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April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>01</b>	<b>02</b> No Meeting (Easter Monday)	<b>03</b> Public Safety Advisory Committee, 7pm, CC Work Session - Maglev Public Hearing, MB, 7PM	<b>04</b> Work Session - Misc. Museum/Grants & Contributions, SHL, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	<b>05</b> Art Exhibition: Collages by Anna Fine Foer	<b>06</b> Art Exhibition: Collages by Anna Fine Foer	<b>07</b> Arbor Day Celebration Art Exhibition: Collages by Anna Fine Foer
<b>08</b> Art Exhibition: Collages by Anna Fine Foer Community Art Drop-In	<b>09</b> Youth Advisory Committee, 5:30, SHL -Cancelled Regular Meeting, MB, 8PM Art Exhibition: Collages by Anna Fine Foer	<b>10</b> Art Exhibition: Collages by Anna Fine Foer	<b>11</b> Advisory Planning Board, 7:30pm, CC Budget Work Session - Public Safety , SHL, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	<b>12</b> Community Relations Advisory Board, 7pm, MB Art Exhibition: Collages by Anna Fine Foer	<b>13</b> Art Exhibition: Collages by Anna Fine Foer	<b>14</b> Donation Drop Off Art Exhibition: Collages by Anna Fine Foer
<b>15</b> Art Exhibition: Collages by Anna Fine Foer Art Shares	<b>16</b> Work Session - Greenbelt Station Residents/WMATA Trail, MB, 8PM Art Exhibition: Collages by Anna Fine Foer	<b>17</b> Art Exhibition: Collages by Anna Fine Foer	<b>18</b> Youth Advisory Committee, 5:30, YC Park and Recreation Advisory Board, 7:30 CC Visualize2045 Public Hearing, 7pm, CP Budget Work Session - Public Works/ Capital Projects , Greenbriar, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	<b>19</b> Art Exhibition: Collages by Anna Fine Foer	<b>20</b> Art Exhibition: Collages by Anna Fine Foer Spring Skate Series	<b>21</b> Free Movie-Angst, 11am, OGT Art Exhibition: Collages by Anna Fine Foer
<b>22</b> Art Exhibition: Collages by Anna Fine Foer	<b>23</b> Appointments to Advisory Board, MB, Library, 7:30 PM Regular Meeting/ 1st Public Hearing on FY 2019 Proposed Budget, MB, 8PM Opioid Overdose Response Training Art Exhibition: Collages by Anna Fine Foer	<b>24</b> Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education (ACE) 7pm, MB Advisory Committee on Trees, 7pm, PW Art Exhibition: Collages by Anna Fine Foer	<b>25</b> Four Cities Meeting (New Carrollton), 7:30 PM Art Exhibition: Collages by Anna Fine Foer	<b>26</b> Forest Preserve Advisory Board, 7pm, MB Art Exhibition: Collages by Anna Fine Foer	<b>27</b> Workforce & Training Round-Up, 9:30 am, Largo Art Exhibition: Collages by Anna Fine Foer	<b>28</b> Donation Drop Off Electronics and Paint Recycling, 9am-12noon, PW Shredding Day, 9am-12noon, RC Earth Day Celebration Art Exhibition: Collages by Anna Fine Foer
<b>29</b> Art Exhibition: Collages by Anna Fine Foer	<b>30</b> Budget Work Session - Community Services/Planning/Economic Development MB, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>	<b>05</b>

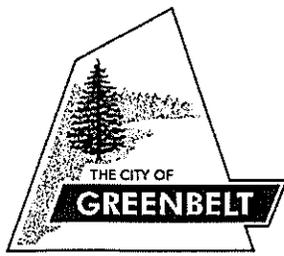




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May 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC Art Exhibition: Collages by Anna Fine Foer	02 Work Session - Recreation and Park Facilities Master Plan (CC), 8PM Art Exhibition: Collages by Anna Fine Foer	03 Free Produce Distribution Art Exhibition: Collages by Anna Fine Foer	04 Art Exhibition: Collages by Anna Fine Foer	05 Art Exhibition: Collages by Anna Fine Foer
06 Art Exhibition: Collages by Anna Fine Foer Community Art Drop-In	07 Budget Work Session - Recreation, MB, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	08 Art Exhibition: Collages by Anna Fine Foer	09 Advisory Planning Board, 7:30pm, CC Budget Work Session - Recognition Groups, CC, 7:00 PM Art Exhibition: Collages by Anna Fine Foer	10 Art Exhibition: Collages by Anna Fine Foer	11 Art Exhibition: Collages by Anna Fine Foer Art Shares	12 Donation Drop Off Art Exhibition: Collages by Anna Fine Foer
13 Art Exhibition: Collages by Anna Fine Foer	14 Youth Advisory Committee, 5:30, ERHS Regular Meeting, MB, 8PM Art Exhibition: Collages by Anna Fine Foer	15 Art Exhibition: Collages by Anna Fine Foer	16 Park and Recreation Advisory Board, 7:30 CC Budget Work Session - Green Ridge House, Green Ridge House, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	17 Art Exhibition: Collages by Anna Fine Foer	18 Art Exhibition: Collages by Anna Fine Foer Bike to Work Day, 6:30-8:30AM, GAFC Spring Skate Series	19 Public Works Open House Tour Greenbelt's Significant Trees Art Exhibition: Collages by Anna Fine Foer Celebration Of Spring
20 Art Exhibition: Collages by Anna Fine Foer	21 Budget Work Session - Final Budget Review, MB, 7:30 PM Art Exhibition: Collages by Anna Fine Foer	22 Advisory Committee on Education (ACE) 7pm, MB Art Exhibition: Collages by Anna Fine Foer	23 ACE Student Awards, MB, 7PM Work Session - Advisory Board Chairs, CC, 8PM Art Exhibition: Collages by Anna Fine Foer	24 Forest Preserve Advisory Board, 7pm, MB Art Exhibition: Collages by Anna Fine Foer	25 Art Exhibition: Collages by Anna Fine Foer	26 Donation Drop Off Art Exhibition: Collages by Anna Fine Foer
27 Art Exhibition: Collages by Anna Fine Foer	28 No Meeting - Memorial Day Art Exhibition: Collages by Anna Fine Foer	29 Senior Citizens Advisory Committee, 3:30pm, CC Regular Meeting - 2nd Public Hearing on FY 2019 Proposed Budget/Constant Yield Tax Rate, MB, 8PM Art Exhibition: Collages by Anna Fine Foer	30 Work Session - SCMAGLEV, CC, 8PM Art Exhibition: Collages by Anna Fine Foer	31 Art Exhibition: Collages by Anna Fine Foer	01	02





