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September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01 Greenbelt Labor Day Festival, Roosevelt Center
02 Greenbelt Labor Day Festival, Roosevelt Center Greenbelt Farmers Market Greenbelt Retro Town Fair, 1pm, Museum	03 Greenbelt Labor Day Festival, Roosevelt Center No Meeting - Labor Day	04 Public Safety Advisory Committee, 7pm, CC	05 Community Solar, 7:00pm, CC ***** Canceled ***** Work Session, Venzon, (CC), 8PM	06 Arts Advisory Board, 7pm, CC Prince George's County Fair	07 Prince George's County Fair	08 Prince George's County Fair Donation Drop Off Pooch Plunge, 11am, GAFC
09 Greenbelt Farmers Market Prince George's County Fair	10 No Meeting - Rosh Hashanah	11 Youth Advisory Committee, 5:30, YC Advisory Board Interview, 7:40 PM, MB Regular Meeting, 8PM	12 Advisory Planning Board, 7:30pm, CC Work Session, Prince George's County Storm Water Management, (CC), 8PM	13 Community Relations Advisory Board, 7:30 PM - Schrom Hills Park	14	15
16 Greenbelt Farmers Market	17 Work Session - Board of Elections, MB, 7:30 PM Anger Management Class	18	19 Special Meeting - Closed Session - Consult with Legal Counsel (Tax Increment Financing and Maglev), MB (Library) 8PM	20 Ethics Commission, 3pm, MB BARC Symposium: Urban Agriculture Today and Tomorrow PGCMA Meeting	21	22 Donation Drop Off
23	24 Free Gay Bisexual HIV Testing Advisory Board Interview Regular Meeting, 8PM Fall GED Preparation Class	25 Senior Citizens Advisory Committee, 3:30, CC Advisory Committee on Education, 7pm, MB Green ACES/Green Team, 7:30PM, CC	26 Work Session, Arts Advisory Board Public Art Policy, (CC), 7:30 PM	27 Forest Preserve Advisory Board, 7pm, PW Free Gay Bisexual HIV Testing Free Produce Distribution, 2:30, GRH	28	29
30	01	02	03	04	05	06





I'm looking for...



THE CITY OF



MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

October 2018

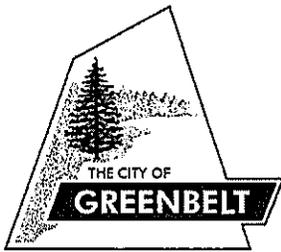
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01 Work Session - Board of Education Representative, MB, 7:30 PM	02 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC	03	04 Work Session - Greenbelt East Advisory Coalition (GEAC), Greenbriar, 8PM	05	06
07	08 Regular Meeting, MB, 8PM	09	10 Senior Citizens Advisory Committee, 3:30, CC Advisory Planning Board, 7:30pm, CC Work Session - TBD, (CC)	11	12	13 Donation Drop Off
14 Advisory Group Appreciation Dinner (CC)	15 Youth Advisory Committee, 5:30, SHL Work Session - Prince George's County Short - Term Rentals, (tentative), (MB), 8PM	16	17 Park and Recreation Advisory Board, 7:30 CC Work Session - TBD, (CC) 8PM	18	19	20 Indian Creek Trail Clean up
21	22 Regular Meeting	23 Advisory Committee on Education, 6:30pm, MB Green ACES/Green Team, 7:30PM, CC	24 Four Cities Meeting (Greenbelt), 7:30 PM	25 Forest Preserve Advisory Board, 7pm, PW	26	27 Donation Drop Off Electronics Recycling Vermicomposting Workshop
28	29 Work Session - Green Ridge House Admissions/Smoking Area, (MB)8PM	30	31 Work Session - City Manager Update, (CC), 8PM	01	02	03

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## City Manager's Report Week Ending September 14, 2018

