

THE CITY OF

# GREENBELT

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

## July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	01
02	03	04	05	06	07	08
Greenbelt Farmers Market, 10am, RC	No Meeting GED Course Summer 2017 Registration	July 4th Fanfare	Work Session - Election Issues - Voting Age/Selection of Mayor/Election Wards/Resident vs. Citizen Voting (CC), 8PM Summer Tutoring Program	Buddy Attick Summer Fun Runs		Water Quality Monitoring Water Quality Monitoring
09	10	11	12	13	14	15
Greenbelt Farmers Market, 10am, RC	Regular Meeting, MB, 8PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event	Public Safety Advisory Committee, 7pm, Police Station	Work Session - South Core Annexation Correction (CC), 8PM Executive Session - Legal Advice / Green Ridge House (CC), 8:30 PM	Work Session - GEAC (Hunting Ridge) , 7:30 PM Buddy Attick Summer Fun Runs		Water Quality Monitoring Water Quality Monitoring
16	17	18	19	20	21	22
Greenbelt Farmers Market, 10am, RC	Work Session - Greenbelt Homes Inc., (GHI), 7:30 PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event	Advisory Committee on Trees, 7pm, PW Community Relations Advisory Board, 7:30pm, MB	Advisory Planning Board, 7:30pm, CC No Meeting	Buddy Attick Summer Fun Runs	Family Fun Night, 8pm, GAFC	Electronics and Paint Recycling, 9am-12pm, PW
23	24	25	26	27	28	29
Greenbelt Farmers Market, 10am, RC	Greenbelt Community Animal Response Team, 6:30pm, PS Greenbelt CERT, 7:30pm, PS Work Session - FBI Headquarters Decision and Land Use Change Proposal - Capital Office Park Undeveloped Parcels , MB, 8 PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event	Green ACES/Green Team, 7:30 pm, CC	Four Cities Meeting, 7:30 PM (Berwyn Heights)	Forest Preserve Advisory Board, 7pm, MB Free Produce Distribution Buddy Attick Summer Fun Runs		Water Quality Monitoring Water Quality Monitoring
30	31	01	02	03	04	05
Greenbelt Farmers Market, 10am, RC	Work Session - Forest Preserve Health Assessment, MB, 8PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event					

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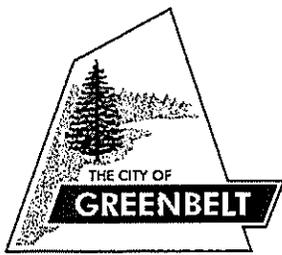
VISITING

I WANT TO...

## August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01 Arts Advisory Board, 7pm, CC	02 Work Session - Sustainable Land Care Policy, (CC), 8PM	03 Buddy Attick Summer Fun Runs	04	05 Water Quality Monitoring Water Quality Monitoring Contra Dance
06 Greenbelt Farmers Market, 10am, RC Community Art Drop-In- DIY Mini-Golf	07 Work Session - Capital Projects, MB, 7:30PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event	08	09 Executive Session - Legal Advice/Green Ridge House (CC) 8 PM	10 Buddy Attick Summer Fun Runs	11	12
13 Greenbelt Farmers Market, 10am, RC	14 Regular Meeting, MB, 8PM	15 Advisory Committee on Trees, 7pm, PW	16 Work Session - TBD, (CC), 8PM	17	18 Family Fun Night, 8pm, GAFC	19 Water Quality Monitoring Water Quality Monitoring
20 Greenbelt Farmers Market, 10am, RC	21 Work Session - Prince George's County Human Relations Commission, MB, 8PM	22 Green ACES/Green Team, 7:30 pm, CC	23 Work Session - TBD, (CC), 8PM	24 Free Produce Distribution	25	26
27 Greenbelt Farmers Market, 10am, RC	28 Work Session - TBD, MB, 8PM	29	30 Work Session - City Manager Update, (CC), 8PM (tentative)	31 Forest Preserve Advisory Board, 7pm, MB	01	02





## City Manager's Report Week Ending July 28, 2017

1. Attached is the National Night Out participation list. National Night Out is Tuesday, August 1.
2. Information regarding the draft Neighborhood Conservation Overlay area is attached. This was also emailed to Council.
3. Ms. Shaniya Lashley-Mullen is has not yet received responses to requests to schedule SHA, Doctors Hospital, and Franklin Park for Council Work Sessions. Per this week's Council Work Sessions, Mr. Garth Beall, Prince George's County Planning, and the Prince George's County Economic Development Corporation (Retail Study) will be contacted to schedule future Council work sessions. Contact will also be made to schedule Pepco for the upcoming Four Cities Meeting in September to discuss the new Pepco program.
4. Following this week's Council Work Session, reached out to Council Member Turner. Council Member Turner is following up on the loaner bus request. Staff has also used Berwyn Height's bus.
5. Recreation staff is following up on parking complaints from participants in a senior exercise class at the Springhill Lake Recreation Center. There are an estimated 70 participants and not enough parking. Contact has been made with Franklin Park to encourage apartment residents to park in complex lots or on area streets, not in the Recreation Center lot. In addition to seeking alternative locations, like the Fire Hall, staff is also assessing the safety of parking both in the bike lanes and on the grass.
6. Executive Sessions for legal consultation regarding the Police Department are being coordinated for August 9<sup>th</sup>. This is the date Council's other sessions are scheduled with legal counsel.
7. Attached is an article from Councilmember Pope in follow-up to this week's Work Session.
8. Police staff confirmed with the Theatre that a ban on the delivery driver was not necessary. The topic was raised during this week's Roosevelt Center Merchants Meeting, including a statement from a police representative that the ban should be in place. Acting Chief Kemp has since confirmed with the director that a ban is not necessary.
9. Unless hearing otherwise, the Old Greenbelt Theatre's funding request will be placed on the August 14<sup>th</sup> Council agenda for action.
10. Meeting with staff, City Solicitor Karen Ruff, and outside counsel regarding personnel and legal matters.

