



I'm looking for...



THE CITY OF

**GREENBELT**

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Advisory Planning Board, 7:30pm, CC No Meeting	02 Community Relations Advisory Board, 7:30pm, MB Produce Distribution, 2:30pm, SHL Elem Free Produce Distribution	03	04 Water Quality/Rain Barrel Workshop, 2:00pm, CC
05 An Artful Afternoon	06 Special Meeting, 7PM, MB Executive Session (Personnel/Transition & Potential Litigation), 7:15 PM, MB Work Session - City Manager Update, MB, 8PM	07 Advisory Committee on Trees, 7pm, PW Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC	08 Advisory Planning Board, 7:30pm, CC Zero Waste Circle, 7:30pm, PW Work Session - Friends of Greenbelt Theatre, (CC), 8PM, Caregiver Support Group	09 Active Parenting of Teens	10	11
12	13 Youth Advisory Committee, 5:30pm, GAFC Regular Meeting, MB, 8PM GSA/FBI Transportation Update Meeting for Greenbelt Site, 6pm, Greenbelt Library	14	15 Work Session - Financial Interests Reports/Sandwich Boards/Petitions & Requests, CC, 8:00 PM	16	17 Red Cross Blood Drive	18
19	20 No Meeting (Presidents Day Holiday)	21 Todd M. Turner Listening Session	22 Work Session - Advisory Group Chairs (tentative), (CC), 8PM	23 Forest Preserve Advisory Board, 7pm, MB Legislative Dinner (Annapolis) 6 PM	24	25
26	27 Regular Meeting, MB, 8PM	28 Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education, 7pm, MB Green ACES/Green Team, 7:30 pm, CC Todd M. Turner Listening Session	01	02	03	04





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March 2017

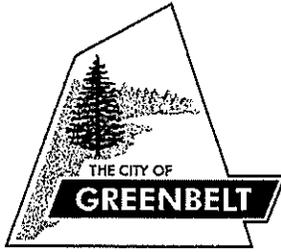
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	01 Work Session - TBD (CC) 8 PM	02 Free Produce Distribution	03	04
05	06 Work Session - TBD, MB, 8:00 PM,	07 Arts Advisory Board, 7pm, CC Todd M. Tumer Listening Session	08 Advisory Planning Board, 7:30pm, CC Work Session - NASA/GSFC, (CC), 7:30 PM, Caregiver Support Group	09 Work Session - Beltway Plaza (tentative), 8PM Active Parenting of Teens	10	11 NLC Congressional City Conference
12 NLC Congressional City Conference	13 NLC Congressional City Conference Regular Meeting / ACE Educator Awards MB, 8:00PM	14 NLC Congressional City Conference	15 NLC Congressional City Conference Work Session - Dog Park (CC), 8PM	16	17	18
19	20 Work Session -TBD, MB, 8PM,	21	22 Work Session -TBD, (CC), 8PM,	23 Forest Preserve Advisory Board, 7pm, MB	24	25
26	27 Regular Meeting / Budget Presentation MB, 8PM	28 Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education, 7pm, MB Green ACES/Green Team, 7:30 pm, CC	29 Work Session -PGEDCD, (CC), 8PM,	30	31	01

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City of Greenbelt  
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Greenbelt, MD 20770  
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## City Manager's Report Week Ending February 3, 2017