1. The City will host the Prince George's County Municipal Association (PGCMA) monthly meeting on **Thursday, September 20** at 7:30 pm in the Council Room.
2. Please confirm the desired individuals and organizations that should not be scheduled during any upcoming meetings that you anticipate missing due to travel, work or other obligations.
3. Attached please find a confidential packet.
4. Storm monitoring continues. Thank you to staff who responded to recent storms that caused tree damage and isolated power outages.
5. Attached under separate cover please find a rough, updated schedule for the gateway signage project. As noted during the City Manager's Update, next steps include issuing the Request for Proposals this Fall.
6. As noted during this week's Council Meeting, attached please find various advisory board feedback on City participation in the State mosquito spraying program. Staff has also posted the information online to supplement the information control information already on the City website.
7. Welcome to new planners Molly Porter and Judith Howerton. Both will be briefly introduced to Council later in September.
8. The US Department of Housing and Urban Development released about \$53,000 in grant funds supporting the case manager based at the Green Ridge House for 2017.
9. As noted earlier this week via email, the most recent version of the draft economic development policy is available. Beverly Palau has created a webpage that highlights the draft policy and encourages the public to provide comments following each section of the framework presented. The online survey instrument will also be printed out and available for individuals without internet.
10. Human Resources reports that four candidates have applied for the Economic Development Coordinator position. Ms. Johnson notes that the advertisement has been local and national for about 30 days.
11. Please provide feedback on the second edition of the Census Complete County Committee structure forwarded to Council last month.

12. Please confirm that the City will participate in the University of Maryland Campus connection program as requested by Mr. Fellows. This confirmation should include how much money the City will invest in the collaborative. Staff will place the item on the September 24 meeting agenda. Urban Agriculture and human nutrition, forest preserve, GIS, landscape design, and cooperative models as items of mutual interest for further exploration in addition to those items identified by Council as potential projects.
13. Meeting with University of Maryland mechanical engineering/building systems department staff and students along with Public Works staff. Opportunities will be sought to provide internships and other experiences to students. The program is working with College Park and state agencies on energy efficiency research and data analysis.
14. Participated in regional and county emergency preparedness conference calls.
15. In follow-up to information provided during the September 11th Council Meeting, the Zip Car was removed from Roosevelt Center due to a vehicle recall. The company estimates the vehicle will return to Roosevelt Center in Spring 2019.
16. Staff is finalizing a job description for the new animal control position.
17. Met with staff and legal counsel regarding operational, financial, and personnel matters.
18. Urban Land Institute staff confirmed that the ULI TAP report is being finalized.
19. Preparation for moderating a session at International City/County Management Association's annual conference
20. Following up with State Highway Administration, County Council and Stormwater staff, and NASA.
21. Attached is a draft of the letter to the FCC on the small cell issue. Please provide any feedback by Wednesday, September 18 as this letter is time sensitive.
22. Attached is a draft letter to President Trump regarding pay raises for Federal workers. Please review and provide feedback.
23. Assistant City Manager
  - a. Attended the Community Development Block Grant (CDBG) Proposal Workshop for PY 45 (FY 2020). Applications are due October 11. Staff anticipates a recommendation on the September 24 agenda.
  - b. Staffed a CRAB Meeting.
  - c. Assisted with preparation for Hurricane Florence and monitored regional communications related to the approaching storm. Based on the current forecast track, it appears the impacts to Greenbelt will be heavy rainfall. Staff will continue to monitor this storm and respond accordingly.

24. City Treasurer

- a. FY18 speed camera report forwarded to State.
- b. Reviewed LGIT and worker's compensation insurance expenditures and posted them to general ledger.
- c. Continued FY18 audit review.

25. Information Technology

- a. Participated in Time Clock Plus kickoff con call (automated timesheets)
- b. Contacted vendor re: PW copier issues
- c. Checked PD elevator phone line
- d. Performed regular RecTrac server maintenance

cc: Department Heads

David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk



Greenbelt Advisory Committee on Environmental Sustainability

**GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY  
REPORT TO CITY COUNCIL  
February 28, 2018  
Recommendation 2018-01**

**SUBJECT:** Prince George's County Adulticide Mosquito Control.

**BACKGROUND:** Green ACES was asked to give a recommendation whether the City should be a part of the Counties' Adulticide Mosquito Control Program.

**RECOMMENDATION:** Green ACES and the Greenbelt Green Team understand the seriousness of this recommendation. We understand the fear of a pandemic and the urge for people to desire to prevent it from happening. The spread of West Nile virus, Zika, dengue fever, and other mosquito-borne diseases should not be taken lightly.

After considerable deliberation, we took two votes:

- 1) We voted not to spray permethrin because of its harm to
  - a. certain segments of the population, especially children, elderly, those with immune deficiencies, and those with asthma; as well as bees, birds, aquatic life, and some pets; and
  - b. because it doesn't appear to be very effective at reducing mosquito populations long-term.However, we do see the benefit of monitoring.
- 2) We also voted to remain on the Counties' waiting list if Green ACES and the Green Team are given time to encourage the City to opt out and follow a different approach, which we are currently investigating, both for adult mosquito control as well as adult mosquito monitoring.

