

CHARTER INDEX

ACCOUNTING

City treasurer's powers and duties . . . 46.2

ADMINISTRATION

Administrative branches of city government enumerated and established . . . 42(a)

City council or councilmen dealing with through city manager required . . . 38

City manager . . . 35, 36, 38 et seq.

See: CITY MANAGER

ADVERTISING

Power of city to provide for advertising for city purposes . . . 3.17

AGREEMENTS. See: CONTRACTS AND AGREEMENTS

ALCOHOLIC BEVERAGES

Drunkenness

Power of city to prohibit, suppress and punish . . . 3.5

AMUSEMENTS AND AMUSEMENT PLACES

Aisles, doors and means of egress

Powers of city to regulate and prevent obstruction of . . . 3.5

Power of city to license and regulate . . . 3.8

ANIMALS AND FOWL

Homeless and unlicensed animals, disposition of . . . 3.15

Powers of city re . . . 3.14

APPROPRIATIONS

Powers of city re . . . 3.1

Subject matter of appropriations ordinances . . . 9

ARRESTS

Police powers and duties . . . 62

ASHES

Power of city to prevent deposit of and require removal of . . . 3.5

AUCTIONS

Power of city to regulate . . . 3.8

AUDITS

City treasurer's powers and duties . . . 46.2
Independent annual audit; publication . . . 60

BAWDY HOUSES

Power of city to prohibit, suppress and punish keeping of . . .
3.5

BELLS

Power of city to regulate or prohibit unreasonable ringing of . . .
. 3.5

BEQUESTS

Power of city to take property by bequest for parks or other
public purposes . . . 3.11

BICYCLES

Power of city to license and regulate . . . 3.5

BILLBOARDS

Power of city re . . . 3.5

BOND ISSUES

Anticipatory loans . . . 56
Authorization . . . 55(a)
City solicitor to prepare . . . 45
City treasurer's responsibilities . . . 46.3
Current expenses, bond issues for payment of prohibited . . .
55(a)
Ordinance authorizing
Contents; posting of copy . . . 55(b)
Property or public improvements
Bond issues authorized for . . . 55(a)
Referendum; exemption for bond issues for public improvements .
. . 55(c)
Referendum on bond ordinance; resolution to initiate . . . 55(c)
Revenue bond financing for rehabilitation of buildings and other
structures . . . 58
Sale of
Bidding procedure . . . 55(d)
Negotiated sale in lieu of bidding procedure . . . 55(e)
Value limitations . . . 55(a)

BONDS, SURETY OR PERFORMANCE

Dangerous improvements, bond requirement for persons undertaking
. . . 3.18
General requirement for city officers or employees . . . 70

BONFIRES

Power of city to regulate or prevent . . . 3.5

BORROWING MONEY

Bond issues . . . 55 et seq.
Powers of city re . . . 3.1
Revenue bond financing for rehabilitation of buildings and other

structures . . . 58
Tax anticipation note . . . 57

BOUNDARIES OF CITY
Description . . . 2

BUDGET. See: FINANCES

BUILDINGS

Aisles, doors and means of egress
Power of city to regulate and prevent obstruction of in places of
amusement, public halls and churches . . . 3.5
Building inspector
Power of city to appoint . . . 3.5
Building permits
Powers of city . . . 3.5, 3.10
Code
Advisory planning board duties re . . . 13(c)
Power of city to formulate . . . 3.5
Dangerous or insecure buildings
Power of city to condemn and require repair or removal of . . .
3.5
Elevators
Power of city to inspect and license and to prohibit use when
unsafe or dangerous or without license . . . 3.5
Erection, construction, repair or reconstruction of
Powers of city re . . . 3.5, 3.10
Fire hazardous buildings
Powers of city re . . . 3.5
Inspections
Powers of city re . . . 3.5
Rehabilitation of buildings and other structures
Revenue bond financing for . . . 58
See: BOND ISSUES
Signs, bills and posters, placing on buildings
Power of city to regulate, restrain or prohibit . . . 3.5

BUSINESSES

Power of city to license and regulate . . . 3.8

CABLE TELEVISION

Franchise to operate system; power of city to grant . . . 3.2

CABS

Power of city to license, tax and regulate cab men . . . 3.5

CAPITAL BUDGETING

Advisory planning board duties re . . . 13(c)

CATS

Running at large; impoundment; licensing . . . 3.14

CEMETERIES

Power of city to regulate cemeteries and to regulate or prohibit

interment of bodies . . . 3.5

CEREMONIAL HEAD OF CITY GOVERNMENT
 Mayor designated . . . 6

CERTIFICATES OF CITY INDEBTEDNESS
 City treasurer's responsibilities re . . . 46.3

CHARTER
 Separability . . . 74

CHILDREN. See: MINORS

CHURCHES
 Aisles, doors and means of egress
 Powers of city to regulate and prevent obstruction of . . . 3.5

CITY
 Boundaries . . . 2
 Chief legal adviser and attorney for
 City solicitor designated . . . 45
 Incorporated; general powers . . . 1
 Powers enumerated . . . 3

CITY CLERK
 Administrative branch of city government . . . 42(a)
 Board of elections
 Hearing appeals of city clerk's decisions . . . 16(c)
 Codification or recodification of ordinances; copy on file in
 office of clerk . . . 11A(d)
 See: CODIFICATION OR RECODIFICATION
 Deputy clerks or other assistants
 City manager's power to appoint . . . 44
 Duties . . . 44
 Notice of elections to be given by . . . 14(d)
 Ordinances and resolutions
 Authentication by signature of clerk; recording . . . 11
 Voters, registration of . . . 18

