CITY OF GREENBELT

Date: **March 21, 2014**

To: **City Council**

From: **Michael McLaughlin, City Manager**

Subject: **Weekly Report on Various Items**

1. Attachment A is the Council Action Request (CAR) report.
2. Attachment B is a legislative update.
3. Attachment C is the camp registration report.

Mike

Michael McLaughlin, City Manager

March 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	**3** 8 pm – Work Session – Greenbelt Station South Core TIF – MB	**4**	**5** 8 pm – Executive Session – Economic Development RFP – MB Library	**6** 7:30 pm – Work Session – GEAC – Greenbriar CC	**7**	**8**
9	**10** 8 pm – Council Meeting – MB	**11**	**12** 7:40 pm – Advisory Group Interview 8 pm – Work Session – BARC – CC	**13**	**14**	**15**
16	**17** 8 pm – Work Session – Organizational Study – MB	**18**	**19** 8 pm – Work Session – Transit Meeting – CC	**20** 7 pm – PGCMA – Greenbelt	**21**	**22**
23	**24** 7:30 pm – ACE Reception 8 pm – Council Meeting, ACE Educator Awards & FY 2015 Budget Presentation – MB	**25**	**26** 8 pm – Budget Work Session – Overview, Revenues & General Government – CC	**27**	**28**	**29**
30	**31** 8 pm – Budget Work Session – Greenbelt CARES– MB					

MB – Municipal Building – 25 Crescent Road – 301.474.8000
CC – Community Center – 15 Crescent Road – 301.397.2208

Meetings subject to change
Call 301.474.8000 for verification.

April 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weather Hotline – 301.474.0646		**1** 8 pm –Work Session – Organizational Assessment – MB	**2** 8 pm – Budget Work Session – Misc. & Other Funds – CC	**3**	**4**	**5**
6	**7** 8 pm – Council Meeting – MB	**8**	**9** 8 pm – Budget Work Session – Planning – CC	**10**	**11**	**12**
13 Little League Opening Day Parade	**14** No Meeting	**15**	**16** 8 pm – Work Session – Roosevelt Center Merchants – CC	**17** 7 pm – PGCMA – College Park	**18**	**19**
20	**21** No Meeting	**22**	**23** 8 pm – Budget Work Session – Public Works – CC	**24**	**25**	**26** 10 am – 2 pm – Public Works Open House – PW 12 pm – 3 pm – Earth Day & Arbor Day Celebration – SHLRC
27	**28** 8 pm – Council Meeting & Public Hearing on FY 2015 Proposed Budget – MB	**29** 7:30 pm - Four Cities Meeting – New Carrollton	**30** 7:30 pm – Budget Work Session – Recreation – CC			

MB – Municipal Building – 25 Crescent Road – 301.474.8000
CC – Community Center – 15 Crescent Road – 301.397.2208
PW – Public Works – 555 Crescent Road – 304.474.8004
SHLRC – Springhill Lake Recreation Center – 6101 Cherrywood Lane – 301.397.2212

Meetings subject to change
Call 301.474.8000 for verification.

City Manager's Office
Week Ending March 21, 2014

1. Finalized budget.

2. Reviewed resolution and related materials on the TIF request for Greenbelt Station South Core with City Solicitor and Bond Counsel.

3. Attached is the application filed with Volunteer Maryland for a volunteer coordinator. This is in addition to the CHEARS volunteer coordinator. Please disregard the pagination at the end (two page 11's).

4. In the recent newsletter, feedback was sought on Council's goals. To date only one response has been received and the respondent supports Council's goals.

5. A naturalist from the State Department of Natural Resources came to Buddy Attick Park to assess tree damage caused by the beavers. The naturalist is the same one who did initial assessment a few months ago. Results of his review will likely be received next week.

6. Finalized Playful City application along with Recreation Department and Public Information Coordinator.

7. Assistant City Manager –
   a. Accompanied Council Member Mach to Annapolis to testify before the Senate Budget and Taxation Committee on the request to extend the theater bond bill.
   b. Drafted CDBG contracts for SHL Recreation Center Phase II project.
   c. Attended meeting to discuss transition to a new text alerting vendor.
   d. Prepared FY 2014 report to Council on Membership and Training expenses.
   e. Staffed PGCMA meeting.
   f. Transmitted NLC Issue briefs to Congressional delegation.

8. Information Technology
   a. Attended briefing on new COG/regional text alert system, Everbridge, at Montgomery County EOC
   b. Participated in Comcast franchise negotiation meeting
   c. Deployed 5 new Toughbooks to Police Patrol

9. City Treasurer
    a. Completed performance measures for the budget book.
    b. Attended LGIT annual insurance renewal workshop.
    c. Received $39,736.43 from GHI, their share of the cost for new playground equipment and resurfacing at 2 Laurel Hill and 55 Ridge.

10. City Clerk attended quarterly clerks meeting in La Plata where Police Chief Carl Schinner is doing well.

11. Prepared for Council meeting of 3/24, and work sessions of 3/17, 19 and 26 along with hosting monthly PGCMA meeting on 3/20.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

VOLUNTEER MARYLAND
SERVICE SITE PARTNERSHIP APPLICATION
2014 - 2015

Submission Deadline: March 21, 2014

The purposes of the site partnership application are to determine an agency's eligibility to partner with Volunteer Maryland (VM), assess the feasibility of the proposed volunteer program within the VM program model, define the scope of the partnership, and determine the role of the Volunteer Maryland Coordinator (VMC) at the partner agency (Service Site).

Before you complete this application, be sure to review all available site application development documents at www.volunteermaryland.org. Here you will find application instructions along with examples of community need statements and direct service activities that apply to VM's program model.

