

PRAB Report 19-5  
May 16, 2019

**PARK AND RECREATION ADVISORY BOARD  
REPORT TO CITY COUNCIL**

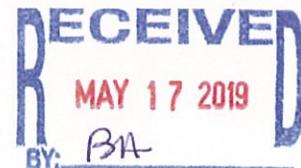
**Subject:** Recognition Group Application from Greenbelt Black History Month Committee

**Background:** On May 15, 2019, the Parks and Recreation Advisory Board discussed the application from Ms. Lois Rosado, Facilitator of Greenbelt Black History Month Committee for initial certification as a City of Greenbelt Recognition Group. Staff Liaison Greg Varda, Acting Recreation Director of Programs, stated that he assisted this group with their event in February, the inaugural Black History Month Celebration. The Recreation Department believes the Greenbelt Black History Month Committee will be a valuable organization that meets the City of Greenbelt's Community Pledge

**Recommendations:** PRAB members voted unanimously to support this application for Recognition Group status under Basic Certification in FY 2020.

**Respectfully Submitted,**

Jake Chesnutt, Chair  
Parks and Recreation Advisory Board



cc: carnival, nicole

CITY OF GREENBELT  
**RECOGNITION GROUP APPLICATION –  
 BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

First-time applications are accepted at any time.  
 Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due  
 by 4:30pm on Friday, January 25, 2019

**For technical assistance with this online application:**  
 contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

**For other assistance:**  
 contact the Recreation Department's Administrative Coordinator  
 at 301-397-2200 or cpracht@greenbeltmd.gov

**BEFORE COMPLETING THIS APPLICATION:**

Please read the **Policy and Information Guide for Recognition Groups**. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: Greenbelt Black History Month Committee

Year of founding: 2019 Website: \_\_\_\_\_

Please check one:  new application  application for renewal of status

2. Contact person: Name Lois Rosado Position Facilitator

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

3. Organization's mailing address (not a City of Greenbelt facility):  
 \_\_\_\_\_

4. What is the mission of this organization? Whom do you intend to serve?  
 Our mission is to organize an annual event celebrating Black History Month in Greenbelt.  
 This event is for the youth and residents of Greenbelt.

5. Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30, 2019). Indicate which activities took place in Greenbelt.  
2019 - Celebrating Black History Month with two events: On February 17th at the Greenbelt Community Center and on February 24 at the Old Greenbelt Theater.

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 60 % Greenbelt residents 80  
% ages 12 and under 5 % 13-17 yrs. 15 % 18-59 yrs. 40 % 60+ yrs. 40

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 250 % Greenbelt residents 85 % ages 12 and under 25 % 13-17 yrs. 20 % 18-59 yrs. 40 % 60+ yrs. 15

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 9 % Greenbelt residents 100  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. 55 % 60+ yrs. 45

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*

We just need meeting and event space at the moment: We are in the process of

planning for Black History Month events in 2020.

#### 10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Lois Rosado Date April 4, 2019

Role within the organization Facilitator