

THE CITY OF

**GREENBELT**

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

**November 2017**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Advisory Board Interview - (CC), 7:45 PM Work Session - WSSC Street Projects, CC, 8PM Early Voting at Municipal Building, 9 AM - 5 PM WSSC Information Meeting, 6pm, CC	02 Early Voting at Municipal Building, 9 AM - 5 PM Free Produce Distribution Coffee w/the Chief, 8am, WG	03 Board of Elections Meeting, 4PM, MB Early Voting at Municipal Building, 9 AM - 5 PM	04
05	06 No Meeting Free Memory Screenings, 9-11am, MB	07 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC City Election, Polls open 7 AM until 8 PM	08 No Meeting	09	10	11 Free Sandwich and Cake for Veterans at Mission BBQ Veterans Day Ceremony, 11am, RC
12	13 Youth Advisory Committee, 5:30, SHP Work Session - Organization of the 42nd City Council, 7 PM, MB Charter Meeting - Swearing-In of 42nd City Council, 7:30 PM, MB	14	15 Park and Recreation Advisory Board, 7:30 CC No Meeting - NLC Convention	16	17	18 Social Media Safety Workshop, 8:30 AM, Bowie State Walk for Suicide Prevention & Awareness
19 Mental Awareness Fundraiser, 4pm, Legion	20 Advisory Board Interview, MB, 7:45 PM Work Session - Comcast, MB, 8PM	21	22 No Meeting	23 Gobble Wobble, 9am, Youth Center	24	25
26	27 Regular Meeting - MB, 8PM	28 Senior Citizens Advisory Committee, 3:30pm, CC Green ACES/Green Team, 7:30 pm, CC	29 Work Session - Franklin Park, CC, 8PM	30 Forest Preserve Advisory Board, 7pm, MB	01	02





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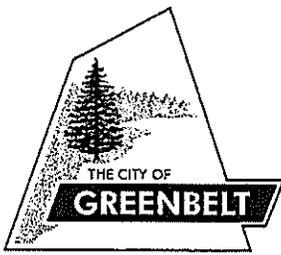
VISITING

I WANT TO...

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01 Community Tree Lighting, 7pm, RC Deco the Halls, 7pm, Museum	02 Festival of Lights Juried Art and Craft Fair
03 Festival of Lights Juried Art and Craft Fair Greenbelt Farmer's Market, 10am-2pm, RC	04 Work Session - TBD, MB, 8PM	05 Advisory Committee on Trees, 7pm, PW Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC Scams and Fraud, 7pm, CC	06 Arts Advisory Board, 7pm, CC Work Session - 7010 Greenbelt Road - Greenbelt Crossing Development Proposal (Old Nursing Home Site) , CC, 8PM	07 Free Produce Distribution, 2:30pm, SHL	08	09 Santa's Visit to Greenbelt, 10am, YC Elves Workshop, 1:30pm, YC
10 Holiday Lights Concert, 3pm, CC	11 Youth Advisory Committee, 5:30, GLibrary Regular Meeting, MB, 8PM	12 North Pole Calling	13 Legislative Dinner Greenbelt Marriott North Pole Calling	14 North Pole Calling	15	16 A Greenbelt Nutcracker, 3pm, CC
17 A Greenbelt Nutcracker, 3pm, CC	18 Work Session - TBD, MB, 8PM	19	20 Park and Recreation Advisory Board, 7:30 CC Work Session - TBD, CC, 8PM	21 Forest Preserve Advisory Board, 7pm, MB	22	23
24	25 No Meeting	26	27 No Meeting	28	29	30
31	01	02	03	04	05	06