11. Attended Council Work Session and the Four Cities Meeting.
12. Attended the Greenbelt Rotary Club Meeting. The speaker was Ledo Pizza's vice president of marketing. The company headquarters in Annapolis was recently displaced due to fire.
13. Participated in a County emergency management conference call regarding anticipated inclement weather this weekend.
14. Assistant City Manager
  - a. On leave.
15. Finance Department
  - a. Worked with auditors during the pre-audit field work stage, e.g. updating work papers, internal control questionnaires, completed the confirmation letter process.
  - b. Resolved billing issue with Superior (the City's financial software firm). This item has been in discussions for a couple of years.
  - c. FY 2018 revenue budgets did not post to the ledgers correctly. Working with Superior to solve the issue.
16. Information Technology
  - a. Worked with Dell to repair a PC under warranty.
  - b. Met with Centric Business Systems.
  - c. Finalized RFP for Document Management solution.
17. Prepared for work sessions on July 24, 31 and August 2, and Four Cities meeting on July 26.

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk  
Karen Ruff, City Solicitor

# National Night Out 2017 Participation List

(National Night Out is Tuesday, August 1<sup>st</sup>)

## Roosevelt Center

**6:00 P.M./9:00 P.M.** Crescent Road & Southway (100 block of Centerway):

Greenbelt Federal Credit Union  
Greenbelt Coop Pharmacy & Supermarket  
Old Greenbelt Theatre  
Greenbelt MakerSpace  
New Deal Café  
Choice Clinical Services  
Greenbelt C.E.R.T. (Greenbelt Community Emergency Response Team)  
GCART  
Greenbelt Dog Walker Watch  
Al-Anon/Alateen Information Services  
Greenbelt Elementary School PTA

## Greenbriar

**6:00 P.M. /8 P.M.** They will be in the parking lots between 7716-7718 Hanover Pkwy.

## Beltway Plaza (In partnership with Franklin Park Apartments)

**5:00 P.M./8:00 P.M.** 6000 block Greenbelt Road (In the rear parking lot area).

## Windsor Green

**6:00 P.M./8:00 P.M.** 7474 Frankfort Drive (Community Center)

## Hunting Ridge

**6:30 P.M./8:30 P.M.** 6914 Hanover Parkway (Clubhouse)

## Schrom Hills Park

**6:00 P.M./8:00 P.M.** 6915 Hanover Parkway  
(Sponsored by the Greenbelt East Advisory Coalition)

The following communities will join together:

Greenspring 1  
Greenspring 2  
Greenbelt Lake Village  
Greenwood Village  
Greenbrook Estates  
Greenbrook Village

**City of Greenbelt**  
**Department of Planning and Community Development**  
15 Crescent Road, Suite 200, Greenbelt, Maryland 20770  
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## Memorandum

**TO:** Ms. Nicole Ard, City Manager  
**FROM:** Terri S. Hruby, Assistant Planning Director  
**DATE:** July 20, 2017  
**RE:** Proposed Draft Neighborhood Conservation  
Overlay Zone Regulations

Planning staff is aware that at the City Council stakeholder work session with Greenbelt Homes, Inc. held on Monday, July 17, 2017, there was discussion on the "Proposed Draft Neighborhood Conservation Overlay Zone (NCO) regulations", that planning staff submitted to Mr. Chad Williams, M-NCPPC on March 15, 2017 via email. Staff is aware that concerns were raised that the City Council and GHI were not consulted in the drafting and submission of the draft regulations. This memo is intended to provide some clarification.

In February 2014, the County embarked on the "Zoning Re-Write Project", a project intended to transform the County's current zoning ordinance and subdivision regulations into a more modern, simplified and user friendly set of regulations. To assist Maryland -National Capital Park and Planning Commission (M-NCPPC) staff in undertaking such a complex task, the County retained a nationally recognized team of consultants let by of Clarion and Associates.

Over the last three years, the County has released three Modules that set forth the new zoning and subdivision regulations being proposed. Module 1 deals with zones and use regulations. Module 2 deals with development and subdivision standards and Module 3 covers administrative issues. The City Council has submitted comments to the County on each of the three modules.

During the City's review of Module 1 a major issue discussed was the proposed elimination of the Residential Planned Community (R-P-C) Overlay Zone. Currently there are two R-P-C Zones in the County and Greenbelt has one of them. The R-P-C Overlay Zone encompasses the original planned community, including the single-family detached subdivisions of Lakeside, Lakewood and Woodland Hills. The R-P-C Zone was created to provide certain protections to historic Greenbelt, specifically related to

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land use and density. The R-P-C serves an important function in preserving the original character of Greenbelt, particularly since there is no Euclidean zoning category that can be applied to GHI property. The R-P-C Zone does not have design and/or architectural standards associated with it.