We want to explore collaborating with organizations, such as the University of Maryland and other surrounding communities to see if we can set up a testing/monitoring program. We request that City Council allocate the funds that the City would pay the County for participating in its program to help fund this effort.

Various communities promote education and outreach programs to learn about mosquito-borne diseases and how to reduce mosquito breeding by eliminating standing water on one's property. We agree that this can help reduce mosquito populations, but that it can only achieve so much.

Consequently, we are investigating other out-of-the-box potential solutions, such as spraying with garlic juice, lemon juice, and clove juice; testing the effectiveness of so-called "mosquito-repellent plants" and if some are found to be effective, encouraging their planting throughout the city; and staying informed of important research that is being conducted on mosquito-borne disease vaccines; fungus mosquito control; release of male mosquitoes that prevent female eggs from hatching; etc.

There is no silver bullet, so we will have to use a number of strategies to protect the public.

We kindly request that if City Council decide to adopt our recommendations, that Green ACES and the Green Team be notified immediately if the County allows Greenbelt to participate in the county program so that we may urge the City to opt out and follow an alternative approach that we are working on.

September 13, 2018

Ms. Marlene H. Dortch, Secretary  
Federal Communications Commission  
445 12th Street, SW  
Washington, District of Columbia 20554

*RE: Accelerating Wireline Broadband Deployment by Removing Barriers to Infrastructure Investment, WC Docket No. 17-84; Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, WT Docket No. 17-79*

Dear Secretary Dortch:

The City of Greenbelt writes to express its concerns about the Federal Communications Commission's proposed Declaratory Ruling and Third Report and Order regarding state and local governance of small cell wireless infrastructure deployment. Greenbelt is a model planned community and National Historic Landmark. We work closely with service providers to balance improved communications infrastructure with the needs and desires of our citizens.

While we appreciate the Commission's efforts to engage with local governments on this issue and share the Commission's goal of ensuring the growth of cutting-edge broadband services for all Americans, we remain deeply concerned about several provisions of this proposal. Local governments have an important responsibility to protect the health, safety and welfare of residents, and we are concerned that these preemption measures compromise that traditional authority and expose wireless infrastructure providers to unnecessary liability.

- **The FCC's proposed new collocation shot clock category is too extreme.** The proposal designates any preexisting structure, regardless of its design or suitability for attaching wireless equipment, as eligible for this new expedited 60 day shot clock. When paired with the FCC's previous decision exempting small wireless facilities from federal historic and environmental review, this places an unreasonable burden on local governments to prevent historic preservation, environmental, or safety harms to the community. The addition of up to three cubic feet of antenna and 28 cubic feet of additional equipment to a structure not originally designed to carry that equipment is substantial and may necessitate more review than the FCC has allowed in its proposal.

- **The FCC’s proposed definition of “effective prohibition” is overly broad.** The draft report and order proposes a definition of “effective prohibition” that invites challenges to long-standing local rights of way requirements unless they meet a subjective and unclear set of guidelines. While the Commission may have intended to preserve local review, this framing and definition of effective prohibition opens local governments to the likelihood of more, not less, conflict and litigation over requirements for aesthetics, spacing, and undergrounding.
- **The FCC’s proposed recurring fee structure is an unreasonable overreach that will harm local policy innovation.** We disagree with the FCC’s interpretation of “fair and reasonable compensation” as meaning approximately \$270 per small cell site. Local governments share the federal government’s goal of ensuring affordable broadband access for every American, regardless of their income level or address. That is why many cities have worked to negotiate fair deals with wireless providers, which may exceed that number or provide additional benefits to the community. Additionally, the Commission has moved away from rate regulation in recent years. Why does it see fit to so narrowly dictate the rates charged by municipalities?

Our City is committed to working with private businesses to build the best broadband infrastructure possible for our residents. We oppose this effort to restrict local authority and stymie local innovation, while limiting the obligations providers have to our community. We urge you to oppose this declaratory ruling and report and order.

