

THE CITY OF



MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01 Arts Advisory Board, 7pm, CC	02 Work Session - Sustainable Land Care Policy, (CC), 8PM	03 Buddy Attick Summer Fun Runs	04	05 Water Quality Monitoring Water Quality Monitoring Contra Dance
06 Greenbelt Farmers Market, 10am, RC Community Art Drop-in- DIY Mini-Golf	07 Board of Elections, 3pm, MB Work Session - Capital Projects, MB, 7:30PM Weed Warriors Volunteer Event Weed Warriors Volunteer Event	08 Public Safety Advisory Committee, 7pm, Police Station	09 Advisory Planning Board, 7:30, CC Special Meeting, CC, 7:45 PM Executive Session - Legal Advice/Green Ridge House (CC) 8 PM	10 Buddy Attick Summer Fun Runs	11	12
13 Greenbelt Farmers Market, 10am, RC	14 Regular Meeting, MB, 8PM	15 Advisory Committee on Trees, 7pm, PW	16 Work Session - TBD, (CC), 8PM	17	18 Family Fun Night, 8pm, GAFC	19 Water Quality Monitoring Water Quality Monitoring
20 Greenbelt Farmers Market, 10am, RC	21 Work Session - Prince George's County Human Relations Commission, MB, 8PM	22 Green ACES/Green Team, 7:30 pm, CC	23 Work Session - TBD, (CC), 8PM	24 Free Produce Distribution	25	26
27 Greenbelt Farmers Market, 10am, RC	28 Work Session - TBD, MB, 8PM	29	30 Work Session - City Manager Update, (CC), 8PM (tentative)	31 Forest Preserve Advisory Board, 7pm, MB	01	02



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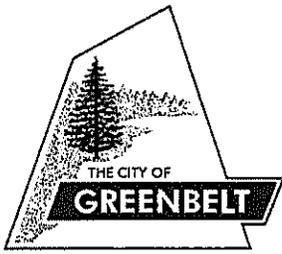
VISITING

I WANT TO...

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
03 Greenbelt Farmers Market, 10am, RC	04 No Meeting - Holiday	05 Arts Advisory Board, 7pm, CC	06 Work Session - TBD, (CC), 8PM	07	08	09
10 Greenbelt Farmers Market, 10am, RC	11 Regular Meeting, MB, 8PM	12	13 Work Session - Prince George's County Memorial Library System, (CC), 8PM	14	15	16
17 Greenbelt Farmers Market, 10am, RC	18 Work Session - WMATA Trail Extension, MB, 8 PM	19	20 No Meeting	21	22	23
24 Greenbelt Farmers Market, 10am, RC	25 Regular Meeting, MB, 8PM	26 Green ACES/Green Team, 7:30 pm, CC	27 Work Session - TBD, (CC), 8PM	28 Forest Preserve Advisory Board, 7pm, MB Free Produce Distribution	29	30





City Manager's Report Week Ending August 4, 2017

1. Included separately is a confidential memo from outside counsel Mr. Steve Silvestri regarding the Collective Bargaining Agreement. The matter is the subject of one of Council's August 9, 2017 closed sessions and will appear on the August 14, 2017 Regular Agenda. Mr. Silvestri will be in attendance at the August 9th meeting.
2. Met with and/or teleconferenced with staff and City Solicitor Karen Ruff regarding various personnel and legal matters. Please note that outside counsel Mr. Matt Peter, LGIT, will attend the August 9th closed session to consult with Council.
3. Attached is information from Ms. Terri Hruby, Acting Director of Planning and Community Development. Ms. Hruby has shared information regarding the County Zoning Rewrite process and the neighborhood conservation overlay zone. This is in response to questions from council members regarding process and outreach to the community.
4. In follow-up to Council discussion regarding signage about the dog flu vaccinations at the Dog Park and county efforts, I was referred to County Chief Thomas. According to Chief Thomas, the county suggests that pet owners consult their veterinarians. City staff can post signage or briefings encouraging pet owners to consult their veterinarians.
5. Met with a representative of the New Deal Café regarding the New Deal's financial issues. A funding request to Council is anticipated within the next week. The Revolving Loan Fund may be a source, other funding may be sought. Other resources of non-financial support were also discussed.
6. Followed up on correspondence with a start-up business regarding financial challenges. Ms. Terri Hruby forwarded information to this business and a meeting is being set to discuss other potential resources, including non-City. Ms. Hruby also met with a property owner regarding a redevelopment property.
7. Attended National Night Out events at Greenbriar, Schrom Hills Park (Greenbelt East Advisory Coalition), Windsor Green, and Roosevelt Center. Along with Councilmembers Putens and Pope, Ms. Cindy Comproni of Greenbelt Federal Credit Union, Ms. Michelle Moo Young and Captain Pracht of Greenbelt Police, accepted a proclamation from Congressman Steny Hoyer. Ms. Darryl Pennington presented the proclamation on behalf of Congressman Hoyer. Thank you to all police department staff, Capital Police, neighbors, and McGruff.
8. Attached is information from a company called Retail Strategies. Councilmember Pope recently attended a conference where Retail Strategies made a presentation. Ms. Pope asked that this information be shared with Council.