## City Manager's Report Week Ending April 13, 2018

1. Attached is the first Budget Update Memo. Please advise if you notice any items missing from the list.
2. Attached is information requested by Council from the Police Department in follow-up to the public safety budget work session.
3. Attached are the February Police Department statistics.
4. Attached is a memo from Ms. Mary Johnson, Human Resources Director, regarding human resources department staffing.
5. Meeting and/or corresponding with staff and legal counsel regarding operational and legal issues.
6. Reviewing and revising drafts of the police chief recruitment materials with the support of staff and the recruiter.
7. Scheduled to participate in tonight's Friends of the Greenbelt Museum stakeholder session about the proposed visitor center.
8. Police staff report that the proposed transition to County CAD system will not take place until January 2019.
9. Assistant City Manager
  - a. Attached is the final legislative update report.
  - b. Staffed a CRAB meeting.
10. Information Technology
  - a. Reviewed contract for Document Management system
  - b. Met with Verizon Wireless – Annual business review
  - c. Conference call with Titanium Software re: CARES application installation
  - d. Council Room walkthrough with studio upgrade vendor and Public Works
11. Prepared for the regular meeting on April 9, and work sessions on April 11, 16 and 18.

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

**To: City Council**  
**From: Nicole Ard, City Manager**  
**Date: April 13, 2017**  
**Re: Budget Update #1**

Listed below are the items which Council members have identified for further consideration in the review of the Proposed FY 2019 Budget.

**Revenues**

- |   |         |
|---|---------|
| 1. Highway User Revenue Increase            | 4,100   |
| 2. State Aid for Police Protection Decrease | -15,000 |

**Expenditures**

- |   |           |
|---|-----------|
| 1. Health Insurance Increase at 5.4%                                | -70,000   |
| 2. Discontinue UMCP Shuttle Pass Program                            | -4,500    |
| 3. Increase Public information Specialist to full-time              | 28,000    |
| 4. Camera Operators & Interpreters on Wednesday evenings            | 15,000    |
| 5. Transfer unspent economic development monies to Special Projects | No Impact |
| 6. Additional Meals on Wheels Contribution                          | 1,000     |
| 7. Transfer West Lanham Hills Contribution to Branchville           | No Impact |
| 8. Fire Station Roof Repair   | 30,000    |
| 9. Greenbelt CART Logo on Trailer                                   | 1,500     |
| 10. Additional Human Resources Staff                                |           |
| 11. Shelter for Citizen Rescue Vehicle (APC)                        | 8,500     |

**Greenbelt Police Department  
Project Cost Analysis  
FY2019**

**Project/Program :    New Officer Cost**

<b>Projected Cost FY2019:</b>	<b>Officers Salary</b>	<b>\$ 51,084</b>
	<b>Officer Benefits</b>	<b>25,900</b>
	<b>Officer Overtime</b>	<b>7,000</b>
	<b>Insurance</b>	<b>10,600</b>
	<b>Training</b>	<b>900</b>
	<b>Uniform</b>	<b>1,000</b>
	<b>Veh maint/fuel</b>	<b>9,000</b>
	<b>Radio maint</b>	<b>450</b>
	<b>Police Equipment</b>	<b>1,475</b>
	<b>New Car **</b>	<b>4,000</b>
	<b>MDT Expense</b>	<b>7,000</b>
	<b>County Mobile Radio</b>	<b>3,500</b>
	<b>County Portable Radio</b>	<b>4,300</b>
	<b>Total</b>	<b>\$ 126,209</b>

