

THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

July 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 Community Art Drop In, 1pm, CC	02 Advisory Board Interview, MB, 7:40 PM Work Session - Greenbrook Lake Improvement, 8PM Summer GED Class Registration Afterschool Homework Help Club and Tutoring Program	03 Advisory Committee on Education, 7pm, PS	04 No Meeting July 4th Summer Sing-Along, 2pm, CC July 4th Fanfare, 5:30, BAP	05 Meet and Greet - Police Candidates, MB, 6:30 PM Police Chief Candidates Meet and Greet	06	07 Greenbelt Animal Shelter Kitten Shower, 10:30am, Amer. Leg.
08	09 Youth Advisory Committee, 5:30, YC Regular Meeting, 8PM,	10 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC	11 Advisory Planning Board, 7:30pm, CC Work Session - Advisory Group Chairs, CC, 8PM	12	13	14 Donation Drop Off Vermicomposting Workshop
15 Greenbelt Farmers Market	16 Work Session - Greenbelt Homes Inc. (stakeholder), 8PM	17 Advisory Committee on Trees, 7pm, PW Managed Lanes Study (270 & 495), Public Workshop, 6:30pm, ERHS	18 Managed Lanes Study (270 & 495), Public Workshop, 6:30pm, Clarksburg Work Session - City Police and Federal Immigration Enforcement, CC, 8PM	19	20 Family Fun Night at the Aquatic & Fitness Center, 8pm, GAFC	21 Food Forest Volunteer Workday Anniversary Production of the Hidden Guest, 7pm, CC
22 Greenbelt Farmers Market Anniversary Production of the Hidden Guest, 3pm, CC	23 Work Session -2020 Census Greenbelt Complete Count Committee, 8PM	24 Green ACES/Green Team, CC 7:30PM Managed Lanes Study (270 & 495), Public Workshop, 6:30pm, Capitol Heights	25 Managed Lanes Study (270 & 495), Public Workshop, 6:30pm, Bethesda Four Cities Meeting (Berwyn Heights), 7:30 PM	26 Forest Preserve Advisory Board, 7pm, PW Free Produce Distribution Coffee with the Chief, 6pm, SHL	27	28 Donation Drop Off Electronics Recycling Vermicomposting Workshop
29 Greenbelt Farmers Market	30 Work Session - City Manager Update, 8:00 PM	31	01	02	03	04



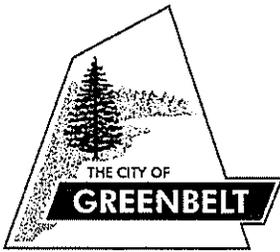


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August 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Work Session - Golden Triangle Vacant Parcel - Proposed Zoning Text Amendment to allow for Gas Station with Convenience Store , CC, 8PM	02	03	04
05 Greenbelt Farmers Market Community Art Drop In, 1pm, CC	06 Work Session - Economic Development, 8PM	07 Arts Advisory Board, 7pm, CC National Night Out, 6-8pm, Roosevelt Center	08 Advisory Planning Board, 7:30pm, CC Work Session - University of Maryland (tentative), CC, 8PM	09	10	11 Donation Drop Off Food Forest Volunteer Workday
12 Greenbelt Farmers Market	13 Youth Advisory Committee, 5:30, YC Regular Meeting, 8PM	14	15 Work Session - Greenbelt East Advisory Coalition (GEAC), CC, 8PM	16	17 Family Fun Night at the Aquatic & Fitness Center, 8pm, GAFC	18
19 Greenbelt Farmers Market	20 Work Session - Urban Forest Tree Master Plan, 7:30 PM	21 Senior Citizens Advisory Committee, 3:30, CC	22 Work Session - TBD, CC, 8PM	23 Forest Preserve Advisory Board, 7pm, PW Free Produce Distribution, 2:30, GRH	24	25 Donation Drop Off
26 Greenbelt Farmers Market	27 Work Session - TBD, 8PM	28 Advisory Committee on Education, 7pm, MB Green ACES/Green Team, 7:30PM, CC	29 Work Session - TBD, SHL, 8PM	30	31	01





