (J & J-1) for this train currently being considered, run right through our City. The City communicated this opposition to the Maryland Department of Transportation in a letter dated October 24, 2017.

Greenbelt is a National Historic Landmark and planned community with parks, open spaces and recreational amenities. This proposal will have a very destructive impact on valuable environmentally sensitive resources, including the Baltimore-Washington Parkway, the Beltsville Agricultural Research Center (BARC), the Patuxent Research Refuge, Greenbelt Forest Preserve and other vital open spaces in our region.

This project will not benefit any of the communities and neighborhoods along the proposed routes. It is not clear that this project will actually reduce traffic congestion. Residents have expressed concerns about noise, loss of trees and wildlife habitat, harmful health impacts and reduction in property values. The City is also concerned about the impact on our region's business community and important scientific and research activities at BARC, NASA Goddard and Patuxent.

The City of Greenbelt **strongly opposes** this project and we urge your opposition as well. This proposed Maglev project will greatly reduce the quality of life in our region. We have serious concerns about the financial sustainability of this project and fear that it may draw funds from other important transportation priorities and needs. These funds would be better spent on improving existing rail infrastructure and local transit services. The best option is the No build option!

Sincerely,

Emmett V. Jordan, Mayor

Judith F. Davis, Mayor Pro-Tem

Colin A. Byrd, City Council

Leta M. Mach, City Council

Silke I. Pope, City Council

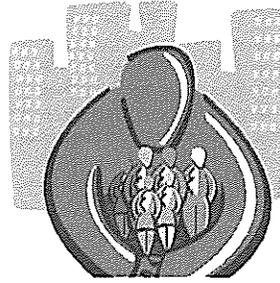
Edward V.J. Putens, City Council

Rodney M. Roberts, City Council

cc: The Honorable Ben Cardin
The Honorable Chris Van Hollen
The Honorable Steny Hoyer
The Honorable Larry Hogan
The Honorable Paul Pinsky
The Honorable Anne Healey
The Honorable Tawanna Gaines
The Honorable Alonzo Washington
The Honorable Rushern Baker
The Honorable Danielle Glaros
The Honorable Todd Turner
Pete K. Rahn, MDOT
Suhair Al Khatib, MTA

CITY NOTES

Greenbelt CARES



Week Ending January 26

Judye Hering gave a presentation at Career Day on Friday, January 19. The purpose of the program was to provide elementary school youth information about the world of work. There were several presenters of various occupations and they all described what education was needed to work in specific career fields.

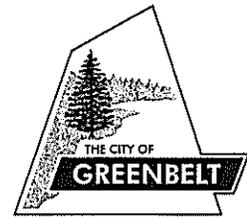
Judye Hering began the winter session for GED on Monday, January 22. GED is held every Monday and Wednesday for 10 weeks, in the Springhill Lake Recreation Center Clubhouse. Eight students registered to take the class.

Liz Park and Darren Stephenson attended training for the "Getting Ahead" program. This program works to help people move from poverty or unstable living conditions to economic and housing stability. The training was sponsored by the Governor's Office for Children.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, January 26, 2018



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 6900 & 7619 Greenbelt Road and 8957 #B Edmonston Road were inspected; and
6303 & 6406 Ivy Lane, 7300 Hanover Drive, #101, 8957 N, P, R Edmonston Road, and four properties at Greenway East Professional were re-inspected.

Apartments: Franklin Park sections 3, 4, 5 and 7 were re-inspected.

Rental Properties: Eight rental properties were annually inspected; and
Eight rental properties were re-inspected.

Complaints: One complaint was logged regarding inoperable smoke detectors;
One prior complaint was re-inspected; and
A notice was sent for an unlicensed rental in the Greenbrook Village community.

Permits: Eleven permits were approved and issued.

Animal Control: Removed carcass of a dog from a home and a squirrel from the road way;
Two cats were returned to their owners;
One cat was trapped and is being held as a stray;
One dog running at large was picked up and returned to its owner;
Three cats and one dog were adopted; and
A staff member attended the District Court in Hyattsville regarding a cruelty case investigation.