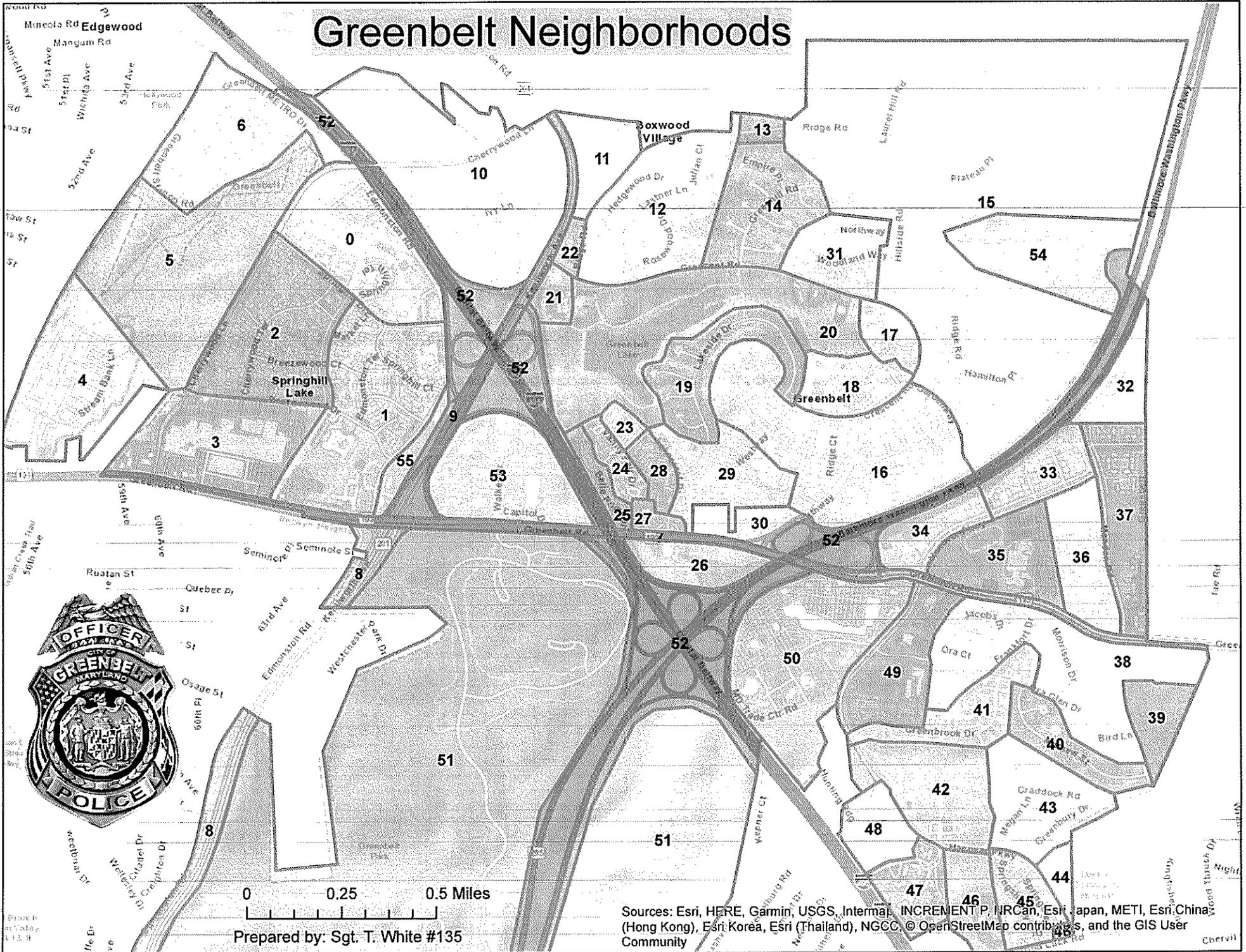
**\*\*New car is a depreciated figure**

**Revised 04/12/2018**

## Greenbelt Police Department Neighborhood Breakdown

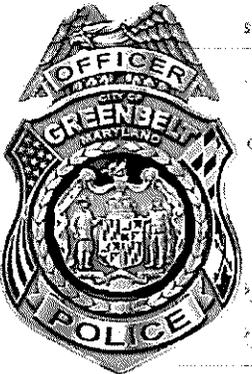
<b>ID #</b>	<b>Name:</b>	<b>ID #</b>	<b>Name:</b>
0	Franklin Park 3	28	Charlestown Village
1	Franklin Park 2	29	University Square
2	Franklin Park 1	30	Southway Corridor/Armory
3	Beltway Plaza	31	Woodland Hills
4	Greenbelt Station	32	Greenbriar Phase 3
5	Metro Wooded Area	33	Greenbriar Phase 2
6	Greenbelt Metro	34	Greenbriar Phase 1
7	193 Corridor	35	Roosevelt High School
8	201 Corridor South of 193	36	Greenwood Village
9	201 Corridor North of 193	37	Glen Oaks
10	Ivy Lane Area	38	Windsor Green
11	Lakeside North	39	Mandan Athletic Fields
12	Boxwood Village	40	Greenbrook Estates
13	400 Ridge Extended	41	Greenbrook Village
14	Lakewood	42	Schrom Hills Park
15	GHI North	43	Greenspring 1
16	GHI South	44	Greenspring 3
17	Parkway	45	Greenspring 2
18	Center City	46	Good Luck Corridor
19	Lakeside	47	Lake Village
20	Buddy Attick Lake	48	Hunting Ridge
21	Public Works	49	East Commerce Center
22	Police Dept	50	Greenway Shopping Center
23	Charlestown North	51	Greenbelt Park
24	Belle Pointe Residential	52	Beltway/Parkway
25	Belle Pointe Commercial	53	Golden Triangle
26	Holy Cross Property	54	North End Park
27	American Legion	55	Edmonston Rd Commercial

# Greenbelt Neighborhoods



Sources: Esri, HERE, Garmin, USGS, Internal, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

Prepared by: Sgt. T. White #135



## Anne Marie Belton

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**From:** Terri Hruby  
**Sent:** Thursday, April 12, 2018 11:49 AM  
**To:** Gordon Pracht  
**Subject:** RE: Population Numbers for Greenbelt Station?

Gordon,

For the FY 2019 budget I estimated the population to be 1,349 for Greenbelt Station. This is based on housing units built at the time I completed the estimate. Again, the number is an estimate based on housing population formulas that we use.

Terri

Terri Hruby, AICP  
Planning Director  
City of Greenbelt  
15 Crescent Road, Ste. 200  
Greenbelt, MD 20770  
240-542-2041

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**From:** Gordon Pracht  
**Sent:** Thursday, April 12, 2018 11:35 AM  
**To:** Terri Hruby  
**Subject:** Population Numbers for Greenbelt Station?

Terri,

I am trying to follow up on a few things from last night's Council Work Session. Would you have any population numbers for Greenbelt Station?

Thanks  
Gordon

*Captain Gordon Pracht  
Greenbelt Police Department  
240-542-2139*

*"Warriors are warriors not because of their strength, but because of their ability to apply strength to good purpose"*

**GREENBELT POLICE DEPARTMENT  
STATISTICAL REPORT  
February, 2018**

Type of Offense (Includes attempts with exception of Murder)	Sector 1 Greenbelt Center			Sector 2 Franklin Park Area			Sector 3 Greenbelt East (Residential)			Sector 3 Greenbelt East (Commercial)			Sector 4 Beltway Plaza			Sector 5 Metro Site			Sector 6 Branchville Area			Total Offenses Minus Unfounded Cases				
	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month Minus Unfounded Cases	YTD Total
Murder	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0	0
Rape	0		1	0		0	0		0	1		1	0		0	0		0	0		0	0		0	1	2
Robbery	0		1	2		5	1		1	0		0	0		0	0		0	0		0	0		0	3	7
Aggravated Assaults	1		2	5		5	0		0	0		0	0		0	0		0	0		0	0		0	6	7
Breaking or Entering	2		2	0		7	1		3	0		1	0		1	0		0	1		1	0		1	4	15
Larceny	10		21	13		23	3		8	7		16	14		28	0		0	0		5	0		5	47	101
Motor Vehicle Theft	0		0	4		8	0		2	0		0	0		0	0		0	0		0	0		0	4	10
<b>Totals by Sector</b>	<b>13</b>		<b>27</b>	<b>24</b>		<b>48</b>	<b>5</b>		<b>14</b>	<b>8</b>		<b>18</b>	<b>14</b>		<b>29</b>	<b>0</b>		<b>0</b>	<b>1</b>		<b>6</b>			<b>65</b>	<b>142</b>	

(\*) Indicates that the unfounded incident was reported in a previous month, and therefore is subtracted from the 'YTD Total' incidents.