1. Met with former City Manager, Assistant City Manager, Executive Associate and Council members.
2. Attended Police Command Staff meeting, toured the Police Station and met many police staff.
3. Met with Liz Park and Christal Batey. Also participated in the weekly CARES staff meeting and received information on trends, services and ideas from staff.
4. Met with Celia Craze, tour the Animal Shelter and met Animal Control staff.
5. Met with Jim Sterling, tour the Public Works facility and met many staff members.
6. Met with Julie McHale and Joe McNeal. Also tour the Aquatic and Fitness Center.
7. Attended the Greenbelt Rotary Club meeting, introduced myself and listened to a great presentation on recycling by Luisa Robles.
8. Scheduled to participate in a Police ride-along Saturday evening.
9. Assistant City Manager
  - a. Attached is a Legislative Update.
  - b. Met with Departments to review Capital Funds budgets.
  - c. Facilitated a CRAB meeting.
10. Finance Department
  - a. Completed and submitted MSRA annual salaries submission.
  - b. First year to submit 1099 Miscellaneous forms electronically to IRA and Maryland.
  - c. Completed initial estimates for FY 2017 and FY 2018 General Fund Revenue.
  - d. Prepared for mid-year financial briefing to City Council.
  - e. Discussed the City's tax differential concerns with Amber Hendricks, Deputy Director, Office of Management and Budget – Prince George's County.
11. Information Technology
  - a. Continued work on NeoGov setup for HR
  - b. Attended Comcast Negotiations Team meeting – CAB
  - c. Attended I-Net Full Committee meeting – College Park
12. Prepared for work sessions on January 30, February 6 and 8.

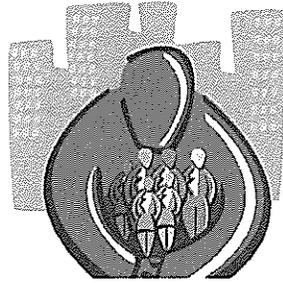
cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

**2017 Legislative Update**  
**February 3, 2017**

<b>Bill #</b>	<b>Description</b>	<b>Sup/Opp</b>	<b>Status</b>
PG 422	Authority for Prince George's to Prohibit Disposable Bags	SUP	

## CITY NOTES

### Greenbelt CARES

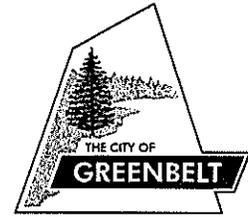


### Week Ending February 1

Judye Hering is happy to introduce Julie Friedman and Timothy Wheeler, new student interns, to the vocational/educational program. They are graduating seniors, studying Family Science, at the University of Maryland.

Judye Hering attended the "Take Another Look Fair" on Thursday. The purpose of the Fair is to introduce UMD students to volunteer/service-learning opportunities and local partnering-community agencies.

**WEEKLY REPORT**  
**Planning and Community Development**  
**Week Ending: Friday, February 3, 2017**



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

**CODE  
ENFORCEMENT**

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<b>Commercial Properties:</b>	<i>CVS and Hanover Office Park were annually inspected; and Beltway Plaza and 6250-A Greenbelt Road were re-inspected.</i>
<b>Rental Property:</b>	<i>Six rental properties were re-inspected; and One rental was annually inspected.</i>
<b>Permits:</b>	<i>Twenty three permits were approved and issued.</i>
<b>Alarms:</b>	<i>Nineteen business and three company alarm renewals were mailed.</i>
<b>Animal Control:</b>	<i>Three cats and one kitten were adopted; One stray kitten was impounded; One cruelty dog impounded; and One cruelty case investigated.</i>
<b>Meetings:</b>	<b>Staff Attended:</b> <i>Clean Water Partnership consultants and Public Works Director and Assistant Director to discuss potential project at Greenbrook Lake; FY 2018 Capital Projects meeting; and Progress meeting regarding the Greenbelt Lake Dam Phase I repair project with Public Works (Jim Sterling and Brian Kim), CPJ and the contractor.</i> <b>Staff Met With:</b> <i>Applicant to discuss staff and Council comments on the North Core Infrastructure DSP; and City Council and the Advisory Planning Board to present the North Core Infrastructure DSP.</i>

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**02/03/2017**  
**P&CD WEEKLY REPORT CONT...**

