

MINUTES OF THE FOREST PRESERVE ADVISORY BOARD MEETING HELD THURSDAY, JUNE 27, 2019 IN THE GREENBELT DEPARTMENT OF PUBLIC WORKS FACILITY

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

PRESENT were members Co-Chair Dr. Donna Hoffmeister, Co-Chair Mr. Damien Ossi, Ms. Susan Gregersen, Dr. Owen Kelley, Ms. Leeann Irwin, Dr. John Paul Schmit, Dr. Bryan Bruns, and Ms. Valerie Elliott.

ALSO PRESENT was staff liaison Mr. Jason Martin, Environmental Coordinator.

REMOTE PARTICIPATION: Board member Mr. Damien Ossi was not available to attend the meeting in person but participated by phone.

OPENING ROUND: Co-Chair Dr. Donna Hoffmeister invited all present to check in and update the group with any items of interest.

APPROVAL OF AGENDA: The agenda was approved with changes.

APPROVAL OF MINUTES: Meeting minutes of May 23, 2019 were approved with changes.

SCIENCE FUND: The application form for the science fund was reviewed and edits made. The application, review, and reward of monies processes were discussed. The \$2,000 fund is in the Public Works Department budget. The Board will review and approve applications to be awarded funds by the Public Works Department.

STEWARDSHIP GUIDELINES: The final draft of the Stewardship Guidelines was reviewed and edits made.

REPORT TO COUNCIL: The draft report to council regarding the Stewardship Guidelines was reviewed and edits made.

ONE YEAR REVIEW OF CO-CHAIRS AND CIRCLE METHOD: The performance of Co-Chairs Dr. Donna Hoffmeister and Mr. Damien Ossi was discussed by the Board. The Board was pleased with their performance and Dr. Donna Hoffmeister and Mr. Damien Ossi agreed to continue their roles as Co-Chairs for another year. The circle method was reviewed and the Board agreed to continue using it. Future agenda items were also discussed.

NEXT MEETING: The next meeting is scheduled for July 25, 2019 at 7:00 pm in the Greenbelt Department of Public Works facility.

CLOSING REMARKS: Final comments by the Board members were shared.

ADJOURNMENT: The meeting adjourned at 8:24 pm.

RESPECTFULLY SUBMITTED,

Jason Martin, Environmental Coordinator

These minutes were approved by consent