

## City Manager's Report Week Ending December 28, 2018

1. On Leave.
  
2. Assistant City Manager
  - a. On leave.
  
3. City Treasurer
  - a. Finance Staff worked toward completion of the FY2018 Comprehensive Annual Financial Report
  
4. Information Technology
  - a. Served as Acting City Manager
  - b. Assist PD with YC incident video
  - c. Resolve Dispatch system issues

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

# CALENDAR

< PREVIOUS MONTH

## DECEMBER 2018

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 10:00 AM <u>Festival Of Lights Juried Art And Craft Fair</u>
2 10:00 AM <u>Festival Of Lights Juried Art And Craft Fair</u> 10:00 AM <u>Greenbelt Farmers Market Outdoor Holiday Market</u>	3 7:00 PM <u>Work Session - University Square Outfall Restoration Project</u> 8:30 PM <u>Work Session - Public Safety with Chief Bowers</u>	4 7:00 PM <u>Arts Advisory Board</u> 7:00 PM <u>Advisory Committee on Education</u> 7:00 PM <u>Public Safety, Advisory Committee</u>	5 5:00 PM <u>PGCMA Legislative Dinner</u>	6	7	8 9:00 AM <u>Donation Drop- Off</u> 10:00 AM <u>Santa's Visit</u>
9	10 5:30 PM <u>Youth Advisory Committee</u> 7:00 PM <u>Closed Session - (City Manager's Evaluation), (MB Library).</u> 8:00 PM <u>Regular Meeting</u>	11 <u>North Pole Calling</u> 10:00 AM <u>Free Confidential Memory Screenings</u> 6:00 PM <u>A Conversation About Homelessness in Your Community.</u>	12 <u>North Pole Calling</u> 7:30 PM <u>Work Session - City-Wide Fiber Network/ City Manager Updates</u> 7:30 PM <u>Advisory Planning Board</u>	13 <u>North Pole Calling</u> 7:30 PM <u>Community Relations Advisory Board (CRAB) Meeting</u>	14	15 3:00 PM <u>Alice In Wonderland</u>
16 3:00 PM <u>Alice In Wonderland</u>	17 6:00 PM <u>City's Fall Legislative Dinner</u>	18	19 8:00 PM <u>Work Session - Franklin Park, (stakeholder meeting), (CC).</u>	20	21	22
23	24 <u>No Meeting - Christmas Eve</u>	25	26 <u>No Meeting - Christmas</u>	27 8:30 AM <u>Day Out of School Jump Rope Clinic</u>	28	29
30	31 <u>No Meeting - New Year's Eve</u>	1	2	3	4	5

CALENDAR

< PREVIOUS MONTH

JANUARY 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2 7:30 PM <u>Advisory Planning Board Meeting</u>  8:00 PM <u>Work Session - Open Session / Closed Session - (Personnel/Legal Matters),(Library,MB)</u>	3 2:30 PM <u>FREE Produce Distribution</u>	4	5
6 1:00 PM <u>Community Art Drop-In</u>	7 10:00 AM <u>Winter GED Course</u>  7:30 PM <u>Work Session - Economic Development Coordinator,(MB)</u>	8 7:00 PM <u>Arts Advisory Board</u>  7:00 PM <u>Greenbelt Arts Advisory Board Meeting</u>  7:00 PM <u>Public Safety Advisory Committee Meeting</u>	9 6:00 PM <u>MML Legislative Reception (Annapolis)</u>  8:30 PM <u>Work Session - Budget Update.(CC)</u>	10	11	12
13 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	14 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  8:00 PM <u>Regular Meeting.(MB)</u>	15 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	16 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  7:30 PM <u>Advisory Planning Board Meeting</u>  8:00 PM <u>Work Session - County Council At-Large Representatives (tentatively)...(CC)</u>	17 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	18 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	19 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>
20 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	21 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  <u>No Meeting - Martin Luther King Jr. Day</u>	22 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  6:00 PM <u>Advisory Committee on Education Annual Principals Meeting</u>  7:00 PM <u>Advisory Committee on Trees</u>  7:30 PM <u>Advisory Committee on Education Meeting</u>	23 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  8:00 PM <u>Work Session - ULI-TAP Report.(CC)</u>	24 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  7:00 PM <u>Forest Preserve Advisory Board Meeting</u>	25 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  5:30 PM <u>GAFC: Youth Advisory Committee</u>	26 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>
27 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>	28 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  9:30 AM <u>NOFA Accreditation Course in Organic Land Care</u>  8:00 PM <u>Regular Meeting</u>	29 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  9:30 AM <u>NOFA Accreditation Course in Organic Land Care</u>  3:30 PM <u>Senior Citizens Advisory Committee</u>  7:30 PM <u>Green ACES Meeting</u>	30 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  9:30 AM <u>NOFA Accreditation Course in Organic Land Care</u>  8:00 PM <u>Work Session - TBD.(CC)</u>	31 <u>Family Portraits: Robert Cantor, Maura Doern Danko and Amanda Demos Larsen</u>  9:30 AM <u>NOFA Accreditation Course in Organic Land Care</u>	1	2

