January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01 New Year's Day-- City Holiday/Office closed New Year's Resolution Swim	02	03
04 An Artful Afternoon, 1pm, CC	05 Work Session-Economic Development Report-8:00 PM; MB	06 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee-- 7:00 PM, CC	07 Public Hearing-Operation of Greenbelt Theater-8:00 PM; Council Room	08	09	10
11	12 Youth Advisory Committee-- 6:30 PM; YC Regular City Council Meeting-- 8:00 PM; MB Winter GED Course Registration - Municipal Building	13 Winter GED Registration - SHL Recreation Center	14 MML Legislative Reception 5pm Annapolis Work Session, 8pm, CC	15 Community Relations Advisory Board, 7:30pm, MB PGCMA Meeting-- 7:00 PM; TBD	16	17
18	19 NO MEETING-- City Holiday-- Martin Luther King, Jr. Day Martin Luther King, Jr. Day	20	21 Park & Recreation Advisory Board 7:30pm; CC Work Session, Economic Development Strategy, 8:00 pm, Community Center	22 Forest Preserve Advisory Board, 7pm CC	23	24 Electronics Recycling, 9am-12pm, Public Works
25	26 Regular Council Meeting, 8pm, MB Anger Management Training	27 Advisory Committee on Education-- 7:00 PM, MB Advisory Committee on Trees-7pm-PW Greenbelt Advisory Committee on Environmental Sustainability-- 7:30 PM; CC	28 Senior Citizens Advisory Committee-- 7:00 PM, CC Work Session City Manager Update - 8:00 PM; CC	29 Four Cities Meeting-- 7:30 PM; College Park	30	31

City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770
Ph: 301-474-8000 / Fx: 301-441-8248

February 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02 Work Session	03 Public Safety Advisory Committee-- 7:00 PM, CC	04 Work Session	05 Free Produce Distribution	06	07
08	09 Regular Meeting	10	11 Work Session	12	13	14 Springhill Lake Food Forest Eco Discovery Day
15	16 Presidents Day - City Holiday/Office Closed President's Day Beaver Caging Tree Protection	17	18 Work Session	19	20	21
22	23 Regular Meeting	24 Advisory Committee on Education-- 7:00 PM, MB Green ACES--7:30 PM, CC	25 Senior Citizens Advisory Committee-- 7:00 PM, CC Work Session	26	27	28 Buddy Attick Park Beaver Caging Tree Protection

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City Manager's Report
Week Ending January 9, 2015

1. I will be on leave the week of January 19. David Moran will be Acting City Manager, and Terri Hruby, Assistant Planning Director, will staff the work session on the economic development strategy report if it gets scheduled for January 21.

2. Summarized and distributed follow up questions on theatre operations. Prepared summary memo for Council consideration which is in separate envelope in Council's packet.

3. Attached is the response to the question about "supermajority" and when it applies related to the Forest Preserve.

4. Also attached is survey data from the Police Department prepared in advance of the Accreditation review occurring this Spring. It reflects very positively on the Department. It will be included in your departmental budget review in April/May.

5. Attended COG CAO meeting.

6. Assistant City Manager
   a. Prepared background materials for upcoming CRAB meeting.
   b. Drafted Executive Session minutes.
   c. Worked on CDBG projects.

7. Finance Department
   a. A copy of the FY 2014 Comprehensive Annual Financial Report is included in your packet.
   b. Responded to Department of Housing & Community Development questions on FY 2014 Green Ridge House audit.
   c. Reviewed FY 2014 Single Audit for submittal to Federal Clearing House – due February 28.
   d. Completed Public Works Salary/Benefit Review for FY 2015 Estimated and FY 2016 Proposed.

8. Information Technology
   a. FY 2016 Budget preparation.
   b. Theater phone infrastructure discussion with Public Works.
   c. Participated in Comcast Negotiation meeting.
   d. Installed/deployed RecTrac software upgrade.
   e. Installed Calea software upgrade.
   f. Continued training of new Help Desk employee.

9. Set meeting with County School system on Middle School usage for January 28.

10. Prepared for regular meeting of January 12, work session of January 5, public hearing of January 7, and possible executive session of January 14.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT
as of January 9, 2015

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2014						
48	M & C Meeting	11/24	Amend General Orders re: release of information per Abell petition.	1/30/15	Jim C.	
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	
46	M & C Meeting	11/24	Incorporate suggested policy language into COPAR on Child Pornography on Sexual Abuse violations.	1/30/15	Mary	
45	M & C Meeting	11/10	Respond to ACT report 2014-1 on use of CMA.	12/30/14	Jim S.	CMA was used in recent storm. Report with results expected 1/16/15.
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on install of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	
43	Ms. Mach	11/10	Status of lighting at new path behind Springhill Lake Recreation Center.	12/30/14	Jim S./Celia	
42	M & C Meeting	11/10	Implement smoking prohibition in plaza area at Roosevelt Center.	12/31/14	David	Drafted action plan and forwarded to departments for review – 12/1/14.
41	M & C Council	10/27	Petition to allow Healing Arts Fair in Community Center.	1/31/15	Liz & Julie	
38	Work Session	8/20	Refer to CRAB – Hartman petition to establish an Advisory group on Inclusion and Diversity.	2/28/15	David	
37	Work Session	8/20	Refer to ACE – Boyce petition to establish a Science and Technology Advisory Committee.	1/31/15	Liz	
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	
33	Work Session	9/3	Get information on COG Tap-it Program.	10/30/14	Mike	
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	Draft received 12/1/14.
25	Work Session	8/13	Check on usage and behavior at University Square basketball court – Complaint about noise, language and hours of use.	9/30/14	Jim C.	Police Dept. has monitored and taken action. Met with property owner 12/1/14. Suggestions forwarded to Council 12/12/14. Property owner has removed basketball pole closest to affected property.*
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. A few of them have been removed from Northway.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Jim S.	Police signage installed @ 9/25/14. Fire signage installed @ 1/9/15.*
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015. Get proposals by December 2014.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	Draft proposal submitted by Human Resources @ 8/20/12. Complete by end of September 2014. Policy sent to Council (FYI) 11/7/14.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB–16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
2009						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked. Expect recommendation by mid-October 2014.