(-) Note that per Uniform Crime Reporting guidelines, offenses can be cleared either by arrest, administrative closure or incident unfounded.

**Sector 1 – Kenilworth Avenue north from Greenbelt Road to Cherrywood Lane and Greenbelt Road east from Kenilworth Avenue to Southway Road.**

**Effective 1/1/97 Ivy Lane and Cherrywood Lane changed to Sector 2. Kenilworth Avenue addresses are in Sector 1.**

**Sector 2 – Kenilworth Avenue south from Greenbelt Road to Old Calvert Road and Greenbelt Road west from Kenilworth Avenue to Branchville Road.**

**Sector 3 – Greenbelt Road east from Southway Road to Mandan Road, Hanover Parkway north from Greenbelt Road to the Baltimore-Washington Parkway south from Greenbelt Road to Good Luck Road. Sector 3 has been divided to distinguish offenses that occur in the sector's commercial and residential areas.**

**Sector 4 – Beltway Plaza Shopping Center and businesses on Greenbelt Road from Cherrywood Lane to the City line at Branchville Road.**

**Sector 6 – South of the WMATA/Metro Station Property, north of Branchville Rd./Greenbelt Rd., west of Cherrywood Lane, east of the B&O RR tracks**

**II. Total Offenses Year to Date – Five Year Comparison – All Sectors**

**February 1 to February 28 of each year**

Type of Offense (includes attempts with Exception of Murder)	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Murder	0	0	0	2	0
Rape	3	2	0	1	2
Robbery	15	4	6	17	7
Aggravated Assaults	5	6	5	10	7
Breaking or Entering	19	22	15	18	15
Larceny	91	72	70	91	101
Motor Vehicle Theft	12	11	16	16	10
<b>TOTALS -----</b>	<b>145</b>	<b>117</b>	<b>112</b>	<b>155</b>	<b>142</b>

**III. Police Service Summary**

	2018 MONTHLY TOTAL		2017 MONTHLY TOTAL		2018 YEAR-TO-DATE TOTAL		2017 YEAR-TO-DATE TOTAL	
Calls for Service	1,716		1,979		3,861		3,793	
Off-Duty Responses	335		266		746		626	
Premise Checks	241		284		625		515	
Traffic Stops	143		269		405		468	
Case Reports	171		163		356		323	
Field Ob. Reports	9		12		21		21	
ACRS Reports	16		28		36		47	
	Adult	Juvenile	Adult	Juvenile	YTD Adult	YTD Juvenile	YTD Adult	YTD Juvenile
Arrests	11	1	38	3	30	3	56	7

NOTE: November 2012 was the first full month of speed camera operation.

Speed Camera Location	February 2018 Violations	February 2017 Violations	Violations 2018 YTD	Red Light Camera Locations	February 2018 Citations	February 2017 Citations	Violations 2018 YTD
300 Crescent Road	47	38	89	EB Greenbelt Road@ Mandan Road	15	59	15
5900 Cherrywood Lane N/B	308	390	685	WB Greenbelt Road @Mandan Road	35	36	35
5900 Cherrywood Lane S/B	234	294	555	WB Greenbelt Road@Cherrywood	112	75	195
7700 Hanover Parkway E/B	28	25	83	NB Kenilworth Avenue@Cherrywood	58	47	125
7700 Mandan Road N/B	125	94	287	NB Kenilworth Avenue@NB I95- Off Ramp	35	17	67
7700 Blk MD193E/B	46	41	91	NB Kenilworth Avenue@SB I-95 Off Ramp	102	57	210
7700 Blk MD 193 W/B	188	106	433				
Totals -----	976	988	2,223	Totals -----	357	291	647

	2018 MONTHLY TOTAL	2017 MONTHLY TOTAL	2018 YEAR-TO-DATE TOTAL	2017 YEAR-TO-DATE TOTAL
Traffic Tickets	96	186	353	284
Parking Tickets	94	217	244	491
ERO's	10	33	53	58
Warnings	130	261	355	452

NOTE: Effective January 1, 2017, parking tickets issued by city parking enforcement officers were included in the amount of parking tickets issued for the month.

**IV. Traffic Statistics – Year-to-Date Totals**

Accidents	YTD – 2018	YTD – 2017		YTD – 2018	YTD – 2017
Property Damage	145	140	DUI Arrests	7	12
Personal Injury	11	14	Other Traffic Arrests	41	33
Fatal	0	0			
TOTALS	156	154			

# MEMO

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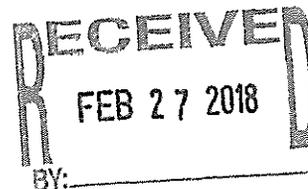
To: Nicole Ard, City Manager

From: Mary Johnson, Human Resources 

Date: February 27, 2017

Re: HUMAN RESOURCES STAFFING

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The Matrix Organizational Assessment Study was completed in November 2013 and stated as a “high priority” that an additional staff member be added to the Human Resources Department. Four years after the study, no additional full-time staff members have been added to the department.

HR has had for the past year a part time non-classified employee who works no more than 12 hours a week. The current employee, a Greenbelt resident, is on the Autism Spectrum and has dyslexia, limiting what they can do. The employee has been instrumental in culling through all personnel files, removing documents that should not be included in their personnel files such as fingerprint reports and Employee Eligibility Verification, and is now preparing current personnel files to be scanned for electronic storage.

The City presently has 166 benefited employees and 22 vacancies. Additionally, we have approximately 330 non-classified employees for a total of 228 FTE. Presently, we have two full-time staff members in Human Resources.