## City Manager's Report Week Ending November 17, 2017

1. Attached is the financial report for October 2017.
2. Attached is a confidential packet of information.
3. As follow-up to an email, attached is information on hate crime data.
4. Also attached is a follow-up letter from Councilmember Turner on improvements on Branchville Road.
5. Met and/or teleconferenced with staff, City Solicitor, and outside legal counsel regarding personnel and legal matters. Drafted related correspondence.
6. Reviewed and revised the draft drug and alcohol and social media policies being prepared by Human Resources Director Mary Johnson.
7. Reviewed and revised the draft legislative agenda with Assistant City Manager David Moran.
8. Arrangements are being finalized with the University of Maryland to conduct data computation of the Community Questionnaire. Questionnaire responses are being accepted until the end of the month.
9. Staffed the organizational meeting as well as the Council swearing in ceremony and reception.
10. Participated in the Park and Recreation Advisory Board (PRAB) meeting. PRAB members shared concerns that have been lingering since the Buddy Attick Master Plan's adoption in 1992. Specifically concern regarding a lack of compliance with the Plan, need to update the Plan, communication among departments and with PRAB. This includes the need to update the Plan and invest in addressing deficiencies identified on a report card prepared many years ago. PRAB also shared concerns about the debate on pesticide use, the many years that the Draft Sustainable Land Care Policy has been under consideration by advisory boards, and the need to finalize the Policy. Concern was discussed why all advisory boards were not listed as having contributed, not just Green ACES. Likewise, concern was raised about the use of Wikipedia as a source.
11. Participated in the Urban Land Institute's Technical Assistance Panel Kickoff along with Ms. Terri Hruby, Ms. Jessica Bellah, Ms. Anne Marie Belton, as well as staff from ULI, Berwyn Heights, and College Park. The meeting was followed by a walking tour to Rhode Island Avenue to help ULI and participates further discuss the scope and questions to be addressed. Staff consensus was to expand the boundary to include Rt. 1 and include Rt. 430, University Blvd. Staff will meet again in two weeks.

12. Attended the Greenbelt News Review's 80<sup>th</sup> Anniversary event at the Old Greenbelt Theatre.
13. Ms. Beverly Palau presented examples of desirable municipal websites during the weekly staff meeting. This included tourism and economic development offerings. Ms. Palau is scheduling a demonstration of final web content systems for city departments at the end of the month. This will include information on other available modules including agenda preparation and management. I recommend securing those modules and implementing them at the same time to modernize and streamline staff work processes, as well as better use of city resources. The goal is to finalize an agreement by the end of December.
14. Met with Councilmember Byrd for orientation on the City Manager's Office.
15. Met with Mayor Jordan.
16. Information Technology
  - a. Oversight of Document Management solution demos (5)
  - b. Participated in vendor discussion re: Council Room Studio renovation
  - c. Met with Tyler Technologies re: future direction for Police CAD/RMS
  - d. Hosted I-Net Executive Committee meeting

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk  
Karen Ruff, City Solicitor

## City of Greenbelt, Maryland Memorandum

**To:** Nicole C. Ard, City Manager  
**From:** Jeffrey L. Williams, City Treasurer   
**Date:** November 14, 2017  
**Subject:** October 2017 Financial Report

### Revenues

Revenues are 71.0% of the adopted budget compared to 67.3% a year ago and 67.0% in the five-year historical trend. Net real estate tax revenue (taxes less abatements) is \$16,902,000, or \$639,100 higher than the adopted budget. Continued construction in Greenbelt Station accounted for most of the three-quarter year assessment revenue of \$142,500 received in October. The half-year and one-quarter year assessments in FY 2017 yielded approximately \$185,000. It is unknown if FY 2018 will yield similar results, but it is a good bench mark to compare the two fiscal years going forward.

Real estate tax abatements are only \$8,900 to date, a total that is expected to rise as we progress through the fiscal year. In recent fiscal years, commercial property owners have been awarded large abatements in the final quarter of the fiscal year. It is important to note that real estate abatements in FY 2017 and FY 2016 were \$378,000 and \$1,401,000 respectively. Therefore, there is no guarantee that the current real estate revenue level (\$639,100 higher than the adopted budget) will be maintained.