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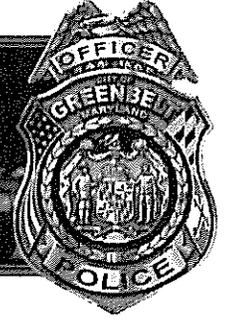
*Planning Projects:* Reviewed County zoning legislation;  
Submitted revised GHI right-of-way vacation petitions to M-NCPPC for review;  
Worked on budget materials for FY 2018;  
Continued Development Review and coordination for the North Core Development Site – prepared memo and comments for the City Council’s upcoming work session;  
Greenbelt Lake Dam project management; and  
Continued preparing memo and drafting letter for Greenbelt Lake Dam status update relevant to discussions with MDE for Consent Order agreement.

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*Other Items of Interest:* Staff received training on using the Fulton Lock Box scanning system.

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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

FEBRUARY 1, 2017

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call 1-866-411-TIPS to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

### Subject apprehended in Silver Spring robbery attempt linked to Greenbelt robberies

A 19 year old Temple Hills, MD man, apprehended along with three other subjects February 2<sup>nd</sup> by the Montgomery County Police after an attempt robbery in Silver Spring, MD, has been linked to three robberies in Greenbelt. The robberies took place December 24<sup>th</sup> at the 7-Eleven in the 7900 block of Good Luck Road; January 24<sup>th</sup> at the CVS in the 7600 block of Greenbelt Road and the same CVS on January 27<sup>th</sup>. The investigation is ongoing.

### CENTER CITY

See Automotive Section

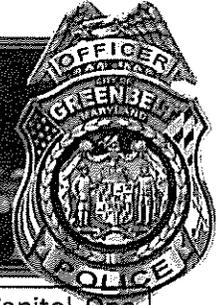
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

01/25	6000 block Springhill Drive. Robbery. The victim advised that he was in the stairwell of an apartment building when he was approached by the suspect, who was wearing a ski mask and armed with a handgun. The suspect demanded the victim's cell phone, then fled the area on foot. The suspect is described as a black male, 5'9", 130 to 160 pounds, wearing a black hooded sweatshirt and blue jeans.
9:20 P.M.	



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

# *GREENBELT POLICE DEPARTMENT*



01/26 8:45 P.M.	6200 block Greenbelt Road. Fraud. The victim advised that he was at the Capitol One bank when the suspect entered the victim's vehicle by way of the passenger door. The suspect asked the victim to deposit a check for him and give him the money. The victim agreed and gave the suspect money. The check was later discovered to be fraudulent. The suspect is described as a black male, approximately twenty years of age, 5'11", wearing a blue and white polo-type shirt, a black sweater or jacket and jeans.
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01/27 5:22 P.M.	6200 block Springhill Terrace. Trespass arrest. Morris Babyboy Kamara, 29, of Lanham, MD was arrested and charged with Trespass by officers responding to a suspicious person report. Investigation revealed that the suspect had been banned from Franklin Park apartments by agents of the property. The suspect released on citation pending trial.
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01/30 7:30 P.M.	6200 block Greenbelt Road. Robbery. The victim advised that she was in the drive through line at the Capitol One Bank ATM when another vehicle, described as a black Dodge Avenger, pulled up alongside hers. The suspect asked the victim if she would deposit a check into her account for him and give him the money. The victim refused, at which time the suspect displayed a handgun and got into the victim's vehicle. The suspect then told the other occupant of the suspect vehicle, described only as a black female with a light complexion and hair in corn rows, to park nearby and wait for him. The victim then deposited the suspect's check, withdrew money and gave it to the suspect. The suspect then told the victim to drive to the Target store in the 6100 block of Greenbelt Road, where he ordered the victim to purchase merchandise for him and withdrew more money. The suspect then fled the scene. The suspect is described as a black male, 5'11", 140 pounds, wearing torn blue jeans, a white t shirt and red and white 'Jordan' Nike sneakers.
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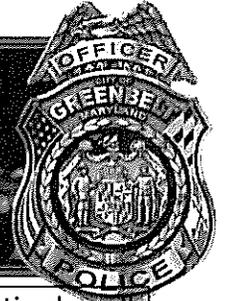
## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