1. Applicant Information

Name of Organization/Legal Applicant:	City Of Greenbelt
Street Address:	25 Crescent Road
City/State/Zip:	Greenbelt, MD 20770
County:	Prince George's
Main Telephone:	301-474-8000
Main Fax:	301-441-8248
Web Page:	www.greenbeltmd.gov
Facebook Page (if applicable):	City of Greenbelt Government
Twitter Handle (if applicable):	cityofgreenbelt
Legal Applicant Federal I.D. Number:	
State Legislative District:	23rd
U.S. Congressional District:	5th
Executive Director:	Michael McLaughlin
Executive Director's Telephone:	301-474-8000
Name of Application Writer/Initial Contact:	Liz Park
Contact's Title:	Director, Greenbelt CARES
Contact's Telephone:	301-345-6660
Contact's Email:	lpark@greenbeltmd.gov
Name of Site Supervisor for Volunteer Maryland Coordinator:	Liz Park
Site Supervisor's Title:	Director, Greenbelt CARES

Site Supervisor's Telephone:	301-345-6660
Site Supervisor's Email:	lpark@greenbeltmd.gov

Type of Organization: (all VM Service Sites must be one of the following)

* Government agency *(specify only one type)*:

_____ Federal _____ State _____ County __X__ City _____ School

OR

* Nonprofit (501c3) *(specify only one type)*:

_____ Local _____ State _____ National _____ International

2. Cash Match for 2013 - 2014: (please select only one)

Organization/Legal Applicant's

Total Operating Budget	*Amount of Cash Match*
$100,000 or less	_____ **$4,750**
$100,001 - $300,000	_____ **$5,750**
$300,001 - $500,000	_____ **$6,750**
$500,001 - $1,000,000	_____ **$7,750**
$1,000,001 - $2,000,000	_____ **$8,750**
$2,000,001 or more	__X__ **$9,750**

The cash match is due in full on **September 30, 2014**.

PLEASE NOTE: If the cash match is paid from federal funds, the Service Site must provide all of the following:

The name of the federal agency _____

The federal agency grant or contract number _____

The CFDA number (or n/a if a contract) _____

Documentation that the federal agency approved the use of its funds as match for AmeriCorps. *(Attach to application or provide with cash match.)*

3. History with Volunteer Maryland and AmeriCorps

Is your organization a past Volunteer Maryland Service Site?	____ no	X yes/year(s)
Is your organization a current Volunteer Maryland Service Site?	____ no	X yes
Has your organization been a Service/Host Site for any other AmeriCorps program(s)?	X no	____ yes

If yes, what program(s)? _____

What year(s)? _____

How did you learn about Volunteer Maryland?

	____ VM Staff	____ Current or former VM Coordinator
_____ Networking and Information Session	____ Email	X Current or former VM Service Site

4. Agency Overview

What is your agency's mission? When was your agency founded? What are your current programs and services? How are direct service volunteers currently involved in fulfilling your mission and providing your programs and services? The VMC will work in which program(s) or service(s)?

The mission of the City of Greenbelt is to provide the highest quality services to its citizens, by being responsive to community needs and requests, being a good steward of the City's finances, and planning for the City's future. The City was established in 1937.

The City provides a variety of services to its citizens through its main departments: Administration, Recreation, Planning and Community Development, Public Works, Public Information and Communication, Police, and Greenbelt CARES. Administration overseas the general operations of the City and provides staff support to the City Council. The Recreation Department provides a variety of recreation classes and camps, operates recreation facilities, including a community pool and a fitness center, and works with local community groups such as the Boys and Girls Club to provide recreational programs to citizens. The Planning and Community Development Department oversees the City's development, planning, zoning, code enforcement as well as the City's Animal Shelter. Public Works is responsible for the construction, maintenance, and preservation of the physical city including City parks and green spaces, refuse and recycling collection, and repair to city streets and facilities. Public Information and Communications ensures that citizens have access to information about City functions, programming, and services. This department oversees the City website, cable broadcasts, City newsletter and welcome packets, and the City's social media accounts. The Police Department ensures the City's safety and works to maintain a close relationship with city residents through its policy of Community policing. Greenbelt CARES provides counseling, case management, education and informational resources to City residents to enhance their mental health, improve the academic progress and connect them to resources to enhance their quality of life.

Direct service volunteers are involved in a variety of City Departments. Volunteers assist with the Animal Shelter, in the GED preparation classes and tutoring services, with food distribution programs, environmental programs, and at large City events, such as the Pet Expo. In these roles, volunteers work alongside or under the supervision of City staff in providing services.

The VMC will work with those Departments that currently have volunteers to assist in assessing the current level of volunteerism in the City, developing policy and procedures for recruitment and retention of volunteers, and assist in identifying potential future volunteer opportunities for citizens. The VMC will address the priority focus area of Education through his/her work with the Educational and Tutoring program within Greenbelt CARES. The VMC will assist in the recruitment and retention of volunteers and students receiving the services.

Does your agency currently have general liability insurance for its volunteers? (This is a VM partnership requirement.)

More information

__X__ yes _____ no

5. Volunteer Program Focus Area and Performance Measures

Each Volunteer Maryland Service Site must address one or more of the AmeriCorps focus areas (disaster services, economic opportunity, education, environmental stewardship, healthy futures, and veterans and military families). ***Priority will be given to Service Sites that address the areas of economic opportunity, education, and healthy futures.*** Though the proposed volunteer program may work across multiple issues, provide a variety of services, and/or serve a number of different client groups, volunteer activity must work toward at least one of the focus area performance measures below.

Select the focus area(s) and performance measure(s) that your agency's volunteer program will address and ***fill in the sections for anticipated number and measurement tool.***

Please note that ***outputs and outcomes that are provided may not be altered*** from the language specified in the performance measures. You must determine the anticipated number and the measurement tool. If the outcome is to be developed by the Service Site, please include an outcome that aligns with the output that is provided.