9. The Social Security Administration will hold workshops entitled “Social Security 101” on Thursday, August 17 for employees and residents. Included separately is a flyer with more details.
10. Pepco has confirmed receipt of the City’s annual payment made toward the Old Greenbelt Theatre’s electric bill.
11. Work has begun on installing an Electric Vehicle Charging station adjacent to the Municipal Building.
12. Included separately is the summer camp registration report.
13. Assistant City Manager
 - a. Coordinated with the Social Security Administration on an upcoming workshop.
 - b. Finalized background materials for the Capital Projects Work Session.
14. Finance Department
 - a. Treasurer on leave.
15. Information Technology
 - a. Worked with Verizon on Recreation Weather Hotline reset
 - b. Published Document Management RFP
 - c. Worked on IT Strategic Plan update
16. Prepared for work sessions on July 31 and August 2 and 7 and Executive Session on August 9.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk
Karen Ruff, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of August 4, 2017

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2017						
17	Ms. Davis	4/5	Design and install interpretive panel at Dora Kennedy French Immersion school.		Megan/David	Megan is investigating fabrication. <i>Council approved funding in FY 2018.</i>
12	Ms. Davis	2/27	Make sure voting information is included in new resident Welcome Packet.		Nicole/Bev	"Stuffing event" scheduled for August 22.
2016						
24	Work Session	12/19	Consideration of lower GAFC fees for city retirees during budget review.	5/30/17	Jeff	Will allow – Jeff to update the fee schedule.
23	M & C Meeting	12/12	Implement Tax Credit Program for renters.	3/30/17	Jeff	Jeff Williams to follow-up with the state.
15	Work Session	9/28	Undertake study of configuration/geometrics/safety of intersection of Lakecrest Drive/Lakecrest Circle/Legion Drive.	12/30/18	Celia	
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	6/30/17	David	Referred @ 7/22/16. Deadline changed to 6/30/17 due to CRAB workload on police/community relations.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Tom	PSAC has been meeting monthly.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	All referrals received. Public Works is finalizing a timeframe to present to Council. While a schedule for council had been anticipated this week, the policy was returned to Green ACES given volume of comments.
2015						
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	Planning draft completed week of May 19; circulating to other departments for review.
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	PSAC has made recommendations.
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	Reminded staff liaisons 9/15/16.
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Nicole/Celia	Parking Enforcement moved to Police 7/1/16. Others under consideration by City Manager May 2017.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Liz/Christal	Amendments being worked on. Staff report prepared. Council work session will be scheduled.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B-W Parkway Ramp.	12/30/14	Jim S.	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Jim	Checking power availability at 11 - 13 Courts. Public Works is surveying residents on potential lighting options (week of May 19, 2017).

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	Karen	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	Karen	County legislation approved 5/3/11. Planning Director checking with College Park and Bowie on usage of authority.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

Anne Marie Belton

From: Terri Hruby
Sent: Friday, August 04, 2017 8:27 AM
To: Nicole Ard
Cc: Anne Marie Belton
Subject: RE: NCOZ for Greenbelt

Yes, please feel free to share. I should have included that if there is an NCO Zone in the Comprehensive Review Draft, and it does not include our single-family detached neighborhoods which I suspect it won't then the new zoning code will have little impact on these neighborhoods since the replacement zone being proposed is very similar to the zone currently in place.

Terri

Terri Hruby, AICP
Assistant Planning Director
City of Greenbelt
15 Crescent Road, Ste. 200
Greenbelt, MD 20770
240-542-2041

From: Nicole Ard
Sent: Thursday, August 03, 2017 11:47 PM
To: Terri Hruby
Cc: Anne Marie Belton
Subject: Re: NCOZ for Greenbelt

Terri,
Can I forward this to Council via email or as an attachment to the Manager's Report? Or via another format?

I'm copying Anne Marie if it can be attached to the Report.

Thank you,
Nicole

Sent from my iPhone

On Jul 31, 2017, at 1:21 PM, Terri Hruby <thruby@greenbeltmd.gov> wrote:

Nicole,
According to Chad Williams there was a meeting held for Greenbelt residents in the summer of 2016, and at that time they were informed about the project and encouraged to follow the project through the various avenues the County has made available. The County also sent a newsletter this summer to 340,000 addresses in the County. At this time, there is no new information to share with the public. I think we should wait to the comprehensive review draft is available to do any public outreach/notification. It is unclear to me what the Mayor would like conveyed to the residents at this time. I can certainly work with Beverly to put an announcement in our News Review Ad for residents to keep an eye out for the release of the County's Zoning Rewrite Comprehensive

Review Draft scheduled for some time in September. Once released, we can ask the M-NCPPC staff if they would hold a public release meeting in Greenbelt and advertise as appropriate.

Terri

Terri Hruby, AICP
Assistant Planning Director
City of Greenbelt
15 Crescent Road, Ste. 200
Greenbelt, MD 20770
240-542-2041

From: Nicole Ard
Sent: Monday, July 31, 2017 12:59 PM
To: Terri Hruby
Cc: David Moran; Jessica Bellah
Subject: Re: NCOZ for Greenbelt

Terri,
Thanks. The Mayor seemed to think they would be. He shared the need to let those other neighborhoods know, not a Council Work Session. Perhaps this perceived impact on the other neighborhoods is circulating in the community.