01/27 3:40 A.M.	7600 block Greenbelt Road. Robbery. The victim, a cashier at the CVS Pharmacy, advised that the suspect entered the store wearing a mask and brandishing a handgun. The suspect announced a robbery. After obtaining money the suspect fled the area. The suspect is described as a black male, 5'5", 150 pounds, wearing a black hooded jacket and black athletic pants.
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***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



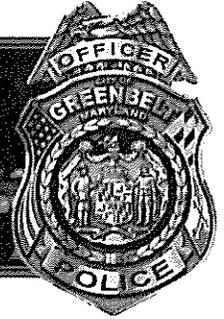
01/27 7:22 P.M.	7500 block Mandan Road. Counterfeit money. The victim advised that he advertised a cell phone for sale over the internet. The suspect agreed to buy the phone and arranged to meet the victim in the 7500 block of Mandan Road. The suspect paid for the phone then ran from the scene. The victim later discovered the suspect paid with what turned out to be counterfeit money. The suspect is described as a black male, 16 to 18 years of age, 5'7", 180 pounds, with short black hair in short braids, wearing a grey hooded sweatshirt and blue jeans.
01/27 9:40 P.M.	6900 block Hanover Parkway. Robbery. The victim advised that she walked from the parking lot to a condominium building, followed by the suspect. Once inside the suspect produced a handgun and announced a robbery. After obtaining cash from the victim the suspect fled the area on foot. The suspect is described as a black male, approximately twenty years of age, 5'8" to 5'10", 145 to 160 pounds, with short hair, wearing a grey t shirt.
01/28 1:36 A.M.	7200 block Hanover Parkway. Possession of marijuana arrest. Derryll Dawand Ashford, 35, of Washington, D.C. was arrested and charged with Possession of Marijuana by officers responding to a report of a fight. The suspect was released on citation pending trial.
01/30 4:00 P.M.	7500 block Greenbelt Road. Theft. A witness advised that the suspect entered the For Eyes store, removed two pair of designer sunglasses and fled the store. The suspect is described as a black male, 6', wearing a blue Polo jacket and black pants.
01/31 12:51 P.M.	7200 block Hanover Parkway. Theft. Unknown person(s) removed an unattended wallet, two cell phones and a charger from a medical facility.

## Automotive Crime - City Wide

01/26	6100 block Breezewood Court. Theft from auto. The front license plate was stolen from a vehicle.
01/28	5900 block Cherrywood Terrace. Theft from auto. Four tires and rims were taken from a vehicle.
01/28	100 block Westway. Stolen auto. A black 2002 Nissan Altima 4-door, Maryland tags VSZ1393.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



# CRIME REPORT TALLY SHEET

WEEK OF FEBRUARY 1, 2017

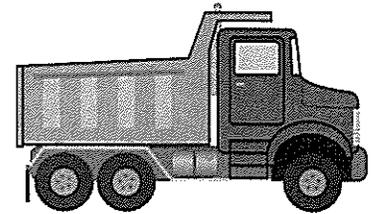
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	4	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic		False Report	
Drugs	1	Harassment	
DUI/DWI		Field op (suspicious person)	4
Theft	10	Notification for other agency	1
Vandalism		Threats	
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	1	Vandalism to Vehicles	
Suspicious Person		Accidents	2