Sincerely,



Emmett V. Jordan  
Mayor

cc: City Council  
The Honorable Ben Cardin  
The Honorable Chris Van Hollen  
The Honorable Steny Hoyer  
Beverly Palau, Public Information & Communications Coordinator

September 12, 2018

Congressman Steny Hoyer  
U.S. District Courthouse  
6500 Cherrywood Lane, Suite 310  
Greenbelt, MD 20770

Congressman Hoyer:

The Greenbelt City Council strongly urges Congress to oppose the president's proposal to block pay raises for federal workers.

As you know, on Aug. 30, 2018, the president sent a letter to congressional leaders saying that the federal government would not give federal workers the automatic 2.1% pay increase that had been scheduled for Jan. 1, 2019 and, further, that there would be no across-the-board increase for 2019.

The implementation of the president's plan would especially impact Greenbelt residents, many of whom are federal employees, given the City's proximity to federal agencies, including the National Aeronautics and Space Administration, Beltsville Agricultural Research Center, NOAA Center for Weather and Climate Prediction, the National Security Agency and many others. In addition, the proposed cut would impact federal retirees who have given many years of service to our country and do not deserve and cannot afford to have their earned retirement reduced.

The good news is that, as you know, Congress has the power to override the president's decision on this issue, and that is what we sincerely hope Congress will do.

We are grateful for your past and ongoing work on this issue, and we appreciate this opportunity to formally make you aware of Greenbelt's position on it at this time.

Thank you for your attention to this matter.

Sincerely,

Emmett V. Jordan  
Mayor

# WEEKLY REPORT

## Planning and Community Development

The Week Ending: Friday, September 14, 2018



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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**Commercial Properties:** Belle Point Office Park, 9002 Edmonston Road, Greenbelt Daycare Center, PHO 168 in Beltway Plaza and 7701 Greenbelt Road were annually inspected.

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**Apartments:** Greenbelt Station Apartments were re-inspected.

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**Rental Property:** Eighteen rentals were annually inspected; and Ten rentals were re-inspected.

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**Complaints:** Three complaints were logged regarding tall grass on Greenbury Drive and Megan Lane; and No AC complaint from Franklin Park.

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**Windshield Inspections:** 6920 Hanover Parkway was observed.

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**Permits:** Eight permits were approved and issued.

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**Animal Control:** One stray dog returned to owner;  
One dog and two cats were adopted;  
One cruelty case was investigated; and  
Removed carcass of an animal from the roadway.

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**Meetings: Staff Attended:**

County Council meeting on Zoning rewrite legislation and CB-25-2018;

Mandatory Grant workshop at Department of Housing and Community Development;

MHAA Grantee Orientation; and

Advisory Planning Board meeting.

**Staff Met With:**

Public Works Director and CPJ on dam project;

Community Planner to discuss Beltway Plaza's redevelopment plans;

Supervisory Inspector to discuss employee evaluation; and

Assistant City Manager and Public Works Director to discuss dam project.

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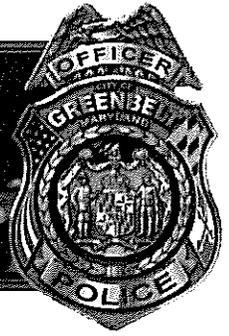
***Staff Participated:***

*In conference call on the county's proposed short-term rental legislation.*

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***Planning Projects:*** *Reviewed proposed county zoning legislation;*  
*Worked on Request for Proposals for the dam repair project;*  
*Responded to zoning inquiry;*  
*Completed employee evaluation;*  
*Reviewed county council proposed amendments to zoning re-write legislation;*  
*Worked on RFP document for the cleaning of the bas relief friezes and Mother and Child sculpture; and*  
*Continued creating a draft Design Scope of Services for a grant administered by MDOT.*

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## CRIME REPORT

SEPTEMBER 12, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

09/04 12:00 A.M.	8000 block Lakecrest Drive. Theft. A parcel package was taken from the front stoop of a residence.
09/05 10:00 A.M.	100 block Westway. Theft. A parcel package was taken from the front stoop of a residence.
09/06 4:05 P.M.	200 block Lakeside Drive. Theft. A laptop was taken from a residence.