# *Department of Public Works*

## *December 28, 2018*



### **ADMINISTRATION**

- Submitted an application for the renewal of Greenbelt as a “Tree City” for our 19<sup>th</sup> year.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Removed unwanted signs throughout the City.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains throughout Greenbelt.
- Worked on bad spots and potholes on the pathway around the lake at Buddy Attick Park.
- Assisted the Parks crew with the leaf vacuum.
- Snaked a drainage pipe at Northway Fields.
- Performed maintenance to the skid loader.
- Repaired potholes throughout Greenbelt.

### **HORTICULTURE/PARKS**

- Continued with curbside leaf pick-up on Lakeside and Windsor Green.
- Blew leaves on Mandan Road.
- Blew leaves at the Community Center playground.
- Removed a hazardous/dead tree on Springhill Drive.
- Removed downed branches throughout the city.
- Performed chipper service.

### **FACILITIES MAINTENANCE**

- Continued working with the contractor on the dance studio floors at the Community Center.
- Repaired lights in both restrooms at the theater.
- Repaired a faucet in the men’s restroom at Schrom Hills Park.
- Repaired the lights in the men’s restroom at Buddy Attick Park.
- Removed lights for repair in the Youth Center gymnasium.

### **REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL**

- Collected 29.48 tons of refuse and 14.06 tons of recycling material.
- Picked up litter along city roadways.

## **FLEET MAINTENANCE**

- Replaced the catalytic converters, performed preventative maintenance and a performed tune-up in Police vehicle #846.
- Replaced the tires, installed a windshield and replaced window trim on Police vehicle #862.
- Replaced the water pump, drive belt, fan clutch, and pulley on Police vehicle 879. Also completed preventative maintenance.
- Worked on replacing the brakes on refuse truck #262.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending December 28, 2018**

#### **ADMINISTRATION:**

- Staff worked on FY19/20 budget materials.
- Met with Aquatic and Fitness Center staff to review various items.
- Prepared and distributed meeting materials for annual Maryland Municipal League and Maryland Association of Counties Recreation and Parks meeting in Annapolis.

#### **YOUTH CENTER/ SPRINGHILL LAKEGREENBELT KIDS:**

- Winter 2019 Activity Guide is now available on-line and printed guides are available in city buildings. Registration will continue on a space available basis until Winter classes begin on or after the week of January 2, 2019.
- Springhill Lake Recreation Center and the Youth Center opened at 12:00noon on weekdays during the holiday break week.
- FY20 budget preparation continued this week.
- Spring 2019 Activity Guide production continued this week and will continue through January. Target date for print & on-line guide is February 15, 2019.
- Planning and preparation of the 2019 Camp Guide continued this week in coordination with Bev Palau.

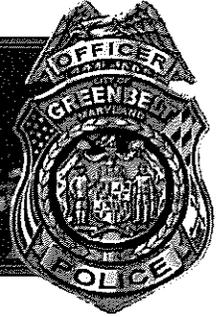
#### **AQUATIC AND FITNESS CENTER:**

- GMST 2019 Winter/Spring Open House will be held at GAFC on Thursday, January 3rd, from 4:00pm to 6:00pm. Practices start on Sunday, January 6th.
- GAFC Swim Instructor(s) provided 2 private swim lessons and Aqua Training sessions (Friday-Thursday).
- A total of 33 UM Shuttle Membership Passes were sold as of December 27th.
- January 2019 Newsletter email was delivered to 1782 subscribers via GovDelivery System on Wednesday, December 26.
- Registration is on-going for the winter 2019 Youth Swim Lessons. Classes start on Saturday, January 5th throughout February 23rd. Homeschool lessons start on January 4th throughout February 22nd.
- Lifeguarding Pre-Test will be held on Saturday, December 29th, from 9:00am to 3:00pm.
- Lifeguarding class will be held on Sundays, 4 meetings starting on January 6th throughout 27th.
- Seven individuals with Greenbelt Baptist Church Safe Haven Shelter were accommodated to a free shower.
- The US Marine Corps Reserve and GAFC teamed up to collect new and unwrapped toys for 2018 Toys For Tots Campaign. A total of 128 toys have been distributed to local families during the holiday.
- GAFC will be collecting warm and fuzzy hats, gloves, scarves and socks for men, women and children in need. New and hand-knit items are appreciated. Items are being collected in the main lobby of GAFC now throughout January 31st.

**Community Center:**

- The Gym and Stage floor maintenance project is on schedule and will be ready to reopen on January 2.
- The Dance Studio floor maintenance project has been delayed and staff is working with PW and the contractor. Several classes have been moved to accommodate the delay.
- Supervisor continues to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 368 inquiries since April 2015. There are currently six food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There was 1 private rental and 4 pattern rentals.