To: City Council
From: Michael McLaughlin, City Manager MPM
Date: January 6, 2015
Re: Supermajority and Forest Preserve

At the November 17, 2014 work session on the Forest Preserve Maintenance and Management Guidelines, the question was raised about where a supermajority vote of Council was required.

Attached is a copy of the Article in the City Code on the Forest Preserve. The only section requiring a supermajority vote is if lands already designated as forest preserve are to be removed from the forest preserve (Section 12-154). Such an action also requires the matter be placed on the ballot of the next regularly scheduled election.

Cc: Celia Craze, Director of Planning and Community Development
John Shay, City Solicitor
Cindy Murray, City Clerk

and committees by reporting to the city council and to the appropriate advisory groups should any matter before the board impact areas of interest and responsibility of those advisory groups, including but not limited to issues and matters related to forest health and the management and treatment of invasive plant species.

(Ord. No. 1279, 5-29-07)

Secs. 12-144--12-149. Reserved.

ARTICLE IX.

FOREST PRESERVE*

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*Ord. No. 1279, adopted May 29, 2007 redesignated Art. VIII, §§ 12-132--12-145 as Art. IX, §§ 12-150--12-163.

Sec. 12-150. Intent.

In order to protect, manage, and administer certain designated areas for the present and future use and enjoyment of the citizens of Greenbelt by protecting them from the impacts of a growing population, expanding growth, and growing mechanization, thus preserving these lands as an enduring natural resource.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-151. Forest preserve defined.

Forest preserve areas shall be considered those parcels and lots, or portions thereof, and areas owned by the City of Greenbelt, characterized as predominantly undisturbed and wooded, which are to be protected and conserved in their existing natural state for the use and enjoyment of present and future generations, by restricting uses to those consistent with the goals of protection and conservation and by setting forth procedures for management and maintenance that are consistent with the goals of protection and conservation.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-152. Designated forest preserve areas.

(a) The North Preserve shall be defined as that area held in ownership by the City of Greenbelt and located north of Northway, west of the Baltimore-Washington Parkway, south of the corporate city limits, and east of Ridge Road, comprised of legal parcels described as Map 27, Grid A2, Parcel 10, consisting of 102.5869 acres; Map 27, Grid B2, Parcel 17, consisting of 13.90 acres; Map 27, Grid A1, Parcel 19, consisting of 24.3363 acres; Map 27, Grid B3, Parcel 20, consisting of 4.079 acres; and Map 27, Grid A3, Parcel 12, consisting of 10.6427 acres; excluding those areas designated for location of the observatory and appurtenance improvements, and a yard waste collection location and described as follows: Beginning at the southwest property corner and extending east for a distance of 1,025 feet, then extending north at a 90-degree angle for a distance of 275 feet, then extending east at a 90-degree angle for a distance of 450 feet, then extending south at a 90-degree angle for a distance of approximately 275 feet to its intersection with the southern property line.

(b) The South Preserve shall be defined as that area held in ownership by the City of Greenbelt and

located south of Northway, west of the Baltimore-Washington Parkway, and east of Ridge Road, comprised of legal parcels described as Map 27, Grid A3, Parcel 6, consisting of 20.4667 acres; Map 27, Grid A3, Parcel 7, consisting of 17.1919 acres; Map 27, Grid A3, Parcel 8, consisting of 11.8707 acres; Map 27, Grid A4, Parcel 9, consisting of 11.8707 acres; Map 27, Grid A4, Parcel 11, consisting of 9.34 acres; and Map 27, Grid A4, Parcel 21, consisting of 10.1552 acres.

(c) The Boxwood Preserve shall be defined as that area held in ownership by the City of Greenbelt and located north of Crescent Road, west of Lastner Lane, south of Ivy Lane, and east of Ridge Road, comprised of the legal parcel described as Map 26, Grid D3, Parcel 56, consisting of 8.81 acres; excluding those areas improved for active use and recreation, and described as follows:

(1) The basketball court area located in the northwest corner of the Boxwood Preserve, consisting of .69 acres, and extending from the property corner at the point of intersection of Ridge Road and Ivy Lane, east along the Ivy Lane property line for a distance of 200 feet; and then extending south at a 90-degree angle for a distance of 150 feet; and then extending west at a 90-degree angle to the property line along Ridge Road for a distance of 200 feet; and then extending north along the Ridge Road property line for a distance of 150 feet to the point of origin.

(2) The playground and picnic area, located in the northeast to north central quadrant of the Boxwood Preserve, consisting of 2.2 acres, more or less, and extending from the property corner at the point of intersection of Ivy Lane and Lastner Lane, and extending south along the Lastner Lane property line for a distance of 430 feet; and then extending northwest at a 70-degree angle for a distance of 350 feet; and then extending north for a distance of 110 feet; and then extending northeast to the point of origin.

(d) The Belle Point Preserve shall be defined as that area held in ownership by the City of Greenbelt and located south of the Greenbelt Lake; adjacent to Map 26, Parcel 81; northwest of Vanity Fair Drive; and east of I-495, comprised of the legal parcel described as Map 26, Parcel 59, consisting of 10.0 acres; except that an area located adjacent to the Belle Point subdivision, adequate in size and dimension to accommodate playground, picnic or similar neighborhood recreation amenities, as designated by the city council, shall be considered excluded from the area included in the forest preserve and shall not be regulated by the provisions of this chapter.