City Manager's Report Week Ending July 13, 2018

1. A confidential packet is provided separately.
2. The closed session to discuss police personnel matters, theatre negotiation and possible litigation will be advertised for Sunday, July 22, 2018 at 1pm in the Municipal Building Library.
3. Best Wishes to DC Divas special teams member Ms. Shaniya Lashley-Mullen, #66. The professional women's contact football team is schedule to play in the second round of championship playoffs on Saturday, July 14th, 6pm at the Sports and Learning Complex in Largo. Go Divas! Beat Boston!
4. Thank you to employees who staffed and participated in the police chief interviews. Over the course of three days, the City hosted six candidates for a meet and greet and five interview panels. Special thanks to Ms. Anne Marie Belton, Ms. Shaniya Lashley-Mullen, Officer Carl Roberson, and Ms. Mary Johnson.
5. Received notice that the City has been awarded a \$29,500 grant to clean and repair the Mother and Child statue and the bas reliefs at the Community Center. Great job by Ms. Nicole DeWald and Ms. Terri Hruby. The duo co-authored a successful Maryland Heritage grant application.
6. Attached please find a payment made for Greenbrook Estates Home Owners Association for \$10,000. The Association has back billed the City several years for landscaping services in the City Right-of-Way. Like other neighborhoods, the City has an agreement with Greenbrook Estate's to mow and plant flowers on behalf of the City. Greenbrook Estates' request exceeds my authority to spend up to \$10,000 on a transaction. The remaining invoiced amount to be paid, about \$7,000, will be listed on future Council agenda. A budget will need to budget about \$3,500 for FY2019 mowing and plantings by (\$1,300 for mowing and \$2,100 for plantings at the traffic circles).
7. Staff will be conducting testing for communications specialists. Testing will also take place soon for police officers. We seek to hire three communication specialists and five officers. Please refer potential candidates to the City-if your candidate is hired, you will receive a reward!
8. Signed a Memorandum of Understanding with the District Court to support police information sharing. The CAD system agreements continue to be under reviewed (New World and County systems).

9. In follow-up to my recommendations regarding training and the new agenda management system during Wednesday's work session, I met with Ms. Bonita Anderson, Clerk, and Mr. David Moran, Assistant City Manager, with conference call to City Solicitor Todd Pounds. I have forwarded to staff a Boards and Commissions manual. Staff will plan a September or October training session for Advisory Boards and Committees. The training, not as comprehensive as certifications with the state, will provide an overview of topics like open meetings, public information and records, Roberts Rules of Order, and upcoming legislative topics that volunteers may find of interest and can help advocate for.

Ms. Anderson is scheduled for training and has explored bringing someone in-house to provide City staff training. The in-person training would be an option to on-line certification training. In the interim, information on upcoming training in Baltimore and the online link will be forwarded to all staff advisory board liaisons. Ms. Anderson will also work on obtaining other communities records retention schedules to support the process of updating the City's policy. The process involves State approval.

Mr. Pounds is following up on questions raised during the work session, However Mr. Pounds confirmed that online advisory board voting regarding minutes is not acceptable; providing comments on draft minutes is acceptable. Ms. Anderson will forward draft Council meeting minutes to Council for review and comment in advance of placement in the packet. Minutes will be less verbose.

To further support the effort, Ms. Beverly Palau has updated the City website to post the general meeting schedule for advisory boards. The additional information will supplement the 6-months of activities that were just entered into the online calendar. There is a disclaimer that users are encouraged to contact the City to confirm the actual date and time of the meeting as dates are subject to change. Note about meetings not held due to lack of quorum, holidays or other matters will be noted among the minutes. Later this year an effort will be made to post past committee reports that have been accepted by Council (up to five years, longer if staff time allows).