More information.

PRIORITY Focus Area: Economic Opportunity

More information

Output:	# of economically disadvantaged individuals, including homeless individuals, receiving housing services
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	# of economically disadvantaged individuals, including homeless individuals, transitioned into safe, healthy, affordable housing
Anticipated Number:	
Measurement Tool:	

PRIORITY Focus Area: Education

More information

Output:	# of students that completed participation in K-12 education programs (includes tutoring programs)
Anticipated Number:	50
Measurement Tool:	Number of Volunteers recruited Number of Volunteers Trained Number of Students tutored
Intermediate Outcome:	# of students with improved academic performance in literacy and/or math
Anticipated Number:	40
Measurement Tool:	Number of students with improved academic success (as reported by parents)

PRIORITY Focus Area: Healthy Futures (Select and complete at least one of the three measures.)

Measure #1:

More information

Output:	# of homebound or older adults and individuals with disabilities receiving food, transportation, or other services that allow them to live independently
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	# of homebound or older adults and individuals with disabilities who reported having increased social ties/perceived social support
Anticipated Number:	
Measurement Tool:	

Measure #2:

Output:	# of individuals receiving emergency food from food banks, food pantries, or other nonprofit organizations
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	# of individuals that reported increased food security of themselves and their children
Anticipated Number:	
Measurement Tool:	

Measure #3:

Output:	# of individuals receiving support, services, education, and/or referrals to alleviate long-term hunger
Anticipated Number:	

Measurement Tool:	
Intermediate Outcome:	# of individuals that reported increased food security of themselves and their children
Anticipated Number:	
Measurement Tool:	

Focus Area: Environmental Stewardship (Select and complete at least one of the two measures.)
More information
Measure #1:

Output:	# of acres of national parks, state parks, city parks, county parks, or other public and tribal lands that are improved.
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

Measure #2:

Output:	# of miles of trails or waterways (owned/maintained by national, state, county, city, or tribal governments) that are improved and/or created
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

Focus Area: Disaster Services
More information

Output:	# of individuals that received support in disaster preparedness, response, recovery, or mitigation
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

Focus Area: Veterans and Military Families (Select and complete at least one of the three measures.)
More information
Measure #1:

Output:	# of veterans that received assistance

Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

Measure #2:

Output:	# of veterans' family members that received assistance
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

Measure #3:

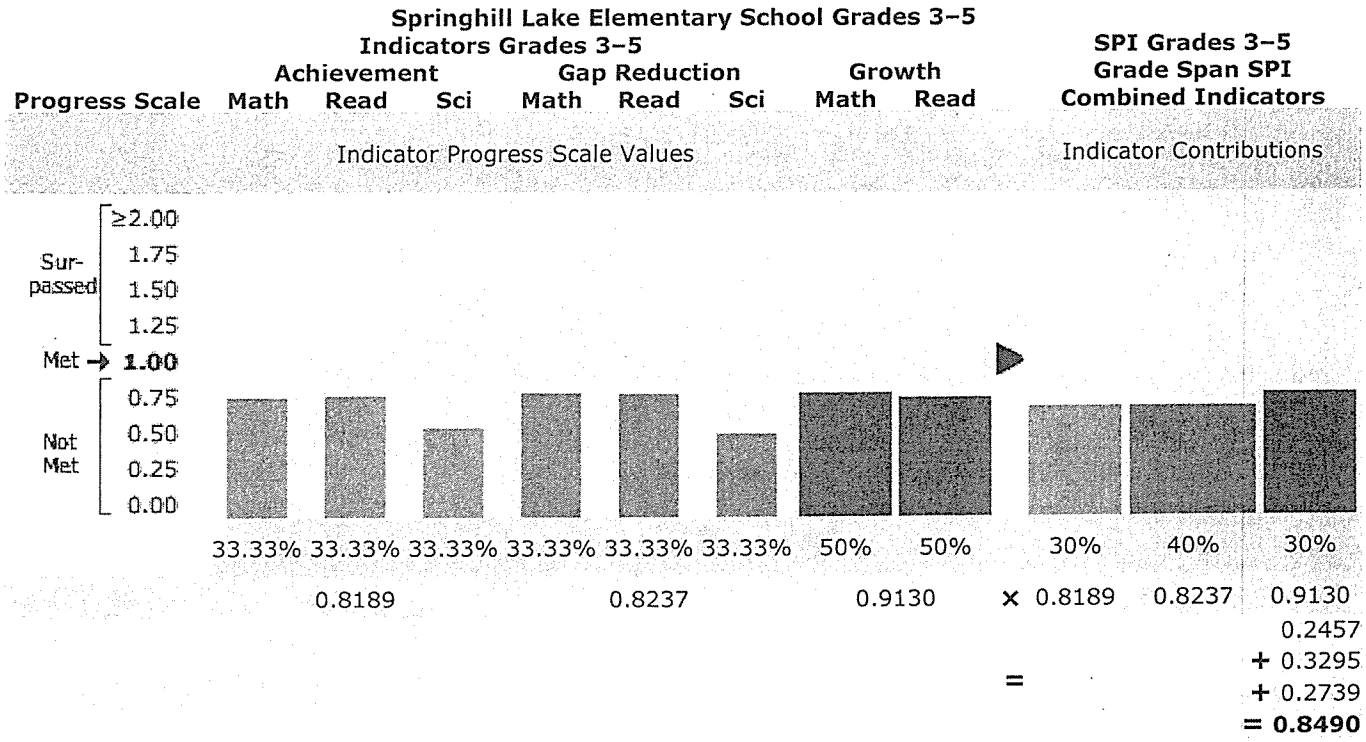
Output:	# of active duty military service members that received assistance
Anticipated Number:	
Measurement Tool:	
Intermediate Outcome:	(developed by Service Site)
Anticipated Number:	
Measurement Tool:	

6. Community Need

Site applicants must demonstrate a clear and demonstrable community and client need for direct service volunteers and the VM partnership. The community need must address the AmeriCorps priority focus area(s) selected above (economic opportunity, education, healthy futures) and be cited from local, state, or national sources. Check out the site application development documents at www.volunteermaryland.org to help you fully answer this question.