All employees hired -- both benefited and non-benefited -- impact Human Resources. For example, upon hiring a non-classified employee, Human Resources staff is responsible for the following:

- Ensuring the proper new employee paperwork is completed accurately
- Enrolling the employee in the payroll system
- Monitoring the employee’s hours quarterly to ensure we are in compliance with the Affordable Care Act
- Updating the employee’s rate of pay
- Alerting departments when employees need to be reappointed which is every 6 months
- Alerting departments when an employee hasn’t worked for a year or more

When hiring a classified employee, Human Resources staff is responsible for the following:

- Conducting a new hire orientation, ensuring that all paperwork is completed accurately
- Enrolling the employee in the payroll system
- Enrolling the employee (and family) in the insurance programs (health, prescription, dental and optional vision/hearing program)
- Enrolling the employee in the Maryland State Retirement Pension System
- Enrolling the employee in the ICMA 401 and 457 retirement plans

Staff is also responsible for handling change of addresses for employees in payroll, including updating that information in the various insurance and retirement plans. Staff is responsible for scanning and uploading Consent for Release of Information CPS Background Clearance Request forms to the State of Maryland Child Protective Services Program and notifying departments about negative findings. Staff maintains files of all staff fingerprinted and notifies CJIS when employees have been terminated.

Additionally, Human Resources are responsible for providing the following services for the City:

- Notarizing legal documents for employees and City residents
- Safety and risk management programs and functions which include
  - Workers' compensation
  - Reporting accidents involving city owned vehicles to LGIT including estimates for repair
- Coordination, bidding and management of all benefit programs which includes retirement programs
- Recruitment and advertising for positions, both classified and non-classified
- Employee labor relations
- Ensuring the City is in compliance with federal and state personnel laws
- Maintenance of employee records
- Conducting classification and compensation analyses and surveys.

In comparing our staffing to other municipalities, I found the following:

<b>Municipality</b>	<b>Number of Employees</b>	<b>Human Resources Staff</b>
<b>City of College Park</b>	105 FTE & 40 contract Police	3
<b>City of New Carrollton</b>	90 employees	1

<b>City of Hyattsville</b>	114 FTE & 10 part-time employees	2
<b>City of Bowie</b>	230 benefited employees for a total of approximately 400 FTE	7
<b>City of Rockville</b>	512 employees and 655 temporary employees	11

Ideally, we would like to add two full time people to the Human Resources Department. One position would be responsible for all Workers' Compensation Claims, all insurance claims with LGIT and coordinating training for employees (workplace safety, anti-harassment, etc.). The additional position would be an administrative assistant, to help with the day to day running of the office. All staff would be cross-trained so that in the event of staff absences due to illness or vacation the office can continue to operate seamlessly.

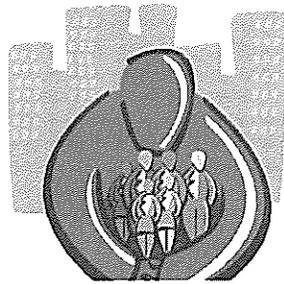
**2018 Legislative Update**  
**April 13, 2018**

<b>Bill #</b>	<b>Description</b>	<b>Sup/Opp</b>	<b>Status</b>
PG 513 HB 241	Cell Towers on School Property - Notifications	SUP	Hearing held 2/8. Bill Failed.
SB 653 HB 1191	Bond Bill – Greenbelt Station Trail	SUP	Bond bill hearings held 3/10. Capital Budget approved with \$75,000. Bill Passed.
SB 732 HB 1453	Renewable Energy and Job Development (50% by 2030)	SUP	SB hearing held 3/6. HB hearing held 3/5. House Committee voted unfavorable. Bill Failed.
HB 878	Public Utilities – Renewable Energy (100% by 2035)	SUP	Hearing held 3/5. House Committee voted unfavorable. Bill Failed.
SB 1003	Maglev System Limitations	SUP	Hearing held 3/14. Bill Failed.
HB 637 SB 1004	Asset Transfer Maglev – Hearing & Approval	SUP	HB hearing held 2/15. SB hearing held 3/6. Bill Failed.
HB 638 SB 1005	Asset Transfer Maglev - Agreements	SUP	HB hearing held 2/15. SB hearing held 3/6. Bill Failed.
PG 420 HB 217	Prohibit Disposable Plastic Bags	SUP	Bill Failed.
HB 78 SB 222	Foreclosure Registry – Notice to Local Govts.	SUP	House Committee voted favorable. Passed House 135-0. HB passed Senate. Senate Committee voted favorable. Passed Senate 44-0. Bill Passed.
HB 206 SB 518	Liquor Licenses for Movie Theaters	No Position	HB hearing held 2/19. SB hearing held 2/23. Senate Committee voted favorable with amendment. Passed Senate 46-0. Bill Failed.
HB 423	Vegetation Management – Notice to Municipalities	SUP w/amend	Hearing held 2/1. House Committee voted unfavorable. Bill Failed.
SB 158 HB 305	Homestead Tax Credit – Eligibility Awareness	SUP	SB referred to Interim Study. HB hearing held 2/6. House Committee voted favorable. Passed House 135-0. Senate Committee voted favorable on HB. Passed Senate 46-0. Bill Passed.
SB 407 HB 535	Transportation – Complete Streets Program	SUP	SB hearing 3/14 at 1:00. Senate Committee voted favorable. Passed Senate 47-0. HB hearing held 2/22. House Committee voted favorable. Passed House 112-23. Bill Passed.