I don't think it hurts to issue a reminder to check out the County website so that people can be aware and/or research the process as it unfolds?

Please let me know what you think.

Thanks again,

Nicole

Sent from my iPhone

On Jul 31, 2017, at 11:55 AM, Terri Hruby <thruby@greenbeltmd.gov> wrote:

Nicole,

Yes, it appears that there is the possibility that the County would propose the creation of a Greenbelt NCO as a separate project to the zoning re-write project. Meaning that upon the adoption of the new zoning ordinance there would not be an overlay zone to replace the current R-P-C overlay zone. Therefore, the density cap and land use protections currently afforded historic Greenbelt by the R-P-C Zone would no longer exist. Also, since GHI is not a typical townhouse subdivision there is no new Euclidean zone proposed within the zoning re-write draft that can be applied to GHI property.

As for notifications, my understanding is that the County has done an extensive amount of public outreach including mailings to residents and homeowner associations throughout the County. That is the extent of the outreach that has been done to date, except of course for the public notifications associated with council work sessions and regular meetings where the zoning re-write project was discussed. Boxwood is not currently included in the R-P-C overlay zone so it would not be part of an NCO. My initial

thought is an NCO Zone should only apply to the areas of historic Greenbelt that are designated as part of the Greenbelt Historic District in the National Register of Historic Places. If this is the case Lakeside, Woodland Hills and Lakewood would not be included in an overlay zone.

I would suggest not undertaking any public outreach outside of the County's process until the comprehensive review draft is distributed for public review and we have a something concrete to share/discuss. Once the review draft is made public and City staff has had an opportunity to review it, I think a Council work session with M-NCPPC staff may be appropriate and at this time we can invite the appropriate property owners.

Terri

Terri Hruby, AICP
Assistant Planning Director
City of Greenbelt
15 Crescent Road, Ste. 200
Greenbelt, MD 20770
240-542-2041

From: Nicole Ard
Sent: Monday, July 31, 2017 10:33 AM
To: Terri Hruby
Cc: David Moran; Jessica Bellah
Subject: RE: NCOZ for Greenbelt

Terri,
Thank you.

In reading this, it seems that people from GHI have been in contact with the County, but the Board does not seem to be aware. And that the NCO Zone may not be a part of the zoning re-write immediately, but maybe through future legislation? Maybe like the Innovation Zones?

Can someone please confirm that the Boxwood and Lakewood Associations, and any other possibly impacted groups have received notice of the Zoning Re-write process and the possible NCO Zone? This was probably already done, but just to be certain I'd appreciate it.

Thank you,
Nicole

From: Terri Hruby
Sent: Monday, July 31, 2017 9:43 AM
To: Nicole Ard
Cc: David Moran; Jessica Bellah
Subject: FW: NCOZ for Greenbelt

Nicole,
Below is an informative email from Chad Williams, M-NCPPC about the zoning re-write project and a possible Greenbelt NCO.

Terri

Terri Hruby, AICP
Assistant Planning Director
City of Greenbelt
15 Crescent Road, Ste. 200
Greenbelt, MD 20770
240-542-2041

From: Williams, Chad [<mailto:Chad.Williams@ppd.mncppc.org>]
Sent: Tuesday, July 25, 2017 9:57 AM
To: Stefan Brodd
Subject: Re: NCOZ for Greenbelt

Good morning Mr. Brodd,

Apologies for taking a few days to respond. I've been getting forwards from Bill Wilkerson through this morning and wanted to see the direction they were moving before offering a more comprehensive response.

You ask a good question in that:

- 1) Yes, a proposed Neighborhood Conservation Overlay Zone has been drafted for Historic Greenbelt following consultation by M-NCPPC project staff with both City of Greenbelt Planning Staff and representatives of GHI, both of whom provided M-NCPPC with desired outcomes and recommended approaches for regulation/standards. This overlay would be envisioned to replace the current R-P-C Planned Community Zone that covers historic Greenbelt; and
- 2) Councilmember Todd Turner has expressed some concern in recent Council worksessions about any specific NCO Zone being included in the new Zoning Ordinance when it is adopted. It was his expectation that the tool would be established but specific NCO Zones would be created as a result of future workprogram efforts.

The underlying zoning (R-30, R-55, R-18, etc.) for GHI, Roosevelt Center, and other properties under the R-P-C would be converted to the corresponding new zones regardless of whether an NCO is put in place or not.

We have been reviewing an *internal staff document* of the upcoming Comprehensive Review Draft in preparation of public release in September. Should the Council decide to release the 2 draft NCO Zones (the other is for the single-family residential areas of the City of Mount Rainier), we can share the draft NCO as soon as that draft goes public. This would not guarantee any specific NCO Zone would be approved, but would provide recommended approaches for discussion purposes. The process would then need to play out to see how those potential NCO Zones are handled at the end of the day.

However, should we receive direction from the Council not to proceed with specific NCO Zones, I will not be able to share the draft NCO at this point in time. If this is the direction we receive, the general process would unfold as follows:

1. The County Council would adopt the new Zoning Ordinance with the NCO tool, but no specific NCO Zones, sometime in 2018.
2. The new Zoning Ordinance would become effective between late 2018 and sometime in 2019.
3. Following the effective date, Greenbelt or other communities could request Planning Department work program items to help draft and implement specific NCO Zones. It would likely be that none would be in place before 2020 at the earliest.