# *Department of Public Works*

## *Week Ending February 3, 2016*



### **ADMINISTRATION**

- Jim Sterling and Brian Kim attended the Capital Projects meeting.
- Inspected the stream restoration project on Hanover Parkway near the dog park.
- Jim Sterling, Brian Kim, Luisa Robles and Erin Josephitis met with the solar company, NRG, to explore a possible solar farm.
- Met with the City Manager and gave her a tour of the Public Works facility.
- Attended the Department Head staff meeting.
- Attended the Greenbelt Dam progress meeting.
- Richard Fink met with Recreation to discuss turf renovations on Braden Field.
- Jim Sterling, Brian Kim and Terri Hruby met with the engineer regarding possible storm water improvements at Greenbelt Lake.
- Held the monthly supervisors' meeting.
- Worked on the budget.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Took down unwanted signs and checked for graffiti.
- Applied crack seal on Crescent Road.
- Pushed debris at the Northway Fields compost site.
- Removed dirt from Hanover Parkway after a dump truck broke down and had to dump its load. Transported the dirt to the Northway Fields compost site.

### **FACILITIES MAINTENANCE**

- Supervised and inspected the HVAC project at the Community Center.
- Addressed punch list items for the floor project at the Community Center.
- Continued installing new LED lighting fixtures in the Community Center.

### **HORTICULTURE/PARKS**

- Finished collecting Christmas trees from designated areas throughout the city; removed wooden stakes indicating the spots and cleaned up the areas.
- Parks Crews cleared the storm water creek area around Braden Field and in the back of the tennis courts.
- Removed leaves and worked on general maintenance of the landscape beds throughout the city.
- Responded to citizen tree concerns.
- Blew woodchips into the Community Center and Breezewood Drive playgrounds.
- Repaired the fence, locks, and the community board at the dog park.
- Renovated the roofs of two bus stops on Hanover Parkway.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 29.32 tons of refuse and 12.24 tons of recyclable material.
- Organized and led the Water Quality Workshop with the Alice Ferguson Foundation and the Prince George's County Department of the Environment on Saturday.
- Attended the Sustainable Maryland Certified conference call planning meeting.
- Gave a presentation on recycling to the Greenbelt Rotary Club.
- Picked up the recycling and pallets from the produce distribution at Springhill Lake Elementary School.

## **FLEET MAINTENANCE**

- Retrieved the mileage from vehicles and logged into the fleet software that Comar inspections were completed. Addressed vehicles that had failed components during the inspections.
- Repaired the brakes on a refuse truck.
- Installed headlamp assemblies on a refuse truck.
- Diagnosed an air brake system leak on the sweeper and found that the passenger brake pedal valve is leaking. Modified the vehicle to install an updated unit.
- Removed the decals from several Public Works vehicles to ready them for the upcoming yearly auction.

# **Greenbelt Recreation Department**

## **Weekly Report**

Week Ending February 3, 2017

### **ADMINISTRATION:**

- Attended the Department Head staff meeting on Tuesday.
- Met with the Management Team to review the first draft of the recreation budget. The numbers are almost complete, however, staff will be focusing on the narrative and hopefully have the draft to Administration by the middle of next week.
- Director met with Community Center Coordinator to discuss outlook for the next one to five years. Last week, an informal meeting was held with the Springhill Lake (SHL) Coordinators for the same purpose.
- Director has scheduled a meeting with Ms. Ard on Monday of next week for 'overview' of the Department and to hopefully schedule future budget meetings.
- An all-staff meeting/workshop/luncheon for classified recreation staff is scheduled for next Wednesday to meet the new City Manager.
- Director registered for the state conference in Ocean City from April 4-7.
- Congratulations to Mitch & Krissy Kallemyrn! They are the proud parents of a baby boy, Henry Todd Kallemyrn, born January 31.
- Work on the FY 17/18 budget continued. Met with the Assistant City Manager to review capital projects and building capital reserve projects related to the recreation department.
- Met with Aquatic and Fitness Center staff to review various items.
- Recommendation on the selection of a consultant to prepare a Recreation and Park Facilities Master Plan was finalized and submitted to the City Manager for review.
- The new City Manager was given a tour of the Aquatic and Fitness Center.
- Met with Dr. Caitlin McGrath to discuss shared program opportunities at the Old Greenbelt Theatre.
- Youth Advisory Committee member, Ema Smith, was selected to serve on the National League of Cities Youth Council.
- Staff are preparing for seasonal hiring for both camp staff and park rangers.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- 2017 Spring Activity Guide will be available on-line and in print next week.
- Camp registration opened on February 1 for Greenbelt residents and February 15 is opening day for non-residents. The camp guide is available on-line and printed copies are available at the Youth Center and Community Center.
- Camp promotional signs were placed throughout the city.
- Plans for our next School's Out Day, scheduled for Friday, February 10, continued.
- Attended the Department of Health and Mental Hygiene (DHMH), Office of Youth Camp Safety Advisory Council meeting.
- Began implementation of new social media promotion campaign, focusing on Recreation Department Facebook page.
- Met to plan for collaboration meeting with Springhill Lake Elementary School (SHLES).