Alarms: A staff member attended the District Court in Hyattsville regarding a municipal infraction that was issued to a business for failure to renew an alarm license.

Meetings: **Staff Attended:**

Department Head meeting;

Conducted second interviews for the Supervisory Inspector position;

A presentation held by Mobilitie; and

Participated in a conference call regarding Mobilitie's request to place small cell tower equipment in city rights-of-way.

Staff Met With:

GHI representatives to discuss Neighborhood Conservation Overlay Zone.

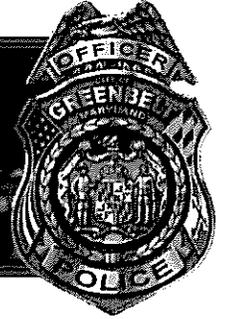
Planning Projects: *Worked on FY 2019 budget materials;*

Responded to code enforcement complaints/inquiries;

Worked on various documents in preparation of City Council work session on a second dog park; and

Reviewed right-of-way applications submitted by Pepco.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

JANUARY 24, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

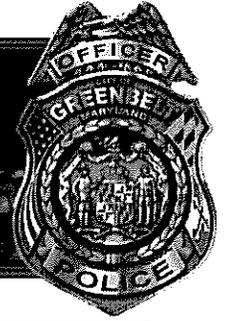
CENTER CITY

1/20 1:58 P.M.	51 Crescent Road. Fraud. Victim advised that unknown person(s) obtained their social security number and opened a credit card account.
1/20 3:25 P.M.	<p>100 block Centerway. Assault. The victim advised that he approached the suspect regarding a parking matter. After the victim returned to his vehicle and a verbal exchange occurred, the suspect displayed a handgun. No shots were fired and the victim fled the scene. The suspect is described as a black male, 5'7", green hair, red forearm tattoo, wearing a dark colored coat and dark pants. The suspect's vehicle is described as a gray sedan with Virginia tags.</p> <p>*On January 23rd, Lawrence Matthew Battle, 29, of Washington, DC was arrested by Greenbelt Officers in connection to this assault. The suspect was charged with one count of First Degree Assault, one count of Second Degree Assault and other handgun-related charges. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner where he was held on bond.</p>



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



1/24	100 block Westway. Robbery. The victim, a cab driver who was dispatched to the area, advised that he called the person who requested the cab to inform them that he was outside. Shortly after, the victim heard a knock on the driver's side window. He opened the rear doors and two suspects entered the vehicle. One of the suspects displayed a handgun and demanded money from the victim. The second suspect took the victim's cell phone, the vehicle key fob, a wallet containing three credit cards and a driver's license. The suspects exited the vehicle and demanded that the victim exit, but the victim was able to speed off. The suspects are described as a black male, 5'8, thin build, wearing a dark colored snow suit with a dark hoodie covering his face and a black male, 5'8, thin build wearing a dark colored hoodie and black pants.
1:24 A.M.	

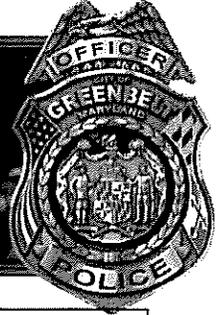
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