Again, a key point to the conversations I've been privy to over the last week or so is that the M-NCPPC project team - with me personally in the mix - met with, spoke to, and received input from members of GHI who reached out to us on preparing a draft NCO Zone, and this input was pretty consistent with the refined proposals initial provided by city planning staff from their work and coordination.

I hope this helps. Please let me know if you have additional questions. Thanks,
Chad

From: Stefan Brodd <s.brodd@verizon.net>
Sent: Friday, July 21, 2017 9:56 AM
To: Williams, Chad
Subject: NCOZ for Greenbelt

Hello Mr. Williams,

This is Stefan Brodd from the Greenbelt Homes, Inc. (GHI) Zoning Task Force.

At our Board of Directors meeting last evening, questions arose about a possible Neighborhood Conservation Overlay Zone for Greenbelt, specifically that part of Greenbelt that includes GHI and its immediate environs.

Is such an NCOZ currently being worked on by your staff or contractors? If so, is it possible to see it? If not, how will this process unfold?

There were several different opinions as to process offered at the meeting, and it will be helpful to our Task Force to know what is actually happening now and what is planned. Any information you can offer will be appreciated.

Thank you,

Stefan Brodd

GHI Zoning Task Force Chair

Anne Marie Belton

From: Nicole Ard
Sent: Thursday, August 03, 2017 10:16 PM
To: Bonita Anderson; Anne Marie Belton
Cc: Terri Hruby
Subject: Fwd: Retail Strategies

Bonita/Anne Marie,
Please see below.

Can you please include hard copies in the next packet? Then we can work with Terri on if and when this is ok to pursue for a future work session/activity. Or if we should pursue another company, etc.

Thank you,
Nicole

Sent from my iPhone

Begin forwarded message:

From: Silke Pope <spope@greenbeltmd.gov>
Date: August 3, 2017 at 10:07:41 PM EDT
To: Nicole Ard <nard@greenbeltmd.gov>
Subject: Re: Retail Strategies

Great idea, hard copies would be perfect

Sent from my iPhone
Silke Pope

On Aug 3, 2017, at 9:45 PM, Nicole Ard <nard@greenbeltmd.gov> wrote:

Silke,
Thank you.

I have copied Terri so she can have the link.

Just to confirm, do you want me to also forward this to Council electronically? Or to include a hard copy of this and the website's home page within the packet? Then with feedback from Terri you can suggest this when you talk about Small Cities?

Thank you,
Nicole

Sent from my iPhone

On Aug 1, 2017, at 9:50 AM, Silke Pope <spope@greenbeltmd.gov> wrote:

Hi Nicole, I hope you're feeling better. My ear infection is getting better, but it seems very slow. I'll be coming home today to participate in NNO. I've just received this email about a presentation at our small cities meeting in FL. I would like to share this with council and appropriate staff, maybe there is something that we can apply in the future. Thanks much, see you soon
Silke

Sent from my iPhone
Silke Pope

Begin forwarded message:

From: Matt Petro <matt@retailstrategies.com>
Date: August 1, 2017 at 6:53:32 AM EDT
To: "spope@greenbeltmd.gov"
<spope@greenbeltmd.gov>
Subject: Retail Strategies

Silke,

Thank you for your time last week in Ocoee. I hope that you were able to take away best practices and information from my presentation that you can apply in your community. If you enjoyed my presentation and want to keep up with the latest in retail, please visit our web site: www.retailstrategies.com and sign up for our Monthly conversations with retailers, developers, brokers, and other industry professionals.

Moving forward, I have run a GAP analysis (an analysis that shows the supply versus demand on each category of retail) that sheds light on the specific retail opportunities in the market. Do you have 15 minutes next week to connect so we can connect to discuss the information?

Thank you for your time and have a great day!

All the best,
Matt Petro
Chief Development Officer
matt@retailstrategies.com
cell 205.427.7030
retailstrategies.com
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<image006.png>

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VALUE PROPOSITION

EXPERIENCE :: CONNECTIONS :: SERVICE :: COMMUNICATION

EXPERIENCE

Actions Speak Louder Than Words

A team of Professionals is tasked to identify opportunities in your market, and create and execute a recruitment strategy on your behalf. Your team will translate the data, real estate, and community vision into the retailers language to appropriately position your market today and in the future.



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We Work at Networking

The Retail Strategies team will attend and represent your community at retail real estate conferences throughout the Country. The primary retail real estate organizations that organize an environment for networking and deal making are ICSC and Retail Live. These two organizations have conferences in Chicago, New York, Las Vegas, Atlanta, Orlando, Dallas, Nashville, Charlotte and beyond to provide networking with retailers, developers, and brokers promoting specific sites. We attend them all on your behalf.

SERVICE

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brokers and/or developers at no additional charge. This valuable information can be requested at any time during our partnership and is typically delivered same day.



COMMUNICATION

Consistent, meaningful contact

Educating our Clients and the industry on the latest in Retail Real Estate is a priority at Retail Strategies. Our team schedules webinars with real estate professionals monthly and our Clients can join in the conversation at no cost. In addition, each month we report retail trends and expansions to keep key

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partnership. Your team will provide clear and informative feedback from the targeted businesses we are recruiting, land owners we are connecting with, and the brokerage and development community.