Corporate personal property tax (PPT) is trending slightly higher, \$1,067,600 or approximately \$17,000 higher than a year ago. PPT billings within any fiscal year can vary greatly as they depend upon when companies file their property tax returns with the State. Therefore, more analysis is necessary to estimate the year-end revenue from PPT.

Red light revenue receipts in October 2017 were \$13,860, down from \$18,770 in September and significantly lower than the \$30,000 monthly average since FY 2013. Police Department staff confirmed that two cameras at Greenbelt and Mandan Roads were taken out of service to upgrade the equipment. It is expected that all of the red light cameras will be upgraded this fiscal year. Therefore, red light camera revenue will be lower as will the expense of renting the cameras. Speed camera revenues are matching their pace of FY 2017. Year to date revenues are \$116,400 or just \$1,000 lower than a year ago.

Total recreation revenue is \$29,000 higher than a year ago due to the popularity of the City's summer camps. Greenbelt Kids revenue is up \$40,000 over FY 2017 receipts while the Aquatic & Fitness Center revenues are down approximately \$18,000. Overall, FY 2018 revenues appear to be on track with the guidelines set in the adopted budget.

**Expenditures**

Total operating expenditures are 28.5% of the adopted budget compared to 32.0% in FY 2017 and 32.4% historically. Salaries and benefits are the reason for the more favorable comparison year to date. As mentioned in an earlier report. There is a timing issue regarding when payrolls have been paid this fiscal year. The statistical comparison between fiscal years will align better in the December report.

Motor vehicle fuel is at the same level after four months this fiscal year compared to FY 2017. The most recent purchase of gasoline was \$2.01 per gallon, only \$0.07 higher than a year ago. However, staff believes that there is significant market pressure toward higher costs for this commodity in the near future. Total expenditures for vehicle maintenance are approximately \$40,000 lower than in FY 2017. Motor vehicle maintenance is not cyclical. Therefore, these savings are not locked in, but it remains good news.

In recent fiscal years, large building systems, e.g. HVAC, have been upgraded. As a result, the building maintenance budget was reduced 4.6% in FY 2018. Four months into the fiscal year, building maintenance expenditures are \$103,000. This is 29.6% of the \$348,200 city-wide budget and is in line with expectations.

Expenditures through October appear to be in line with the adopted budget.