To address concerns raised by the City about the loss of the R-P-C Zone, County Planning staff recommended consideration of a new more commonly used zone, referred to as the Neighborhood Conservation Overlay Zone (NCO). The intended purpose of the NCO, as stated in Module 1, is “to protect and preserve the unique development features and character of established neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character.” County planning staff agreed to work with the City on the development of an NCO Zone for historic Greenbelt.

A few months ago, the County began actively working on developing standards for a Greenbelt NCO. Prior to this time, City staff has been in discussion with County planning staff about the goals of a Greenbelt NCO, and in August 2016 GHI submitted a letter to M-NCPPC staff that included a list of planning goals it viewed as integral to the development of an NCO Zone. These goals were further discussed when City staff met with the GHI Zoning Task Force in November, 2016. At this meeting, the importance of GHI communicating to the County/City what it would like to see, or not see, included in development standards for a Greenbelt NCO was one item discussed. Absent this input, it was not staff’s intention to develop draft development standards.

In spring, 2017 M-NCPPC staff requested the City provide draft standards within a two week timeframe so as to maintain their project schedule. City staff undertook the task of developing draft standards, and these standards were emailed to M-NCPPC staff for discussion purposes on March 14, 2017.

The proposed draft standards were developed to assist the County’s consultant on developing NCO standards that would achieve the goals outlined by the City and GHI in prior correspondence. The proposed standards largely reflect existing standards found in the GHI Handbook. In some cases the standards may be more restrictive, with the intent to better achieve the defined goals of the NCO. City staff also consulted the Local Historic District Guidelines. While never adopted, they represent extensive input from GHI and residents of historic Greenbelt.

The draft NCO regulations submitted to the County were intended to facilitate discussion about how a Greenbelt NCO should look and highlight those land use and design issues that City planning staff believe are integral to conserving the historic character of Greenbelt, while accommodating appropriate change. Staff anticipated sharing the draft standards once it received feedback from the County’s consultants,

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specifically on whether the draft design standards submitted are appropriate for inclusion in an NCO, or whether they are not consistent, in content or format, with what is typically addressed in an NCO.

To date, City planning staff has not received follow-up correspondence from the County on the draft development standards it submitted, but at the zoning re-write focus group meeting this week staff was informed that currently there is a draft Greenbelt NCO in the "*Comprehensive Review Draft*" that is expected to be released in September. Comments on this Draft will be accepted until the end of the year, and staff anticipates multiple meetings with GHI and City Council will be needed to formulate comments on the draft document, including the proposed Greenbelt NCO Zone.



## Proposed regulations – Greenbelt Neighborhood Conservation District

1. Density/ number of residential units – The number of dwelling units permitted in the NCO shall be capped at the number of legal dwelling units existing on the date of adoption. No new dwelling units may be constructed.
2. Additions – Additions to residential attached dwelling units shall be capped at 40% of the gross floor area if the addition is 2 stories, and capped at 20% of the gross floor area of the original structure if the addition is 1 story. Three story additions are not permitted. Two story additions should be placed on the end of a unit or row. Two-story additions that wrap around a corner of an original building are not permitted. Second floor additions to one story dwelling units are not permitted. Serviceside additions shall be limited to one story. A dwelling unit may not have an addition and addition to a porch that exceeds 20% of the gross floor area of the original unit.

Additions to multi-family dwellings and commercial buildings are not permitted.

3. Building height/ roof line – For additions to residential attached dwelling units, the roof of the addition shall match the roof line of the existing structure and may not exceed the height of the original structure. Altering the height of an original building is not permitted.
4. Windows/skylights – Window openings shall be maintained in number and size, except in the case of windows covered with an addition. Additions shall employ windows which are compatible in style, size and operation to the original windows. Roof dormers are not permitted. Skylights are not permitted on original structures.
5. Doors – Door openings shall be maintained in number and size, except in the case of doors covered with an addition. Additions shall employ doors which are compatible in style, size and operation to the original doors.
6. Porches – The enclosure of an existing porch is not permitted. New porches are allowed on the service side only and are limited to 20% of the floor area of the gross floor area of the original unit.
7. Decks – Decks are permitted on the service side of an original unit, and is limited in area to 20% of the original dwellings gross floor area.

8. Coverage – Total yard coverage is limited to the footprint of the original building plus 20% of the total gross floor area of the original structure. Coverage shall include the original structure, additions, porches and decks.
9. Garages – Garages shall be maintained for the intended function. Garages may not be used for residential uses, or any other use that is not for automobile storage or general storage. Additions are not permitted. The blocking up of original doors is not permitted. When present, original garage doors should be repaired rather than replaced. If replacement is necessary, new garage doors shall be compatible in appearance and function with original garage doors.
10. Parking – Existing parking may not be reduced in number except if necessary to accommodate parking and access pursuant to the Americans with Disabilities Act. Parking lots may not be enlarged in area.
11. Demolition – Only when a dwelling is out of character, style, scale, and period of construction with its immediate neighborhood shall demolition and redevelopment be allowed. In the case of redevelopment, the footprint of the new dwelling shall be no larger than the footprint of the demolished structure.
12. Materials – Materials used in new construction and additions shall be of similar material to that used on the nearest residential structure. The installation of synthetic siding over brick or block is not permitted.
13. Accessory structures – Shall be limited to garden sheds with a maximum floor area of 100 square feet, and a maximum height of 10 feet from the adjacent grade. Only one shed is permitted per original structure.
14. Accessory dwellings – Not permitted.
15. The defining architectural features of the 1937 multi-family dwellings shall be retained, to include but is not limited to concrete block exterior walls, casement windows, flat roofs, open porches, glass block walls, exterior doors, exterior lighting and decorative brick coursing. Awnings are not permitted. Paint colors shall be selected to blend with historic paint schemes used for the multi-family buildings.