Bill #	Description	Sup/Opp	Status
HB 400	Mosquito Control – Municipal Notification	SUP	Hearing held 2/7. House Committee voted favorable. Passed House 133-0. Senate hearing 3/20 at 1:00. Passed Senate 46-0. Bill Passed.
SB 277 HB 372	Maryland Metro Funding Act	SUP	SB hearing held 2/14. Passed Senate 46-0. HB hearing held 2/13. HB passed House 97-41. Senate Committee voted favorable on HB. HB Passed Senate 46-0. Bill Passed.
HB 538 SB 651	Expanded Polystyrene Prohibition	SUP	HB hearing held 2/21. SB hearing held 2/27. Bill Failed.
HB 1209	Silver Alert Program - Pedestrians	SUP	Hearing held 2/27. Committee voted favorable. Passed House 137-0. Senate hearing 3/27. <b>Passed Senate 46-0.</b> Bill Passed.
SB 1188 HB 1767	Wireless Facilities – Small Cell	OPP	SB hearing 3/20 at 1:00. Bill Failed.
HB 1556	Public Private Partnerships – Public Notice	SUP	Hearing held 3/6. House Committee voted unfavorable. Bill Failed.
HB 1742	Railroad Companies – Maglev County Approval	SUP w/Amend	Hearing held 3/15. Bill Failed.
HB 1604	Business Regulation – Residential Lodging	SUP	Hearing held 3/9. Committee voted unfavorable. Bill Failed.
HB 1461	Supporting All Families Everywhere (SAFE) Act	SUP	Hearing held 3/13. Bill Failed.
HB 766	Forest Conservation Act - Standards	SUP	Hearing held 2/21. <b>Amended bill passed House 114-25.</b> Bill Failed.
SB 1253 HB 1821	Program Open Space – Definition of Local Governing Body	OPP	SB hearing held 3/20. Bill Failed.
PG 304 HB 471	Alcoholic Beverages - Entertainment Permit - Exception	SUP	Hearing held 2/19. <b>House committee voted unfavorable.</b> Bill Failed.
HB 1414	Sickle Cell Screening – Journey’s Law	SUP	Hearing held 3/13. Bill Failed.
SB 1264	Law Enforcement Presence at Schools	SUP	Hearing held 3/23. Bill Failed.
SB 1265	School Safety Protection Standards Program	SUP	Hearing held 3/22. Committee voted favorable with amendments. Passed Senate 44-0. <b>Passed House 138-0. Signed by Governor.</b> Bill Passed.
SB 1263	School Mental Health and Weapon Restraining Order	No Position	Hearing held 3/23. Bill Failed.

## CITY NOTES

### Greenbelt CARES



#### Week Ending April 13

During the month of March, 10 families on average were seen for counseling at CARES. Sixty-four individuals on average came on a weekly basis, among whom 22 were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw eight clients.

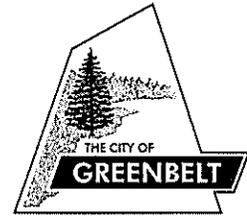
Darren Stephenson conducted a session of Active Parenting; two parents attended the session. Both are associated with Mentoring to Manhood. The group reviewed parenting material and spent some time discussing proactive ways to get more parents involved in the session.

Darren Stephenson attended the "Expunging Criminal Record Services & Training 2018" at Reid Temple A.M. E Church in Glenn Dale, Maryland. This event was sponsored by the Reid Temple Prison Ministry Program. There were attorney consultations and case expungement sessions, employment and community resources available. Darren collected a plethora of information for the youth and families he serves.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, April 13, 2018



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### *CODE ENFORCEMENT*

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<i>Commercial Properties:</i>	<i>151 A and 151 Centerway were annually inspected; and Greenway Shopping Center and the 7200 Hanover Parkway Office Park were re-inspected.</i>
<i>Rental Property:</i>	<i>Five rental properties were annually inspected; and Six rental properties were re-inspected.</i>
<i>Complaints:</i>	<i>One complaint was logged during a windshield inspection on Lakecrest Circle – violations found shed, fence and accessory structure in disrepair.</i>
<i>Windshields:</i>	<i>Lakecrest Circle and Belle Point commercial were observed.</i>
<i>Permits:</i>	<i>Seven permits were approved and issued.</i>
<i>Animal Control:</i>	<i>One dog running at large was impounded; Removed carcass of a bird; Investigated one cruelty complaint; Picked up a confined cat; Two neonatal kittens were dropped off at the shelter; and One cat and one dog were adopted.</i>
<i>False Alarms:</i>	<i>False alarm invoices were mailed which included three to businesses and two to residents; and Eight warning letters to businesses and thirteen warning letters to residents were mailed.</i>
<i>Handbills:</i>	<i>One citation was issued to Danny's Sub Shop for continuing to leave flyers advertising their business at unit doors in Greenbriar Phase III.</i>
<i>Meetings:</i>	<b>Staff Attended:</b> <i>Department Head staff meeting; City Council meeting; and Advisory Planning Board meeting.</i> <b>Staff Met With:</b> <i>Greenbelt resident to discuss the county's zoning re-write project.</i>

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**04/13/2018**  
**P&CD WEEKLY REPORT CONT...**

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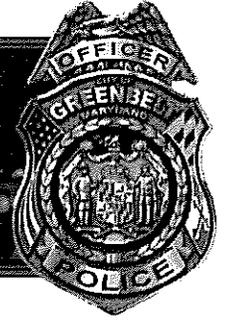
*Planning Projects:* Reviewed county zoning legislation;  
Prepared materials for April 23, 2018, City Council meeting;  
Worked on briefing book for ULI Tap Greenbelt Road project;  
Prepared Advisory Planning Board meeting minutes; and  
Prepared materials/memo for upcoming City Council work session  
on the WMATA trail.

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*Training:* Staff attended training at Kent Island Fire Department with  
Maryland Department of Environment for Flood Disaster  
presented by the Federal Emergency Management Agency  
(FEMA).

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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

APRIL 11, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

04/08 1:42 A.M.	100 block Centerway. Attempt burglary. Officers responded to a report of a burglar alarm at the Greenbelt Mini Mart. The suspects fled the scene prior to the officers' arrival. Surveillance cameras revealed that unknown person(s) attempted to enter the Mini Mart by shattering one of the front doors. Entry was not gained. The suspects are described as a black male with short hair and a medium build, wearing a long sleeve shirt and light colored pants; a black male with a medium build, wearing a dark hooded sweatshirt and dark colored pants and a black male with a medium build, wearing a dark hooded sweatshirt and dark colored pants.
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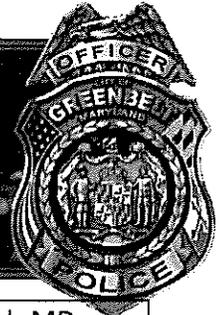
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

04/05 5:22 P.M.	6000 block Greenbelt Road. Trespass arrest. Marcus Jordan Edwards, 24, of Hyattsville, MD was arrested and charged with Trespass after he returned to the grounds of Beltway Plaza after having been banned from the mall by agents of the property. The suspect was released on citation pending trial.
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**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