(e) The Sunrise Preserve shall be defined as that area held in ownership by the City of Greenbelt and located northwest of the Capital Beltway, Route I-495, north of Parcel B held in ownership by the City of Greenbelt, south of the Maryland Trade Center Parcel B, and southwest of the terminus of Hanover Drive, comprised of the legal parcel described as Tax Map 34, Grid E2, Parcel A and consisting of 9.9591 acres, more or less.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07; Ord. No. 1282, 6-18-07; Ord. No. 1283, 6-18-07; Ord. No. 1284, 6-18-07; Ord. No. 1285, 6-18-07)

Sec. 12-153. Designation of or addition to forest preserve areas.

(a) Any designation of or addition to a forest preserve area shall be accomplished by ordinance adopted by the city council.

(b) Prior to the introduction of any ordinance to designate or add to a forest preserve area, the city council shall cause to be prepared a report that includes but is not limited to: a description of the area proposed as a forest preserve, including its unique characteristics and its existing uses and users; and a map indicating the location and boundaries of the proposed forest preserve area.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-154. Removal of forest preserve designation.

(a) Removal of any lands, in whole or in part, from the forest preserve designation as set forth in section 12-152 shall be by ordinance of the city council, following a public hearing which shall be held not less than two (2) weeks preceding first reading of the ordinance.

(b) Approval of any ordinance to remove lands from the forest preserve designation shall be by supermajority vote of the city council.

(c) No ordinance passed by the city council to delete or reduce a forest preserve area may become effective until approved by the voters of the City of Greenbelt, by way of a question placed on the ballot of the next regularly scheduled general city election, in accord with the city Charter.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-155. Management and maintenance guidelines.

(a) Forest preserve areas as defined in this article shall be managed to provide for and protect the natural character of these lands and to allow for the use of these lands in a manner that does not alter or degrade the essential natural character of these lands.

(b) The city council shall adopt management and maintenance guidelines, which shall set forth policy on permissible, required, and prohibited management and maintenance activities. Such guidelines shall be subject to the limitation that any maintenance proposed is the minimum necessary to preserve and protect the natural resource.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-156. Prohibited activities.

(a) Except as otherwise provided in this article and subject to any existing rights, no commercial enterprise or permanent road, except for fire roads or temporary road required in emergencies involving the health and safety of persons and/or the area and its environs, shall be permitted within an area designated under this article as a forest preserve area. Prohibited activities shall also include the use of motorized vehicles, except for maintenance and public safety vehicles operated in conformance with the management and maintenance guidelines; landing aircraft; or other forms of mechanical transport except for that authorized subject to the Americans with Disabilities Act.

(b) The grading of any area shall be prohibited, except as provided in the adopted management and maintenance guidelines. Grading shall be considered the alteration of natural and existing grade by any means other than natural forces.

(c) Except as provided in the management and maintenance guidelines, the construction of bridges, shelters, culverts, levees, dams, dikes, or other manmade structures shall be prohibited, unless required by a state or federal agency whose authority supersedes that of the city, subject to approval by the city council.

(d) The construction, either permanent or temporary, of any structure, or the installation of any public facilities or utilities shall be prohibited.

(e) No action shall be taken to alter or modify the natural course of any water course or body, even if such body is only seasonal or intermittent in nature, unless required by a state or federal agency whose authority supersedes that of the city, subject to approval by the city council.

(f) Hunting, trapping, fishing, driving, harassing or otherwise capturing or harming wildlife shall be prohibited.

(g) All forms of biking shall be prohibited.

(h) The introduction of any exotic or invasive species is prohibited.

(i) No trail maintenance shall be permitted except as provided in the management and maintenance guidelines.

(j) The creation of trails or the widening, grading, or change of surface materials of any existing trail shall be prohibited except as provided in the management and maintenance guidelines or as set forth in an adopted trails plan.

(k) Dumping or depositing of soil, trash, yard waste, garbage, or other offensive material shall be prohibited.

(l) The addition, extension of, or modification to any utility, except as otherwise provided in this article, shall be prohibited.

(m) Clearing and pruning of vegetation shall not be permitted, unless for the benefit of the land and consistent with the management and maintenance guidelines.

(n) Camping, grilling, cooking, or creation of any fire, regardless of purpose, mechanism of combustion, type of fuel, or type of containment, is prohibited.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-157. Resource protection.

(a) Natural resources within a forest preserve area are considered protected and may not be harmed, damaged, killed, relocated or removed, except as related to exotic and/or non-native species that may be recommended for removal or as otherwise provided in the management and maintenance guidelines.

(b) Resources of the forest preserve area shall include all trees, indigenous plants and flora, all forms and species of wildlife, including fish, amphibians, and birds.

(c) Violation of this section shall be considered a misdemeanor.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-158. Permitted activities.

(a) Any activities intended to and conducted so as to result in the non-destructive experience of the forest preserve and its essential natural qualities are considered consistent with the intent of this article and are permitted activities.

(b) Maintenance activities as set forth in the approved management and maintenance guidelines are permitted.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-159. Management and maintenance activities.

(a) The upgrading or expansion of any electrical transmission line, distribution line, telephone line, natural gas line, or other aboveground or underground line is permitted, if the person or entity responsible for the line had the right, subject to any required approvals, to upgrade or expand the line in the forest preserve area prior to the designation of the area as a forest preserve.

(b) Normal maintenance of utility lines and related easement areas is permitted, such that the activities are consistent with the right-of-way and/or easement, and such that the utility line, easement, or right-of-way existed prior to the date that the forest preserve was so designated.

(c) Any activity related to the management and maintenance of existing public drainage within a forest preserve area is permitted, provided that such maintenance does not increase the impervious area of coverage and does not widen, extend, or modify the drainage channel such that it would increase volume, velocity, or rates of discharge of natural or stormwater flows.

(d) Maintenance improvements to existing roads and parking areas within forest preserve areas, or within twenty-five (25) feet of the edge of the existing road or parking areas, are permitted so long as such maintenance improvements do not alter the existing surface material, do not expand or extend the area of the improvement, and do nothing to increase impervious surfaces.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-160. Special events.

