

MEETING of the Greenbelt Ethics Commission held Tuesday, May 8, 2012.

The meeting began at 7:07 p.m. It was held in the Multipurpose Room of the Community Center.

Board Members Present: Consuella Harris, Sieglinde Peterson and Robert Zugby.

Staff Present: Robert Manzi, City Solicitor; and Cindy Murray, City Clerk.

Others Present: Bill Orleans.

Following introductions, Mr. Manzi explained the two focus areas of the commission:

1. Review of annual Financial Disclosure Statements filed by elected officials, appointed senior staff, and members of the Advisory Planning Board and Board of Appeals, for compliance with ethics law requirements. The Board is required to certify to the State Ethics Commission by October 1st of each year that the City is in compliance with this review.

- 2) Review of ethic complaints received.

There was discussion regarding the power of the Commission in the investigation of ethics complaints. Mr. Manzi reviewed the process for determining whether the complaint has merit as well as the procedure for holding a hearing. He advised that legal counsel would be available for the Commission throughout the process.

Mr. Manzi provided a draft copy of the Rules and Procedures Guideline for the City of Laurel's Ethics Commission. Members agreed to review this document and create a Rules and Procedures document for their commission.

Bill Orleans asked and was provided answers to several questions.

The meeting ended at 7:55 p.m.

Respectfully submitted,

Cindy Murray
City Clerk