# GREENBELT POLICE DEPARTMENT



## CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 26, 2018

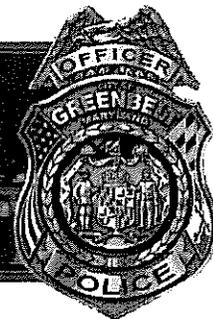
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (Dog, owner known)	1
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Attempt Fraud	1
Assault (Three domestic related)	5	Unattended Death	1
Domestic	3	Alcohol Violation	
Drugs		False Report	
DUI/DWI	1	Harassment	
Theft	10	Animal Cruelty (Dog impounded)	1
Vandalism		Field op (suspicious person)	2
Concealed Deadly Weapon	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	8



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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

DECEMBER 26, 2018

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

12/20 10:45 P.M.	10 court Southway. Concealed deadly weapon arrest. Anthony George Christy, 50, of Greenbelt was arrested and charged with Concealed Deadly Weapon, Theft and two counts of Drug Possession by officers responding to a report of a verbal dispute after he was found to be in possession of a pair of brass knuckles and prescription medicine that he allegedly took from another subject. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
12/16 5:24 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Cesar Osuldo Castillo, 40, of Capitol Heights, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.

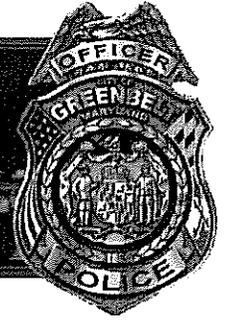
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

12/21 6:45 A.M.	5500 block Stream Bank Lane. Theft. A parcel package containing building materials was taken from the front stoop of a home under construction.
12/24 10:00 P.M.	9200 block Springhill Lane. Theft. An unattended wallet was taken at the laundromat.



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# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

12/21	7900 block Mandan Road. Attempt fraud. The victim advised that he answered an online employment ad and was sent a check, with instructions to deposit it into his account, keep a portion of it and to send the remaining money to another location. When he attempted to deposit the check he was told that it was fraudulent.
12:00 P.M.	

### Automotive Crime - City Wide

12/20	Recovered stolen auto. A 2017 Volkswagen Passat 4-door, reported stolen December 12 <sup>th</sup> from the 100 block of Westway was recovered this date by Metropolitan Police Department in the 2200 block of Channing Street N.W., Washington, D.C. No arrests were made.
12/20	8000 block Greenbelt Station Parkway. Theft from auto. Four tires and rims were taken from a vehicle.
12/20	9200 block Edmonston Road. Stolen vehicle. A white 2008 Ford F450 SUV, Maryland tags 7DK1590.
12/22	7600 block Mandan Road. Vandalism to auto. Unknown person(s) broke out the front passenger window of a vehicle.
12/23	6300 block Golden Triangle Drive. Theft from vehicle. Unknown person(s) broke out a window and removed clothing, picture frames and two sets of pots and pans.
12/23	8000 block Mandan Road, Theft from vehicle. A purse was taken from a possibly unlocked vehicle.
12/24	9100 block Springhill Lane. Theft from auto. Miscellaneous household items were taken from an unlocked vehicle.
12/24	7800 block Mandan Road. Attempt theft from auto. Unknown person(s) broke out the passenger window of a vehicle and rifled through the vehicle. Nothing appears to have been taken.

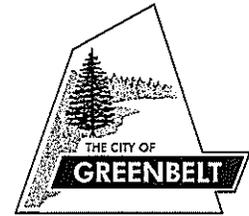


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# WEEKLY REPORT

## Planning and Community Development

The Week Ending: Friday, December 28, 2018



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### CODE ENFORCEMENT

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**Commercial Properties:** 7829 Belle Point Drive, Greenway Medical Center, 7525 Greenway Center Drive, Greenbelt Radiation Oncology Center, and Hanover Office Park were annually inspected; and

Hilton Garden Inn, Capitol Office Park Two, and 8955 Edmonston Road were re-inspected;

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**Rental Property:** Five rentals were annually inspected; and  
One rental was re-inspected;

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**Complaints:** One prior complaint was re-inspected;

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**Windshield Inspections:** Sunrise Court and Greenbrook Drive were observed this week – no issues noted;

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**Permits:** Eleven permits were approved and issued;

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**Alarm:** Greenbelt Police responded to one false panic alarm, everything checked okay reported accidental by renter;

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**Planning Projects:** Continued drafting a staff memo regarding the RFP recommendation for the Hanover Parkway Bikeway feasibility study and conceptual design plans;  
Continued reviewing the Conceptual Site Plan submitted for the redevelopment of Beltway Plaza;  
Reviewing Cherrywood Lane Project submitted proposals from RFP; and  
Preparing/drafting Buddy Attick Parking Lot Project bid documents;

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