

**MINUTES OF THE FOREST PRESERVE ADVISORY BOARD MEETING HELD THURSDAY, October 22, 2015 IN THE GREENBELT COMMUNITY CENTER**

Minutes prepared by Jessica Bellah, Community Planner

CALL TO ORDER: The meeting was called to order at 7:09 p.m.

PRESENT were members Valerie Elliott, Susan Gregersen, Donna Hoffmeister, Damien Ossi, Joseph Murray and Willis Witter.

ALSO PRESENT was Jessica Bellah, Community Planner, Department of Planning and Community Development

OPENING ROUND: Chair Valerie Elliott invited all present to check in and update the group with any items of interest. Damien Ossi and Joseph Murray were honored for five years of service on the board.

APPROVAL OF AGENDA: The agenda was approved with the removal of the Forest Preserve Assessment.

APPROVAL OF MINUTES: The Board approved the minutes from August 2015 by consent as presented. The Board reviewed notes from the September 2015 meeting and approved them as presented.

PUMPKIN WALK PROGRESS UPDATE: Board members discussed the upcoming pumpkin walk event including trash clean up, parking arrangements, setup and lighting of pumpkins, start times and which Board members would participate.

FPAB CITY CODE: Ms. Elliott discussed her review of FPAB member duties as outlined in the city code. She placed the outlined functions into four subcommittee groupings and requested Board members sign up to be in subcommittees based on their interests. The subcommittees are: 1) Audit the Forest Preserve Health, 2) Back and Sponsor Activities in Forest Preserve, 3) Co-ordinate with other Boards, and 4) Determine and Advise policy for the city. The Board discussed the addition of a fifth subcommittee to maintain the forest preserve website.

**OTHER BUSINESS:**

- Ms. Elliott asked Ms. Hoffmeister if she could work to have missing minutes posted on the city webpage.
- The Board expressed interest in discussing what ADA requirements if any are relevant to the preserve.
- The Board discussed whether trail erosion could be discussed at the next meeting.

The next meeting was scheduled for Thursday, November 19, 2015 at 7 p.m.

ADJOURNMENT: There being no other business, the meeting was adjourned at 8:26 p.m.

RESPECTFULLY SUBMITTED,

Jessica Bellah

These minutes were approved by consent.