**City of Greenbelt, Maryland**  
**Revenues - FY 2018 vs. FY 2017 & Historical**  
**October**

<b>Account Number</b>	<b>Description</b>	<b>FY 2018 Budget</b>	<b>Oct-17</b>	<b>% of FY 2018 Budget</b>	<b>% of FY 2017 Actual</b>	<b>Historical %</b>
<b>Taxes</b>						
411100	Real Estate	\$16,647,900	\$17,087,696	102.64%	98.74%	99.47%
411210	Real Estate Abatements	(265,000)	(8,902)	3.36%	30.34%	15.64%
411220	Homestead Credit	(80,000)	(159,370)	199.21%	99.88%	100.03%
411230	Homeowner's Credit	(40,000)	(17,420)	43.55%	29.77%	33.60%
<b>Personal Property</b>						
412100	Local	12,000	13,155	109.63%	27.95%	45.12%
412110	Utility	300,000	292,011	97.34%	98.18%	28.46%
412120	Corporate	1,400,000	1,037,579	74.11%	66.93%	41.28%
412140	Local - Prior Years	0	377	0.00%	0.00%	17.99%
412160	Corporate - Prior Years	50,000	10,979	21.96%	76.36%	46.42%
412200	Abatements	(80,000)	(22,631)	28.29%	12.22%	25.02%
<b>Other Taxes</b>						
421100	Income	2,832,500	96,776	3.42%	4.70%	4.12%
421200	Admissions	140,000	22,663	16.19%	39.13%	26.17%
421300	Hotel/Motel	1,000,000	0	0.00%	0.00%	0.00%
422100	Highway	392,000	299,608	76.43%	71.83%	68.26%
<b>Licenses</b>						
431000	Permits	1,004,600	168,585	16.78%	15.48%	17.26%
433400	Cable	428,200	50,322	11.75%	0.00%	7.51%
<b>Grants - State</b>						
442101	Police	452,000	116,301	25.73%	25.00%	24.87%
442102	Youth Service	65,000	0	0.00%	0.00%	0.00%
<b>Grants - County</b>						
443106	Landfill	57,700	14,413	24.98%	25.00%	15.00%
443102	Youth Service	30,000	0	0.00%	0.00%	0.00%
443108	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource Ofc.	80,000	0	0.00%	0.00%	0.00%
<b>Other</b>						
451000	Refuse/Recycling	687,600	170,589	24.81%	25.02%	24.89%
452000	Recreation	760,200	315,913	41.56%	36.08%	39.37%
453000	Fitness Center	583,200	216,847	37.18%	38.08%	36.11%
454000	Community Center	210,300	51,517	24.50%	24.35%	24.72%
460100	Fines/Foreitures	170,000	47,816	28.13%	33.80%	34.87%
460200	Red Light Cameras	350,000	114,672	32.76%	33.55%	34.36%
460300	Speed Cameras	360,000	117,407	32.61%	30.59%	26.19%
470000	Interest	32,000	2,122	6.63%	11.32%	9.67%
480400	Partnerships	149,800	5,833	3.89%	5.84%	12.41%
	<b>Miscellaneous</b>	<b>434,200</b>	<b>73,443</b>	<b>16.91%</b>	<b>39.47%</b>	<b>19.48%</b>
	<b>Total</b>	<b>\$28,398,200</b>	<b>\$20,118,301</b>	<b>70.84%</b>	<b>67.85%</b>	<b>67.07%</b>

**City of Greenbelt, Maryland**  
**Expenditures - FY2018 vs. FY 2017 & Historical**  
**October**

Acct. No.	Department	FY 2018 Budget	Oct-17	% of FY 2018 Budget	% of FY 2017 Budget	Historical %
100	<b>General Government</b>					
	Salary/Benefits	\$2,409,100	\$673,601	27.96%	30.09%	32.12%
	Operating Expense	746,700	204,634	27.41%	36.00%	34.46%
	Capital Outlay	12,000	0	0.00%	49.45%	0.00%
	<b>Total General Gov't</b>	<b>3,167,800</b>	<b>\$878,235</b>	<b>27.72%</b>	<b>31.52%</b>	<b>32.76%</b>
200	<b>Planning/Comm. Dev.</b>					
	Salary/Benefits	759,000	160,491	21.15%	26.62%	32.15%
	Operating Expense	239,000	11,937	4.99%	9.87%	10.01%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Plan. &amp; C. D.</b>	<b>998,000</b>	<b>\$172,428</b>	<b>17.28%</b>	<b>22.56%</b>	<b>27.35%</b>
300	<b>Public Safety</b>					
	Salary/Benefits	8,754,600	2,271,731	25.95%	30.96%	31.09%
	Operating Expense	1,536,400	572,749	37.28%	37.61%	36.10%
	Capital Outlay	381,300	0	0.00%	0.00%	7.93%
	<b>Total Public Safety</b>	<b>10,672,300</b>	<b>\$2,844,480</b>	<b>26.65%</b>	<b>30.68%</b>	<b>30.98%</b>
410	<b>Public Works</b>					
	Salary/Benefits	2,036,600	560,047	27.50%	30.24%	31.17%
	Operating Expense	619,800	167,960	27.10%	30.90%	29.59%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	2,656,400	728,007	27.41%	30.40%	30.76%
450	<b>Waste Collection</b>					
	Salary/Benefits	605,100	163,777	27.07%	34.39%	32.10%
	Operating Expense	188,400	47,336	25.13%	19.16%	24.22%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	793,500	211,113	26.61%	29.91%	29.97%
	<b>Total Public Works</b>	<b>3,449,900</b>	<b>\$939,120</b>	<b>27.22%</b>	<b>30.29%</b>	<b>30.58%</b>
500	<b>Greenbelt Cares</b>					
	Salary/Benefits	1,037,600	288,019	27.76%	32.24%	32.15%
	Operating Expense	67,800	19,504	28.77%	26.67%	27.19%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Greenbelt Cares</b>	<b>1,105,400</b>	<b>\$307,523</b>	<b>27.82%</b>	<b>30.99%</b>	<b>31.57%</b>
600	<b>Recreation</b>					
	Salary/Benefits	2,686,100	1,003,108	37.34%	39.10%	39.86%
	Operating Expense	681,600	294,706	43.24%	37.05%	38.14%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	3,367,700	1,297,814	38.54%	38.61%	39.44%