Mr. Pounds is drafting the response letter regarding the open meeting complaint.

Mr. Pounds again confirmed that four Councilmembers can attend an event like a home owners association meeting as long as the group does not discuss public business. It would be acceptable for someone to answer a question, however more than one person doing so would appear to be a meeting that should have been posted.

10. One copy of the weekly Washington Business Journal will be available for viewing in the office. The City started a subscription last month.
11. Planning and Public Works staff are working on an updated timeline of the Greenbelt Lake Dam Project following meetings with the engineer.
12. Staff and the Solicitor are coordinating comments to the WMATA draft agreement for submission to WMATA.

13. Staff will be meeting with bond counsel and Woodlawn regarding the Tax Increment Financing (TIF) effort. The meetings are scheduled for later this month.
14. A new community planner I will start in August. Interviews for community planner II will be held next week.
15. Updated street addresses were turned in to the Census Bureau this week. Thank you to Ms. Hruby, Ms. Anderson, Ms. Belton, and Ms. Lashley-Mullen. The team, with the help of Information Technology staff, reviewed and updated addresses over the course of several weeks so that the City's 2020 Census is based on accurate information.
16. Assistant City Manager
 - a. Prepared for July 9 Regular Meeting.
 - b. Coordinated with staff on ribbon cutting for the new playground.
 - c. Began working on FY 2020 Community Parks & Playground application.
17. City Treasurer
 - a. On Leave
18. Information Technology
 - a. Discussions with Police re: recommendation for CAD
 - b. Meet with City of Westminster re: Municipal Broadband project
 - c. Complete NCIC / Meters upgrade for Police

cc: Department Heads

David Moran, Assistant City Manager

Mary Johnson, Human Resources Officer

Bonita Anderson, City Clerk

Greenbelt Recreation Department

Weekly Report

Week Ending July 13, 2018

ADMINISTRATION:

YOUTH CENTER/SPRINGHILL LAKE/GREENBELT KIDS:

- Staff attended City Council meeting this week to receive proclamation commemorating July in Greenbelt as Recreation and Parks month, also to seek approval to award purchase of new fitness equipment at the Aquatic and Fitness Center.
- Staff continued dialogue with the National Fitness Campaign to discuss program to install an outdoor fitness equipment area in Greenbelt.

Park Rangers:

- Several trash pick-up routes
- No issues reported at dog park, 0-3 dogs each visit
- 4th of July event was a success
- Lots of visitors out, despite the heat
- Several Pokemon players around YC and BAP

AQUATIC AND FITNESS CENTER:

- GMST morning practices started in the outdoor pool on Thursday, June 21st. First GMST Home Meet is scheduled on Saturday, July 7th. Outdoor pool will open at 1:00pm that day.
- Weekday session II of Children's Swim Lessons started on Tuesday, July 10 through July 20.
- 70 Campers with Howard County Recreation & Parks Adventure Camps enjoyed the GAFC outdoor pool this week.
- Hot tub closed for regular bi-weekly cleaning on Wednesday, July 11, from 12:00pm to 8:00pm.
- GAFC is hosting A Family Fun Night on Friday, July 20, from 8:00-9:45pm.
- GAFC will be closed at 8:00pm on Sunday, July 15th for the In Service Staff Training.
- First Aid/CPR/AED class will be held on Friday, July 13, from 6:00pm to 8:00pm.
- GAFC Half-Summer memberships are now on sale. Memberships are valid from July 1st through September 3rd.
- GAFC Swim Instructor(s) provided 4 private swim lessons and Aqua Training sessions (Friday-Thursday).
- Two candidates for Lifeguard position accepted the job offer and will be starting this week.

Community Center:

- Thanks to PW for sprucing up the playground area. Kinder Camp is enjoying the entire space for outdoor activities.
- The Gym continues to experience fluctuations in humidity levels.
- Supervisor participated in a Maryland Historic Trust inspection with Planning Director.

