



**ADVISORY PLANNING BOARD
APPROVED MINUTES OF MEETING
Greenbelt Community Center
April 10, 2013**

Approved Minutes Prepared by Jaime Fearer

I. The meeting began at 7:40 pm

BOARD MEMBERS PRESENT: George Branyan, Brian Gibbons, Matt Johnson, Jeff Lemieux, and Isabelle Gournay

COUNCIL LIAISON PRESENT: N/A

CITY STAFF PRESENT: Jaime Fearer

OTHER ATTENDEES: Bill Orleans

II. Agenda was amended and approved

III. The March 27, 2013 minutes were approved.

IV. Final draft review of the City of Greenbelt Pedestrian and Bicyclist Master Plan – vote to send to City Council

- Ms. Fearer shared the edits made to date and noted that adding the section headings to the footers was proving to be more challenging than expected, so they are not yet included in the draft
- The Board decided not to include an Executive Summary at this time, but will still work to complete a Transmittal Memo
- Ms. Gournay pointed out that numerals under the number 10 should be spelled out throughout the draft
- Ms. Fearer will add clarifying language to the introduction of the Location-Specific Concepts that note that the plans require further study and development and are not to be taken in a literal manner
- The Board voted unanimously (5-0, 1 absent) to move the draft on to City Council
- Ms. Fearer will work with the City Manager and City Clerk to schedule a public work session with City Council as the next step in the approval process

V. Election of Officers – Chair and Vice Chair

- Mr. Johnson nominated Mr. Gibbons as board chair, Mr. Lemieux seconded
- Mr. Gibbons nominated Ms. Gournay as vice-chair
- Mr. Johnson nominated himself as vice-chair, Mr. Lemieux seconded; Ms. Gournay voiced support for Mr. Johnson and withdrew her nomination

- Mr. Gibbons is voted in as chair unanimously (5-0, 1 absent), and Mr. Johnson is voted in as vice-chair unanimously (5-0, 1 absent)
- With Mr. Branyan's resignation official after this meeting, the board now has two (2) vacancies

VI. Concerns with Ivy Lane and Bicycling

- Mr. Johnson explained being nearly right-hooked by a driver while biking westbound on Ivy Lane
- Ms. Fearer explained some of the research she'd done with the *AASHTO Bicycle Facilities Guide*, and is looking into it further, since the issue is driveways and not formal intersections, so it is not clear what road markings are most appropriate in this situation
- Mr. Branyan added that in addition to updated pavement markings – which he said have been shown to have more impact on drivers than signage – the City needs to focus on education and enforcement both here and across other city streets

VII. The meeting was adjourned at 9:00 pm.