CITY COUNCIL
 Budget, council action on . . . 50
 See: FINANCES
 City solicitor to give written advice to . . . 45
 Created; compensation . . . 4
 Elderly housing enterprise of city. See also: ELDERLY PERSONS
 City council to serve as board of directors and adopt regulations
 for operation of . . . 73
 Elections . . . 14 et seq.
 See: ELECTIONS
 Holding other city office or position prohibited for councilmen .
 . . 37
 Inquiries and investigations into conduct of city offices or
 officers or municipal affairs . . . 43
 Mayor

Mayor pro tem
 Selection of; acting in case of absence or disability of mayor
 . . . 6
 Oath of office . . . 71
 Ordinances and resolutions; authentication by signature of mayor
 and city clerk . . . 11
 Salary . . . 4
 Selection of; powers and duties; head of city government; acting
 mayor . . . 6
 Special meetings of council held at request of . . . 5
 Meetings
 City clerk to attend and keep records of . . . 44
 City officers
 Attendance and participation of without vote . . . 41
 City solicitor to attend at request of city manager . . . 45
 Compelling attendance of absent members . . . 7
 Expulsion of member for disorderly conduct or violation of rules
 . . . 7
 Journal of proceedings
 City clerk to keep records . . . 44
 Voting results; yeas and nays to be entered in . . . 9
 Organizational, regular and special meetings; opportunity for
 citizens to be heard . . . 5
 Presiding officer, mayor designated . . . 6
 Quorum; procedure . . . 8
 Rules and order of business; journal of proceedings . . . 7
 Voting . . . 8, 9
 Membership . . . 4
 Oath of office . . . 71
 Ordinances, resolutions, etc., provisions re. See: ORDINANCES,
 RESOLUTIONS, ETC.
 Purchasing, city council's powers and duties re . . . 40
 Recommendations concerning affairs of city by city manager . . .
 39
 Records of to be kept by city clerk . . . 44
 Salaries . . . 4
 Terms of office . . . 4
 Vacancies, filling . . . 32

CITY MANAGER

 Appointment; qualification; term of office; removal; acting city
 manager . . . 35
 Bond requirement . . . 70
 City council meetings, attendance and participation in without
 vote . . . 41
 City solicitor
 Appointment or removal of by manager with consent of council;
 advising manager . . . 45
 Classified service
 Preparation and revision of position classification plan . . .
 42(d)
 Duties . . . 39
 Elderly housing enterprise, designated manager of . . . 73
 See: ELDERLY PERSONS

Exempt service, inclusion in . . . 42(c)(2)
Holding other offices or combination of offices permitted . . .
42(a)
Inquiries or investigations into conduct of offices or municipal
affairs . . . 43
Interference by city council or council members prohibited . . .
38
Pay plan for city personnel
Submission to council for approval . . . 42(e)
Position classification plan for city personnel
Preparation and revision of; approval of council required . . .
42(d)
Powers . . . 36
Purchasing, city manager's powers and duties re . . . 40
Subordinates of
City council or councilmen not to direct or give orders to . . .
38

CITY SOLICITOR

Administrative branch of city government . . . 42(a)
Appointment or removal of . . . 36(a), 45
City council meetings, attendance and participation in without
vote . . . 41
Compensation; qualifications; powers and duties . . . 45
Exempt service, inclusion in . . . 42(c)(2)
Legal defense of city officials and employees by . . . 72

CITY TREASURER

Administration of financial affairs of city; authority and powers
. . . 46
Bond requirement . . . 70
Department of finance, head of . . . 46
Elderly housing enterprise
Treasurer designated comptroller and chief fiscal officer . . .
73
Financial affairs of city, administration of . . . 46
Tax collection by . . . 63.6

CLAIMS AGAINST THE CITY

City treasurer's powers and duties re . . . 46.2

CODIFICATION OR RECODIFICATION OF ORDINANCES, ETC.

Adoption by reference . . . 11A(b)
City council power to provide for and to direct changes,
alterations or amendments . . . 11A(a)
Copy in office of city clerk . . . 11A(d)
Power of city to provide for . . . 3.17
Supplements . . . 11A(c)

COMBUSTIBLE MATTER

Power of city to regulate or prevent storage of . . . 3.5

COMMON SEAL

City's power to have and use . . . 1

COMMUNITY ANTENNA TELEVISION SYSTEMS

Power of city to grant franchises for . . . 3.2

COMMUNITY FACILITIES

Advisory planning board duties re . . . 13(c)

COMMUNITY SERVICES

Power of city to provide, maintain and operate . . . 3.4

CONDEMNATION

Dangerous, unsafe or insecure buildings or structures

Power of city to condemn and require repair or removal of . . .
3.5

Procedure . . . 3.11

Public purposes, power of city to acquire property for . . . 3.11

CONSTABLES

Policemen and director of public safety vested with powers of . .
. 62

CONTAGIOUS DISEASES

Preventing introduction of into city; quarantine; removal and
confinement of persons having . . . 3.5

