

Park and Recreation Advisory Board
Monthly Meeting Minutes – March 17th, 2010

Present: Lola Skolnik, Jay Shah, Paul Sabol, Ken Blue, Kelly Ivy, Betty Sonneveldt, Rachel McMullin, Marc Siegal and John Winfrey

Staff: Joe McNeal, Co-Acting Director
Julie McHale, Co-Acting Director
Andrew Phalen, Sports & Recreation Coordinator

Excused: Chris Husker and student representative Jacob (Boomer) Fletcher

Absent: Melissa Hines-Rodriquez

Guest: Bill Orleans

Council: Konrad Herling was not present (sent an email to all PRAB members)

- Lola called the meeting to order.
- December minutes were approved 9-0. Motion to approve was made by Paul Sabol and seconded by Rachel McMullin.
- February minutes were approved 9-0. Motion to approve was made by Rachel McMullin and seconded by Marc Siegal.
- Konrad Herling was not present, but Lola reviewed all the points of his email.
- Lola reported on the Council Work Session with the Advisory Board Chairs.
 - ✓ The opening of the bathroom at the lake was mentioned as complete.
 - ✓ The application process was discussed. Mayor Davis mad a tracking form for how things that are referred to Council are moved through the process, and the reverse.
 - ✓ Rachel asked if the tracking tool was on line and was it possible to view it.
 - ✓ Lola responded that she did not know if the form will be available for Boards to review.
 - ✓ The City Clerk will be the person managing the process – call her for updates on any specific item.
 - ✓ Lola mentioned that the City of Greenbelt’s website has minutes posted from other Advisory Boards, but they are not necessarily up-to-date.
 - ✓ Jacob (Boomer) Fletcher was at the work session with the Advisory Board Chairs. It was decided that the age for the Youth Advisory Board would be raised to 22. Currently Boomer is the only person on the Youth Advisory Board, but three new people have been interviewed.
 - ✓ It was discussed at the Work Session that Boards who do not meet often have a lack of continuity. Recruitment was also discussed.
- The MRPA conference was discussed.
 - ✓ The conference is April 13th-15th. An email was sent to all PRAB Board members. Lola is going and there is room for one other person.
 - ✓ Kelly said that his is interested and would like to attend.
- Contribution Group Evaluation Criteria

- ✓ Rachel asked if fund-raising criteria and 501c3 status would be part of the evaluation.
- ✓ Other criteria mentioned by PRAB members were:
 - ❖ Value to the City
 - ❖ Cost per person ratio
 - ❖ Cost per resident ratio
 - ❖ Meeting written requirements
 - ❖ Was group represented at orientation and training session
 - ❖ Does group meet eligibility requirements
 - ❖ Is the group good stewards of the money contributed by the City
 - ❖ Does the group provide a positive reflection of Greenbelt
 - ❖ Does the group provide a service to the community (Greenbelt residents)
 - ❖ What did they do with last year's money from the City
 - ❖ What funds do they have in excess (year after year)
- ✓ Marc asked how long equipment and uniforms last and what do the groups do with the old equipment and uniforms. It was discussed by the group that each sport, age group, and contribution group would have different answers for that.
- ✓ Rachel asked if the list we were generating are the only questions we could ask or could we ask others. It was decided by the group that we could ask others.
- ✓ John stated that the value to the City is determined by PRAB when we review an application. A Contribution Group's value to the City is subjective.
- ✓ Andrew Phalen read through a list of errors he found on the applications. Joe McNeal stated that staff would try and make sure all corrections were made. Joe also said that the Recreation Department would contact the groups to get an updated version. PRAB members also added mistakes they had found in the applications.
- ✓ Joe thanked Andrew for all of his hard work and PRAB members echoed his thanks.
- ✓ A vote was then taken on each Contribution Group to determine which groups needed to be scheduled to meet with PRAB. The vote is as follows. Yes indicates the group needs to meet with PRAB and no indicates PRAB does not need to meet with the group.
 1. Greenbelt Aquatic Boosters – no
 2. Greenbelt Babe Ruth – no
 3. Greenbelt Baseball – yes
 4. Greenbelt Boys and Girls Club – yes
 5. Greenbelt Farmers Market – yes
 6. Golden Age Club – no
 7. Senior Softball – yes
 8. Sity Stars – yes
- ✓ Joe stated that Council would meet with groups on Monday, May 3rd.
- ✓ PRAB will meet with the groups at its regular April 21st meeting. PRAB will start at 7:00pm. 20 minutes per group will be scheduled.

- ✓ Kelly wants it on the record that he wants the fund-raising line back on the application. It is not presently there. Joe thinks it may be a typographical error.
- ✓ Jay will prepare a spreadsheet based on PRAB's agreed criteria.
- Budget Status FY2011.
 - ✓ Joe reported that the budget outlook looked better than original projections.
 - ✓ The City Manager is to present the budget to City Council on April 12th.
 - ✓ The Recreation Department will not have to make too many cuts and no staff will be cut.
 - ✓ Joe reported that Mitchell Kallemyn has been hired as the new Aquatic Coordinator. He is currently working 20 hours a week and will start full time on March 27th.
- The meeting was adjourned at 9:30pm.