What is the *critical unmet need in your community* or client population that will be addressed by direct service volunteers during the VM partnership year? This question applies to the community you serve—not your internal organizational need for volunteers or a volunteer program. To answer this question, summarize or quote relevant demographic data or other research to support your community need; be sure to cite your sources. Please be specific about the need itself (e.g., the number of children at your school reading below grade level or the number of homeless individuals in your county) and about how the need was determined (e.g., test scores, surveys, or focus groups).

Information from the Prince George's County School System website indicates that both Springhill lake Elementary School and Greenbelt Middle Schools, the 2 schools located in the community where the tutoring and GED are offered have School Progress Index (SPI) scores that place them in the lowest ranking for Achievement, Growth, and Gap Reduction as outlined in their school improvement plans. This means that while the school may be making progress they are still not meeting set goals for student achievement.



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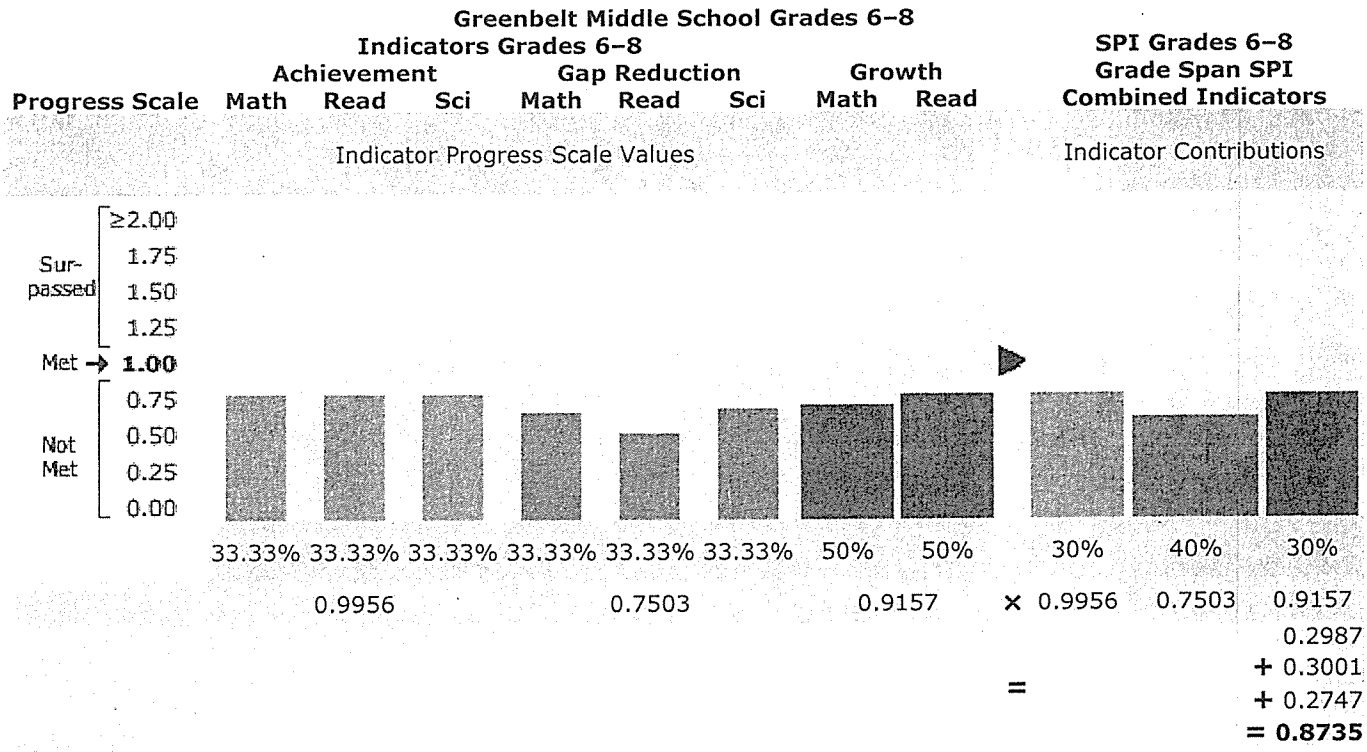

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7. Volunteer Service

Below, please fully describe the types of volunteer services and number of volunteers that apply to the VM application and partnership. Please answer each question fully.

(a) Types of Volunteer Service(s): Describe the ***service activities*** the volunteers will perform in order to address the community need you identified above. Please be specific and remember that volunteers recruited by the VMC are prohibited from political advocacy, religious instruction, and certain types of fund raising. For example, "volunteers will tutor students in grades six and seven in reading skills in an after-school program three days each week…"

1) Volunteers will tutor students at the Saturday Drop-in tutoring program, and as available will tutor individual students one time a week at a public location, such as a library.
2) Volunteers will work with the GED preparation course to teach students necessary skills to pass the GED test.
3) Volunteers will work at the City's animal control shelter to assist staff in caring for animals, placing animals for adoption, and retrieving unsupervised animals in the community.
4) Volunteers will assemble City Welcome Packets and deliver them to local Community Organizations, property management offices and landlords for dispersal to new City residents.

(b) Number of Volunteers: If applicable, how many existing volunteers do you have performing these types of volunteer services? How many new volunteers are needed for each activity proposed? What is the total number of new volunteers needed? Will the VMC manage all existing volunteers? If not, who will manage these volunteers?