04/07 5:54 P.M.	6000 block Greenbelt Road. Trespass arrest. Robert John Purnell, 28, of Laurel, MD was arrested and charged with Trespass and Derick Devon Foster, 22, of Laurel, MD was arrested and charged with Possession of a Controlled Dangerous Substance by officers responding to a report of a trespasser at Beltway Plaza. Both suspects were transported to the Department of Corrections for a hearing before a District Court Commissioner.
04/09 1:48 A.M.	6200 block Greenbelt Road. Burglary. Officers responded to a report of a burglary in progress at the Popeye's restaurant. The suspects fled the scene prior to the officers' arrival. Surveillance cameras revealed that suspects entered the restaurant by breaking out a glass door. A safe was taken. One of the suspects is described as a male wearing all black clothing and a black mask. A suspect vehicle is described as a black 4-door, no further.
04/09 2:13 P.M.	9100 block Edmonston Court. Vandalism. Unknown person(s) spray painted graffiti on a wall.
04/10 11:11 A.M.	In reference an assault reported February 23 <sup>rd</sup> in the area of Greenbelt Road and Walker Drive, the following subject has been arrested and charged with First Degree Assault, Use of a Firearm in the Commission of a Felony and Transporting a Handgun: Dejuan Lemar Battle, 27, of Greenbelt. The suspect was transported to the Department of Corrections in Upper Marlboro pending further charges. A subsequence search warrant resulted in the seizing of three handguns.
04/10 4:30 P.M.	9300 block Edmonston Road. Burglary. Unknown person(s) entered the residence by breaking out a bedroom window. Nothing appears to have been taken.
04/10 6:30 P.M.	9300 block Edmonston Road. Vandalism. Unknown person(s) threw a brick through the kitchen window of a residence, shattering it.

## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

See Automotive Section

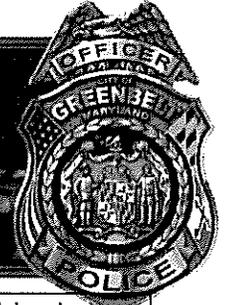
### **Automotive Crime - City Wide**

04/05	9000 block Breezewood Terrace. Theft from auto. Four tires and rims were taken from a vehicle.
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**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# *GREENBELT POLICE DEPARTMENT*

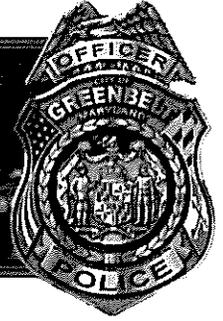


04/05	9000 block Breezewood Terrace. Attempt theft from auto. Unknown person(s) broke out the front driver's side window and rummaged through the vehicle. Nothing appears to have been taken.
04/05	5900 block Cherrywood Terrace. Attempt theft from auto. Unknown person(s) broke out the front passenger side window and rummaged through the vehicle. Nothing appears to have been taken.
04/05	5900 block Cherrywood Terrace. Attempt theft from auto. Unknown person(s) broke out the front passenger side window and rummaged through the vehicle. Nothing appears to have been taken.
04/09	19 court Parkway. Vandalism to vehicle. Lori Ann Denn, 48, of Greenbelt was arrested and charged with Malicious Destruction after she allegedly scratched the paint on a vehicle after a verbal altercation. The suspect was released on citation pending trial.
04/10	7200 block Hanover Parkway. Theft from vehicle. Unknown person(s) broke out the passenger window and removed prescription glasses and a purse were taken.
04/10	9100 block Springhill Court. Stolen vehicle. A grey 2007 Audi Q7 SUV, Maryland tags 9DE0150.
04/11	7800 block Walker Drive. Theft from auto. Four tires and rims were taken from a vehicle.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

# GREENBELT POLICE DEPARTMENT



## CRIME REPORT TALLY SHEET

WEEK OF APRIL 11, 2018

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

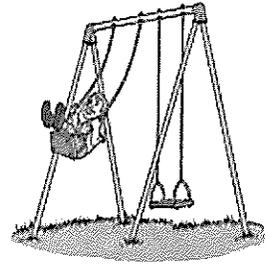
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	
Attempt Burglary	1	Unattended Death	
Assault (One domestic related)	4	Alcohol Violation	
Domestic	1	Stalking (Suspect known to victim)	1
Drugs	1	Harassment	
DUI/DWI		Field op (suspicious person)	3
Theft	1	Notification for other agency	
Vandalism	2	Child in Need of Supervision	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	3
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	10



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

# *Department of Public Works*

## *Week Ending April 13, 2018*



### **ADMINISTRATION**

- Held the monthly supervisors' meeting.
- Inspected concrete repairs on Morrison Drive.
- Coordinated and inspected roof repairs at the Aquatic and Fitness Center.
- Worked on administrative work for (Amendment 1) the new photovoltaic energy system to offset municipal electricity consumption.
- Pre-construction activities for new Photovoltaic Project at Springhill Lake Recreation Center.
- Participated in a meeting to discuss the A/V project in the Council Room.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Removed unwanted signs and checked for graffiti throughout the city.
- Pushed debris at the Northway Fields compost site.
- Made repairs to the spillway bridge at Buddy Attick Park.
- Grinded sidewalks on Craddock Road.
- Installed new "No Parking" signs throughout the city.

### **BUILDING MAINTENANCE**

- Repaired lights at the theater.
- Replaced the gymnasium door alarm at the Youth Center.
- Replaced paper towel holders throughout the Community Center.
- Took tires to be recycled.
- Replaced the condensation drain pump for the ice machine at Public Works.
- Started preparing walls in the dark room in the Community Center.
- Assisted the contractor where phone lines were pulled down by a tractor trailer at the Municipal Building.

### **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 26.68 tons of refuse and 11.90 tons of recycling material.
- Looked into mosquito trap building options. Coordinated with Maker's Space to have a table at the Maker Festival on Saturday to make mosquito traps and vermicompost interior bins.
- Contacted clean-up organizers to come pick up their materials for the Alice Ferguson Foundation Clean-up.
- Attended the Council meeting to talk about the Municipal Collaboration for Weatherization led by Bladensburg.
- Attended the MD-DC Compost Council Steering Committee meeting via phone conference.