CONTRACTS AND AGREEMENTS

Appropriations, contract involving payment of money from . . . 59

City solicitor to prepare contracts and other instruments in
writing . . . 45

City treasurer to examine and approve contracts . . . 46.2

Elderly housing enterprise

Contract for management of, authorization for . . . 73

Mortgage contract with state for construction and operation of .
. . 59

Financial interest of city officers or employees in city contracts
. . . 69

Intergovernmental agreements, powers of city to make . . . 3.16

Purchases above certain amount, contracts required for; bidding
procedures . . . 40

Time limitation on contracts involving payments out of
appropriations of more than one year . . . 59

COURTS

Mayor recognized as head of city government for service of civil
process . . . 6

CRYING OF GOODS

Power of city to regulate or prohibit unreasonable activity . . .
3.5

CURFEW

Prohibiting youth from being in public places at unreasonable
hours; power of city . . . 3.5

DEAD BODIES

Power of city to regulate or prohibit interment of . . . 3.5

DEPARTMENTS AND OTHER AGENCIES OF CITY

Abolishment of; authority for . . . 3.15, 42(b)

Administrative branches of city government established and enumerated . . . 42(a)

Advisory planning board . . . 13

Changing, power for . . . 3.15, 42(b)

Combining departments, power of city council for . . . 42(a)

Creating, power for . . . 3.15

Elderly housing enterprise . . . 3.21, 73

Elections, board of . . . 16, 17

Employee relations board . . . 12

Exempt service of city

Members of boards and commissions included in . . . 42(c)(1)

Finances, department of . . . 42(a), 46

Functions and duties

Power to prescribe, distribute or discontinue; exception . . . 3.15, 42(b)

Housing for the elderly, nonprofit corporation for

Power of city to create . . . 3.21

Power of city to create, change and abolish and to assign additional functions . . . 3.15

Receipts, vouchers, bills or claims filed by

City treasurer to prescribe forms of . . . 46.2

Records and accounts open to public inspection; exceptions . . . 68

DEPOSITORIES FOR CITY FUNDS

Moneys received by offices or agencies of city to be paid into treasury and deposited with . . . 54

DEVELOPMENT

Advisory planning board duties re . . . 13(c)

DISCRIMINATION

Appointments by city manager; discrimination prohibited . . . 36

DISEASES

Contagious or infectious diseases

Powers of city to prevent introduction and spread of . . . 3.5

DISORDERS AND DISTURBANCES

Power of city to prohibit, suppress and punish . . . 3.5

DOGS

Running at large; impoundment; licensing . . . 3.14

DRAYS

Power of city to license, tax and regulate draymen . . . 3.5

DRUNKENNESS

Power of city to prohibit, suppress and punish . . . 3.5

ELDERLY PERSONS

Elderly housing enterprise of city

Operation and management of . . . 73

Power of city to create nonprofit corporation for . . . 3.21

ELECTIONS

Appeals . . . 33

Ballots . . . 23

Preservation of by city clerk . . . 30

Validity of invalidity of, determining . . . 28

Board of elections

Appeals to from decisions of city clerk . . . 33

Appointments; membership; terms of office; qualifications;
vacancies . . . 16(a)

Authority to reverse city clerk's decisions on appeal; appeals of
board decisions . . . 33

Budget . . . 17

Chairman, election of . . . 16(a)

Compensation . . . 16(d)

Duties . . . 16(c)

Established . . . 16(a)

Failure to act . . . 16(e)

Qualifications . . . 16(a)

Quorums . . . 16(a)

Removal . . . 16(b)

Terms of office . . . 16(a)

Vacancies, filling . . . 16(a)

Campaign financial reports of city council candidates . . . 21

Candidates for city council

Nomination of

Appeals of city clerk's decisions . . . 33

Petitions; signatures required . . . 20

Printing names on ballots . . . 23

Certifying results of; duties of board of elections . . . 16(c)

Challengers and watchers . . . 25

City council elections

At-large election of members; voting provisions; vacancies,
filling; runoff election and tie votes . . . 31

Dates; frequency; nonpartisan . . . 14(a)

Special elections to fill vacancies . . . 32

Clerks and judges of. See within this subject: Judges and Clerks
of

Conduct of . . . 24

Electioneering at polling places; applicability of state
provisions . . . 22

Exempt service, elective officials included in . . . 42(c)(1)

Judges and clerks of

Authorizing number of; compensation . . . 24

Board of elections to appoint and remove . . . 16(c), 24

Notice of . . . 14(d)

Referendums

Resolution of council placing questions on ballot . . . 14(b)

Registration of voters	
Acceptance of registration . . .	18(b)
Appeals of city clerk's decisions to add or delete names . . .	33
Closing registration during certain periods . . .	18(c)
List of qualified voters	
Preparation and maintenance; posting; copies available . . .	19
Notice of close of registration . . .	18(d)
Plan for universal registration . . .	19(a)
Qualified persons, procedure for registration of . . .	18(a)
Registration list	
Addition or deletion of names; appeal of city clerk's decisions . . .	33
Review and recommendations on election regulations and procedures	
Duties of board of elections . . .	16(c)
Runoff elections . . .	31
Special elections	
Notice of, scheduling to allow for . . .	14(d)
Order of city council or board of elections for; fixing time; purposes . . .	14(c)
Vacancies on city council, filling . . .	32
Voters and voting	
Absentee voting . . .	27
City clerk to provide for polling places and voting equipment . . .	24
Counting vote . . .	28
Witnessing of . . .	29
Identification of voters . . .	26
Method for casting and recording votes, board of elections to prescribe . . .	24
Places for voting, board of elections to designate . . .	24
Qualifications of voters . . .	15
Recounts of votes, board of elections to conduct . . .	16(c), 28
Registration of voters. See herein that subject	
Voting machines, acquisition and use of . . .	3.20
Watchers and challengers . . .	25