16. Boiler rooms – Boiler rooms may be adapted for reuse if possible, except that alteration or reuse of a boiler room may not result in the addition of a dwelling unit. If boiler rooms are replaced, the replacement must reflect the design of the adjacent dwelling unit.
  
17. Fences – Fences are limited in height to 42 inches with a maximum post height of 48 inches. Nonconforming fences can be repaired/replaced up to a maximum of 25% of the total length of the fence.

**The Washington Post**

**Business**

# As companies relocate to big cities, suburban towns are left scrambling

By Jonathan O'Connell July 16

OAK BROOK, Ill. — Visitors to the McDonald's wooded corporate campus enter on a driveway named for the late chief executive Ray Kroc, then turn onto Ronald Lane before reaching Hamburger University, where more than 80,000 people have been trained as fast-food managers.

Surrounded by quiet neighborhoods and easy highway connections, this 86-acre suburban compound adorned with walking paths and duck ponds was for four decades considered the ideal place to attract top executives as the company rose to global dominance.

Now its leafy environs are considered a liability. Locked in a battle with companies of all stripes to woo top tech workers and young professionals, McDonald's executives announced last year that they were putting the property up for sale and moving to the West Loop of Chicago where "L" trains arrive every few minutes and construction cranes dot the skyline.

In Chicago, McDonald's will join a slew of other companies — among them food conglomerate Kraft Heinz, commodities giant ADM and telecommunications firm Motorola Solutions — all looking to appeal to and be near young professionals versed in the world of e-commerce, software analytics, digital engineering, marketing and finance.

Such relocations are happening across the country as economic opportunities shift to a handful of top cities and jobs become harder to find in some suburbs and smaller cities.

Aetna recently announced that it will relocate from Hartford, Conn., to Manhattan; General Electric is leaving Connecticut to build a global headquarters in Boston; and Marriott International is moving from an emptying Maryland office park into the center of Bethesda.

Chicago Mayor Rahm Emanuel (D) said the old model where executives chose locations near where they wanted to live has been upturned by the growing influence of technology in nearly every industry. Years ago, IT operations were an afterthought. Now, people with such expertise are driving top-level corporate decisions, and many of them prefer urban locales.

“It used to be the IT division was in a back office somewhere,” Emanuel said. “The IT division and software, computer and data mining, et cetera, is now next to the CEO. Otherwise, that company is gone.”

The migration to urban centers threatens the prosperity outlying suburbs have long enjoyed, bringing a dose of pain felt by rural communities and exacerbating stark gaps in earnings and wealth that Donald Trump capitalized on in winning the presidency.

McDonald’s may not even be the most noteworthy corporate mover in Illinois. Machinery giant Caterpillar said this year that it was moving its headquarters from Peoria to Deerfield, which is closer to Chicago. It said it would keep about 12,000 manufacturing, engineering and research jobs in its original home town. But top-paying office jobs — the type that Caterpillar’s higher-ups enjoy — are being lost, and the company is canceling plans for a 3,200-person headquarters aimed at revitalizing Peoria’s downtown.

“It was really hard. I mean, you know that \$800 million headquarters translated into hundreds and hundreds of good construction jobs over a number of years,” Peoria Mayor Jim Ardis (R) said.

Long term, the corporate moves threaten an orbit of smaller enterprises that fed on their proximity to the big companies, from restaurants and janitorial operations to subcontractors who located nearby.

“The village of Oak Brook and McDonald’s sort of grew up together. So when the news came, it was a jolt from the blue — we were really not expecting it,” said Gopal G. Lalmalani, a cardiologist who also serves as the village president.

Lalmalani is no stranger to the desire of young professionals to live in cities: His adult daughters, a lawyer and an actress, live in Chicago. When McDonald's arrived in Oak Brook, in 1971, many Americans were migrating in the opposite direction, away from the city.

In the years since, the tiny village's identity became closely linked with the fast-food chain as McDonald's forged a brand that spread across postwar suburbia one Happy Meal at a time.

"It was fun to be traveling and tell someone you're from Oak Brook and have them say, 'Well, I never heard of that,' and then tell them, 'Yes, you have. Look at the back of the ketchup package from McDonald's,'" said former village president Karen Bushy. Her son held his wedding reception at the hotel on campus, sometimes called McLodge.

The village showed its gratitude — there is no property tax — and McDonald's reciprocated with donations such as \$100,000 annually for the Fourth of July fireworks display and with an outsize status for a town of fewer than 8,000 people.

McDonald's, though, came under pressure to update its offerings for the Internet age, so it opened an office in San Francisco and a year later moved additional digital operations to downtown Chicago, strategically near tech incubators as well as digital outposts of companies that included Yelp and eBay.

Chief executive Steve Easterbrook, who took over in spring 2015, sought to keep innovating, launching mobile ordering, emphasizing self-serve kiosks in restaurants and expanding delivery through a partnership with UberEats.

As McDonald's embraced technology, it decided that it needed to be closer not just to workers who build e-commerce tools but also to the customers who use them, said Robert Gibbs, the former White House press secretary who is a McDonald's executive vice president. That is because the next generation of fast-food consumers may be more likely to arrive via iPhones than drive-throughs.