Currently there are 35 volunteers providing tutoring services and assisting with the GED class, 20 working at the Animal Control Shelter, and five currently involved with the Welcome Packets. The tutoring and GED programs are always looking for additional community tutors as is the Animal Shelter. The Welcome Packets would like 5-10 Volunteers to handle this project. It is estimated that the VMC would be recruiting 15-20 new volunteers for the City. The VMC would manage the volunteers for the Welcome packets but would not be managing the volunteers of the other programs. City staff would continue to manage the volunteers in these established programs.

8. Key Players

Of the staff members identified on your organizational chart, who will work most closely with the VMC? What roles and responsibilities will these key players have in supporting the development of the volunteer program? It is likely that these staff members will be asked to attend the Volunteer Maryland site visit.

Key Staff
Site Supervisor: Liz Park, Greenbelt CARES Director
Program Staff:
Judye Hering, Vocation and Educational Counselor
Beverly Paula, Public Information and Communication Coordinator
Celia Craze, Planning and Community Development Director

Liz Park will be the Site Supervisor and will provide oversight and management of the VMC. She will

work with the VMC in creating an analysis of current City wide use of volunteers and possible areas for growth. She will also supervise the VMC's work on policy and procedure manuals for City Volunteers. The VMC will work within the CARES offices and will have the support of this office's resources in carrying out duties. Liz will coordinate with the other departments in developing the duties for the VMC. Judye Hering will orient the VMC to the current Tutoring and GED program and work with the VMC in designing and developing recruitment, retention, and follow up strategies for this program. Beverly Palau will work with the VMC in developing strategies to recruit community volunteers for the Welcome Packets and training volunteers to assemble and distribute the packets. Celia Craze will orient the VMC to the Animal Control Shelter Program and the current usage of volunteers and work with the VMC to develop new recruitment and retention strategies.

PLEASE NOTE: Per AmeriCorps regulations, the designated Site Supervisor must undergo a National Sex Offender Public Registry Check and State Criminal Registry Check. If the Site Supervisor has recurring access to vulnerable populations, s/he must also undergo a national search by submitting fingerprints to the Federal Bureau of Investigation. Verification of the completed background check is required as part of the Memorandum of Understanding between Volunteer Maryland and the Service Site. If these checks have not been previously conducted by the Service Site, Volunteer Maryland will cover the cost of the screenings.

9. Volunteer Program Budget

Please complete the chart below. Indicate estimated amounts for the volunteer program and if the items will be cash or in-kind contributions. The City will supply the needed supplies for the VMC to complete assigned duties.

Item	*Amount*	*Cash or In-kind?*
Volunteer training supplies	$500	cash
Postage	0	
Printing	0	
Recognition materials/events	0	
Other	0	

For the in-kind items you indicated, will the Volunteer Maryland Coordinator be responsible for obtaining these donations? If not, who will have that responsibility?

Coordinator Parking and Mileage

The Volunteer Maryland Coordinator will need access to free or reimbursed parking while on-site. Volunteer Maryland requires that the Volunteer Maryland Coordinator be reimbursed for travel costs incurred for site-related travel (i.e. travels to volunteer fairs or multiple sites). There is no set amount for this item, but should reflect the anticipated amount of travel expected for the Volunteer Maryland Coordinator. This must be cash, not in-kind.

On-Site Parking ☐X Free ☐Reimbursed (indicate monthly cost) $_____

Site –Related Travel Cost Reimbursement Amount $0.56/ per mile

10. Coordinator Work Space Requirement

Volunteer Maryland Coordinators will need a professional space to do their work. This space needs to include a computer with access to the Internet to post volunteer opportunities and communicate with Volunteer Maryland to submit reports. Please verify that your organization will be able to provide the following:

☐X Desk ☐X Computer ☐X Phone
☐X Internet access ☐X Printer Access

11. Partnership Application Signatures

In submitting this partnership application to become a Volunteer Maryland (VM) Service Site, we attest that all information provided is true to the best of our knowledge.