ELEVATORS

Powers of city re . . .	3.5
-------------------------	-----

EMERGENCIAS

Emergency appropriations . . .	52(b)
City council vote required to authorize . . .	52(d)
Exempt service	
Emergency service personnel included in . . .	42(c)(5)

EMINENT DOMAIN. See: CONDEMNATION

EMPLOYEES OF CITY. See: OFFICERS AND EMPLOYEES

EQUIPMENT FUND

Authority to establish and make appropriations for . . .	53
--	----

EXPLOSIVES

Power of city to regulate or prevent use and storage of . . .	3.5
---	-----

EXPRESSMEN

Power of city to license, tax and regulate . . . 3.5

FEDERAL GOVERNMENT

Gifts and grants from

Power of city to accept and use . . . 3.19

FENCES, WALLS, HEDGES AND ENCLOSURES

Signs, bills and posters, placing on fences

Powers of city to regulate, restrain or prohibit . . . 3.5

FINANCES

Accounting

City treasurer's powers and duties . . . 46.2

Appropriations

Adoption of appropriation ordinance . . . 51

Contracts for payment of money out of appropriations . . . 59

Debt service, appropriations for

Reducing or transferring prohibited . . . 52(d)

Elderly housing enterprise exempt from appropriations provisions
. . . 73

Emergency appropriations . . . 52(b)

Equipment fund

Authority to establish and make appropriations for . . . 53

Expenditures governed by . . . 53

Legal defense of city officials and employees

Appropriation of funds by city council authorized . . . 72

Limitations; effective date . . . 52(d)

Longer-term improvements or other works

Appropriations continued in force for . . . 53

Powers of city re . . . 3.1

Subject matter of appropriations ordinances . . . 9

Supplemental appropriations . . . 52(a)

Council vote required for . . . 52(d)

Transfer of . . . 52(c)

Restriction . . . 52(d)

Unencumbered balance of

Reversion to fund from which appropriated; subject to
reappropriation . . . 53

Transfer of part or all of authorized . . . 52(c)

Audits . . . 60

City treasurer's powers and duties . . . 46.2

Bills, invoices, payrolls and other evidences of claims or charges
against the city

City treasurer to audit and approve . . . 46.2

Bond issues . . . 55 et seq.

See: BOND ISSUES

Borrowing money

Powers of city re . . . 3.1

Budget

Board of elections; budget . . . 17

Budget message

Contents of . . . 49

Date for submission of . . . 48
 Capital budget, advisory planning board duties re . . . 13(c)
 Capital expenditures, provision for . . . 49a(2)
 City treasurer to prepare for city manager and assist in
 execution of . . . 46
 Complete financial plan of city . . . 49a
 Content and form of . . . 49a
 Council action on . . . 50
 Current operations, proposed expenditures for . . . 49a(1)
 Date for submitting . . . 48
 Elderly housing enterprise exempt from budget provisions . . . 73
 Fiscal year constitutes budget year . . . 47
 Message accompanying . . . 48, 49
 Preparation and submission of . . . 39, 46.1
 City treasurer . . . 46, 63.6, 70, 73
 See: CITY TREASURER
 Conflicts of interest; financial disclosure . . . 69
 Department of
 Administrative branch of city government . . . 42(a)
 City treasurer designated head of; powers and duties . . . 46
 See also: CITY TREASURER
 Depositories for city moneys . . . 54
 Documents by which city incurs financial obligations
 City treasurer to examine and prove . . . 46.2
 Equipment fund
 Authority to establish and appropriate moneys to . . . 53
 Estimated income for ensuing fiscal year
 Appropriation ordinance to include summary of . . . 51
 Expenditures
 Appropriations to govern . . . 53
 Financial condition and future needs of city
 City manager to advise council on . . . 39
 Fiscal year established . . . 47
 Gifts, grants, etc.
 Federal or state funds, authority to accept and use . . . 3.19
 Parks, gardens, statues, monuments, public buildings or
 structures, use for . . . 3.11
 Historic district property, financing . . . 58A
 Indebtedness of city
 Appropriations for debt service
 Reducing or transferring prohibited . . . 52(d)
 City treasurer's powers and duties . . . 46.2
 Service of debt, inclusion of in budget . . . 49a
 Summary of in budget message . . . 49
 Interest on moneys belonging to city . . . 54
 Investment of city funds which are not required for current
 obligations; exception . . . 54
 Management and control of; powers of city . . . 3.1
 Monthly reports by city treasurer . . . 46.2
 Public utilities; accounting . . . 67
 Receipts, vouchers, bills or claims filed by departments and other
 agencies of city
 City treasurer to prescribe forms for . . . 46.2
 Statements of receipts and expenditures

Power of city to provide for printing and publishing of . . .
3.17
Tax provisions . . . 63, 64
See: TAXATION

FINES, FORFEITURES AND OTHER PENALTIES

Inquiries and investigations into city offices and municipal
affairs
Fine or imprisonment for failure to produce books, papers, or
other evidence . . . 43
Power of city to provide for fines and imprisonment . . . 3.9