"The decision is really grounded in getting closer to our customers," Gibbs said.

The site of the new headquarters, being built in place of the studio where Oprah Winfrey's show was filmed, is in Fulton Market, a bustling neighborhood filled with new apartments and some of the city's most highly rated new restaurants.

Bushy and others in Oak Brook wondered aloud if part of the reasoning for the relocation was to effectively get rid of the employees who have built lives around commuting to Oak Brook and may not follow the company downtown. Gibbs said that was not the intention.

“Our assumption is not that some amount [of our staff] will not come. Some may not. In some ways that’s probably some personal decision. I think we’ve got a workforce that’s actually quite excited with the move,” he said.

Chicago’s arrival as a magnet for corporations belies statistics that would normally give corporate movers pause. High homicide rates and concerns about the police department have eroded Emanuel’s popularity locally, but those issues seem confined to other parts of the city as young professionals crowd into the Loop, Chicago’s lively central business district.

Chicago has been ranked the No. 1 city in the United States for corporate investment for the past four years by Site Selection Magazine, a real estate trade publication.

Emanuel said crime is not something executives scouting new offices routinely express concerns about. Rather, he touts data points such as 140,000 — the number of new graduates local colleges produce every year.

“Corporations tell me the number one concern that they have — workforce,” he said.

To Peorians, Caterpillar’s change of heart came suddenly. Two years ago, the company’s leadership team joined state and local officials at a ceremony to announce plans for a new \$800 million, 31-acre headquarters aimed at reviving a downtown pockmarked by vacant storefronts.

“We’re here in Peoria to stay,” Caterpillar’s then-chief executive Doug Oberhelman declared at the time. Illinois Gov. Bruce Rauner (R) stood to applaud.

Then, in January of this year, Caterpillar abruptly canceled the Peoria headquarters complex and said it would move about 300 top executives to the Chicago area.

The local reaction wasn’t just disappointment but bewilderment. Three generations of the city’s residents have worked at Caterpillar — designing, assembling and painting tractors and pipelayers.

Like other firms, Caterpillar had a digital hub in downtown Chicago, just over a mile from the new McDonald's headquarters. But now it is also moving many of its top executives away from where colleagues are designing, producing and shipping the company's products — and the possibility of more Caterpillar jobs leaving looms.

“There are definitely people in this region who don't want to go to Chicago and are worried that their jobs are going there,” said Jennifer Daly, former chief executive of the Greater Peoria Economic Development Council.

If more jobs go, it will diminish the options for highly qualified managers and executives who have chosen to make their homes in Peoria — a far more affordable, less congested place than Chicago or Deerfield.

“The people who built this company from 1925 on were Peorians, they were Midwesterners, they weren't city people,” said Rennie Atterbury, a longtime former Caterpillar executive and general counsel.

The decision has left Peoria officials scrambling. They are focusing on different industries, such as health care, and helping the city's other manufacturing firms to find work beyond building tractors. About 100 small manufacturers in the area rely largely on Caterpillar contracting work.

“We really want to help them diversify,” Daly said. “These manufacturers are not used to having to pursue sales outside of the earth-moving industry.”

*Lee Powell in Peoria contributed to this report.*

Jonathan O'Connell has covered land use and development in the Washington area for more than five years.  Follow @OConnellPostBiz

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of July 28, 2017

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2017</b>						
17	Ms. Davis	4/5	Design and install interpretive panel at Dora Kennedy French Immersion school.		Megan/David	Megan is investigating fabrication. <i>Council approved funding in FY 2018.</i>
16	Mr. Putens	4/5	Revise crime statistics for FY 2018 adopted budget.	6/5/17	Tom	Statistics generated. Will be incorporated in adopted budget.*
12	Ms. Davis	2/27	Make sure voting information is included in new resident Welcome Packet.		Nicole/Bev	“Stuffing event” scheduled for August 22.
<b>2016</b>						
24	Work Session	12/19	Consideration of lower GAFC fees for city retirees during budget review.	5/30/17	Jeff	Will allow – Jeff to update the fee schedule.
23	M & C Meeting	12/12	Implement Tax Credit Program for renters.	3/30/17	Jeff	Jeff Williams to follow-up with the state.
15	Work Session	9/28	Undertake study of configuration/geometrics/safety of intersection of Lakecrest Drive/Lakecrest Circle/ Legion Drive.	12/30/18	Celia	
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	6/30/17	David	Referred @ 7/22/16. Deadline changed to 6/30/17 due to CRAB workload on police/community relations.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Tom	PSAC has been meeting monthly.

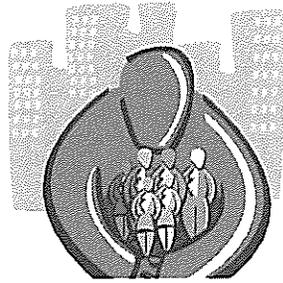
NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	All referrals received. Public Works is finalizing a timeframe to present to Council. While a schedule for council had been anticipated this week, the policy was returned to Green ACES given volume of comments.
<b>2015</b>						
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	Planning draft completed week of May 19; circulating to other departments for review.
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	PSAC has made recommendations.
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	Reminded staff liaisons 9/15/16.
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2014</b>						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Nicole/Celia	Parking Enforcement moved to Police 7/1/16. Others under consideration by City Manager May 2017.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Liz/Christal	Amendments being worked on. Staff report prepared. Council work session will be scheduled.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B-W Parkway Ramp.	12/30/14	Jim S.	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Jim	Checking power availability at 11 - 13 Courts. Public Works is surveying residents on potential lighting options (week of May 19, 2017).