- Supervisor conducted a tour of Kitchen to potential renter.
- Supervisor continues to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 321 inquiries since April 2015. There are currently five food operations who received all permits and may rent the Kitchen.
- There were 6 facility reservations processed.
- There were 3 private rentals and 12 pattern rentals.
- The following free space groups received space: Greenbelt Concert Band, Greenbelt Golden Age Club, Widowed Persons Support Group, Greenbrook Village HOA, Charlestowne Village HOA, Greenbelt Nursery School, Greenbelt Labor Day Festival Committee, Greenbelt Computer Club, Greenbelt Community Foundation,
- The following City groups received space: GAIL, City Council, Arts Advisory Board, Advisory Planning Board

Arts:

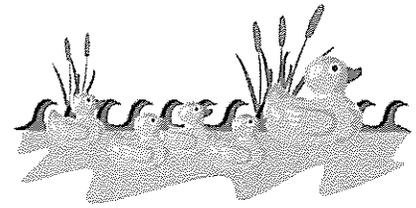
- No report this week.

Therapeutic Recreation:

- Met with Inclusion staff planned for session 3
- Met with intern reporter (from UMD) for Greenbelt News Review article
- Continued to work on fall 2018 classes & senior globetrotting trips
- Continued to work with PGCC SAGE staff preparing fall schedule- looking to add 4 new classes
- Inclusion staff assisted on CPT I & II and Camp YOGO's field trips

Department of Public Works

July 13, 2018



ADMINISTRATION

- Met with the engineer regarding the Buddy Attick Park dam project.
- Held the monthly supervisors' meeting.
- Responded to citizen tree concerns.
- Oversaw concrete work on Ora Glen Drive.

STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Pushed yard debris at the Northway Fields compost site.
- Installed a thermoplastic crosswalk on Ridge Road.
- Made repairs to the gravel road on Ivy Lane.
- Put out barrels for the paving contractor on Ora Glen Drive.

BUILDING MAINTENANCE

- Continued oversight of the roof work at the Aquatic & Fitness Center.
- Continued oversight of the air conditioning work in the fitness wing at the Aquatic & Fitness Center.
- Started preventative maintenance of HVAC systems in all City buildings.
- Began painting the exterior of the Animal Shelter.
- Hung a bulletin board in the Community Center.

HORTICULTURE/PARKS

- Serviced citizens' chipper requests throughout the city.
- Pruned low branches on Ora Glen Drive in preparation of street resurfacing.
- Irrigated perennial and annual landscaping, and watered trees.
- Weeded landscape beds throughout the City.

FLEET MAINTENANCE

- Repaired and replaced the alternator on dump truck #407.
- Installed a wiring harness because of wiring faults in the modules on Police unit #826.
- Installed a gun rack on Police vehicle #869.
- Replaced the rear pads and rotors, and programmed the calipers to open and close on Police vehicle #855. Also mounted and balanced all four tires.

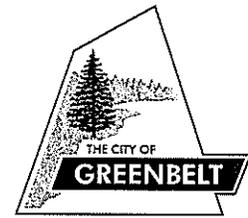
REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 31.59 tons of refuse and 11.85 tons of recycling material.
- Ordered materials, created and distributed flyers for the Electronics Recycling event to be held on Saturday, July 28.
- Composed Green ACES/Team agenda and sent it out for publication.
- Gave recycling presentation to summer help.
- Finalized and sent the Forest Preserve Advisory Board (FPAB) agenda for publication in the News Review.
- Made preparations for Saturday's vermicomposting workshop.
- Submitted a final report to the Chesapeake Bay Trust to close the mini-grant for interpretive signage at the Springhill Lake Recreation Center.
- Worked with Devin from Beverly's office on more episodes of Backyard Biota.
- Performed the quarterly bioretention inspection.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, July 13, 2018



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park was re-inspected.

Rental Property: Twenty-five rentals were annually inspected; and Thirteen rentals were re-inspected.