FIRE DEPARTMENT

Establishing and maintaining; power of city re . . . 3.5
Volunteer fire companies
Power of city to contribute funds to . . . 3.5

FIRE HAZARDS

Powers of city re . . . 3.5

FIREARMS

Power of city to regulate or prevent use of . . . 3.5

FIRES AND FIRE PREVENTION

Powers of city to suppress and prevent fires and adopt and enforce
fire regulations . . . 3.5

FIREWORKS

Power of city to regulate or prevent use of . . . 3.5

FISCAL YEAR

Established . . . 47

FOOD AND FOOD PRODUCTS

Power of city to regulate sale of food and condemn unwholesome
food products . . . 3.5

FRANCHISES

Power of city to grant local public utility franchises . . . 3.2,
65

GAMBLING AND GAMES OF CHANCE

Power of city to prohibit, suppress and punish . . . 3.5

GARBAGE AND TRASH

Powers of city re . . . 3.5

GARDENS

Gifts, grants, bequests or devises of property for
Power of city to take . . . 3.11
Power of city to establish public gardens . . . 3.7

GIFTS AND GRANTS

Federal or state funds, acceptance of . . . 3.19

Power of city to take property for public use by . . . 3.11

GOVERNMENT OF CITY
 Mayor designated head of . . . 6

GREENBELT, CITY OF. See: CITY

GUN POWDER
 Power of city to regulate and prevent storage of . . . 3.5

HACKMEN
 Power of city to license, tax and regulate . . . 3.5

HANDBILLS
 Power of city to regulate or prevent throwing or deposit of . . .
 3.5

HAWKERS
 Power of city to license, regulate, tax, suppress and prohibit .
 . . 3.8

HEALTH AND SANITATION
 Commodities injurious to public health
 Power of city to stop trading, handling or manufacture within
 city . . . 3.5
 Community and social services
 Power of city to provide, maintain and operate for health of
 inhabitants . . . 3.4
 Contagious or infectious diseases
 Power of city to prevent introduction and spread of . . . 3.5
 County board of health
 Powers and duties of not affected by provisions . . . 3.5
 Protecting and preserving health; power of city re . . . 3.5
 Public general or local laws relating to health not affected by
 provisions . . . 3.5
 Public health officer
 Power of city to appoint and to regulate powers and duties . . .
 3.5
 Recreational facilities and programs to promote health
 Power of city re . . . 3.7
 Regulations governing, power of city to adopt and enforce . . .
 3.5
 State board of health
 Powers and duties of not affected by provisions . . . 3.5

HISTORIC DISTRICT
 Financing historic district property . . . 58A

HORNS
 Power of city to regulate or prohibit sounding of . . . 3.5

HOUSES OF ILL FAME
 Power of city to prohibit, suppress and punish keeping of . . .
 3.5

HOUSING

Advisory planning board duties re housing code . . . 13(c)
Elderly housing enterprise of city
Mortgage contract with state for construction and operation of
elderly housing . . . 59
Operation and management of . . . 73
Numbering of houses
Power of city to regulate . . . 3.5
Power of city to create nonprofit corporation for . . . 3.21
Revenue bond financing for rehabilitation of . . . 58

IMPROVEMENTS

Acquisition and disposition of property for public improvements;
powers of city . . . 3.3
Bond issues for property or public improvements . . . 55(a), (c)
Dangerous improvements
Power of city to require bonds of persons undertaking . . . 3.18
Public purposes, improvements defined as; powers of city . . .
3.11

INCORPORATION OF CITY

City declared a body corporate . . . 1

INFECTIOUS DISEASES

Powers of city to prevent introduction and spread of within the
city . . . 3.5

INTERGOVERNMENTAL AFFAIRS

Agreements for cooperation with other municipalities, counties,
districts, etc.
Authority to make . . . 3.16

INTERMENT OF DEAD BODIES

Power of city to regulate or prevent . . . 3.5

INVESTMENTS

City funds not required for current obligations, investment of .
. . . 54
City treasurer to have custody of all investments and invested
funds of city; keeping records . . . 46.3

ITINERANT DEALERS

Power of city to license, tax, regulate, suppress and prohibit .
. . . 3.8

JAIL. See: PRISONS AND PRISONERS

JUSTICE OF THE PEACE

Arrested persons taken before . . . 62

LEASES

Greenbelt-Washington transportation facilities

Power of city to lease . . . 3.12

Improvements

Power of city to acquire property for by lease and to dispose of excess property by lease . . . 3.3

Power of city to acquire and dispose of property for public purposes . . . 3.11

Public utilities, power of city to lease . . . 3.2

LEGAL CONSULTANTS

City solicitor and other legal consultants, provisions re . . . 45

LEGAL COUNSEL

Defense of city officials and employees by city solicitor or special legal counsel . . . 72

LICENSES AND PERMITS

Amusement places

Power of city to license and regulate . . . 3.8

Animals, licensing of; power of city . . . 3.14

Bicycles, wagons and other vehicles not licensed by state

Power of city to license and regulate . . . 3.5

Building permits; powers of city . . . 3.5, 3.10

Businesses, occupations, trades and callings

Power of city to license . . . 3.8

Elevators, power of city to license or prohibit use of when unlicensed . . . 3.5

Fees and charges for

Power of city to establish and collect . . . 3.8

Hawkers and itinerant dealers

Power of city to license . . . 3.8

Peddlers and pawnbrokers, power of city to license . . . 3.8

Public utilities, permits for . . . 66

Revocation, power of city re; grounds for . . . 3.8

Taxicabs, hacks and drays

Power of city to license and regulate public hackmen, taxicab men, draymen, drivers, cabmen, porters and expressmen . . . 3.5