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	Karen	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	Karen	County legislation approved 5/3/11. Planning Director checking with College Park and Bowie on usage of authority.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

## CITY NOTES

### Greenbelt CARES



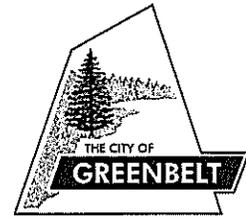
Week Ending July 28

Liz Park met with Rosalind Ceasar, new Director of Laurel's Helping Hands Youth Service Bureau, to answer questions and offer support. The City of Laurel has taken over the Youth Service Bureau formerly known as Laurel Oasis and managed by the County Health Department.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, July 28, 2017



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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<i>Commercial Properties:</i>	<i>Beltway Plaza, 7429 and 7513 Greenbelt Road were annually inspected.</i>
<i>Apartments:</i>	<i>Charlestowne North Apartments were annually inspected.</i>
<i>Rental Property:</i>	<i>Five rentals were annually inspected; and Six rentals were re-inspected for completion of notice of violations.</i>
<i>Complaints:</i>	<i>Three complaints were logged from Franklin Park at Greenbelt Station regarding no AC and patio door inoperable-not closing properly.</i>
<i>Permits:</i>	<i>Twenty two permits were approved and issued.</i>
<i>Animal Control:</i>	<i>One dog was found running at large and returned to owner; Second dog found running at large, but was unable to locate owner; One cat and kittens were picked up from a workshop; Responded to a residence with a snake on the door; Picked up a cat from a roommate dispute and later returned the cat to its owner after being neutered; and Two kittens were adopted.</i>
<i>Noise Complaints:</i>	<i>Seventeen warning letters were mailed for excessive loud noises; and Two citations were issued to repeat offenders.</i>
<i>Meetings:</i>	<b>Staff Attended:</b> <i>City Council work session on economic development and land use changes in Capital Office Park; Site inspection walk-through of Verde site and Indian Creek Stream Valley Trail with Jim Sterling and Code Enforcement Staff; and Site inspection walk-through with Verde Management Team.</i>

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***Staff Met With:***

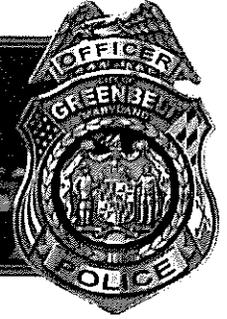
*City Solicitor Karen Ruff on WMATA trail legal response;*

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***Planning Projects:*** *Prepped for work session on economic development and Land Use change in Capital Office Park;*  
*Review of WMATA Trail comments and consolidation of comments/response;*  
*Worked on legal document response;*  
*Troubleshooting of speed sentry units to fix software connection issues;*  
*Site inspection and paperwork prep for Verde final inspection;*  
*Responded to citizen inquires on various planning topics;*  
*Review of Buddy Attick bid set and new erosion and sediment control documents; and*  
*Prepared Annexation Plan documents for Greenbelt Station Annexation Correction.*

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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

JULY 26, 2017

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

07/20	100 block Westway. Vandalism. Unknown person(s) used a brick to break the glass entry door of an apartment building.
4:27 P.M.	

### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

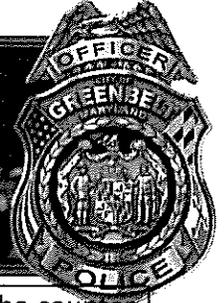
07/24	5700 block Cherrywood Lane. Attempt robbery arrest. Andrew Kevon Campbell, 20, of Greenbelt was arrested and charged with Attempt Armed Robbery, Attempt Strong Arm Robbery and Assault. The victim advised that he was using the ATM at the Shell Food Mart when he was approached by the suspect, who demanded money and gestured as though he had a weapon. The victim ran from the scene and contacted police. The suspect was located on the scene and was positively identified and arrested. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
2:10 P.M.	

07/24	9300 block Edmonston Road. Theft. A parcel package was taken from the front stoop of a residence.
4:30 P.M.	



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



07/24	6000 block Greenbelt Road. Theft. An unattended cell phone was taken from the counter at the Baskin and Robbins.
5:15 P.M.	

## GREENBELT EAST/GREENWAY SHOPPING CENTER

07/22	7500 block Greenbelt Road. Theft. An unattended purse was taken from a shopping cart at the Safeway.
1:57 P.M.	

07/25	6900 block Hanover Parkway. Attempt burglary. The victim advised that he heard a noise at his window and observed a subject pulling off the window screen. The suspect then fled the area on foot towards the 7000 block of Hanover Parkway. The suspect is described as a black male with hair in long dreadlocks, wearing a white shirt, black pants and a knit hat.
9:38 A.M.	

07/26	7800 block Mandan Road. Vandalism. Unknown person(s) used a marker to put graffiti on the inside wall of an apartment stairwell.
3:05 P.M.	