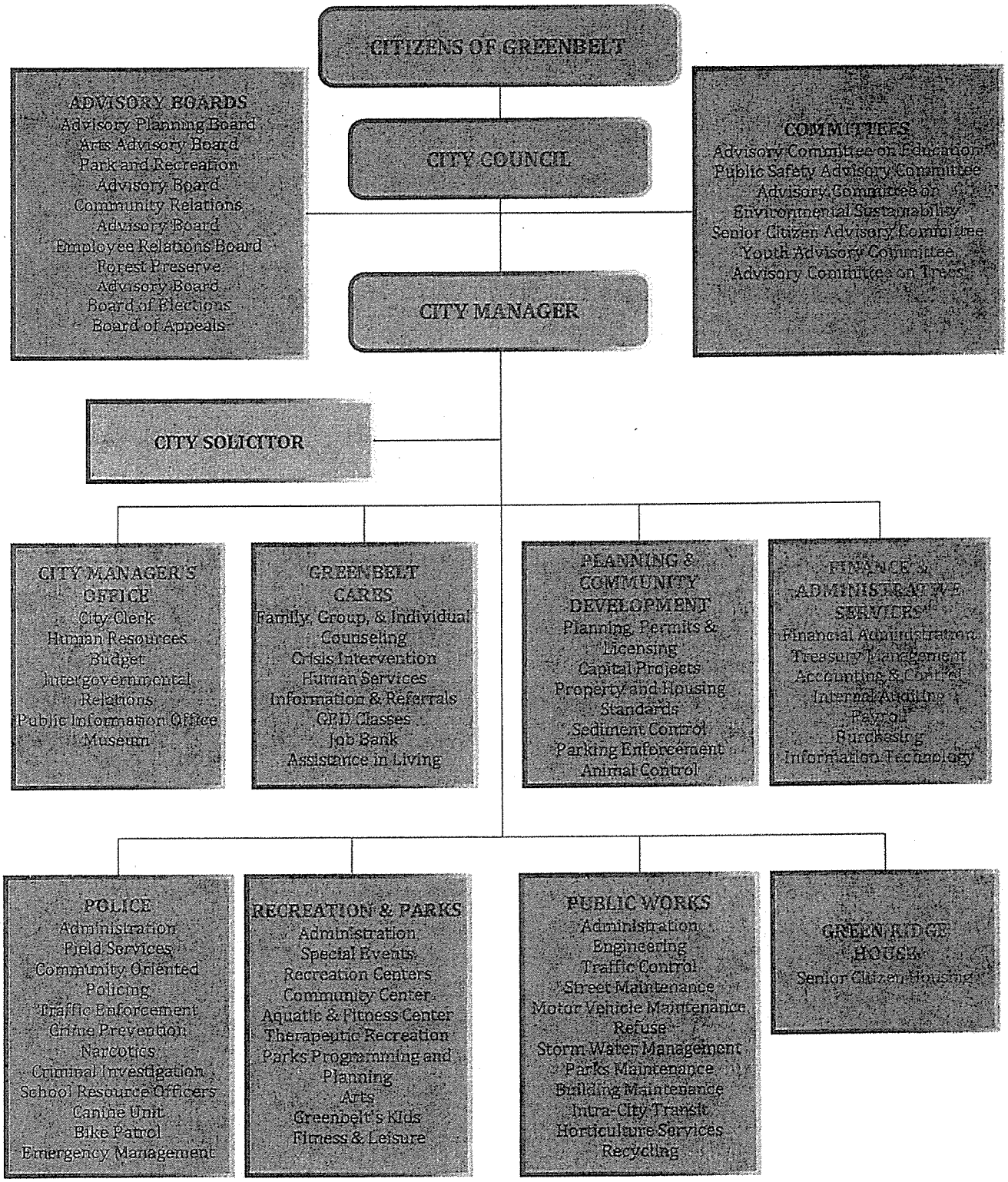
Michael McKeag 3/20/14
Signature of Legal Applicant Director Date

Signature of the Site Partnership Application Writer Date

Signature of the Service Site Supervisor Date

Thank you for applying to become a Volunteer Maryland Service Site!

CITY OF GREENBELT-ORGANIZATIONAL CHART



WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, March 14, 2014

The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT	
Commercial Properties:	*Hanover Office Park, Belle Point Drive and Greenway Center Drive were annually inspected.*
Apartments:	*Parkway Garden Apartments were re-inspected.*
Rental Property:	*Fifteen rental properties were annually inspected; and* *One rental was re-inspected.*
Permits:	*Three mechanical commercial permits were issued.*
Complaints:	*Two complaints were logged regarding a strong smell of gas fumes coming from the Exxon on Greenbelt Road, and mold/mildew, water damage in kitchen, sewage backup in kitchen sink, cracks in walls, nails protruding from walls and small portion of ceiling fell.*
Animal Control:	*One dog was adopted and one was impounded;* *Two cats were surrendered by owner;* *Two feral cats were trapped, spayed/neutered and released; and* *One resident was assisted with an injured raccoon.*
Alarms:	*Mailed fourteen false alarm notices, renewed five burglar alarms, and issued one new business alarm license.*
Meetings:	*Staff Attended:* *City Council work session on Transit; and* *MDOT/SHA Pedestrian & Bike Funding Workshop.* *Staff Met With:* *Verde at Greenbelt Station multi-family development representatives to go over plan revisions; and* *Arthur Construction and Public Works for a pre-construction meeting for the Safe Routes to School project on Springhill Drive.*
Planning Projects:	*Responded to zoning inquiries;* *Reviewed transit data;* *Reviewed storm water permitting regulations and requirements;* *Worked on Program Open Space submittals;* *Researched sign regulations; and* *Worked on staff report on signage for the East Coast Greenway bike route through the city.*

GREENBELT POLICE DEPARTMENT

CRIME REPORT

MARCH 16, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to $1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

03/12 1:56 A.M.	Unit block of Crescent Road. DWI/DUI arrest. Jerome Antonio Dyer, 30, of Laurel, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/14 8:20 P.M.	Area of Ivy Lane and Turner Drive. Possession of marijuana arrest. Larry DeWitt Mathis, Jr., 23, of Washington, D.C. was arrested and charged with Possession of Marijuana during a traffic stop for a registration violation. The suspect was released on citation pending trial.

03/14 9:37 P.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Abdul Karim Bangura, 43, of Bladensburg, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/14 1:04 A.M.	Area of Kenilworth Avenue and Greenbelt Road. Possession of marijuana arrest. India Sade Watson, 26, of Silver Spring, MD was arrested and charged with Possession of Marijuana during a traffic stop for a registration violation. The suspect was released on citation pending trial.

GREENBELT POLICE DEPARTMENT

03/15 11:10 P.M.	Area of #495 and Kenilworth Avenue. DWI/DUI arrest. Marl Francis Clark, 69, of Silver Spring, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/16 1:19 A.M.	Area of #495 and Greenbelt Road. DWI/DUI arrest. Joel Reyes-Cenovio, 31, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/16 1:20 A.M.	Area of Greenbelt Road and Walker Drive. DWI/DUI arrest. Shevonne Lucretia Butler, 37, of Waldorf, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/16 3:30 A.M.	Area of Crescent Road and Greenbelt Road. DWI/DUI arrest. Marl Patrick Lutz, 35, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/16 2:05 P.M.	Area of Greenbelt Road and Kenilworth Avenue. DWI/DUI arrest. Herbert Vernon Kennedy, 32, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/18 12:31 A.M.	Area of Greenbelt Road and Southway. DWI/DUI arrest. Kimberly Patrice Smith, 28, of Bowie, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic accident investigation. The suspect was released on citations pending trial.