LOTS

Nuisances and obstructions on

Power of city to compel removal of or perform work and establish lien for costs . . . 3.6

MARYLAND, STATE OF. See: STATE

MILITARY LAW

Mayor designated head of government for purposes of . . . 6

MINORS

Prohibiting presence in public places at unreasonable hours; power of city . . . 3.5

MONUMENTS OR STATUES

Gifts, grants or bequests of property for . . . 3.11

MUNICIPAL AGENCIES. See: DEPARTMENTS AND OTHER AGENCIES OF CITY

MUNICIPALITIES

City to have and exercise powers given to . . . 3.13

NOISE

Bells, crying of goods or sounding of whistles or horns

Power of city to regulate or prohibit . . . 3.5

NUISANCES

Prevention and abatement generally; powers of city . . . 3.5

Streets, alleys, sidewalks and adjoining lots, nuisances on

Power of city to compel removal of or to perform work and establish lien for costs . . . 3.6

OATH, AFFIRMATION, SWEAR OR SWORN

Officers, councilmen and mayor, oath required of . . . 71

OBSCENITY

Power of city to prohibit, punish and suppress . . . 3.5

OCCUPATIONS

Power of city to license and regulate . . . 3.8

OFFENSES

Violation of ordinances

Power of city to declare a municipal infraction or civil offense instead of a misdemeanor and to provide for fines and imprisonment . . . 3.9

OFFENSIVE, OBNOXIOUS OR INJURIOUS COMMODITIES

Power of city to stop trading, handling or manufacture of . . . 3.5

OFFICERS AND EMPLOYEES

Abolishment of offices, authority for . . . 3.15, 42(b)

Appointments

City council or councilmen directing or requesting appointments by city manager prohibited . . . 38

City manager's powers . . . 36

Persons seeking

Paying money or rendering or giving service or other thing of value in exchange for prohibited . . . 37

Bond requirement . . . 70

Candidates for public office

Continuing in city office or employment prohibited to . . . 37

Changing offices, authority for . . . 3.15, 42(b)

Classified service

Other employment for members of

Approval of city manager required; adjustments required . . . 42(f)

Position classification plan . . . 42(d)
 Positions included in . . . 42(c)
 Combining offices permitted . . . 42(a)
 Compensation, salaries and other benefits
 Deferred compensation plan
 Moneys in exempt from deposit and investment requirements . . .
 54
 Conflicts of interest; financial disclosure . . . 69
 Consultants and counsel rendering temporary professional service
 Inclusion in exempt service . . . 42(c)(4)
 Creating offices; power of city . . . 3.15
 Discrimination
 Appointments by city manager; discrimination prohibited . . . 36
 Elderly housing enterprise exempt from personnel provisions of
 charter . . . 73
 Emergency service employees
 Inclusion in exempt service . . . 42(c)(5)
 Employee relations board
 Membership; appointments holding other office prohibited; terms
 of office; vacancies . . . 12(A)
 Powers . . . 12(D)
 Quorums; procedure . . . 12(C)
 Reductions, removals or suspensions of employees, hearing appeals
 of . . . 36(b)
 Removal of board members . . . 12(B)
 Exempt service
 Offices and positions included in . . . 42(c)
 Functions and duties
 Power to prescribe, distribute or discontinue; exceptions . . .
 3.15, 42(b)
 Holding other positions or employment
 Classified service members permitted with approval of city
 manager . . . 42(f)
 Inquiries or investigations into conduct of city officers or
 offices . . . 43
 Legal defense of . . . 72
 Oath of office for city officers, councilmen and mayor . . . 71
 Part-time employees
 Inclusion in exempt service . . . 42(c)(5)
 Pay plan . . . 42(e)
 Probationary period, status after completion of . . . 42(c)
 Professional services
 Consultants and counsel rendering temporary services included in
 exempt service . . . 42(c)(4)
 Promotions, buying prohibited . . . 37
 Reductions or removals
 City council or councilmen directing or requesting of city
 manager prohibited . . . 38
 City manager's powers; appeals . . . 36
 Separation of combined offices, authority for . . . 42(a)
 Suspensions
 City manager's powers; appeals . . . 36
 Temporary, seasonal or provisional employees
 Inclusion in exempt service . . . 42(c)(5)

Volunteer personnel and personnel serving without pay
Inclusion in exempt service . . . 42(c)(3)

OFFICES. See: DEPARTMENTS AND OTHER AGENCIES OF CITY

OIL

Power of city to regulate or prevent storage of . . . 3.5

ORDINANCES, RESOLUTIONS, ETC.