The city will not sponsor or permit special events to be conducted in forest preserve areas if those events might be inconsistent with the intent of this article. Special events that are principally commercial in nature or activities involving animal, foot or watercraft races, physical endurance of a person or animal, organized survival exercises, war games, or similar exercises shall be considered inconsistent with the intent of this article.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-161. Preexisting improvements.

Improvements existing within designated forest preserve areas as of the day of designation shall be considered preexisting improvements and may be continued and maintained, but may not be expanded in size, area, or character of the improvement or related use.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-162. Enforcement and violations.

Violations of this article shall be considered a municipal infraction and may be punishable with a fine of one thousand dollars ($1,000.00) for each violation, except as provided in section 12-157 of this article.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Sec. 12-163. Changes to article.

(a) Prior to the consideration of any ordinance to amend this article, except for revisions to forest preserve boundaries as set forth in sections 12-152 through 12-154, the city council shall make a mandatory referral of the ordinance for review and comment to the forest preserve advisory board, in addition to any other city council advisory boards or committees, or other groups as determined by the city council.

(b) Prior to the consideration of any ordinance to amend this article, the city council shall schedule and hold a public hearing.

(c) Any ordinance that provides for an addition to, amendment of, or deletion from this article, except for revisions to forest preserve boundaries as set forth in sections 12-152 through 12-154, may be placed on the ballot as a referendum question as provided in the city charter.

(d) Any ballot question shall be placed on the ballot of the next regularly scheduled city election, in accord with the city charter.
(Ord. No. 1243, 10-27-03; Ord. No. 1279, 5-29-07)

Greenbelt Police Department

Accreditation Surveys & Analysis

CITIZEN ATTITUDE AND OPINION SURVEY – The Department randomly surveyed (480) people a year, (40) each month who had contact with the agency by way of traffic stop or contacting the Department to report an incident. In 2014, the return rate was (86) or 18%. (Last year, the return rate was 15 %.)

***Crime Report Survey Data* (data converted to percent)**

Was your phone call answered in a timely manner?

	2010	2011	2012	2013	2014
YES	97	96	92	96	96
NO	3	4	8	4	4

Was the communication specialist who answered your call polite?

	2010	2011	2012	2013	2014
YES	95	96	97	96	100
NO	5	4	3	4	0

Was the Officer courteous and understanding to your circumstances?

	2010	2011	2012	2013	2014
YES	95	98	97	96	96
NO	5	2	3	4	4

Did the officer present a professional demeanor (dress, grooming and language)?

	2010	2011	2012	2013	2014
YES	100	98	100	98	100
NO	0	2	0	2	0

How long did it take for the officers to arrive?

	2010	2011	2012	2013	2014
Less than 5 min	13	16	32	40	27
5-15 minutes	42	59	46	50	51
15-30 minutes	38	20	14	8	16
30 plus minutes	7	5	8	2	6

After the encounter with the Greenbelt Police Officer, were you left with a positive, neutral or negative opinion of the officer?

	2010	2011	2012	2013	2014
POSITIVE	87	87	88	96	88
NEUTRAL	8	10	10	2	10
NEGATIVE	5	3	2	2	2

After the encounter with the Greenbelt Officer, were you left with a positive, neutral or negative opinion of the Greenbelt Police Department?

	2010	2011	2012	2013	2014
POSITIVE	90	83	81	96	84
NEUTRAL	8	14	17	2	14
NEGATIVE	2	3	2	2	2

How do you rate the overall performance of the Greenbelt Police Department?

	2010	2011	2012	2013	2014
VERY GOOD	71	64	65	76	70
GOOD	21	23	30	20	22
AVERAGE	3	9	2	2	4
POOR	5	4	3	2	4

How do you rate the overall competence of agency personnel?

	2010	2011	2012	2013	2014
VERY GOOD	66	53	54	76	66
GOOD	26	39	37	20	22
AVERAGE	4	4	6	2	8
POOR	4	4	3	2	4

***TRAFFIC STOP SURVEY DATA* (data converted to percent)**

Was the officer's appearance professional in nature (dress, grooming and language)?

	2010	2011	2012	2013	2014
YES	100	95	97	96	94
NO	0	5	3	4	4

Was the officer courteous and explain the reason why you were stopped?

	2010	2011	2012	2013	2014
YES	93	95	100	96	94
NO	7	5	0	4	4

Were you issued a warning, citation, or repair order?

	2010	2011	2012	2013	2014
WARNING	63	76	72	64	67
CITATION	30	16	14	27	33
REPAIR ORDER	7	8	14	9	0

Did the officer explain the warning, citation, or repair order to you?

	2010	2011	2012	2013	2014
YES	93	97	97	98	91
NO	7	3	3	2	9

Did the officer answer the questions you asked?

	2010	2011	2012	2013	2014
YES	92	73	78	89	85
NO	4	5	6	2	9
NOT ANSWERED	4	22	16	9	6

After the traffic stop were you left with a positive, neutral or negative opinion of the officer?

	2010	2011	2012	2013	2014
POSITIVE	75	81	80	86	76
NEUTRAL	14	13	17	7	12
NEGATIVE	11	6	3	7	12

After your traffic stop were you left with a positive, neutral, or negative opinion of the Greenbelt Police Department?

	2010	2011	2012	2013	2014
POSITIVE	76	68	68	86	64
NEUTRAL	20	24	29	7	24
NEGATIVE	4	8	3	7	12

USE OF FORCE ANALYSIS

	2010	2011	2012	2013	2014
Firearm	0	0	0	0	0
Taser/ERD	5	8	1	1	0
Taser/Probe	4	8	3	6	3
Taser/Display	6	***	***	5	3
Flashlight	0	0	0	0	1
Baton Impact	1	0	0	0	0
Pepper Spray (OC)	1	1	0	0	0
Empty Hand	5	10	8	10	7
Total	22	27	12	22	14

In 2014 the Department responded to 25,734 calls for service and arrested 1,098 individuals. Force was used only 10 times in 2014.