Complaints: Six complaints were logged from Franklin Park regarding leaking tub faucet, dishwasher not performing, torn screen in bedroom, ceiling in kitchen leaking, bathroom flooded, ceiling leaking in bathroom, hole in ceiling, mice infestation, bed bug infestation, AC not working, and flooded bedroom caused by leaking water from AC unit which also soaked the carpet; and Four prior complaints were reinspected.

Windshield Inspections: Greenbury Drive, Ora Court and South Ora Court were observed.

Permits: Sixteen permits were approved and issued.

Animal Control: Three cats were adopted;
One dog was adopted;
Two dogs were impounded at the shelter – one was returned and one was surrendered;
One turtle was adopted;
A bat was removed from a resident's home; and
Removed carcass of a cat from the roadway.

Meetings: Staff Attended:

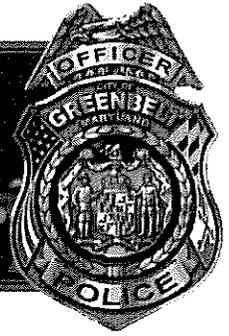
City Council meeting;
Advisory Planning Board meeting; and
County Council meeting on zoning rewrite.

Staff Met With:

MHT Easement Inspector to tour Mother and Child Statue, Theatre and the Community Center; and
Advisory Planning Board Chair to review materials for upcoming APB meeting.

07/13/2018
P&CD WEEKLY REPORT CONT...

Planning Projects: Worked on verifying Census addresses and adding addresses in Greenbelt Station Development;
Reviewed legislative draft of zoning rewrite regulations and prepared comments;
Reviewed application for Departure from Sign Design Standards for Wood Spring Suites;
Reviewed proposed county legislation;
Completed position letters on zoning rewrite legislation;
and
Prepared for City Council meeting.



CRIME REPORT

JULY 11, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

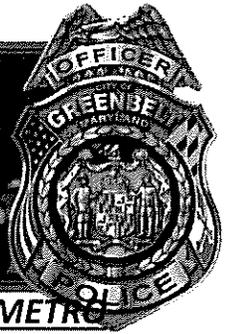
CENTER CITY

07/05 2:15 P.M.	Area of Kenilworth Avenue and Ivy Lane. Theft. The victim advised that he parked his vehicle at the above location to do utility work, placing an electronic measuring device next to his work vehicle. He walked away from the area for a short period of time and when he returned the device, a Vivax Metrotech Transmitter, was gone.
07/05 11:00 P.M.	Area of Crescent Road and Lakeside Drive. Malicious Burning arrest. Officers responded to a report of a car fire. After further investigation Prince George's County Fire personnel responded to the scene. As a result of their investigation the following subject was arrested and charged with Malicious Burning: Darriell Dornell Martin, 28, of Greenbelt.
07/10 3:40 P.M.	99 Centerway. Arson. Unknown persons set a trashcan on fire at the Greenbelt Youth Center.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



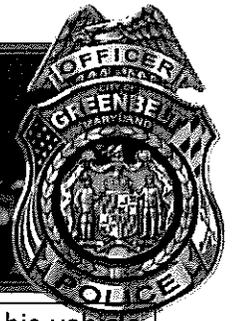
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