Adoption procedure

Voting requirements; readings; enacting clause . . . 8, 9

Appropriations ordinances, subject matter restricted . . . 9

Authentication, recording and publication of . . . 11

Bond issues

Ordinances authorizing; resolution for referendum . . . 55(b),
(c)

See: BOND ISSUES

Codification or recodification . . . 11A

See: CODIFICATION OR RECODIFICATION OF ORDINANCES

Contracts involving payments out of appropriations for more than
one year

Ordinance required for . . . 59

Effective date . . . 10

Enacting clause . . . 9

Enforcement of; duties of city manager . . . 39

Franchises for public utilities, ordinance required to grant,
renew, extend or amend . . . 65

Power of city to enact and make . . . 3.9

Publication after final passage . . . 11

Readings required for enactment of ordinances . . . 9

Referendums

Bond issues; referendum on ordinance authorizing . . . 55(b), (c)

Resolution of council required to place on ballot . . . 14(b)

Signatures required for authentication . . . 11

Special assessments

General ordinance governing method and procedure . . . 64

Subject matter of ordinances . . . 9

Vote required for adoption of . . . 8, 9

PARKING LOTS AND OTHER OFF-STREET PARKING FACILITIES

Powers of city re . . . 3.5

PARKING METERS

Installation of; powers of city . . . 3.5

PARKS AND RECREATION

Advisory planning board duties re . . . 13(c)

Community and social services

Power of city to provide, maintain and operate for recreational
purposes . . . 3.4

Gifts, grants, bequests or devises of property for parks or
gardens

Power of city to take, administer and dispose of . . . 3.11

Power of city to control and establish facilities and recreational

programs . . . 3.7

PAWNBROKERS

Powers of city re . . . 3.8

PEDDLERS

Powers of city re . . . 3.8

PERPETUAL SUCCESSION

City to have . . . 1

PERSONNEL OF CITY. See: OFFICERS AND EMPLOYEES

PLANNING

Advisory planning board

Duties . . . 13(c)

Established; membership; terms of office; vacancies; removal;
holding other city office . . . 13(a)

Officers; procedure . . . 13(b)

PLAYGROUNDS

Power of city to establish . . . 3.7

PLUMBING

Code, power of city to formulate . . . 3.5

Plumbing inspector

Power of city to appoint . . . 3.5

POLICE

Compensation . . . 62

Establishing, operating and maintaining police force, etc.

Power of city re . . . 3.5

Police regulations, power of city to adopt and enforce . . . 3.5

Powers and duties . . . 62

PORTERS

Power of city to license, tax and regulate . . . 3.5

POSTERS

Power of city to regulate or restrain placement of . . . 3.5

PRISONS AND PRISONERS

Lock-up or use of county jail for temporary confinement of
violators

Power of city re . . . 3.5

Offenders placed in city jail pending trial . . . 62

Power of city to provide for imprisonment . . . 3.9

PRIVATE PROPERTY

Dust, ashes, tires and other trash

Power of city to prevent throwing or deposit of . . . 3.5

PROFANITY

Power of city to prohibit, suppress and punish public profanity .

. . 3.5

PROPERTY

Bond issues to pay for, authorization for . . . 55(a)

See: BOND ISSUES

Excess property, power of city to sell, lease or otherwise dispose of . . . 3.3

Historic district property, financing . . . 58A

Liens for charges, taxes or assessments made against real property

Power of city to establish and collect . . . 3.1

Power of city to acquire, hold and dispose of real and personal property . . . 1, 3.11

Public improvements

Power of city to acquire property for and to dispose of property in excess of that needed for such improvements . . . 3.3

Public purposes, power of city to acquire and dispose of property for . . . 3.11

Public utility services

Power of city to acquire and dispose of property for . . . 3.2

PROSTITUTION

Power of city to prohibit, suppress and punish . . . 3.5

PUBLIC BUILDINGS OR PUBLIC PLACES

Gifts, grants, bequests, or devises of property for buildings or structures, monuments or statues

Power of city to take . . . 3.11

Minors in public places at unreasonable hours; power of city to prohibit . . . 3.5

PUBLIC HALLS

Aisles, door and means of egress from

Powers of city to regulate and prevent obstruction of . . . 3.5

PUBLIC HEALTH OFFICER

Power of city to appoint and to define and regulate powers and duties . . . 3.5

PUBLIC IMPROVEMENTS

Bond issues for property or public improvements . . . 55(a)

See: BOND ISSUES

Power of city re . . . 3.3

PUBLIC PURPOSES

Power of city to acquire and dispose of property for . . . 3.3, 3.11

PUBLIC SAFETY, DEPARTMENT OF

Administrative branch of city government . . . 42(a)

Director

Compensation; powers generally . . . 62

Head of department; duties . . . 61

Police, powers and duties of . . . 62

PUBLIC SERVICES

Power of city to furnish . . . 3.2

PUBLIC WAYS

Throwing or depositing sweepings, dust, ashes or other trash on
Power of city to regulate or prevent . . . 3.5

PURCHASING

Acquiring property for public purposes; powers of city . . . 3.11
Bidding procedures . . . 40
City manager's duties re . . . 40
City's power to purchase real and personal property . . . 1
Contract required for purchases over certain amounts; city
council's power to waive bidding procedure and authorize negotiated
purchase or contract . . . 40
Elderly housing enterprise exempt from purchasing provisions . .
. 73
Equipment fund
Establishment, appropriations for and use of . . . 53

QUARANTINE

Contagious or infectious diseases; power of city to establish
quarantine regulations . . . 3.5

RECORDS AND OTHER DOCUMENTS, PUBLIC

Inquiries or investigations into conduct of city offices or
municipal affairs
Authority to compel production of books, papers and other
evidence . . . 43
Records and accounts of city offices and agencies open to
inspection . . . 68