Our team understands that Community input is not an event. Through our direct line of communication we are here to receive feedback and input from key stakeholders in our Client communities.

[MEET THE TEAM](#) [CONTACT US](#)

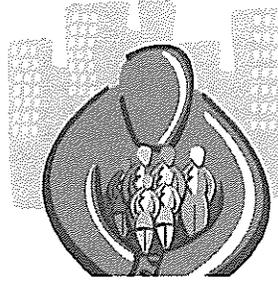
“Retail Recruitment is Economic Development”



 Search this web:

CITY NOTES

Greenbelt CARES



Week Ending August 4

Sharon Johnson, GAIL Case Manager, participated in a screening and discussion of the PBS FRONTLINE documentary Being Mortal. Based on the bestselling book by Dr. Atul Gawande, this film explores the hopes of patients and families facing terminal illness and their relationships with the doctors, nurses and family members who care for them. Focusing on the important conversations to have, highlighting what is important to the individual during their health transition.

The Service Coordination program held energy assistance workshops for Green Ridge residents on July 18 and 25. Over 30 residents were assisted with completing and mailing their applications for financial assistance through the Electric Universal Service Program (EUSP) and the Maryland Energy Assistance Program (MEAPS).

During the month of July, 10 families on average were seen for counseling at CARES. Fifty-three individuals on average came on a weekly basis among whom seventeen were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw ten clients.

Judye Hering participated in a panel presentation on campus at the University of Maryland on Monday. The purpose of the presentation was to discuss how different programs recruit students to provide a quality internship experience.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, August 4, 2017



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 7323 Hanover Parkway was re-inspected.

Apartments: Glen Oaks apartments were annually inspected.

Rental Property: Five rentals were inspected; and
Eight rentals were re-inspected.

Complaints: Four complaints were logged regarding water leaks and mold in
bedroom and bathroom; and
Seven prior complaints were re-inspected.

Permits: Seven permits were approved and issued.

Animal Control: Four cats and one dog were surrendered;
Five cats, one rabbit, and one snake were adopted;
One dog was impounded due to an eviction;
One cruelty case was investigated; and
One dog found running at large was returned to owner.

Meetings: Staff Attended:
Department head's meeting;
Site inspection for erosion and sediment control/landscaping at
Verde; and
Site inspection of Indian Creek Stream Valley Trail.

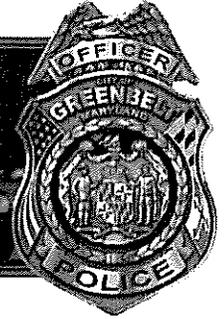
Staff Met With:

City Manager to discuss walkway easement issued;
Representatives of property owner of former nursing home site
to discuss proposed development concept;
CPJ and Public Works to discuss final inspection result of the dam
repairs and billings; and
Franklin Park management and owners regarding aspects of
current annual inspection.

Participated In:

Conference call for recreation master plan project.

Planning Projects: Reviewed County zoning legislation;
Worked on final accounting documents for the Spay Neuter Grant Voucher program;
Worked on Program Open Space reimbursement request for Community Center HVAC project;
Worked on GIS mapping;
Received notification from M-NCPPC that the GHI right-of-way vacation petitions have been approved;
Researched right-of-way boundaries;
Provided documents to assist the New Deal Café in their security plan development;
Prepared punch list of Verde inspection results; and
Continued preparation of Annexation Plan documents for Greenbelt Station Annexation Correction.



CRIME REPORT

AUGUST 2, 2017

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

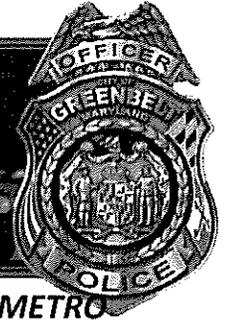
CENTER CITY

07/28 6:55 A.M.	6300 block Ivy Lane. Sex offense. The victim advised that she used a driver service to get a ride from Washington, D.C. to Baltimore, MD. During the ride the driver and victim agreed to 'hang out' and alcohol was consumed. The victim advised that at some point the driver sexually assaulted her. The suspect is described as a black male in his 40's, no further. The investigation is ongoing.
07/29 9:55 A.M.	8100 block Lakecrest Drive. Sex offense. The victim advised that she walked into the apartment building elevator when she observed the suspect already inside. The suspect kissed the victim on both cheeks then attempted to fondle her. The victim pushed the suspect away and he got off the elevator. The suspect is described as a male of middle eastern descent, 50 to 60 years of age, 5'7 to 5'9", 130 to 160 pounds, wearing a two piece golden garb-style outfit.
07/30 9:45 P.M.	6500 block Greenbelt Road. Robbery. The victim advised that he was walking down Greenbelt Road when he was approached by the two suspects, with one displaying a handgun and announcing a robbery. After taking the victim's watch, wallet and cell phone the suspects fled the area on foot. The suspects are described as a black male, 5'9", with a thin build, with what the victim described as uneven eyes and several tattoos, wearing a white tank top shirt, jeans, and a red bandana covering his face and a black male with a dark complexion, 5'8", wearing a black and blue t shirt and blue jeans.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