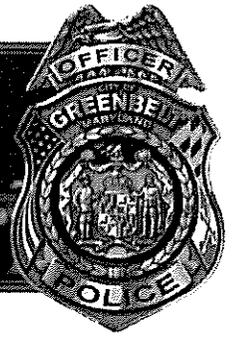
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

09/11 9:00 P.M.	5500 block Cherrywood Lane. Theft. The victim, a cashier at Chipotle restaurant, advised that the suspect entered the store and placed a food order. When it was time to pay the suspect grabbed the nearby tip jar and fled the scene with the jar and the food. The suspect is described as a black male, 5'8" with a thin build, wearing a black long sleeve shirt with a Nike logo on the front and black jogging type pants.
09/12 8:30 A.M.	8100 block Miner Street. Theft. Building materials were taken from a construction site.



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# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

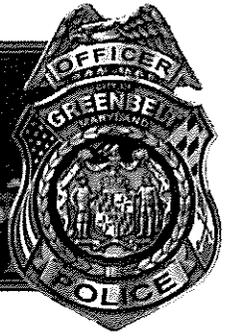
09/07 4:00 P.M.	7400 block Frankfort Place. Burglary. Unknown person(s) entered the residence by forcing open a rear basement window. A laptop computer, a computer monitor and a silver Cannondale brand bicycle were taken.
09/09 3:30 P.M.	7700 block Hanover Parkway. Theft. The victim advised that he agreed to purchase a cell phone by way of a social media app and arranged to meet the seller to complete the transaction. After giving the suspect the money the suspect gave the phone to the victim. The suspect then asked to see the phone to check something, at which time the suspect fled the area on foot with both the cell phone and the money. The suspect is described as a black male, 5'7", with curly hair and a nose ring, wearing a green jacket with a NASA logo on it.
09/10 6:30 P.M.	6600 block Lake Park Drive. Vandalism. Unknown person(s) threw a rock through the window of a residence.

## Automotive Crime - City Wide

09/07	Recovered stolen auto. A 1994 Honda Accord 4-door, reported stolen August 23 <sup>rd</sup> from the 6900 block of Hanover Parkway, was recovered this date by the Anne Arundel County Police Department at an undisclosed location. No arrests were made.
09/08	6900 block Hanover Parkway. Theft from vehicle. Unknown person(s) broke out the passenger window of a vehicle and removed a wallet and a cell phone.
09/10	6200 block Springhill Court. Vandalism to auto. Unknown person(s) used an unknown object to damage the body of a vehicle.
09/11	5800 block Cherrywood Lane. Stolen motorcycle. A red and white 2016 Yamaha R3 motorcycle, Maryland tag 329Y214.
09/11	5800 block Cherrywood Lane. Stolen motorcycle. A grey 2016 Yamaha R3 motorcycle, Maryland tag 307Y65.
09/11	8000 block Mandan Road. Theft from auto. A rear tag, Maryland 9DC1831, was taken from a vehicle.
09/11	7500 block Hanover Parkway. Theft from vehicle. Unknown person(s) broke out the driver's side window and removed a back pack.
09/12	Recovered stolen vehicle. A 2007 Honda Odyssey van, reported stolen September 5 <sup>th</sup> from the 9200 block of Edmonston Road, was recovered this date by the Metropolitan Police Department in the area of 27 <sup>th</sup> Street and Texas Avenue S.E. No arrests were made.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



## CRIME REPORT TALLY SHEET

WEEK OF SEPTEMBER 12, 2018

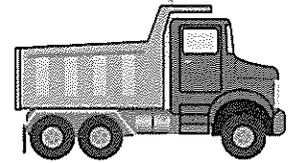
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (Suspect known to victim)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Critical Missing Person (Located safe)	1
Burglary	1	Fraud	1
Attempt Burglary		Unattended Death	
Assault	1	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	1
Theft	8	Notification for other agency	
Vandalism (One domestic related)	2		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	6



# *Department of Public Works*

## *Week Ending September 14, 2018*



### **ADMINISTRATION**

- Met with the City Attorney regarding the Greenbelt Dam Project.
- Met with the contractor regarding police upfitting of vehicles.
- Met with the engineer regarding Phases 2-4 for the Greenbelt Dam Project.
- The City Manager and Public Works staff met with the University of Maryland regarding possible joint sustainability initiatives.
- Met with Bortek Industries regarding training and maintenance of the new sweeper.
- Jim Sterling, the Planning Director and the Assistant City Manager met to discuss the State requirements for the Greenbelt Dam loan.
- Participated in interviews for the Maintenance Worker II – Parks and Building Maintenance positions.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Took down unwanted signs and checked for graffiti.
- Pushed yard debris at the Northway Fields compost site.
- Repaired the gravel road going towards Northway Fields.
- Assisted with lining Schrom Hills Park fields for soccer.
- Cleaned storm drains in Historic Greenbelt.
- Installed handicap signs at the Aquatic & Fitness Center.
- Put out Famer's Market barrels.

### **REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL**

- Collected 30.34 tons of refuse and 11.60 tons of recycling material.
- Performed daily SWPPP inspections.
- Accompanied Brian Townsend to meet with contractors about invasive wetland plant removal in the Greenbelt Station development.
- Hosted and assisted with the Prince George's County Watershed Stewards Academy class.
- Planned and started advertising for vermicomposting workshop and volunteer clean-up event in October.
- Read information on the Redevelopment Plans for Beltway Plaza (sent by Terri Hruby) and shared with Green ACES/Team. Composed the Green ACES agenda and sent it out for circulation. Coordinated with Terri about Beltway Plaza presenting at our next meeting.
- Sent Green ACES recommendation on mosquito control to Nicole Ard.
- Attended the City Council meeting.
- Wrote letters for our four District 22 Representatives to encourage them to sign the letter from GCAN (Greenbelt's Climate Action Network) on no new fossil fuels.

## **HORTICULTURE/PARKS**

- Cleaned landscape beds to start planting spring bulbs.
- Removed downed trees and branches throughout the city.
- Pulled weeds in playgrounds.
- Replaced the bench boards outside of the Community Center.
- Serviced citizen chipper requests.

## **FACILITIES MAINTENANCE**

- Began heat exchange replacement and piping at the pool.
- Started filter exchanges in all city buildings.
- Repaired underground electric pipe damage done by Pepco in Roosevelt Center.
- Began recertification of the fire extinguishers in all city buildings.
- Worked on repairing the fire alarm at the Youth Center.

## **FLEET MAINTENANCE**

- Completed preventative maintenance and throttle body service on back-up Connection car #502. Also replaced the fuel filter and cleaned the throttle.
- Installed the valve cover gasket and replaced the ignition coils on Police vehicle #880.
- Replaced the front brake pads and rotors on Police vehicle #824. Also, completed preventative maintenance and replaced the oxygen sensors because the check engine light was on.
- Replaced the alternator, charged the battery and cleared the faults on Police vehicle #836.
- Replaced the oxygen sensors on Police vehicle #881 and Public Works pick-up #121.
- Replaced the right front bearing hub cap on the aerial lift truck #146.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending September 14, 2018**

#### **ADMINISTRATION:**

- Met with Aquatic and Fitness Center staff to review various items related to facility operations, programs, staffing and planning for upcoming projects.
- Spoke with Fieldstone Properties representative regarding possible collaboration on a National Fitness Campaign outdoor fitness facility. Discussions are ongoing.
- The Schrom Hills Park facility hosted monthly Community Relations Advisory Board meeting.
- Staff is working with the Greenbelt Police Department on training for Center Leader staff related to security of facilities.
- Field Permits for use of various outdoor fields were issued, including time on the Eleanor Roosevelt High School synthetic field.

#### **YOUTH CENTER/ SPRINGHILL LAKEGREENBELT KIDS:**

- Our Fall 2018 Activity Guide is available online and in Recreation Centers. Fall Registration continued on a space available basis.
- Youth Center hosted the Greenbelt Homeschool group and Mamas & Papas rhythm and rhyme program as both groups begin their Fall program.
- Floor refinishing project of the Youth Center gym continued.
- Todd Turner grant application packet was completed.
- The Youth Center gym reopening after completion of annual floor maintenance. Padding for some surfaces in the Youth Center gym were re-upholstered and replaced as well.
- Attended Youth Advisory Committee meeting.
- Attended Labor Day Festival evaluation meeting.
- Mom's Morning Out preschoolers began the Fall session.
- Maryland State Department of Education, Office of Child Care conducted their annual inspection of Mom's Morning Out Preschool Program and we passed with flying colors. Congratulations Ms. Gaye!
- Planning and preparation for Fall class programs continued.
- Fall Special Events planning continued as we prepare for several events in October.
- Preparation for the 2019 Winter Activity Guide continued with program planning and data entry.

#### **AQUATIC AND FITNESS CENTER:**

- GMST Fall 2018 Open House was held in the observation area at GAFC on Thursday from 4:00pm to 6:00pm. Practices will start on Sunday, September 16 at 7:00am. Tuesdays and Thursdays practice start at 4:25pm. Last day of practice on Sunday, December 9. No practice on November 11, 22 & 25.
- GAFC closes at 8:00pm on Sunday, September 16 for In-Service Staff Training.
- First Aid/CPR/AED class will be held on Friday from 6:00pm to 8:00pm.
- Children's Swim Lessons Pre-Evaluation session is scheduled for Saturday, September 22 from 10:30am to 12:00pm. Classes start on Saturday, October 6.
- September 2018 Newsletter email delivered to 1,480 participants via GovDelivery System on Wednesday.
- Aqua Zumba Instructor was recognized on Wednesday for five years of service.
- GAFC Swim Instructor(s) provided 8 private swim lessons and Aqua Training sessions (Friday-Thursday).
- A total of 16 UM Shuttle Membership Passes were sold as of September 12, 2018.

## **COMMUNITY CENTER:**

- The monthly fire drill was conducted.
- The US flag was lowered to half-staff in honor of Patriot Day.
- Invoices for October fees/rent were emailed to renters/tenants.
- Supervisor attended a Bike to Work Day meeting at Council of Governments in DC.
- Supervisor attended a State of Maryland Kitchen inspection for a food operation.
- Supervisor conducted a Kitchen tour for a potential food operation renter.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 339 inquiries since April 2015. There are currently five food operations who received all permits and may rent the Kitchen.
- There were 6 facility reservations processed.
- There were 7 private rentals and 14 pattern rentals.
- The following free space groups received space: Golden Age Club, Greenbelt Labor Day Festival Committee, Greenbrook Village Homeowners, Charlestowne Village, Greenbelt Youth Baseball, PG Peace & Justice Caucus, Greenbelt Community Foundation, Girl Scout Troop #23007, Greenbelt News Review, GIVES, Greenbelt Swim Team, Center for Dynamic Community Governance and Girl Scout Troop #27.
- The following City groups were provided space: Be Happy, Be Healthy Yoga, GAIL, City Council and Advisory Planning Board.

## **ARTS:**

- Fall arts classes are starting this week. Seven dedicated adult work exchange volunteers are helping to keep the studios clean, healthy and running smoothly for all users. Three volunteers – including two University of Maryland arts education students and one adult resident – are generously supporting the off-site afterschool classes.
- Preparations are underway for an Artful Afternoon on Sunday, October 7. In celebration of the 80th anniversary of the first weekly art classes at the Community Center which were provided through the Federal Art Project, the workshop for this event will be a printmaking activity (1-4pm) inspired by the posters of the WPA's Graphic Arts Division. A performance at 3pm will feature a beautiful scrolling shadow puppet show by "crankie" artist Katherine Fahey. The Community Center's eight Artists in Residence will host a studio open house and art market from 1-4pm. Guests can also enjoy the Greenbelt Museum and Art Gallery exhibits at the Community Center and tour the Greenbelt Museum house.
- On view through October 28 at the Greenbelt Community Center Art Gallery – Where Two Worlds Touch: Sculpture and Drawing by Mary Baum, Jim Doran and [Greenbelt resident] Annie Farrar. Visitor comments have included: "Loved it. Very striking."; "this provocative collaboration is awe-inspiring"; "Great show – wish I had my family with me..."; "really fun and interesting"; "Greatly enjoyed and was impressed by all works. Thought-provoking!"; "Good sense of humor"; "approachably morbid – perfect for Halloween!"; "Oh. My. Gosh! Another great show!"; "Awesome!"; "always love the exhibits".
- Arts staff collaborated with the Public Information office to produce two public service announcements. The PSAs announced FY 2019 grants which the city has received from the Maryland Heritage Areas Authority (for cleaning of the Lenore Thomas sculptures) and from the Maryland State Arts Council (for general arts program operations).
- Ongoing activities include: collaborating with Planning to prepare a Request for Proposals for sculpture conservation; processing of applications for the Festival of Lights Juried Art and Craft Fair; booking of scout group workshops; development of content for the winter activity guide; and planning for the production needs of the December dance performance club show "Alice in Wonderland" and the winter youth musical.

## **THERAPEUTIC RECREATION:**

- Fall classes began.
- Summer SAGE classes ended, registration continues. Fall classes begin in October.
- Supervisor attended LERN Workshop (Improving Your Present Program Mix & Performance).
- Food Service Manager attended Nutrition Site meeting.