RECREATION. See: PARKS AND RECREATION

REFERENDUMS

Bond referendum . . . 55(b), (c)
See: BOND ISSUES
Resolution of city council for placement on ballot . . . 14(b)

ROADS

Power of city re . . . 3.6

SANITATION. See: HEALTH AND SANITATION

SEAL OF CITY

City's power to have and use . . . 1

SIGNS AND BILLBOARDS

Power of city to regulate, restrain or prohibit erection,
maintenance and placement of . . . 3.5

SNOW AND ICE

Sidewalks; power of city to require owner or occupant of premises
to keep free of . . . 3.5

SOCIAL SERVICES

Power of city to provide, maintain and operate . . . 3.4

SOLICITATION

Prostitution, solicitation for

Power of city to prohibit, suppress and punish . . . 3.5

STATE

Audit of municipal accounts by . . . 60

Gifts and grants from

Power of city to accept and expend . . . 3.19

Housing for the elderly; mortgage contract with state for construction and operation of . . . 59

STREETS AND SIDEWALKS

Altering, repairing, grading, cleaning and mending

Powers of city re . . . 3.6

Control of; powers of city . . . 3.6

Hawkers, itinerant dealers, peddlers selling articles on; power of city re . . . 3.8

Nuisances and obstructions

Power of city to remove . . . 3.6

Numbering of houses and lots

Power of city to regulate and require . . . 3.5

Opening or closing

Powers of city re . . . 3.6

Selling articles on

Power of city to license, tax, regulate, suppress and prohibit persons engaged in . . . 3.8

Sidewalks and structures in, under or above same

Power of city to regulate use of and to require occupants to keep sidewalks free of snow, ice or other obstructions . . . 3.5

SUITS, ACTIONS AND OTHER PROCEEDINGS

City solicitor to prosecute or defend suits or cases in which city may be a party . . . 45

City's power to sue and be sued . . . 1

Legal defense of city officials and employees . . . 72

TAXATION

Appropriation ordinance, levy of taxes by . . . 51

Assessments

Basis for taxation . . . 63.1

Date of finality for making . . . 63.2

Powers of city re . . . 3.1

Special assessments, levy and collection of . . . 64

City treasurer to collect, receive, have custody of and disburse taxes . . . 46.3, 63.6

Due and payable . . . 63.7

Levy by city council . . . 51, 63.3

Liens

Streets, sidewalks, alleys and adjoining lots, nuisances and obstructions on

- Lien for city's expense of removing . . . 3.6
- Notes or other evidence of indebtedness
 - Issuance in anticipation of collection of taxes, special assessments or other revenues; time limitation on maturity . . . 57
 - Payments in lieu of taxes
 - Power of city to receive, account for, expend . . . 3.1
 - Power of city to levy, assess and collect taxes and establish liens for taxes . . . 3.1
 - Sales of property for nonpayment of taxes . . . 63.8
 - Tax roll
 - Preparation; content; review . . . 63.5
 - Tax year . . . 63.4
 - Taxicab men, hackmen, draymen, drivers, cabmen, porters and expressmen
 - Power of city to tax and regulate . . . 3.5
- TAXICABS
 - Power of city to license, tax and regulate taxicab men and drivers . . . 3.5
- TELEVISION
 - Franchises for community antenna or cable television systems
 - Power of city to grant . . . 3.2
- TIRES
 - Power of city to regulate or prevent deposit of . . . 3.5
- TRADES
 - Power of city to license and regulate . . . 3.8
- TRAFFIC
 - Parking
 - Power of city to adopt and enforce regulations . . . 3.5
 - Parking meters
 - Powers of city to install and prescribe rates and provisions for use of . . . 3.5
 - Power of city to adopt and enforce regulations . . . 3.5
- TRAMPS
 - Power of city to prohibit, suppress and punish . . . 3.5
- TRANSPORTATION
 - Advisory planning board duties re . . . 13(c)
 - Greenbelt-Washington transportation facilities
 - Powers of city re . . . 3.12
- TREES AND SHRUBBERY
 - Branches; power of city to require placement for removal . . . 3.5
- URBAN RENEWAL
 - Advisory planning board duties re . . . 13(c)
- UTILITIES, PUBLIC
 - Accounts . . . 67

Franchises . . . 3.2, 65
Permits . . . 66
Powers of city re . . . 3.2

VAGRANTS

Power of city to prohibit, suppress and punish . . . 3.5

VICE

Power of city to prohibit, suppress and punish . . . 3.5

VOLUNTEER FIRE COMPANIES

Power of city to contribute funds to . . . 3.5

VOTERS AND VOTING

Elections . . . 14 et seq.
See: ELECTIONS

WAGONS

Power of city to license and regulate . . . 3.5

WASHINGTON, D.C.

Transportation facilities between Greenbelt and Washington; powers
of city re . . . 3.12

WELFARE

Power of city to provide, maintain and operate community and
social services . . . 3.4

WHISTLES

Power of city to regulate or prohibit sounding of . . . 3.5

WRITS, WARRANTS AND OTHER PROCESSES

Arrests of persons on warrant issued on complaint . . . 62
Civil process, service of
Mayor recognized as head of city government for purpose of . . .
6

YOUTH. See: MINORS

ZONING

Power of city to enact zoning ordinances . . . 3.10
Zoning changes
Advisory planning board duties re . . . 13(c)