INTERNAL AFFAIRS INVESTIGATIONS

2014

Complaint Type	Admin. Closed	Exonerated	Not Sustained	Sustained	Unfounded	Open/ Suspended	Total	Investigated by Division Commander	Internal Affairs Investigation
Excessive Force	0	0	0	0	0	0	0	0	0
Unnecessary Force	0	0	1	1	1	0	3	1	2
Traffic Collisions	0	12	0	8	0	0	20	20	0
Misconduct *	0	0	0	1	0	0	1	0	1
Policy Violations	0	0	2	1	2	0	5	5	0
Courtesy	0	0	0	0	1	0	1	1	0
Grand Total	0	12	3	11	4	0	30	27	3

* Misconduct includes traffic complaints.

Dispositions Types:

1. Administratively Closed: When investigations are completed and non-disciplinary actions, such as training or counseling, are provided.
2. Exonerated: When investigation determines that the incident did occur, but the actions of the accused were justified, lawful and proper.
3. Not Sustained: When an investigation fails to disclose sufficient evidence to prove or disprove an allegation.
4. Sustained: When the investigation discloses sufficient evidence to establish a prima facie case with respect to the allegations of misconduct.
5. Unfounded: When the investigation indicates that the alleged acts did not occur.

2013

Complaint Type	Admin. Closed	Exonerated	Not Sustained	Sustained	Unfounded	Open/ Suspended	Total	Investigated by Division Commander	Internal Affairs Investigation
Excessive Force	0	0	0	0	0	0	0	0	0
Unnecessary Force	0	0	1	0	0	0	1	1	0
Traffic Collisions	0	11	0	7	0	0	18	18	0
Misconduct *	0	2	1	3	0	0	6	4	2
Policy Violations	0	0	0	0	1	0	1	1	0
Courtesy	1	2	1	2	0	0	6	6	0
Grand Total	1	15	3	12	1	0	32	30	2

* Misconduct includes traffic complaint

2012

Complaint Type	Admin. Closed	Exonerated	Not Sustained	Sustained	Unfounded	Open/ Suspended	Total	Investigated by Division Commander	Internal Affairs Investigation
Excessive Force	0	1	0	0	0	0	1	0	1
Unnecessary Force	0	1	0	0	0	0	1	0	1
Traffic Collisions	0	10	0	7	0	0	17	17	0
Misconduct *	0	0	1	7	0	0	8	6	2
Policy Violations	0	0	2	3	0	0	5	4	1
Courtesy	0	0	3	4	0	0	7	7	0
Grand Total	0	12	6	21	0	0	39	34	5

*Misconduct now includes traffic complaints made against officers.

2011

Complaint Type	Admin. Closed	Exonerated	Not Sustained	Sustained	Unfounded	Open/ Suspended	Total	Investigated by Division Commander	Internal Affairs Investigation
Excessive Force	0	0	0	0	2	1*	3	0	3
Unnecessary Force	0	0	0	0	0	0	0	0	0
Traffic Collisions	0	14	0	3	0	0	17	17	0
Misconduct *	0	1	1	1	1	0	4	1	0
Policy Violations	0	2	3	2	0	1**	8	8	0
Courtesy	0	2	1	4	1	1**	9	9	0
Grand Total	0	19	5	10	4	3	41	35	3

*
**

2010

Complaint Type	Admin. Closed	Exonerated	Not Sustained	Sustained	Unfounded	Open/ Suspended	Total	Investigated by Division Commander	Internal Affairs Investigation
Excessive Force		2	0	1*	0	0	3	1	2
Unnecessary Force		0	0	0	0	0	0	0	0
Traffic Collisions		8	0	11	0	0	19	19	0
Misconduct *		0	1	3	1	0	5	4	1
Policy Violations		0	0	0	0	0	0	0	0
Courtesy		2	4	1	3	0	10	10	0
Grand Total		10	5	16	4	0	35	32	3

*

Pursuit Analysis

2014

Date of Pursuit	Day of Week	Time of Pursuit	Distance (miles)	Reason	Location Pursuit Began
03/07/14	Fri	1814	+15	Traffic, Hit/Run	Cherrywood Ln Springhill Dr
04/03/14	Thurs	1059	+10	Attempt to stop for investigation of a theft	7500 Greenbelt Rd.

2013

Date of Pursuit	Day of Week	Time of Pursuit	Distance (miles)	Reason	Location Pursuit Began
01/16/13	Wed	1340	1.7	Felony Vehicle (PGPD)	SB I-495/Goodluck Road
04/11/13	Thurs	0408	.5	T/S – Fail to Stop	Mandan Rd/Hanover Pkwy.
08/28/13	Wed	0039	6	Assist Other Agency	7401 Annapolis Road
09/17/13	Tue	0503	10	Personal Injury/Hit and Run	6900 Hanover Parkway

2012

Date of Pursuit	Day of Week	Time of Pursuit	Distance (miles)	Reason	Location Pursuit Began
05/13/12	Sun	0139	10.5	Negligent/Reckless Driving	Edmonston Road/Greenbelt Road
07/26/12	Thurs	0014	4.0	Assist Other Agency	Greenbelt Road/Walker Drive
08/04/12	Sat	0138	2.2	Assist Other Agency	Baltimore Ave/Greenbelt Road
09/09/12	Sun	2259	.5	Susp Serious Crime Against a Person	Breezewood Ct/ Cherrywood Terr
09/22/12	Sat	1919	40	Assist Other Agency	Rt 295 at Greenbelt Road