1/19	6000 block Greenbelt Road. Theft. An unattended purse containing U.S. currency, three credit cards, a cell phone and a driver's license was removed from a shopping cart in the parking lot of Giant.
2:30 P.M.	
1/20	9100 block Edmonston Court. Robbery. The victims advised that they were sitting in a vehicle when they were approached by the suspect, who displayed a handgun and announced a robbery. After taking a purse, car keys, a cell phone and wallet, the suspect fled the area in a blue sedan. The suspect is described as a black male, 5'6", and 135 pounds.
12:58 A.M.	
1/23	6000 block Springhill Drive. Burglary. A sliding door was opened without forced entry and money was taken from an apartment. A portion of the money was recovered from the suspect who was identified as a 17-year-old Greenbelt youth (and victim's cousin). The juvenile was released to a parent.
9:07 P.M.	
1/24	6100 block Springhill Terrace. Robbery. The victim, a food delivery person, advised that he attempted to make a delivery to a residence in an apartment building. As he walked down the steps of the building, three suspects surrounded him. One suspect displayed a handgun and took the food order and money. Another displayed a knife. The suspects then walked the victim to his vehicle and took a cell phone and additional money. The victim was able to drive away. The suspects are described as a black male, 5'7", thin build, wearing a black mask, black pants, yellow shirt, and green jacket; a black male, 5'10", thin build, wearing a black wool mask, and black clothing and a black male, 5'7", thin build wearing a mask, no further.
1:11 A.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



1/24 7:46 A.M.	5900 block Cherrywood Terrace. Theft. A male Yorkie dog, wearing a black collar and named Loki, was taken from an apartment.
1/24 10:47 A.M.	5900 block Cherrywood Terrace. Trespass Arrest. Vivian Denise Gary, 50, of Ellenwood, GA, was arrested for Trespass after she was found on the property of Franklin Park after having been banned by agents of the property. The suspect was released on citation pending trial.

GREENBELT EAST/GREENWAY SHOPPING CENTER

1/19 6:01 P.M.	6700 block Lake Park Drive. Burglary. Unknown person(s) used unknown means to pry open an apartment door. A watch, laptop, television, and computer tablet were taken.
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Automotive Crime - City Wide

1/18	7600 block Mandan Road. Attempt theft from auto. Unknown person(s) broke out the front passenger window of a vehicle and rifled through the vehicle and broke the back passenger window of another vehicle in the area. Nothing appears to have been taken. The suspects fled the scene in a black sedan and are described as three or four black males with the driver wearing a black and white bandana over his head.
1/18	7600 block Mandan Road. Attempt theft from auto. Unknown person(s) broke the rear driver's side window (small triangular window) and rifled through the vehicle and broke the rear driver's side window (small triangular window) of another vehicle in the area. Nothing appears to have been taken.
1/18	7500 block Mandan Road. Attempt theft from auto. Unknown person(s) broke the rear driver's side window and rifled through the vehicle. Nothing appears to have been taken.
1/18	7500 block Mandan Road. Theft from auto. Unknown person(s) broke the rear passenger's side window of a vehicle. Money was taken.
1/19	7500 block Mandan Road. Attempt theft from auto. Unknown person(s) smashed out the rear vent window of a vehicle and rifled through the vehicle. Nothing appears to have been taken.
1/20	100 block Rosewood Drive. Theft from auto. Money was taken from an unlocked vehicle.
1/23	400 block Ridge Road. Theft from auto. Unknown person(s) removed four tires from a vehicle.
1/24	5900 block Cherrywood Lane. Theft from auto. A rear tag, Maryland 41W844, was taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF JANUARY 24, 2018

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

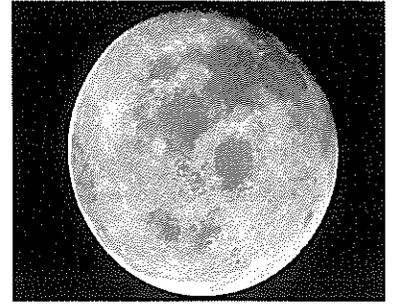
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	3	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary		Unattended Death	
Assault (1 domestic-related)	2	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	3
Theft	13	Notification for other agency	
Vandalism		Sick Person	
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	8
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person	1	Accidents	4



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending January 26, 2018



ADMINISTRATION

- Brian Kim and Jim Sterling met with the manufacturer of the fan coil units at the Community Center.
- Brian Kim, Luisa and Jim Sterling met with a contractor regarding the Springhill Lake Recreation Center solar project.
- Attended the ICC Green Code Seminar.
- Met with a contractor regarding the upcoming street resurfacing and concrete work.
- FY 2019 budget preparation.
- Participated in a meeting to discuss fossil fuel reduction petition for landscaping crew.