07/05 6:50 A.M.	6100 block Greenbelt Road. Burglary. A jewelry display was broken into at the USA Jewelers kiosk and several necklaces were taken. On July 8 th as a result of further investigation, the following subject was arrested and charged with Second Degree Burglary, Fourth Degree Burglary, Theft and Malicious Destruction: Rayshawn Antonio Tillery, 24, of Washington, D.C. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
07/05 4:21 P.M.	6000 block Greenbelt Road. Vandalism. The victim, an employee at the Nail Art nail salon, advised that she became engaged in a verbal altercation with a customer. The customer overturned a ceramic sculpture, breaking it. The suspect then left the store. The suspect fled the scene in a vehicle described as a silver Chevrolet Impala 4-door bearing Pennsylvania tags. The suspect is described as a black female, no further.
07/05 8:15 P.M.	6000 block Greenbelt Road. Theft. A fanny pack was taken from a shopping cart in a parking lot.
07/08 11:49 A.M.	5900 block Cherrywood Lane. Burglary. Unknown person(s) broke into the maintenance building. Nothing appears to have been taken.
07/08 8:30 P.M.	6000 block Greenbelt Road. Theft. The victim advised that she was standing in the lobby area of the Burlington Coat Factory when the suspect walked up, grabbed her purse and fled the area on foot. The suspect is described as a black male, wearing a dark shirt and black shorts, no further.
07/09 1:10 P.M.	5500 block Cherrywood Lane. Theft. Two unsecured, unattended black and blue Roadmaster brand bicycles were taken.
07/09 9:50 P.M.	5800 block Cherrywood Lane. Burglary. Unknown person(s) entered the residence by tampering with the front door lock. A laptop was taken.
07/10 1:36 P.M.	6200 block Breezewood Drive. Theft. The victim advised that she accidentally left her front door key and keyring in the front door lock. When she went back to retrieve them the keys were gone.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



07/10 10:58 P.M.	9100 block Edmonston Road. Robbery. The victim advised that was sitting in his vehicle with another person when he was approached on foot by the suspect, who produced a handgun and announced a robbery. After obtaining the victim's wallet the suspect fled the scene on foot. The suspect is described as a black male, 25 to 30 years of age, 5'4" to 5'8", with facial hair and black hair in shoulder length dreadlocks, wearing a black shirt with a white stripe and jeans.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

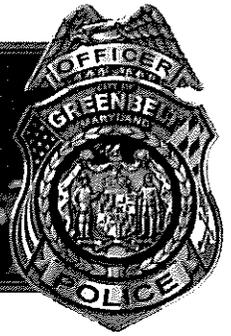
See Automotive Crime Section

Automotive Crime - City Wide

07/04	7800 block Mandan Road. Vandalism to vehicle. Unknown person(s) slashed a tire on a vehicle.
07/04	200 block Lakeside Drive. Theft from auto. The front tag was taken from a vehicle.
07/05	5800 block Cherrywood Lane. Vandalism to auto. Unknown person(s) slashed the convertible roof of a vehicle, broke both side view mirrors and spray painted graffiti on it.
07/07	7800 block Hanover Parkway. Theft from auto. A parking permit was taken from inside a vehicle.
07/08	7800 block Mandan Road. Attempt theft from vehicle. Unknown person(s) broke out the front passenger window of a vehicle. The vehicle was rummaged through. Nothing appeared to have been taken.
07/08	7800 block Mandan Road. Attempt theft from auto. Unknown person(s) broke out the front passenger window of a vehicle. The vehicle was rummaged through. Nothing appeared to have been taken.
07/08	6100 block Breezewood Drive. Theft from vehicle. Unknown person(s) broke out the front passenger window of a vehicle and removed a nursing equipment bag.
07/11	6000 block Springhill Drive. Stolen vehicle. A black 2006 Ford F250 Supercab pickup truck, Maryland tags 8CK3412.
07/11	5900 block Cherrywood Lane. Theft from auto. Four tires and rims were taken from a vehicle.
07/11	8000 block Greenbelt Station Parkway. Theft from auto. Unknown person(s) attempted to steal the tires and rims from a vehicle, but were unsuccessful due to the wheels having wheel locks. Two windows were broken on the vehicle and a phone charger was taken.
07/11	9100 block Springhill Lane. Theft from vehicle. Unknown person(s) broke the security locks on a work van and removed several power tools.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF JULY 11, 2018

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (Suspect known to victims)	2	Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	3	Fraud	2
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic		Injured/Sick Person	1
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	2
Theft	5	Notification for other agency	
Vandalism	1	Child In Need of Supervision	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Arson	2	Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	2
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	4

