CITY OF GREENBELT
PUBLIC MEETING RESERVATION

RESERVATION # 2017-12

Reservation is hereby approved for the holding of a public meeting in accordance with application number 2017-12 dated May 9, 2017 subject to the following conditions and exceptions:

Issued to: Greenbelt American Legion Post 136
attn.: Mike Moore
[redacted]

Telephone [redacted]

Person responsible for conduct of meeting: Mike Moore

1. **Date of meeting** Monday, May 29, 2017 **Time Frame** 9 a.m. – 12 p.m.
2. **Purpose of meeting** Memorial Day Ceremony
3. **Location** In front of war memorial garden on Centerway in Roosevelt Center
4. **Approximate number of persons** 100
5. **Other conditions** **Public Works is requested to assist by setting up the stage, providing electricity, sound equipment, 75 folding chairs and blocking Centerway.**

The City Council is currently considering changes to the public meeting reservation process and permits. This permit is granted with the condition that there could be associated fees and/or other changes required for your meeting/event if changes are made prior to your event.

Please contact Public Works at 240.542.2153 for Recycling Services.

If the location is Roosevelt Center, applicant must notify Center merchants of the event. Access to businesses in Roosevelt Center MUST NOT be blocked.

Public meetings are not to be held for the sole purpose of advertising any product or goods, and are not designed to be held for private profit.

This reservation is conditioned upon the public meeting being held in compliance with the provisions of Ordinance No. 636, City of Greenbelt, MD.

Director of Public Safety
City of Greenbelt, MD

cc: City Manager
Chief of Police
Police Patrol Division Commander
Community Center Supervisor
Director of Public Works
Director of Recreation
Director of Planning & Community Development
Roosevelt Center Merchants Association