03/18 5:25 P.M.	121 Centerway. Trespass arrest. Trespass arrest. Samuel Taire Kayira, 26, of Greenbelt was arrested and charged with Trespass and Theft after he was stopped for shoplifting at the COOP Supermarket. The suspect, who had been previously banned from the store by agents of the property, was transported to the Department of Corrections for a hearing before a District Court Commissioner.

GREENBELT POLICE DEPARTMENT

03/18 11:47 P.M.	Area of Crescent Road and Parkway. DWI/DUI arrest. Gary Alexander Butler, 28, of Waldorf, MD was arrested and charged with Driving While Impaired by Alcohol and Driving with a Suspended Registration as a result of a traffic stop. The suspect was released on citations pending trial.

03/19 3:47 P.M.	Area of Ridge Road and Research Road. DWI/DUI arrest. Douglas Craig Gohr, 42, of College Park, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

03/19 10:0 P.M.	52 Crescent Road. Burglary. Unknown person(s) broke into a storage room. A key cutting machine was taken.

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

03/14 12:00 P.M.	6100 Greenbelt Road. Theft. Unknown person(s) took a cell phone from a counter inside the Target Department Store.

03/15 1:55 A.M.	#495 at Cherrywood Lane. DWI/DUI arrest. Hector Rubio Viera, 44, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.

O3/15 2:00 A.M.	5900 block Cherrywood Lane. Vandalism. Unknown person(s) used a rock to break out the bedroom window of a residence. A possible suspect seen leaving the area is described as a heavy set Latino male.

03/16 12:00 A.M.	Area of Crescent Road and Gardenway. Vandalism. Unknown person(s) vandalized the walls of the pedestrian underpass with spray paint.

GREENBELT EAST/GREENWAY SHOPPING CENTER

03/13 2:06 A.M.	7500 block Hanover Parkway. Burglary. Unknown person(s) broke out the window of a medical office. It is unknown if entry was gained.

03/13 6:50 P.M.	7500 block Greenbelt Road. Trespass arrest. Samuel Taire Kayira, 26, of Greenbelt was arrested and charged with Trespass and Theft after he was found inside the Subway restaurant after having been banned from the shopping center by agents of the property. The suspect was released on citation pending trial.

03/14 8:50 A.M.	7500 block Mandan Road. Theft from auto. A cell phone, wallet and money were taken from an unsecured vehicle.

03/16 2:26 A.M.	7300 block Hanover Parkway. Attempt burglary. Entry to the commercial building was attempted by person(s) prying on the front door. A possible suspect, a white male with black hair, was observed leaving the area at a high rate of speed in a vehicle described as black in color, no further.

03/17 9:00 P.M.	7701 Greenbelt Road. Burglary. Unknown person(s) entered the Jade 1 Asian Bistro and Sushi Bar by breaking out a glass door. Nothing appears to have been taken.

03/17 12:30 P.M.	7900 block Spring Manor Drive. Burglary. Unknown person(s) entered the residence by forcing open the garage door. Golf clubs and jewelry were among the items taken.

03/17 6:55 P.M.	7200 block Hanover Parkway. Theft. An unattended wallet was taken from a doctor's office.

03/18 12:20 A.M.	7700 block Hanover Parkway. DWI/DUI arrest. Wayne Otis Neal, 26, of Bowie, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic accident investigation. The suspect was released on citations pending trial.

Automotive Crime - City Wide

03/13	6100 block Breezewood Drive. Vandalism to auto. Unknown person(s) used unknown means to crack The rear window of a vehicle.

03/19	7800 block Hanover Parkway. Theft from auto. The month sticker was taken from a registration plate.

GREENBELT POLICE DEPARTMENT

CRIME REPORT TALLY SHEET

WEEK OF MARCH 16, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		**GENERAL CRIMES (CON'T)**	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	4	Fraud	3
Attempt Burglary	1	Unattended Death	
Assault		Alcohol Violation	
Domestic		False Report	
Drugs	2	Harassment	
DUI/DWI	12	Field op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism	2	Attempt Theft	1
Child Abuse		**VEHICLE RELATED CRIMES**	
Unattended Child		Stolen Vehicles	
Trespass	2	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	1
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	9

Department of Public Works
Week Ending March 14, 2014

ADMINISTRATION

- Kenny Hall and Jim Sterling met with the Police Department and the contractor regarding the fuel tank replacement project at Public Works. The Prince George's County permit was approved this week.
- Jim Sterling met with a homeowner in Greenspring II regarding trees near the right-of-way and new shed installation.
- Reviewed and tallied proposals, checked references and prepared a memo recommending a contractor for the RFP for lawn mowing and landscape services in various locations.
- Jim Sterling held a pre-construction meeting with Planning staff, SHA and the contractor for the Safe Routes to School Project at Springhill Lake Elementary.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains around the City.
- Plowed snow and applied salt to streets throughout Greenbelt all day on Monday.
- Repaired potholes around the City.
- Washed trucks.
- Repaired plow pumps and lights.
- Reinstalled a headstone at the Greenbelt cemetery; put down soil, seed and straw.
- Changed speed sensor batteries.
- Cleaned salt spreaders and trucks.

HORTICULTURE/PARKS

- Assisted with snow removal from streets.
- Shoveled and salted sidewalks during and after Monday's snow storm.
- Continued with clearing the community gardens and working on perimeters.
- Repaired snow removal tractors.
- Assisted with making repairs to snow plows.
- Prepared fields for baseball and softball practice.
- Replaced additional basketball rims and padding at the Springhill Lake Recreation Center.
- Met with the Department of Natural Resources to update and re-examine beaver activity.