STREET MAINTENANCE/SPECIAL DETAILS

- Repaired potholes with cold mix throughout the City.
- Transported truck #121 for a new salt spreader installation.
- Removed leaves and debris from storm drains.
- Installed a new motor on Salt Spreader #111.
- Cleaned shop and Public Works yard in preparation for inspection.
- Removed unwanted signs and checked for graffiti throughout the city.
- Pushed debris at the Northway Fields compost site.
- Took down the swim team banners.
- Cleaned truck #111 and worked on salt spreader #469.

HORTICULTURE/PARKS

- Continued working on the box for tools at the Springhill Lake Recreation compost bins.
- Performed maintenance on bus stops throughout the City.
- Continued cleaning out the landscape beds.
- Serviced citizens' chipper requests.
- Continued picking up Christmas trees at designated spots.
- Performed final leaf vacuum collection throughout the city.
- Removed leaves and debris from the Centerway underpass and common areas.
- Picked up trash in playgrounds and parks.
- Cleaned the Public Works yard.

BUILDING MAINTENANCE

- Worked on the air balancing for the Community Center gym.
- Checked lights throughout the Community Center.
- Re-installed the handrail in the stairwell at the Aquatic & Fitness Center.
- Installed an outlet, hose rail and serviced the air compressor in the mechanics shop at Public Works.
- Repaired a toilet in the Youth Center.
- Removed leaves from the window wells at the Community Center.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 24.91 tons of refuse and 11.09 tons of recyclable material.
- Composed Green ACES agenda, attended meeting on Tuesday and composed meeting minutes.
- Ordered materials for Electronics Recycling event to be held on January 27. Also coordinated with Berwyn Heights for them to send 2 workers.
- Finished Accomplishments for FY 2019 budget.
- Continued working with David Brosch and CMON. Asked the Organics Task Force for the results of the food scraps collection interest survey.
- Started working on Greenhouse gas emissions inventory. Collected kWh and Therms from spreadsheets and calculated percentage reduction in kWh from our baseline of 2012 for MEA grant objectives.
- Attended meeting with SG Inc. Renewable Energy Solutions about the RFP for solar panels at SHL Rec Center on Thursday. In attendance were Michael Ewing from SG, Steve Skolnik, Jim Sterling, Brian Kim and Luisa Robles.
- Attended Electronics Recycling event on January 27.
- Advertised President's Day volunteer event on multiple websites.
- Meeting with Beverly about website redesign.
- Finish and submitted draft memo in response to fossil fuel petition.
- Contacted Hanna Paper Recycling about missing lid on dumpster.
- Wrote and submitted an article to the New Review.
- Scouted possible tree planting areas with Brian Townsend.
- Prepared materials for meeting with Maryam formally taking the role as her mentor.
- Held meeting with Maryam discussing her progress on CCC projects and expectations going forward.
- Completed the State of Maryland Environmental Certification (Responsible Person Certification).
- Prepared materials for FPAB meeting.
- Attended ACT and FPAB meetings.
- Held meeting with CHEARS.
- Performed Daily SWPPP inspections.

FLEET MAINTENANCE

- Cleaned the mechanic's shop and organized parts.
- Installed a new water pump, engine fan, belt, performed a tune-up and installed new O2 sensors on vehicle #828.
- Replaced the fuel filters on vehicle #124.
- Repaired fuel leak, replaced light switch and cleaned and inspected the engine block for oil leak on vehicle #502.
- Installed a new fuel pump and performed a PM inspection on vehicle #805.
- Installed the new upper and lower front ball joints, left and right front axles, replaced one left glow plug and performed a PM inspection on vehicle #408.
- Installed four recap tires on vehicle #263.
- Worked with Fleet Pro on COMAR vehicle inspection.