07/27 7:06 P.M.	6100 block Breezewood Court. Vandalism. Unknown person(s) broke out the bedroom window of a vacant apartment.
07/29 10:38 P.M.	9100 block Springhill Lane. Assault. The victim advised that she was about to pull out of the parking lot on Springhill Lane onto Breezewood Drive when the suspect walked up to her vehicle and punched her several times through the open window. The suspect then fled the scene in her vehicle and contacted police. The victim refused medical treatment for minor injuries. The suspect is described as a black male, 5'8", 150 pounds, wearing all black clothing.
07/31 11:02 A.M.	5700 block Cherrywood Lane. Trespass arrest. Andrew Kevon Campbell, 20, of Greenbelt was arrested and charged with Trespass and Possession of an Open Alcoholic Container after he trespassed onto the property of the Shell Food Mart after having been banned from the store by agents of the property. The suspect was released on citation pending trial.
07/31 3:15 P.M.	6000 block Springhill Drive. Burglary. The complainant, a maintenance worker at Franklin Park apartments, advised that he observed a bedroom window broken out and two subjects inside a vacant apartment. Both suspects fled the area upon seeing the worker. The suspects are described as a black female with black hair in a ponytail, wearing a brown shirt with flowers on it and brown pants and a black male with short black hair, wearing a black shirt and black pants.
08/01 5:00 P.M.	6300 block Ivy Lane. Suspicious person. The victim advised that she had entered her vehicle in the parking when she observed a subject trying to get into her vehicle by attempting to open the passenger door. The victim was able to lock the door and the suspect could not get in. The victim then fled the area and police were contacted. The suspect is described as a black male, no further. The suspect had exited a vehicle described as a beige 4-door occupied by a Hispanic male, no further.

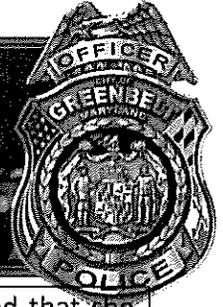
GREENBELT EAST/GREENWAY SHOPPING CENTER

07/28 11:40 A.M.	7500 block Greenbelt Road. Theft. An unattended purse was taken from a grocery cart at the Safeway.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/01 6:48 P.M.	Area of Hanover Parkway and Ora Glen Drive. Sex offense. The victim advised that she was walking from the bus stop when the suspect ran up to her and asked her for directions. The suspect then continued to follow behind the suspect, then fondled her and fled the area on foot. The suspect is described as a black male, 5'9" to 6', 180 to 200 pounds, with a dark complexion and hair in a short afro, wearing a light blue short sleeved shirt and grey gym shorts.
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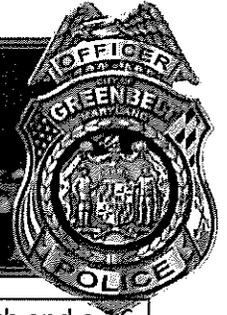
Automotive Crime - City Wide

07/28	9100 block Springhill Lane. Theft from auto. Unknown person(s) broke out the rear passenger side window and removed a power saw.
07/28	9000 block Breezewood Terrace. Theft from vehicle. Unknown person(s) broke out the rear driver's side window of a vehicle and removed a power tool and a GPS unit.
07/28	10 court Southway. Theft from vehicle. Change and a first aid kit were taken from a vehicle. There were no signs of forced entry.
07/29	7900 block Mandan Road. Theft from vehicle. Unknown person(s) broke out the rear passenger side window and removed a plumbing snake and a cordless drill.
07/31	9100 block Springhill Lane. Recovered stolen auto. A 2002 Ford Econoline E350 van, reported stolen July 24 th from the 9100 block of Springhill Lane, was recovered this date by the Prince George's County Police Department in the 4800 block of Heath Street, Capitol Heights, MD. No arrests.
07/31	5900 block Cherrywood Terrace. Theft from auto. Two tags, Maryland 5CZ3789, were taken from a vehicle.
08/01	14 court Hillside Road. Tampering. The complainant advised that he heard a car alarm going off and looked out to see three subjects rummaging through his vehicle. All three suspects, described as three males dressed in all black clothing, no further, fled the scene on foot. It was later discovered that seven unlocked vehicles had been rummaged through. Nothing appears to have been taken.
08/01	14 court Hillside. Theft from auto. Two tags were taken from a vehicle. The tags were recovered the same day by the Metropolitan Police Department. No other information is available at this time.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



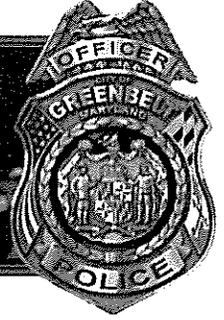
08/02

3 court Ridge Road. Rouge and Vagabond arrests. A 17 year old Greenbelt youth and a 16 year old Greenbelt youth were arrested for Rouge and Vagabond. Officers responded to a report of subjects attempting to break into vehicles. An officer apprehended one suspect on the scene, with the second suspect fleeing the scene on foot. The second suspect was located at his residence and was positively identified and arrested. Investigation revealed that the suspects attempted to enter two vehicles and did enter two unsecured vehicles. Some of the taken property was recovered. Both youths were released to parents pending action by the Juvenile Justice System.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF AUGUST 2, 2017