2011

Date of Pursuit	Day of Week	Time of Pursuit	Distance (miles)	Reason	Location Pursuit Began
1/13/11	Thurs	1521	10	Assist Other Agency	193 at Lakecrest Dr.
2/14/11	Mon	1238	.5	Veh fled from traffic stop	5800 blk Cherrywood Ln
3/4/11	Fri	1416	3	Reckless/Aggressive Driver	S/B 201 at Crescent Rd
3/14/11	Mon	0530	6.3	Reckless/Aggressive Driver/Hit and Run	201 South of Pontiac St
4/2/11	Fri	0220	.1	Veh fled stop/crashed	9111 Edmonston Rd
6/5/11	Sun	0021	.12	Suspicious vehicle	5900 blk Cherrywood Ln
6/5/11	Sun	2243	.5	Reckless/Aggressive Driver	Hanover Pkwy/Megan Ln
10/1/11	Sat	0057	.8	1st Degree Assault	7700 Kenilworth Ave
10/21/11	Fri	1351	1.5	Reckless/Aggressive Driver	Ridge Rd/Lastner Ln
12/18/11	Sun	1914	3	Suspected Crime Against a Person	Mandan Rd Greenbelt Rd

2010

Date of Pursuit	Time of Pursuit	Reason	Location Pursuit Began
3/17/10	1803	1st Degree Assault Maryland State Police primary pursuing Agency	201 at 95
6/01/10	2307	Armed Robbery Suspect – Mont. County P.D primary pursing Agency	S/B 95 at MD 201

DEPARTMENT COLLISION REPORT

Total number of accidents involving police department vehicles:

	2010	2011	2012	2013	2014
Total collisions	19	17	17	18	20

Status of officer at time of collision

	2010	2011	2012	2013	2014
Emergency Call	2	6	1	0	1
Non-Emergency	17	11	16	18	19

Collision type:

	2010	2011	2012	2013	2014
Preventable	11	3	7	7	8
Non-preventable	8	14	10	11	12

DEPARTMENT GRIEVANCE ANALYSIS

Grievances filed

	2010	2011	2012	2013	2014
Total Grievances	0	4	0	2	3

NOTE: Complete copies of the CALEA Survey and Analysis source documents are available from Accreditation Manager James Parker Greenbelt Police Department, Office of Professional Standards at (240)542-2111.

WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, January 9, 2015

The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT	
Commercial Properties:	*6401 Golden Triangle Drive, 7501 & 7525 Greenway Center Drive and 7810 Walker Drive were inspected.*
Apartments:	*University Square Apartments were inspected.*
Rental Property:	*Five rental properties were inspected; and* *One rental was re-inspected.*
Permits:	*Twelve mechanical permits were issued.*
Complaints:	*One complaint was logged from Franklin Park regarding no heat; and* *One prior complaint was re-inspected.*
Windshield Inspections:	*Greenhill Road was observed.*
Animal Control:	*An injured dove was picked up;* *Two dogs were found running at large;* *One dog impounded due to an eviction;* *Two kittens rescued after being found in a box;* *One cat found running at large was impounded; and* *Three cats and two dogs were adopted.*
Alarms:	*Six false alarm invoices were mailed;* *One warning notice mailed; and* *One false alarm re-instatement notice was mailed.*
Meetings:	*Staff Attended:* *City Council work session on Sage Economic Development Study.* *Staff Met With:* *Woodlawn Development Group representatives to discuss minor revisions to Phase I Detailed Site Plan and permitting for revisions; and* *Steve Montgomery, GPI Inc., to discuss services agreement implantation, submittal of invoices, inspection logs, and to clarify scope of service and reporting requirements.*

Planning Projects: *Responded to zoning inquiries;*

Reviewed applications for vacant administrative assistant position;

Prepared financial documents for Springhill Lake Recreation Center parking lot project;

Worked on Program Open Space submittals;

Greenbelt Station South Core – Ongoing;

Reviewed and prepared comments for Phase 3 Detailed Site Plan, WMATA Trail Alignment, Hiker/Biker Trail Alignment, Verde Apartments Storm Drain and Paving Plan and Central Park area amenities;

Prepared files to issue new permits for Block B retaining wall construction permits;

Prepared required permit list for Verde apartment developers;

Speed Sentry Program – Reviewed manual for management set up and positioning schedule review;

Began data analysis and reporting on traffic issues for past data collected and current feeds;

Wrote agenda and meeting minutes in preparation for next week's APB meeting; and

Reviewed submitted Greenbelt Lake and Dam plan sets and permitting status documents. Began to prepare bid and contract documents.

Training: *Completed remaining online courses required for certification as a sediment and erosion control inspector. Received certification/"Green Card."*

GREENBELT POLICE DEPARTMENT

CRIME REPORT

JANUARY 8, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to $1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

12/31 10:10 P.M.	200 block Lakeside Drive. Assault. The victim advised that he was walking in the parking lot when he was approached by a group of subjects, with one asking for a cigarette. After stating that he had none, the groups began to assault him. The victim was transported to Prince George's Hospital Center for treatment. The victim described one of the suspects as a black male wearing a red jacket, no further.

01/02 11:15 P.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Ines Hugenio Ortega, 39, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a vehicle stopped in the roadway. The suspect was released on citations pending trial.

01/03 12:50 A.M.	Area of Kenilworth Avenue and #495. DWI/DUI arrest. Jorge Alberto Gonzalez, 33, of Beltsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.

01/05 5:00 P.M.	8000 block Lakecrest Drive. Assault. The victim advised that she was assaulted by a suspect she let into her home to perform maintenance work in her residence. The victim was not injured and the suspect left the scene. The suspect, who is known to the victim, is described as a white male, 5'6", with black hair and brown eyes. Investigation is continuing.

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

01/01 12:27 A.M.	Area of Cherrywood Lane and Breezewood Drive. DWI/DUI arrest. Brea Sade Davis, 18, of Clinton, MD was arrested and charged with Driving While Impaired by a Controlled Dangerous Substance and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.

01/01 2:05 A.M.	5700 block Cherrywood lane. Vandalism. The victim, a cashier at the Shell FoodMart, advised that the suspect came to the walkup window and attempted to buy beer. When the victim stated that they were not selling beer at that time, the suspect kicked the front door, shattering the glass. The suspect then fled the scene in a vehicle described as a white Nissan 4-door. The suspect is described as a white male, 25 to 40 years of age, 5'8", 200 pounds, wearing a shite t shirt.