FACILITIES MAINTENANCE

- Assisted the contractor with repairing the generator at the Police Station.
- Repaired the boiler at the Youth Center
- Painted the foyer, dining room and an office in the Community Center.
- Mounted a flat screen TV in the multi-purpose room at the Aquatic & Fitness Center.
- Replaced a solenoid valve for the hot tub at the Aquatic & Fitness Center.
- Rebuilt a faucet in the men's restroom at Buddy Attick Park.
- Repaired a damaged drinking fountain in the Youth Center.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 34.51 tons of refuse and 16.55 tons of recyclable material.
- Luisa Robles and Brian Townsend presented at the Stormwater Solutions Workshop at Public Works on Saturday, March 15. The event was very well attended.
- Composed agenda for Green ACES. Coordinated with guest speaker Coit Hendley who teaches a Research Practicum at Eleanor Roosevelt High School which is an internship-like program that allows seniors to gain real-life research experience and gather authentic data. Students in this Watershed Integrated Study Program adopt stream sites and use them to study local water quality issues.
- Tallied the sold rain barrels from the Stormwater Solutions Workshop. Out of the 51 that were brought to Public Works at the beginning of the month, we have sold 16 - (35 more to go).
- Attended COG's Recycling meeting.
- Finalized the memo of understanding (MOU) between the Interstate Commission on the Potomac River Basin and the City of Greenbelt Public Works on the rain barrels we are housing for them. We will get 10% of what sells from here.

Greenbelt Recreation Department Weekly Report

Week Ending March 21, 2014

ADMINISTRATION:

- Attended PRAB meeting on Wednesday at the Community Center where the Contribution Group applications were reviewed. Two groups are being asked to come in next Wednesday to answer questions regarding their applications; one of them is GreenStems which is a new request.
- Currently, PRAB has a vacancy on the Board and this week a potential member attended the meeting to observe.
- Met with the City Manager to fine tune FY 2015 Recreation Department budget.
- Held department staff meeting.
- Continued to monitor legislation related to recreation and parks matters being deliberated in Annapolis.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:

- Monitored field playability and made schedule adjustments as conditions dictate.
- As a result of inclement weather, schedule adjustments were made to program and facility schedules. Notifications were made on the Weather and Information hotline, Facebook, city web page, etc.

ARTS:

- Spring session arts education programs began this week and registration is ongoing for several activities.
- Staff is editing content for the summer 2014 activity guide.
- Staff is reviewing FY 2015 Contribution Group applications from alight dance theater, Chesapeake Education Arts and Research Society, Friends of New Deal Café Arts, Greenbelt Arts Center and Greenbelt Concert Band. These applications will be reviewed by the Greenbelt Arts Advisory Board at their next meeting on April 1 at 7pm at the Greenbelt Community Center.
- Staff are updating the website and preparing publicity materials for the April 6 Artful Afternoon. Artist in Residence Karen Arrington will lead a free workshop in which guests of all ages can weave an elegant basket of coiled newspaper or other materials.
- Currently on view at the Greenbelt Community Center Art Gallery: Intertidal Souls – Artwork by M. Jordan Tierney. Through collage and nautically-themed mixed media sculpture, Tierney presents imagined vessels and artifacts speaking to life's many journeys. This show continues through April 11.

AQUATIC AND FITNESS CENTER:

- GAFC was closed on Monday due to the weather.
- The hot tub was closed on Tuesday due to problems with the brominator.
- Attended Recreation Department Supervisors meeting; held meeting with full-time staff to discuss issues that came out of supervisors meeting.
- Held winter cashier meeting.
- Mitch Kallemyn was recognized by MRPA for Innovative Programing Award- Underwater Egg Hunt.

COMMUNITY CENTER:

- There are currently two Center Leader shifts open.
- Three interviews were conducted for the open Center Leader shifts.
- Registration for Bike to Work Day on Friday, May 16 is now open. Register at www.biketoworkmetrodc.org. The Greenbelt Pit Stop will be in front of GAFC from 6:30am-8:30am. There are currently 40 bikers registered for the Greenbelt Pit Stop.
- The facility was closed on Monday due to weather.
- Supervisor attended a department meeting.
- The facility hosted a two day workshop on window restoration offered through ATHA and the Friends of the Greenbelt Museum.
- Camp registration continued.
- Budget preparation continued.
- There were 6 facility permits processed.
- There were 3 private rentals and 19 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, Girl Scout Troop #2799, Friends of the Greenbelt Museum, Greenbelt Volksmarchers and Greenwood Village HOA.
- The following City groups received free space: Be Happy, Be Healthy Yoga & Volleyball, CARES, PRAB and P&CD.

THERAPEUTIC RECREATION:

- The Ice Cream social on Friday, 3/14 had 84 people in attendance. The Music was great and the ice cream and toppings were a big hit. All thoroughly enjoyed the event.
- TR Supervisor attended the Recreation Department staff meeting on Tuesday.
- Twenty-eight (28) individuals travelled to Toby's Dinner Theater in Columbia to see the show Spamalot on Wednesday. The participants laughed up a storm and had a great time, not to mention their fill of wonderful food!
- The brochure layout has been delayed and will begin on Monday, March 24.
- Explorations Unlimited on Friday, March 21 was a panel of 3 individuals presenting "Use Your Voice." The panel consisted of an elder law attorney, a psychiatric nurse and consultant and a community outreach individual. They will be discussing how clinical settings work and the questions and correct people to ask in order to get your needs met while in a clinical setting.
- The first MELT workshop is scheduled for Saturday, March 22 at 9:30 am. This workshop trains individuals how to use the MELT balls to relieve stress and tension in the hands, feet, shoulders and back. Space is still available.