### **AQUATIC AND FITNESS CENTER:**

- Supervisor met with Wilcoxon representative to discuss whitecoat for the indoor and outdoor pool.
- Supervisor worked with contractor to remove motor and impeller for outdoor pool.
- EZ Rehab Solutions auto bill payment for February was processed. Group met on Tuesday and Thursday.
- GMST met on Sunday, Tuesday and Thursday.
- Russet Swim Club met on Sunday.
- Swim Instructor(s) provided a total of 22 Private Swim Lessons and 9 Personal Training Sessions (Friday-Thursday).

## **ARTS:**

- A well-received image transfer workshop was held with guest artist Janet Greer. A milk and cookie party was held with young ceramic students who had made tumblers, pitchers and cookie jars in their hand-building class, taking inspiration from the book "If You Give a Mouse a Cookie."
- Preparations are underway for an Artful Afternoon on Sunday, February 5. Activities will include a performance by Greenbelt's own Beech Tree Puppets (3pm) and a mixed media wreath workshop with artist Karla Lawrence (1-3pm) in addition to an Artists in Residence Studio Open House and Sale (1-4pm) and opportunities to view gallery and Greenbelt Museum exhibits.
- Assisting the Arts Advisory Board with preparations for their next meeting on February 7.
- Submitted an FY17 interim report to the Maryland State Arts Council.
- Interviewed by the *Greenbelt News Review* for an upcoming article on stagecraft for Buried Treasure.
- The spring Activity Guide and the Artward Bound school fieldtrip program brochure are being edited.
- Currently on view in the gallery: lively and complex modern landscape paintings by Mike McConnell. This show will continue through March 24.
- Ongoing tasks include: development of the FY18 budget; production support for the Greenbelt Youth Musical; routine program marketing; and development of exhibition and special event programming.

## **COMMUNITY CENTER:**

- Supervisor met with IT Director in regard to the camera system.
- The Greenbelt Nursery School has installed a display in the front lobby display case. Check it out!
- Camp registration for Greenbelt residents began on Wednesday. Over 40 completed packets were accepted by Community Center staff and processed with more submitted as the week passed.
- Supervisor renewed Certified Park and Recreation Professional certification. The two year cycle requires 20 hours of continuing education units. The requirement was fulfilled along with another 9.5 hours.
- The gym lights were programmed.
- Supervisor continued to field inquires in regard to food operations rentals for the Commercial Kitchen. There have been 200 inquiries since April 2015. There are currently three food operations who received all permits and may rent the Kitchen. Four previously authorized food operations are currently restricted due to unpaid WSSC grease trap BMP permit fees.
- There were 5 facility reservations processed.
- There were 2 private rentals and 16 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Girl Scout Troop #23007, Girl Scout Troop #2799, Friends of the Greenbelt Museum, Greenbelt Climate Action Network, Greenbelt Community Foundation and PG Peace & Justice Caucus.
- The following City groups received space: Be Happy, Be Healthy Volleyball & Yoga, CARES, Senior Citizen's Advisory Committee and GAIL.