Greenbelt Recreation Department

Weekly Report

Week Ending January 26, 2018

ADMINISTRATION:

- Attended the Department Head meeting on Tuesday.
- We are getting closer to the new look for “GREENBELT RECREATION.” Staff met with the LMD Agency to review templates and answer questions about how to launch our refreshed and renewed department logo. The director is working closely with the marketing committee and Beverly Palau to make sure we cover the entire behind the scenes work that needs to be completed BEFORE going public. Stay tuned in the months to follow.
- Budget preparation continued. Staff is meeting with the city treasurer to review the expenditures and revenues for FY 2018 and FY 2019.
- The Management Team is working on the City Manager Goal updates that are due next week.
- Staff is reviewing and monitoring the Maryland Healthy Working Families Act as it relates to sick and safe leave for part-time non-classified staff.
- Reviewed draft amendments to Dog Park Rules.

YOUTH CENTER/ SPRINGHILL LAKEGREENBELT KIDS:

- Winter 2018 Activity Guide is now available on-line and printed guides are available in city buildings. Registration continued on a space available basis.
- 2018 Camp Guide went live online on Monday and printed guides are available in recreation facilities. Camp registration begins on February 1 for residents and February 15 for non-residents.
- Attended Youth Advisory Committee meeting. Ema Smith, YAC member, will attend the United Nations World Urban Youth Council meeting on Monday, January 29, to serve as a panelist joining youth from around the globe in a discussion of youth civic involvement in cities around the world. Congratulations to Ema!
- Spring 2018 Activity Guide production continued. Target date for print and on-line guide is February 16.
- Received additional RecTrac training.

AQUATIC AND FITNESS CENTER:

- GMST met on Thursday for practice. Upcoming practice on Sunday, January 28.
- GAFC Swim Instructor(s) provided 6 private swim lessons (Friday-Thursday).
- The Hot Tub closed for regular bi-weekly cleaning on Wednesday.
- A reminder email notification of GAFC membership expiring by end of January 2018 sent to 95 members on Thursday.
- Aqua Zumba Classes on Monday January 8 and 22, and Wednesday, January 24, were cancelled. Make-up classes scheduled for February 5 and 7.
- The January 8 Deep Water Aerobics class that was cancelled is scheduled for make-up on February 5.
- Deep Water Aerobics classes at 1 pm on Monday, Wednesday and Friday from January 19 through February 2 have been cancelled due to instructor’s illness.
- Aquacize make-up classes are scheduled for February 5 and 7.

COMMUNITY CENTER:

- There is currently one Center Leader shift open on the permanent schedule. Recruitment continued.
- Supervisor coordinated with the News Review for floor cleaning.
- Supervisor attended a budget meeting with the city treasurer.
- Attended a WebEx training for RecTrac 3.1.
- Maintenance was performed on the gym basketball backstop.
- Supervisor participated in a conference call for the MRPA Conference Committee meeting.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 276 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There was 1 private rental and 20 pattern rentals.
- The following free space groups received space: Golden Age Club, Greenbelt Concert Band, Greenbelt Arts Center, CCRIC, Pointe @ Greenbelt HOA, Greenbelt Astronomy, Girl Scout Troop #23007 and Girl Scout Troop #2799.
- The following City groups received space: City Council, Be Happy Be Healthy Yoga & Volleyball and Greenbelt CARES.

ARTS:

- Submitted an FY 2018 interim report to the Maryland State Arts Council.
- Now open at the Greenbelt Community Center Art Gallery: Worlds of Wonder II – Design Highlights from Greenbelt Recreation Department Youth Theater and Dance Productions. Early responses from visitors include: “SUPERB”; “Awe-inspiring!”; “Phenomenal!”; “Wow! Just Wow!”; and from a Greenbelt parent and former Hirshhorn Museum curator – “really, really, fantastic. The combination of photos, mannequins/costumes and props is so thoughtfully arranged, and gives a great overview of both the creative content and creative design elements. Great job!”
- Ongoing activities include: budget preparation, RecTrac transition, editing of the spring brochure, preparations for camp registration, preparations for the February 4 Artful Afternoon, production work for the Greenbelt Youth Musical, and program marketing.