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

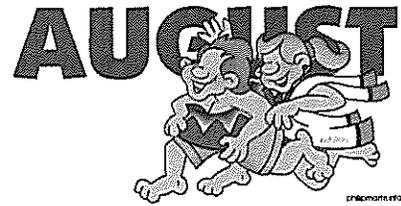
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense	2	Rouge and Vagabond	1
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	1
Attempt Burglary		Unattended Death	
Assault	1	Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	4	Notification for other agency	
Vandalism	1	Sick subject (Drug-related. Was hospitalized)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	5
Credit Card Offense		Attempt Theft From Vehicles	7
Telephone Misuse		Attempt Theft of Vehicle	
Suspicious Person	1	Vandalism to Vehicles	
Identity Theft	1	Accidents	9



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending August 4, 2017



ADMINISTRATION

- Held the monthly supervisors' meeting.
- Attended the Department Head meeting.
- Jim Sterling, Brian Kim and Jessica Bellah met with the engineer regarding the Greenbelt Dam project and engineering costs.
- Jim Sterling and Brian Kim attended a street sweeper demo in College Park. Two different manufacturers have provided demonstrations.
- Jim Sterling, Brian Townsend, Luisa Robles and Erin Josephitis attended the Sustainable Land Care Policy Council work session.

STREET MAINTENANCE/SPECIAL DETAILS

- Removed unwanted signs and checked for graffiti throughout the city.
- Pushed debris at the Northway Fields compost site.
- Continued painting parking lines at the Municipal Building, Roosevelt Center, Schrom Hills Park and on Centerway in front of Roosevelt Center.
- Painted handicap symbols at Schrom Hills Park, Roosevelt Center, and the Municipal Building.
- Painted speed bumps on Mathew Street.
- Put out Farmer's Market barrels.
- Painted the word "STOP" on Ridge Road up to where it meets Crescent Road.

HORTICULTURE/PARKS

- Cut grass throughout Greenbelt.
- Repaired two broken weed eaters.
- Removed fallen trees throughout the City from the rain storms.
- Continued to work on Cherrywood Lane removing low branches and invasive plants.
- Met with the construction foreman for the review of trees at Greenbelt Station.
- Weeded and mulched the Lakewood landscape beds.

FACILITY MAINTENANCE

- Worked on HVAC issues at the Police Station.
- Started installing an electric vehicle (EV) charging station at the Municipal Building.
- Started installing cabinets in the News Review office.
- Started preventative maintenance on HVAC systems in all City buildings.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 32.05 tons of refuse and 13.06 tons of recyclable material.
- Led six Weed Warrior volunteers to remove eight bags of invasive species and pulled English Ivy off of 15 trees from Buddy Attick Park.
- Worked on Water Quality Monitoring with Camp YOGO at Buddy Attick Park on Friday and at Schrom Hills Park on Saturday.
- Performed the quarterly rain garden inspection.
- Facilitated 12 Capital Care, Inc. volunteers/staff members to breakdown six bags of Styrofoam.
- Started preparing the recycling display for the Labor Day Festival. Updated diversion statistics as well as the display with new recycling guidelines.
- Sent Green ACES/Team minutes for review.
- Met with David Brosch to talk about next steps for CMON - Composting Municipalities Organizing Now.

FLEET MAINTENANCE

- Police Unit #921 - Completed a PM service, repaired the cooling system, and replaced the drive belts.
- Pick-up #150 - Replaced the air filters, cleaned the supply line and primed the system.
- Police Unit #842 - PM service, repaired the leaking A/C system and found that the system was blowing warm air. Performed an annual intake induction cleaning service.
- Police Unit # 849 - PM service, replaced the right front headlamp bulb, performed an annual intake induction cleaning service. Also checked to see why the engine light was on which was for a catalytic converter efficiency fault - cleared the fault (related to engine carbon build-up) and will possibly be fixed with the intake induction service.
- Police Unit #869 - PM service.

Greenbelt Recreation Department

Weekly Report

Week Ending August 4, 2017

ADMINISTRATION:

- Attended the department head's meeting on Tuesday.
- Updated the department's FY 2018 MBOs and submitted to Administration.
- Met with Aquatic and Fitness Center staff to review various items related to facility operations, programs and upcoming projects.
- Worked with other departments and staff to identify a solution to parking issues at the Springhill Lake Recreation Center. Temporary solutions were implemented to address issues for the remainder of the summer.
- Provided support for the National Night Out program held in various parts of the city on Tuesday.
- The M-NCPPC summer playground program at Schrom Hills Park concluded this week.
- Prepared and finalized annual report for M-NCPPC as required under the terms of the annual Leadership Contracts the city holds with them.
- A joint staff meeting for Center Leaders at the Youth Center and the Springhill Lake Recreation Center was held to review job responsibilities, schedules, etc.
- Held conference call with Consultant hired to do the Recreation and Park Facility Master plan to review project status and next steps.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Summer Camps and classes are now in week 7! We have a few remaining spots in a few of our camp sessions, camp after care programs, and multi-session summer programs. Campers and staff are enjoying their summer here in Greenbelt.
- Kinder Camp began session 4 with a theme of "Exploring the Great Outdoors". Crafts, games, and snacks were all linked to the theme. Kinder campers enjoyed two visits to the pool, and both Ageless Grace and Yoga classes.
- Camp Pine Tree enjoyed lots of indoor and outdoor games, sports, swim lessons, arts & crafts and a field trip to the Greenbelt Theatre to see "Paddington". On Thursday, our Annual Bake Sale raised funds for the "Kids to Camp" program. Campers, family members, and city staff supported the fund raising effort and enjoyed a variety of sweet treats.
- Creative Kids Campers took part in music, drama, dance, art and writing classes and prepared for the final production of "The Cookie Caper". Creative Kids campers enjoyed two visits to the pool and worked on another issue of the Greenbelt Cooperator.
- Circus Campers, both novice and experienced, learned new skills in a variety of circus stunts in preparation for their fourth performance of the summer. Some campers have attended the program over many years and multiple sessions and have acquired more than one advanced level circus skill!
- Camp YOGO campers traveled to Bohrer Park for the waterpark and miniature golf. The other two trips were to Greenbrier State Park and the Smithsonian Museums, including an IMAX film. While at home in Greenbelt, campers enjoyed indoor and outdoor group games, sports, swimming, ga-ga ball and socializing. The week ended with a continuation of their service project at Buddy Attick Park.
- Springhill Lake Recreation Center was busy with drop-in programs and their new Eagle Vision class. Offered twice a week, this new free program offers active games, nutrition/health information and a complimentary healthy snack to promote an active and healthy lifestyle for all participants. This week we featured combinations of fruit and non-meat sources of protein. The participants enjoyed the snacks after action packed dodgeball and kickball events.
- Summer Fun Run series continued on Thursday. Runners and walkers gather behind the Youth Center about 6:30 pm and pick either 1 lap (1.75miles) or 2 laps (3 miles). The event begins at 7 pm. Summer Fun Runs continue every Thursday until August 10, 2017.
- Recreation Center Staff conducted their quarterly Center Leader meeting.
- Staff are editing the content for the Fall Activity Guide publication process. Fall Activity Guides will be available on-line and in city facilities at the end of next week.

- Park Rangers assisted with National Night Out on Tuesday and will be visiting Greenbelts' parks this weekend informing patrons about park rules and assisting with programs.
- Mom's Morning Out promotional and registration materials were prepared for the Fall 2017 pre-school program.
- Attended Labor Day Festival Committee Meeting.
- Attended planning meeting with partners in preparation for our next Bike Rodeo at Beltway Plaza, scheduled for Saturday, September 23, 2017.

AQUATIC AND FITNESS CENTER:

- 53 kids with Howard County & Parks Adventure Camp Swim Group enjoyed the GAFC outdoor pool on Monday from 11 am to 1 pm. Next reservation scheduled for Mondays, August 7 and August 14.
- Six kids and two adults with Angie's Place Family Daycare reserved the outdoor baby pool and mushroom area on Monday.
- Twelve kids and three adults with Themba Creative Learning Center enjoyed the outdoor pool on Wednesday.
- EZ Rehab Solutions Therapy met on Tuesday and Thursday. Auto bill payment has been processed for August.
- Four private swim lesson requests were received and entered into the database for swim instructor(s) match. Three requests have been matched with an instructor.
- Swim Instructor(s) provided a total of 39 private swim lessons (Friday-Thursday).
- August 2017 GAFC Newsletter email blast sent to patrons on Wednesday.

ARTS:

- Preparations are underway for a Community Art Drop-In program on Sunday, August 6, 1-3:30 pm at the Greenbelt Community Center. Participants will make and play a Greenbelt-themed mini golf course.
- Ongoing activities in support of summer camp programs include: ceramics classes and art installation workshops with Creative Kids Camp; daily hand-building and potter's wheel after care classes (all full or oversubscribed with waitlists). Staff are also providing props and costumes for the Creative Kids Camp show, The Cookie Caper, performed by each session of camp.
- Staff supported and attended a meeting of the Arts Advisory Board. The Board met with Dr. Elizabeth Barber about her newspaper box proposal; a report will be forthcoming.
- Ongoing activities include: receipt and processing of Festival of Lights Art and Craft Fair applications; artist studio visits; and program development and marketing.

Community Center:

- A fire drill was conducted to fulfill camp regulations.
- Invoices were emailed for Circus Session VI.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 234 inquiries since April 2015. There are currently seven food operations who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed, 3 private rentals and 10 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Labor Day Committee, Miss Greenbelt Scholarship Organization, Greenbelt Community Foundation and PG Peace & Justice.
- The following City groups received free space: City Council and Arts Advisory Board.

Therapeutic Recreation:

- TR staff has been working well with the campers with disabilities. Some new behavior charts were implemented and the campers are responding well to them. Due to camper changes in aftercare schedules, TR staff is now only needed to assist in the Clay at the End of the Day class.
- TR supervisor met with IT staff and other recreation department staff to discuss the migration to the new RecTrac program. The migration is scheduled for January 8, 2018.
- The TR supervisor has been assisting with editing the brochure blueline.
- Another Contra Dance is taking place on Saturday, August 5 in the Community Center Gym. All are welcome and it's a great social event. Greenbelt's Gardner family is providing the music (Transatlantic Crossing) and April Blum is the caller. Come on out and have a great time!