01/01 5:47 A.M.	Area of Greenbelt Road and Kenilworth Avenue. DWI/DUI arrest. Rashaad Walcott, 28, of Silver Spring, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic accident investigation. The suspect was released on citations pending trial.

01/03 1:03 P.M.	6000 block Greenbelt Road. Trespass arrest. Kenan Wayne Hollingsworth, 27, of Berwyn Heights, MD was arrested and charged with Trespass after he was located the grounds of Beltway Plaza after having been banned from the mall by agents of the property. The suspect was released on citation pending trial.

01/03 11:11 P.M.	6200 block Breezewood Court. Home invasion. The victims advised that they were in their residence when the two suspects wearing ski masks kicked in the front door, brandished handguns and announced a robbery. The suspects then ransacked the apartment, took a wallet and then fled the scene. The suspects are described as a black male, 5'2", 150 pounds and a black male, 5'8", 150 pounds.

01/06 2:32 A.M.	8900 block Edmonston Road. Attempt commercial burglary. Unknown person(s) removed a window screen and threw a rock through a window. Entry was not gained.

01/07 10:45 A,M.	6100 Breezewood Court. Burglary. Unknown person(s) may have entered the residence by way of an unlocked sliding glass door. A television and a video game player were taken.

01/07 3:25 P.M.	6100 block Greenbelt Road. Fire. A fire was reported at a kiosk at Beltway Plaza. No one was injured and Prince George's County Fire Investigators are handling the investigation.

GREENBELT EAST/GREENWAY SHOPPING CENTER

12/31 10:18 P.M.	Area of Greenbelt Road and Hanover Parkway. DWI/DUI arrest. Naomi Marie Clay, 40, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.

01/03 5:30 P.M.	6800 block Megan Lane. Burglary. Unknown person(s) entered the residence by forcing open the rear basement door. Jewelry was taken.

01/04 7:59 P.M.	7400 block Greenway Center Drive. Strong arm robbery. The victim advised that she was getting inside her vehicle when the suspect approached her and demanded her purse. A struggle ensued, with the suspect gaining possession of the victim's purse. The suspect then ran to a vehicle described as a grey sedan and fled the scene. The suspect is described as a black male, 5'8", 170 pounds, with a beard, wearing a grey shirt.

01/05 2:01 A.M.	7900 black Goodluck Road. Robbery. The victim, a cashier at the Seven-Eleven, advised that the two suspects entered the store, with one suspect displaying a handgun and announcing a robbery. After obtaining cash, cigarettes and lottery tickets the suspects fled the store. The suspects are described as two black males, each 6' to 6'3", with thin builds, wearing scarves on their faces.

01/05 8:00 A.M.	7400 block Greenway Center Drive. Theft. Unknown person(s) removed camera equipment and electronics from an office.

01/06 11:02 A.M.	Recovered stolen handgun. A 45 caliber semi-automatic handgun, taken in a burglary May 9th in the 7800 block of Mandan Road, was recovered this date by the Prince George's County Police Department. No additional information is available at this time.

01/07 7:19 P.M.	7500 block Greenbelt Road. Trespass arrest. Ajeet Persaud, 43, of Greenbelt was arrested and charged with Trespass after he was found on the grounds of Greenway Shopping Center after having been banned by agents of the property.

01/06 12:10 P.M.	7700 block Greenbelt Road. Attempt commercial burglary. Unknown person(s) attempted to enter the business by breaking a window. Entry was not gained.

Automotive Crime - City Wide

01/04	20 Southway. Theft from auto. The victim advised that she went into the BP service station to pay for gas and when she returned to her vehicle she observed her driver's side window broken out and her purse missing. A possible suspect vehicle seen in the area is described as a white Jeep Cherokee.
01/04	9100 block Edmonston Road. Stolen auto. A 1999 Honda Civic 4-door. The vehicle was recovered the next day by the United States Park Police Department on the Baltimore/Washington Parkway at the NASA/Goodard exit. No arrests.
01/05	7400 block Morrison Drive. Stolen auto. A black 1997 Honda Civic 2-door, Maryland tags 4BF8460.
01/05	7600 block Ora Glen Drive. Theft from auto. The victim advised she went into the Post Office to drop off mail and when she returned to her vehicle she discovered that unknown person(s) had broken out her right rear window and took her handbag.
01/06	6000 block Greenbelt Road. Theft from auto. Unknown person(s) broke out the left rear window and removed a purse.
01/07	6100 block Breezewood Court. Theft from motorcycle. Unknown person(s) removed parts from a motorcycle.

GREENBELT POLICE DEPARTMENT

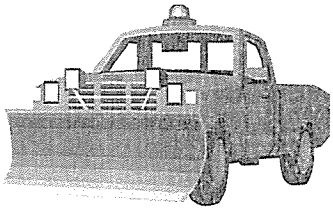
CRIME REPORT TALLY SHEET

WEEK OF JANUARY 8, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		GENERAL CRIMES (CON'T)	
Carjacking		Animal Bite	
Attempt Murder (12 Ridge Road shooting)	2	Disruption of School Activities	
Armed Robbery	2	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary (One was domestic-related)	3	Fraud	4
Attempt Burglary	2	Unattended Death	1
Assault	2	Alcohol Violation	
Domestic	2	Recovered Stolen Property	1
Drugs		Fire (Kiosk at Beltway Plaza)	1
DUI/DWI	4	Field op (suspicious person)	2
Theft	2	Notification for other agency	
Vandalism	1	Identity Theft	1
Child Abuse		**VEHICLE RELATED CRIMES**	
Unattended Child		Stolen Vehicles	2
Trespass	2	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	6

Department of Public Works
Week Ending January 9, 2015



ADMINISTRATION

- Jim Sterling continued project management and oversight of the theater project.
- Jim Sterling and Richard Fink met with IT regarding IT needs for the FY 2016 budget.
- Jim Sterling met with the IT Director at the theater to discuss phone service and infrastructure locations.
- Jim Sterling and Richard Fink held a staff meeting with supervisors.