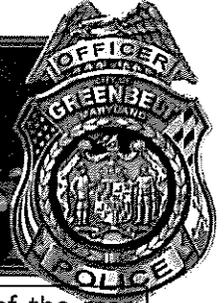
## Automotive Crime - City Wide

07/20	2 court Eastway. Theft from auto. A baseball bat was taken from a vehicle.
07/20	Area of Edmonston Road and Edmonston Court. Vandalism to auto. Unknown person(s) shattered the passenger side window of a vehicle.
07/21	7700 block Hanover Parkway. Theft from auto. Four tires and rims were taken from a vehicle.
07/21	7700 block Hanover Parkway. Theft from auto. A tire and rim was taken from a vehicle.
07/21	6000 block Greenbelt Road. Theft from auto. A purse, an iPad and a cell phone were taken from a vehicle trunk that was possibly left ajar.
07/23	6300 block Golden Triangle Drive. Vandalism to vehicle. Unknown person(s) broke out the rear passenger window of a vehicle.
07/23	6300 block Golden Triangle Drive. Theft from auto. Unknown person(s) broke out the rear driver's side window and removed a video game player.
07/24	Area of Mandan Road and Hanover Parkway. Vandalism to auto. Unknown person(s) broke out of the front passenger window of a vehicle.
07/24	9100 block Springhill Lane. Stolen vehicle. A white 2002 Ford F-150 pickup truck, Maryland tags 70246CF.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

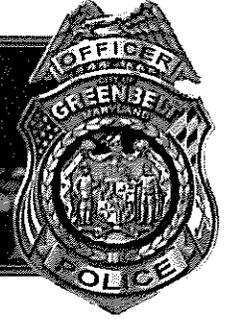
# *GREENBELT POLICE DEPARTMENT*



07/24	7800 block Mandan Road. Theft from auto. Unknown person(s) broke out of the rear passenger window of a vehicle and removed a pair of sunglasses.
07/25	9100 block Springhill Lane. Theft from auto. Four tires and rims were taken from a vehicle.
0725	8000 block Greenbelt Station Parkway. Theft from auto. Four tires and rims were taken from a vehicle.
07/25	8000 block Mandan Road. Theft from auto. Unknown person(s) entered the vehicle by tampering with the driver's door lock. Audio visual equipment was taken.
07/26	5800 block Cherrywood Lane. Stolen auto. A silver 2005 Mercury Marquis 4-door, Maryland tags 3AX4089.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



## CRIME REPORT TALLY SHEET

WEEK OF JULY 26, 2017

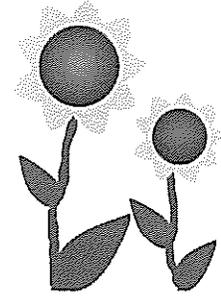
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (Suspect is known to victim)	1	Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	2
Attempt Burglary	1	Unattended Death	
Assault (One domestic-related)	3	Alcohol Violation	
Domestic	3	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	10
Theft	5	Notification for other agency	
Vandalism	2	Identity Theft	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	
Indecent Exposure (Urinating behind truck)	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	9
Credit Card Offense	1	Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	3
Suspicious Person		Accidents	2



# *Department of Public Works*

## *Week Ending July 28, 2017*



### **ADMINISTRATION**

- Met with the Community Development staff to review close-out procedures on permits at Greenbelt Station.
- Conducted a pre-construction meeting for the new EV charging station at the Municipal Building. Pending a Prince George's County permit approval, the project could start as early as late next week.
- Gave the new City Clerk a tour of the City.
- Jim Sterling and Brian Kim held a pre-proposal meeting at the Aquatic and Fitness Center for the boiler replacement project.
- In preparation for the July 31 work session, staff met to discuss the Forest Preserve Assessment, which was done by a consultant.
- Inspected WSSC sewer repairs on Pinecrest Court and Maplewood Court in the right-of-way.
- Participated in a meeting with recreation staff to discuss schedule, budget, and planning for wood floor work.
- Assisted with textile recycling bin delivery at the Public Works and Hanover Parkway recycling centers.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Removed unwanted signs and checked for graffiti throughout the city.
- Pushed debris at the Northway Fields compost site.
- Painted parking lines in Franklin Park.
- Repaired potholes.
- Cleaned storm drains in Historic Greenbelt.
- Repaired street signs on Hanover Parkway and on Breezewood Drive.
- Transported risers to the Community Center.
- Painted parking lines on Centerway at Roosevelt Center and in the Schrom Hills Park parking lot.

### **HORTICULTURE/PARKS**

- Cut grass throughout the city.
- Raked and blew shredded rubber surfacing back into playgrounds in Greenbelt East.
- Assisted with removing large branches that fell across the walking path between St. Hugh's and the fire house.
- Assisted with cutting back limbs and brush along Mandan Road.
- Assisted with cutting back overgrowth on guardrails on Cherrywood Lane.

## **FACILITY MAINTENANCE**

- Replaced emergency back-up lights at the Municipal Building.
- Repaired numerous HVAC leaks throughout the Community Center.
- Replaced two fans on the outdoor condensing unit at the Police Station.
- Worked on the air conditioning system at the Police Station.
- Finished painting doors at Schrom Hills Park.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 32.94 tons of refuse and 13.82 tons of recyclable material.
- Updated/submitted an application for Sustainable Maryland Re-Certification.
- Advertised upcoming Weed Warriors/ Water Quality Monitoring volunteer events in the *News Review*.
- Led Weed Warriors to remove 31 trees from English Ivy (12 volunteers).
- Led Water Quality Monitoring.
- Held phone interviews with new GIS Interns.
- Attended the Organics Task Force meeting; wrote minutes and sent resources to the group.
- Was present to receive the new textile recycling sheds.