## **REFUSE/RECYCLING/SUSTAINABILITY (CONT'D)**

- Met with the vice-principal and the Green School Coordinator of Greenbelt Elementary School about environmental projects, specifically composting. We are in the process of scheduling a composting workshop for teachers and staff.
- Attended the Council meeting to receive the Earth Day proclamation.
- Made preparations for and assisted in the quarterly SWPPP inspection by the county.
- Attended the post Arbor Day event meeting to start planning next year's event. Possible sites for next year's plantings were discussed and site checks of those areas will follow.
- Attended the monthly supervisor's meeting.
- Attended the Old Greenbelt Theater Section Coordinators meeting to provide updates and hear feedback on the zero waste station at the Old Greenbelt Theater.
- Met with members of the American Chestnut Foundation to discuss planting chestnut trees in Greenbelt. The foundation is willing to plant chestnut trees, but a suitable area needs to be identified and permission granted to proceed with the planting.
- Assisted with shooting video of wildlife and plants around Greenbelt Lake for educational videos that are being made for the city.

## **HORTICULTURE/PARKS**

- Chipped branches throughout the city.
- Picked up limbs throughout the city to get ready for grass cutting.
- Edged green areas around city buildings.
- Performed playground maintenance.

## **FLEET MAINTENANCE**

- Completed preventative maintenance service on dump truck #124.
- Repaired the rear door forged drop hinge on dump truck #125; cleaned rust, replaced linkage and lubricated moving parts. Also completed preventative maintenance.
- Completed preventative maintenance on dump truck #126 and found that the driver's side air tank has a leak. Ordered a new tank.
- Replaced the trunk latch on Police vehicle #898 and completed preventative maintenance service.
- Swapped tires from the Greenbelt Connection bus to the current borrowed Berwyn Heights bus and repaired damaged studs. Also, replaced the right front head lamp bulb and the back-up alarm module.
- Completed preventative maintenance, installed a tire and rotated and balanced the tires on Police vehicle #859.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending April 13, 2018**

#### **ADMINISTRATION:**

- Attended Department Head staff meeting.
- Staff is collecting information for the Recreation and Parks Master Plan work session, Recreation Department budget work session and the FY 2019 Recognition Group work session.
- FY 2018 Recognition Group Project and Operating grant recipients were reminded that they need to submit receipts for reimbursement by June 15, 2018.
- Conducted the FY 2019 Recognition Group Grant Review Panel meeting. A council recommendation is in the works.
- Recreation Director and selected staff attended the MRPA Conference in Ocean City, MD.
- Camp registration looks to be on target; most camps are half full. Usually registration picks up after spring camp and warmer weather encompasses the area. The outlier is Camp Encore. Camp Encore is full with a waiting list of 10 registrations. Staff is meeting to see if there is a way to clear the waiting list without jeopardizing the quality of the camp. An update will be provided in two weeks.
- Met with Aquatic and Fitness Center staff to review various items related to facility programs, activities, operations and staff training. Plans are underway for prepping the outdoor pool for the summer season.
- Met with Public Works staff to review roof and HVAC work at the Aquatic and Fitness Center. It is anticipated the Fitness Wing will be closed for a period of time to accommodate the work. Please check the city website for updates on facility schedule adjustments. Signs will be posted and e-mails will be sent to members and program participants with information on facility schedule adjustments.
- The Springhill Lake Recreation Center hosted a City Council work session on Wednesday.
- Met with Human Resources to review various items.
- Staff is working with Planning Department staff on signage options for the Indian Creek Trail located in the Greenbelt Station community.

#### **YOUTH CENTER/ SPRINGHILL LAKE GREENBELT KIDS:**

- The Spring 2018 Activity Guide is available on-line, and printed guides are available in city buildings. Spring registration continued for both residents and non-residents on a space available basis.
- Spring classes continued.
- Editing of the 2018 Summer Activity Guide continued.
- Attended Labor Day Festival Committee meeting.
- Planning for upcoming spring special events, Celebration of Spring and Greenbelt Day Weekend, began.

#### **AQUATIC AND FITNESS CENTER:**

- GMST met on Tuesday and Thursday for practice.
- Russett Swim Club is scheduled to meet from 2:00pm to 3:00pm on Sundays, April 22 and 29.
- Special Olympics Swim Club is scheduled to meet from 6:00pm to 8:00pm, on Fridays, April 20 and 27.
- GAFC Swim Instructor(s) provided 10 private swim lessons and Personal Training sessions (Friday-Thursdays).
- Twenty-four campers, ages 5 to 12, enjoyed the shallow end (2-3.5 ft.) of the indoor pool from 1:00pm to 3:00pm on Friday, April 6.
- Hosted a Water Aerobics Instructor certification course. An employee is getting recertified, and another employee candidate is getting certified.
- Five individuals with The Warm Nights Families enjoyed a complimentary shower at GAFC on Tuesday and Thursday.

- GAFC closes at 8:00pm on Sunday, April 15 for In-Service Training.
- Registration is on-going for the second session of Spring Water Aerobics Classes.
- Public Works Department continued working with Crawley's Contractors on replacing the Fitness Wing Roof and the three HVAC units. The project began Wednesday, April 4, and is expected to be done within a month.

### **COMMUNITY CENTER:**

- There are currently eight Center Leader shifts open on the permanent schedule. Advertising has been posted and recruitment continues.
- Bee Yoga Fusion is sponsoring Bike to Work Day again! Register at [www.biketoworkmetrodc.org](http://www.biketoworkmetrodc.org) and feel the pre-ride stretch with Gretchen.
- May invoices were emailed to renters and tenants.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 297 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 8 private rentals and 14 pattern rentals.
- The following free space groups received space: Greenbelt Concert Band, Golden Age Club, Be Happy Be Healthy Yoga & Volleyball, The Gemz, Inc., Greenbelt Pottery, PG Peace & Justice, Girl Scout Troop #2799, Greenbrook Village HOA, Charlestowne Village, Greenbelt Labor Day Committee, Greenbelt Youth Baseball, Greenbelt Interfaith Leadership, Greenbelt Computer Club, Friends of the Greenbelt Museum and Girl Scout Troop #23007.
- The following City groups received space: Arts Advisory Board, GAIL, Advisory Planning Board and Greenbelt Labor Day Festival Committee.

### **THERAPEUTIC RECREATION:**

- Worked on edits for the Summer Activity Guide.
- Had Golden Age Club past presidents added to plaque for years of service.
- Met with Prince George's Community College SAGE staff to review all summer classes.
- Ten seniors went on the Globetrotting trip to Columbia Mall. Shout-out to Ken Mahen for being the trip leader.