STREET MAINTENANCE/SPECIAL DETAILS

- Checked for graffiti and took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains around town.
- Plowed and salted city streets and parking lots during and after Tuesday's snow storm.
- Cleaned the salt trucks.
- Installed two fire department signs on Southway and Crescent Road.
- Assisted with the Greenbelt Connection two days.
- Applied salt to roads and parking lots each morning.

FACILITIES MAINTENANCE

- Started the heat at the theater.
- Came in after hours to repair the heating unit in the men's restroom at Buddy Attick Park.
- Continued painting at the theater.
- Repaired the gas pumps at Public Works.

HORTICULTURE/PARKS

- Cleaned underpasses.
- Continued cutting back perennials and weeding the landscape beds around the city.
- Continued curbside leaf pick-up throughout the city.
- Assisted with trash/recycling pick-up.
- Made repairs to the leaf vacuum.
- Continued picking up Christmas trees at designated sites.
- Removed lights and ornaments from the city tree and Public Works building.
- Washed trucks.
- Removed snow from City streets and sidewalks.
- Removed and chipped branches at citizens' request and used for recycling at Northway Road composting area.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 32.82 tons of refuse and 15.45 tons of recyclable material.
- Contacted Lt. Flynn about the Prince George's County Municipal Collaboration for weatherization. He agreed to come to Council on Jan 26 to talk about the program.
- Attended a Zero Waste meeting in College Park on Wednesday evening.

Greenbelt Recreation Department Weekly Report

Week Ending January 10, 2015

ADMINISTRATION

- Participated in a webinar about the KaBoom - Playful City Grant Application.
- A summer camp staff meeting was held.
- Reviewed Recreation Supervisor applications.
- Held budget meeting with Art's Supervisor.
- Prepared Contribution Group Application.
- Assembled information for the 2015 Camp Brochure.
- All recreation facilities closed at 4pm on Tuesday due to weather.
- Attended the Golden Age Club meeting on Wednesday to swear in and welcome the 2015 officers. Despite the cold weather, there were about 15 members in attendance at the meeting.
- Budget preparation continued. Supervisors worked on FY 2015 accomplishments, attendance numbers for FY 2015 and proposed FY 2016, as well as new objectives for FY 2016.
- Director is registered for a MRPA workshop next week located in Howard County. Upon finishing, this will complete the required 20 hours of continued education for Certified Parks & Recreation Professional (CPRP) re-certification.
- Staff will be meeting with Community Hospice next Tuesday to review their request for facility space and assistance.

YOUTH CENTER/SPRINGHILL LAKE RECREATION CENTER

- Compiled and began entering information for the 2015 spring and camp brochures.
- Most winter classes began this week, but a few will be delayed until next week due to the weather.
- Four park rentals were processed.
- The Youth Center had one private gym rental.
- Despite the inclement weather, the Youth Center had a lot of children dropping in on Tuesday.
- Registration was busy for pre-school classes. The winter session of *Mom's Morning Out* began Monday.
- The following groups received free space at the Youth Center: Greenbelt Boys & Girls Club, Greenbelt Sity Stars and the Greenbelt Mamas and Papas.
- One application for financial assistance for children's swim classes was received and reviewed.

AQUATIC AND FITNESS CENTER

- Worked on final proposal to purchase 12 new pieces of weight equipment for the fitness wing.
- Prince George's County Fire/EMS utilized the pool for water rescue training.
- Closed early on Tuesday due to weather conditions. Updated Facebook page, website and sent e-mail blast to members to notify them.
- Worked with Public Works on issues with the Pool Pak system.
- Ran brochure generator twice and notified program coordinators.
- Home School Lessons started Friday and Saturday lessons start January 10.

ARTS

- An Artful Afternoon was held on Sunday, January 4. In addition to a craft workshop, activities included a program of family-friendly independent short animated and live action films prepared in partnership with the Utopia Film Festival.
- Winter session classes began this week, despite several disruptions due to the weather.
- Spring classes and activities are in development. All information has been entered for the spring brochure and editing is underway.
- Information was submitted for the Summer Camp brochure.
- FY 2014-2016 attendance numbers, expenditure worksheets, MBOs and accomplishments were submitted for the FY 2016 budget.
- Casting is underway for the winter youth musical. Arts staff are recruiting production crew members, dividing the workload, and helping crew members get started with their projects.
- Closing this week at the Community Center Art Gallery: Creatures Great and Small - Collages by Julie Maynard and Paintings by Julia Niederman. Preparations are underway for a transition next week to a new exhibit featuring sculpture and altered prints by Michelle Dickson. In conjunction with this show, Dickson will lead a life-casting workshop with the Explorations Unlimited Series and the SAGE art class.

COMMUNITY CENTER

- Thank you to everyone who donated to the annual Toy Drive. The Lions Club reported over 510 toys collected from the Community Center location. We appreciate everyone's generosity!
- The January Center Leader meeting was held Wednesday night. There were 19 staff in attendance. Facility procedures were reviewed and feedback for improvement on communication was discussed.
- The Gym and Dance Studio reopened after a two week closure for floor maintenance.
- The Adult Care Center installed a festive exhibit in the front lobby display case. Check it out...
- February invoicing was emailed.
- A new security monitor was purchased and installed.
- The Gym stage mats were returned from the contractor and installed after repairs due to several tears.
- The locksmith repaired the Kiln Room door keyless and manual entry.
- Coordinating with Public Works to readjust the floor maintenance schedule due to weather.
- Budget preparations continued.
- There were 9 facility permits processed.
- There was 1 private rental and 8 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Greenbelt Writers Group, Golden Age Club, Greenbelt Climate Action Network, Greenbelt Computer Club, Greenbrook Estates, Greenbelt Community Foundation and Girl Scout Troop #3251.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball.