

CALENDAR

< PREVIOUS MONTH

DECEMBER 2018

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 10:00 AM <u>Festival Of Lights Juried Art And Craft Fair</u>
2 10:00 AM <u>Festival Of Lights Juried Art And Craft Fair</u> 10:00 AM <u>Greenbelt Farmers Market Outdoor Holiday Market</u>	3 7:00 PM <u>Work Session - University Square Outfall Restoration Project</u> 8:30 PM <u>Work Session - Public Safety with Chief Bowers</u>	4 7:00 PM <u>Arts Advisory Board</u> 7:00 PM <u>Advisory Committee on Education</u> 7:00 PM <u>Public Safety Advisory Committee</u>	5 5:00 PM <u>PGCMA Legislative Dinner</u>	6	7	8 9:00 AM <u>Donation Drop-Off</u> 10:00 AM <u>Santa's Visit</u>
9	10 5:30 PM <u>Youth Advisory Committee</u> 7:00 PM <u>Closed Session - (City Manager's Evaluation), (MB Library)</u> 8:00 PM <u>Regular Meeting</u>	11 <u>North Pole Calling</u> 10:00 AM <u>Free Confidential Memory Screenings</u> 6:00 PM <u>A Conversation About Homelessness in Your Community</u>	12 <u>North Pole Calling</u> 7:30 PM <u>Advisory Planning Board</u> 8:00 PM <u>Work Session - City-Wide Fiber Network/ City Manager Updates</u>	13 <u>North Pole Calling</u> 7:30 PM <u>Community Relations Advisory Board (CRAB) Meeting</u>	14	15 3:00 PM <u>Alice In Wonderland</u>
16 3:00 PM <u>Alice In Wonderland</u>	17 6:00 PM <u>City's Fall Legislative Dinner</u>	18 6:30 PM <u>Faith-Based Organizations Coffee, (MB)</u>	19 7:30 PM <u>Parks and Recreation Advisory Board</u> 8:00 PM <u>Work Session - Franklin Park, (stakeholder meeting), (CC)</u>	20 7:00 PM <u>Forest Preserve Advisory Board</u>	21	22
23	24 <u>No Meeting - Christmas Eve</u>	25	26 <u>No Meeting - Christmas</u>	27	28	29
30	31 <u>No Meeting - New Year's Eve</u>	1	2	3	4	5

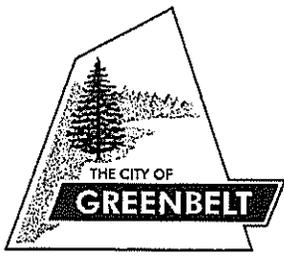
CALENDAR

[< PREVIOUS MONTH](#)

JANUARY 2019

[NEXT MONTH >](#)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2 8:00 PM <u>Work Session - TBD, (CC)</u>	3 2:30 PM <u>FREE Produce Distribution</u>	4	5
6 1:00 PM <u>Community Art Drop-In</u>	7 10:00 AM <u>Winter GED Course</u> 8:00 PM <u>Work Session - TBD, (MB)</u>	8	9 8:00 PM <u>Work Session - TBD, (CC)</u>	10	11	12
13 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	14 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 8:00 PM <u>Regular Meeting, (MB)</u>	15 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	16 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 8:00 PM <u>Work Session - TBD, (CC)</u>	17 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	18 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	19 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>
20 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> <u>No Meeting - Martin Luther King Jr. Day</u>	21 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> <u>No Meeting - Martin Luther King Jr. Day</u>	22 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 7:00 PM <u>Advisory Committee on Trees</u>	23 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 8:00 PM <u>Work Session - TBD, (CC)</u>	24 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	25 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	26 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>
27 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	28 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 8:00 PM <u>Regular Meeting</u>	29 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 3:30 PM <u>Senior Citizens Advisory Committee</u>	30 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u> 8:00 PM <u>Work Session - TBD, (CC)</u>	31 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	1	2



City Manager's Report Week Ending December 7, 2018

1. Included separately please find a confidential packet containing two documents. This includes the most recent copy of the Friends of the Old Greenbelt Theatre agreement. I will sign a final agreement in cooperation with City Solicitor Todd Pounds. I still await Public Works' report regarding the engineering report on the HVAC and roof project.
2. Thank you to all staff worked to make the Festival of Lights and Arts and Crafts Fair. Thank you to Public Works, Recreation, Public Information, and Police.
3. Ms. Terri Hruby continues to coordinate with the State regarding a revised schedule and funding for the Lake Dam project. Staff is slated to teleconference with the State in the next few weeks. We continue to aim toward June construction, although related permitting and other regulatory requirements may require a different schedule. Please keep in mind that the City has previously requested an extension to December start date.
4. Attached is the draft letter to the County Executive regarding Greenbelt Volunteer Fire Company's concern about the impact of placement of a County ambulance at the station.
5. Responses for the Green and Complete Streets grant funded project on Cherrywood Lane were due this week. At the time of this report, four responses were received.
6. Responses for the Hanover Parkway Bike Pathway Study were due this week. Nine responses were received.
7. As of December 6th, there were 33 applicants for the Director of Recreation position. There were two applicants for Animal Control Supervisor.
8. As of December 6th, 164 people were invited to test for Communication Specialist on November 26th, 28th, and 29th. All sixty seats available for testing were reserved, yet only 44 people actually took the test. Fifteen people passed the test and will be invited to interview in January.
9. Materials for the December 12th work session and City Manager's Update will be provided on December 10th.
10. Met and teleconferenced with staff and City Solicitor regarding personnel, legal, and operational matters.
11. Attended the City Council work session, Prince George's County Municipal Management Association's Annual Legislative Dinner, Maryland Municipal Management Association's Holiday Luncheon, Ms. McHale's retirement party, and the Greenbelt Rotary's first evening reception.

12. Scheduled to visit this weekend's Breakfast with Santa.

13. Assistant City Manager

- a. Finalized agenda items and background materials for the December 10 meeting.
- b. Met with the City Manager to discuss the FY 2020 Budget process.
- c. Developed agenda and background materials for a CRAB meeting on December 13.
- d. Attended the PGCMA Legislative Dinner and the MCCMA Holiday Luncheon.

14. City Treasurer

- a. Completed transmittal letter for the CAFR. Sent the letter to Beverly Palau to add pictures.
- b. Finance staff is making good progress on the statistical section of the CAFR and is on task to complete by the December 31st deadline.
- c. Initiated the FY 2020 budget module in the financial software and began input of early data, e.g. COG dues for FY 2020. Salaries and benefits input has begun as well.

15. Information Technology

- a. Met with Police re: IT needs
- b. Deployed WiFi devices in CC
- c. Prepared for new hires
- d. Worked with GB Theater re: PCI Security
- e. Deployed Meters (NCIC) upgrade to PD
- f. Met with PW re: IT needs

cc: Department Heads

David Moran, Assistant City Manager

Mary Johnson, Human Resources Officer

Bonita Anderson, City Clerk

December 11, 2018

The Honorable Angela Alsobrooks
Prince George's County Executive
1301 McCormick Drive, Suite 4000
Largo, MD 20774

Dear County Executive Alsobrooks,

The Greenbelt City Council is extremely concerned about the reported impact of the upcoming placement of a County-staffed ambulance at the Greenbelt Volunteer Fire Station. The ambulance is expected to be placed into service in January 2019. Volunteer Fire Chief Thomas Ray's attached letter states that there is no room for the additional equipment or staff needed to operate the unit. The County action is also expected to force the volunteer company's newly purchased advanced life support unit to sit idle and reduce the volunteers' ambulance fee revenue. Please honor the Greenbelt Volunteer Fire Company's request to house only the Greenbelt Volunteer Fire Company-owned unit at the fire station.

The City of Greenbelt is especially concerned because the City provides annual financial contributions to several volunteer fire companies. Subsequently, Greenbelt's budget includes annual investment into a reserve fund for Greenbelt Volunteer Fire Company capital purchases. The annual contribution to the fund was recently increased and the fund was used to purchase a new ambulance that was delivered in Summer 2018.

Please take action to address the Greenbelt Volunteer Fire Company's concerns, including stopping the placement of the County ambulance, assessing current station conditions, and shoring up the Company's revenue stream. The City has identified construction of a new fire station as a top priority given current station conditions as well as current and future construction in Greenbelt West. Your support is essential. Appropriate staffing and investment in the Greenbelt Volunteer Fire Company benefits not only Greenbelt, but also Berwyn Heights, College Park, Lanham, Riverdale, and Northern Prince George's County.

Thank you for your consideration,

Emmett V. Jordan, Mayor

/nca

cc: Greenbelt City Council
Todd Turner, Chairman, County Council
Chief Thomas Ray, Greenbelt Volunteer Fire Company
Chief Barksdale, Prince George's County Fire
Nicole Ard, City Manager

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 7, 2018



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Greenbelt Professional Center and Golden Triangle were annually inspected;
Capitol Office Park and Belle Point Office park were re-inspected.

Apartments: University Square apartments were annually inspected;
and
Greenbelt Park apartments were re-inspected.

Rental Property: Thirteen rentals were annually inspected; and
Six rentals were re-inspected.

Complaints: Two complaints were logged from Franklin Park at Greenbelt Station regarding backed up toilet, missing smoke detector in den area, and one court ordered inspection for mice and roach infestation; and
Two prior complaints were re-inspected.

Windshield Inspections: Franklin Park at Greenbelt Station was observed and violation notices were issued for accumulation of trash and rubbish at Breezewood Drive, Breezewood Court and Edmonston Road; and
Greenbrook Drive was observed no issues noted.

Permits: Twenty-nine permits were approved and issued.

Alarms: Fourteen alarm renewal notices were mailed to businesses.

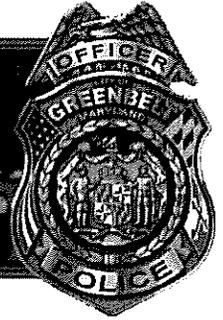
Noise Complaints: Eighteen warning letters were mailed regarding excessive loud noises; and
Two citations were issued to repeat offenders.

Meetings: **Staff Attended:**
City Council Work Session;
Department head meeting;
Maryland Municipal League Planning Directors meeting;
Completed final walk-thru of Greenbelt Station South Core central park area with Director of Public Works; and
Training at the Laurel Maryland Police Department regarding fire safety on work sites.

Staff Met With:

Community Planners to review various projects.

Planning Projects: *Worked on bid documents for the dam repair project;
Worked on draft of proposed complete and green street policy;
Worked with Woodlawn Development representatives on preparing documents for the conveyance of the Greenbelt Station South Core central park to the city;
Reviewed RFP's for the Greenbelt South Core central park to the city;
Addressed questions about requirements for placing small cell towers in the city rights-of-way and on private property;
Prepared materials for upcoming City Council meeting;
Sustainable Communities Designation – renewal application and review;
Reviewing Cherrywood Lane project;
Reviewing Buddy Attick Parking Lot project;
Reviewed Outfall Restoration project;
Received and reviewed proposals for the Hanover Parkway Bikeway Feasibility Study and Concept Engineering Design Plan project; and
Outlined a rubric to evaluate responses to the Hanover Parkway Project RFP.*



CRIME REPORT

DECEMBER 5, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

12/01	Area of Crescent Road and Ridge Road. Traffic stop/Possession of a controlled dangerous substance arrests. Joseph Anthony Marlon Torres, 28, of Greenbelt was arrested and charged with Possession of a Controlled Dangerous Substance with Intent to Distribute; Possession of a Controlled Dangerous Substance and other related charges. Christina Marie Hetzel, 29, of Greenbelt was arrested and charged with Possession of a Controlled Dangerous Substance with Intent to Distribute; Possession of a Controlled Dangerous Substance and other related charges after a traffic stop. Both suspects were transported to the Department of Corrections for a hearing before a District Court Commissioner.
11:13 P.M.	

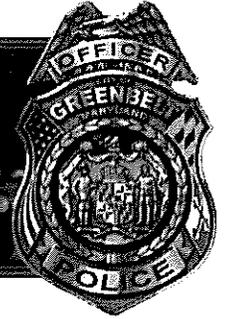
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

11/29	9100 block Edmonston Road. Theft. A parcel package was taken from the front stoop of a residence.
2:39 P.M.	
12/04	6000 block Greenbelt Road. Trespass arrest. Cristian Josue Montoya-Canales, 33, of Berwyn Heights, MD was arrested and charged with Trespass after he was found on the grounds of Beltway Plaza after having been banned from the mall by agents of the property. The suspect was released on citation into the custody of the Department of Corrections for service of an open arrest warrant.
3:39 A.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



GREENBELT EAST/GREENWAY SHOPPING CENTER

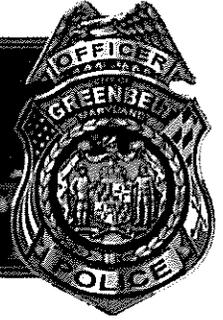
11/30 6:18 P.M.	7500 block Greenway Center Drive. DWI/DUI arrest. Marayna Daniel Smith, 20, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.
12/02 3:24 A.M.	8000 block Mandan Road. Reckless endangerment. A witness advised that he was sitting in his vehicle when he heard what he believed to be the sound of two gunshots nearby. He then observed a vehicle described as a silver 4-door vehicle being operated by a black male with a heavy build and hair in dreadlocks leave the area at a high rate of speed. He then observed a subject described as a black male wearing a puffy black jacket and black pants running from the area. Two spent cartridges were located on the scene and were taken as evidence. No injuries were reported.

Automotive Crime - City Wide

12/01	9100 block Edmonston Court. Theft from auto. The victim advised that he was walking to his vehicle when he observed a subject inside it. The suspect exited the vehicle and fled the scene on foot. The victim then discovered that the front passenger window broken out and money had been taken from inside the vehicle. The suspect is described as a black male, 5'7" with a thin build, wearing a black hooded jacket and grey pants.
12/01	6200 block Greenbelt Road. Theft from auto. A handicap placard was taken from a vehicle.
12/02	6900 block Greenbelt Road. Theft from auto. Unknown person(s) took a purse, a carry bag and a medical bag from a possibly unlocked vehicle.
12/02	7500 block Greenway Center Drive. Vandalism to auto. Unknown person(s) slashed a tire on a vehicle.
12/02	6100 block Breezewood Court. Stolen vehicle. A silver 2002 Dodge Caravan, Virginia tags UYM8837.
12/03	7700 block Ora Court. Vandalism to vehicle. Unknown person(s) used unknown means to burn a hole in a car cover.
12/04	6000 block Springhill Drive. Stolen auto. A white 2017 Buick Regal 4-door, Maryland tags 5CR6749.
12/04	5700 block Greenbelt Metro Drive. Theft from auto. A cell phone was taken from a possibly unlocked vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET
WEEK OF DECEMBER 5, 2018

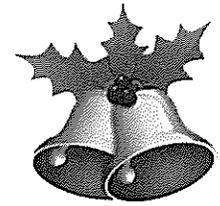
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		GENERAL CRIMES (CON'T)	
Carjacking		Animal Bite	
Sex Offense	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	1
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	3
Attempt Burglary		Death Report (Medical)	1
Assault (Three domestic related)	2	Alcohol Violation	
Domestic	4	False Report	
Drugs	1	Harassment	
DUI/DWI	1	Field op (suspicious person)	8
Theft	4	Notification for other agency	
Vandalism		Child In Need of Supervision	1
Child Abuse	1		
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct (One domestic related)	2	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	5



Department of Public Works

Week Ending December 7, 2018



ADMINISTRATION

- Met with the IT Department regarding FY 2020 needs.
- Jim Sterling and Brian Townsend met with the Assistant Directors of Recreation regarding the middle school fields.
- Jim Sterling attended the International Building Code and International Residential Code 2018 update training.
- Jim Sterling and Brian Kim met with the theater operator regarding maintenance.
- Attended the Maryland Building Officials annual meeting.
- Finalized meeting minutes for next week's MML Directors meeting.
- Posted a request for proposal for lawn and landscaping services for Greenbelt East.
- Responded to tree and leaf collection concerns.

STREET MAINTENANCE/SPECIAL DETAILS

- Removed unwanted signs and checked for graffiti.
- Pushed yard debris at the Northway Fields compost site.
- Cleaned storm drains in Historic Greenbelt.
- Repaired the guard rail at the Crescent Road underpass near the library from an accident.
- Removed furniture from the Adult Day Care at the Community Center.
- Removed two dead deer from Greenbelt East.

HORTICULTURE/PARKS

- Continued curbside leaf collection.
- Cleaned out landscape beds.
- Performed chipper service.
- Repaired holiday lights.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 28.43 tons of refuse and 12.95 tons of recycling material.

FACILITIES MAINTENANCE

- Assisted the contractor in performing annual inspections of fire alarms and sprinkler systems in all city buildings.
- Replaced lights and repaired the popcorn machine at the theater.
- Performed annual re-certification of backflows for all buildings.
- Performed monthly preventative maintenance of HVAC systems and changed filters in all city buildings.

FLEET MAINTENANCE

- Installed an intake manifold and valve cover gasket set on pick-up truck #421 due to a coolant leak. Also cleaned the engine and pressure tested it.
- Replaced the power steering pump on Police vehicle #821.
- Completed preventative maintenance and repaired the turn signal system on Case loader #129.
- Completed preventative maintenance on Police vehicle #805. During the inspection, found that the water pump and thermostat needed to be replaced as well as the transmission cooler line quick connectors.
- Completed preventative maintenance service and replaced a missing spare tire on Police unit #849.
- Replaced the radiator, thermostat and oil cooler line; performed preventative maintenance inspection, repaired the gun rack lock and installed a snow tire on the rear of Police vehicle #812.

Greenbelt Recreation Department

Weekly Report

Week Ending December 7, 2018

ADMINISTRATION:

- Attended Department Head meeting
- Attended Julie McHale's retirement party.
- Held meeting with Public Works' Director and Assistant Director to discuss Greenbelt Middle School athletic field.
- Participated in NRPA webinar titled *Economic Impact Study and Agency-Level Analysis*. This was a study done to show how parks and recreation facilities and programs effect economic development in communities.
- Began FY 2020 budget prep. Met with Public Works staff to review issues related to use of the Greenbelt Middle School ballfields.
- Met with City Administration to discuss request for funding from M-NCPPC.
- Staff is evaluating grant application opportunity.

YOUTH CENTER/ SPRINGHILL LAKEGREENBELT KIDS:

- Annual Festival of Lights events continue this weekend with Santa's Visit to the Youth Center on Saturday, from 10:00am until 12:00noon. Refreshments and activities will be available as families greet Santa and pose for their complimentary photograph. Thanks to Bev Palau for providing her photography skills for this special holiday tradition!
- An Elves Workshop will take place at the Youth Center on Saturday from 1:00pm-3:00pm. Participants will create holiday decorations, gifts and edible treats. Pre-registration is required.
- Our North Pole Calling program is still taking requests for a call from Santa. Forms are available in recreation centers and the North Pole mailbox is now located in the Youth Center. Call requests are due by Wednesday, December 12.
- Winter 2019 Activity Guide is now available on-line and printed guides are available in city buildings. Registration for winter classes began on November 26 for residents and opened for non-residents on December 3. Registration will continue on a space available basis until Winter classes begin on or after the week of January 2, 2019.
- Mom's Morning Out students spent the week with lots of holiday themed activities. In addition to learning about the holidays in December, the children made holiday decorations, homemade play-doh, and visited the holiday store. The holiday store provided an opportunity for a lesson on money and shopping for gifts for family. The gifts were wrapped by the children and sent home this week.
- Planning and preparation of the 2019 Camp Guide continued in coordination with Bev Palau.
- Spring 2019 Activity Guide production continued and program planning for Spring continues.

AQUATIC AND FITNESS CENTER:

- GMST met on Sunday, Tuesday and Thursday.
- GAFC Swim Instructor(s) provided 8 private swim lessons and Aqua Training sessions (Friday-Thursday).
- A total of 32 UM Shuttle Membership Passes were sold as of December 5.
- Lifeguarding Pre-Test will be held on Saturday, December 8, from 12:00pm to 3:30pm.

- The US Marine Corp Reserve and the GAFC are teaming up to collect new, unwrapped toys to distribute to local families during the holidays. Donations accepted in the main lobby of GAFC now through December 21.
- A new candidate has accepted a lifeguarding job offer.

COMMUNITY CENTER:

- Welcome Dawn Eberly as the new Administration Assistant at the CC!
- The flag was lowered to half-staff in honor of former President George H. W. Bush.
- Supervisor coordinated the removal of a tenant's possessions. Much appreciation to the four departments adjusting staff schedule to accommodate and swiftly complete the task.
- Non-resident registration began on Monday with a steady stream of patrons passing through all week.
- All shows for Alice in Wonderland are sold out!
- Autobill was administered for tenant and renters December fees.
- Late fees were applied to five tenant/renters for December fees.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 364 inquiries since April 2015. There are currently six food operations who received all permits and may rent the Kitchen.
- There were 6 facility reservations processed.
- There was 1 private rental and 19 pattern rentals.
- The following free space groups were provided space: Greenbelt Concert Band, Golden Age Club, The Gemz, Inc., Greenbelt Climate Action Network, Greenbrook Estates, Belle Pointe Homeowners Association and PG Peace & Justice Caucus.
- The following City groups were provided space: Be Happy, Be Healthy Yoga & Volleyball and Arts Advisory Board.

ARTS:

- The Festival of Lights Juried Art and Craft Fair was held on December 1 and 2. All vendors reported that the event was successful for them. They expressed particular appreciation for: "excellent organization"; "fantastic artisans!"; "diversity of crafts"; "great staff"; "friendly environment"; "the genuine interest of the patrons"; "appreciation for handmade items"; "diverse clientele"; "great support services and marketing"; "excellent sales". The artists enjoyed "meeting old friends and making new ones" and commented: "it's always so well run"; "I just love the people"; "THANK YOU! THANK YOU! THANK YOU!". In addition to five rooms of booths, patrons enjoyed a free craft workshop with instructor Sally Davies, live music by two ERHS ensembles, and a klezmer concert with Seth Kibel and Friends. Staff are attending other area craft fairs this season to recruit for next year's show.
- Facilitated a meeting of the Arts Advisory Board on December 4. Topics of discussion included referrals regarding street banners, a proposed holiday decorating contest, and a proposed little free library on city property along with three informational items from Konrad Herling.
- Assisted with costume construction for Alice in Wonderland (Dance Performance Club) and are making arrangements for cast measurements at the December 15/16 casting rehearsals for the Youth Musical.
- Currently on view at the Greenbelt Community Center Art Gallery - The View Within and Without: Painting and Collage by Sylvie van Helden (through January 4). Planning is underway for a new exhibition opening in January featuring unusual family portraiture by three artists.

THERAPEUTIC RECREATION:

- Supervisor renewed her CPRP certification with 2.90 credit hours. (2.0 credit hours are required over course of 2 years)
- Preparation for the Spring 2019 programs and trips continue with planning and data entry.
- Twenty seniors went to Toby's Dinner Theater to see *The Little Mermaid*. Great reviews by all that attended. Shout out to Jim and Suze Marley for being the group leaders!
- Senior Nutrition served 64 hot meals the week of 12/4-12/7.