## **FLEET MAINTENANCE**

- Unit #823 - Repaired the air conditioning, replaced the compressor, the expansion valve, and the orifice tube. Also replaced a leaking water pump, drive belt, and hoses. Performed a PM service and did an annual engine decarb.
- Unit #812 - Completed PM service.
- Attended BG training on performing an intake induction cleaning service. This system helps to remove carbon from the intake and engine.
- Unit #837 - Completed repairs and reinstalled lights.
- Unit #842 - Repaired the control module for the lights and siren.
- Unit #862 - Replaced the rear tires due to a blowout in the left rear and a nail in the right rear. Also completed PM service.
- Unit #866 - Replaced the right rear tire.
- Unit #846 - Completed a PM service and the annual intake induction service.
- Unit #153 - Tested the charging system and replaced the battery due to battery failure.

# **Greenbelt Recreation Department**

## **Weekly Report**

Week Ending July 28, 2017

### **ADMINISTRATION:**

- Congratulations and welcome to new City Clerk, Bonita Anderson! We wish you success in your new position with the City and look forward to working with you!
- Director attended the weekly department head's meeting on Tuesday.
- The Management Team met to discuss upcoming dates/meetings. The Team is currently working on the Recreation Master plan; a plan for the installation, implementation and training of new Rec Trac software; and new logo which will all be part of the updated Strategic Plan for the Department.
- Assisted with the EAGLE VISION health and wellness activities at Springhill Lake Recreation Center. This week's focus was on the importance and nutrition value of fruit in your diet; grape caterpillars and banana dolphins were the snack of choice.
- Met with Public Works staff to review plan and schedule for re-finishing gym and dance studio floors in various department facilities.
- Staff has been working to address parking issues experienced at the Springhill Lake Recreation Center during senior citizen exercise programs.
- Contract for white coat work at the Aquatic and Fitness Center was executed.
- Followed up with Recreation and Park Facilities Master Plan consultant on various items related to the project.
- Met with Aquatic and Fitness Center staff to review various items related to facility operations and programs.
- Joe McNeal was appointed to serve on the Maryland Municipal League - Convention Planning Committee.

### **AQUATIC AND FITNESS CENTER:**

- EZ Rehab Solutions Therapy met on Tuesday and Thursday.
- Due to inclement weather, GMST Splash Night has been rescheduled to Saturday, July 29, from 8 pm-10 pm.
- Ten children and three adults with New Hope Academy enjoyed the outdoor pool on Wednesday.
- The hot tub closed for regular bi-weekly cleaning on Wednesday.
- 1991 Rollback Daily Admission Prices all day Tuesday during regular facility hours – 6 am – 10 pm.
- Six private swim lesson requests were received and entered into the database for swim instructor(s) match.
- Swim Instructor(s) provided a total of 26 private swim lessons (Friday-Thursday).
- Find Your Strength weight training class meets on Mondays throughout July from 7 pm to 7:30pm.

### **ARTS:**

- Ongoing activities in support of summer camp programs include ceramics classes and art installation workshops with Creative Kids Camp, and daily hand-building and potter's wheel after care classes. Staff are also providing props and costumes for the Creative Kids Camp show, *The Cookie Caper*, performed by each session of camp.
- Staff are reaching out to Recreation Department program participants, local artist guilds, university arts programs, cultural newsletters and other outlets to promote the availability (next month) of one studio at the Greenbelt Community Center through the Artist in Residence Program.
- Preparations are being made for an Arts Advisory Board meeting and a Community Art Drop-In Day on Sunday, August 6.
- Ongoing activities include: receipt and processing of Festival of Lights Art and Craft Fair applications; artist studio visits; and program development and marketing.

**Community Center:**

- How Do You... Get Your Play On? July is Park & Recreation Month and we want to know! Visit the Community Center and share with us...
- Creative Kids Camp presented two performances at the Arts Center of *The Cookie Caper*, a musical mystery about the disappearance of a batch of cookies, a journey of discovery and a diary hidden by a girl in 1937 on the day Eleanor Roosevelt came to visit her school. The cast included 90+ campers and camp staffers.
- Circus Camp presented the Session III Summer Circus Show. The show was a showcase of circus acts and skills, performed by 25 campers, under the direction of former Ringling Bros. performer Gregory May.
- Autobill for Camp Session IV resulted in 146 transactions with 6 being declined. Staff contacted the declined credit card patrons to rectify their accounts.
- Camp letters were emailed for CKC, KC and Circus Session IV.
- Invoices were emailed for Circus Session V.
- Supervisor attended two meetings in regard to Gym and Dance Studio floor maintenance.
- Several interior signs were repaired by the original contractor who installed them in 2003.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 232 inquiries since April 2015. There are currently seven food operations who received all permits and may rent the Kitchen.
- There were 3 facility reservations processed.
- There were 2 private rentals and 8 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Real Men Care, Inc., Pointe @ Greenbelt HOA, Greenbelt Astronomy, Greenbelt Labor Day Committee, Green ACES and CCRIC.
- The following City groups received free space: City Council, Advisory Planning Board and GAIL.
- One City group was a no-show for a scheduled meeting.

**Therapeutic Recreation:**

- The Holy Cross Senior Fit class is increasing in attendance. This is causing some parking issues in the morning. Staff is working on the issue and will hopefully be able to find a solution that works for all.
- Two behavior contracts were created for campers coming to the fourth session of camp on Monday.
- Began preparing for the RecTrac migration that is scheduled for January, 2018.