**City of Greenbelt, Maryland**  
**Expenditures - FY2018 vs. FY 2017 & Historical**  
**October**

Acct. No.	Department	FY 2018 Budget	Oct-17	% of FY 2018 Budget	% of FY 2017 Budget	Historical %
650	<b>Aquatic &amp; Fitness</b>					
	Salary/Benefits	\$818,400	\$274,557	33.55%	37.10%	37.16%
	Operating Expense	360,700	125,862	34.89%	30.92%	30.12%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	1,179,100	400,419	33.96%	35.03%	34.68%
	<b>Total Recreation</b>	<b>\$4,546,800</b>	<b>\$1,698,233</b>	<b>37.35%</b>	<b>37.70%</b>	<b>38.19%</b>
700	<b>Parks</b>					
	Salary/Benefits	\$1,040,500	301,256	28.95%	38.13%	34.44%
	Operating Expense	194,400	55,364	28.48%	24.00%	34.12%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Parks</b>	<b>1,234,900</b>	<b>\$356,620</b>	<b>28.88%</b>	<b>35.23%</b>	<b>34.38%</b>
900	<b>Miscellaneous</b>					
	Salary/Benefits	206,100	62,728	30.44%	33.51%	33.29%
	Operating Expense	120,700	19,033	15.77%	45.86%	16.28%
	Capital Outlay	0	0	0.00%	100.00%	0.00%
	<b>Total Miscellaneous</b>	<b>326,800</b>	<b>\$81,761</b>	<b>25.02%</b>	<b>36.18%</b>	<b>28.86%</b>
<b>Operating Expenditures</b>						
	Salary/Benefits	\$20,353,100	\$5,759,315	28.30%	32.46%	32.85%
	Operating Expense	4,755,500	1,519,085	31.94%	32.90%	32.74%
	Capital Outlay	393,300	0	0.00%	1.38%	8.23%
	<b>Total Operating Exp.</b>	<b>\$25,501,900</b>	<b>\$7,278,400</b>	<b>28.54%</b>	<b>31.97%</b>	<b>32.42%</b>
<b>Reserves</b>						
990	Non-Departmental	165,900	43,512	26.23%	28.46%	17.58%
	Workers Comp. Ins.	680,400	697,360	102.49%	108.07%	106.08%
	Interfund Transfers	2,050,000	0	0.00%	0.00%	0.00%
	<b>Total Reserves</b>	<b>2,896,300</b>	<b>740,872</b>	<b>25.58%</b>	<b>30.35%</b>	<b>38.00%</b>
	<b>Total General Fund</b>	<b>\$28,398,200</b>	<b>\$8,019,272</b>	<b>28.24%</b>	<b>31.83%</b>	<b>32.86%</b>

## Anne Marie Belton

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**From:** Nicole Ard  
**Sent:** Friday, November 17, 2017 2:39 PM  
**To:** Anne Marie Belton  
**Cc:** Thomas Kemp  
**Subject:** FW: Greenbelt Hate Crime Data

Anne Marie,  
Please include the following with the Manager's Report.

Thank you,  
Nicole

**From:** Thomas Kemp  
**Sent:** Friday, November 17, 2017 2:37 PM  
**To:** Nicole Ard  
**Cc:** David Moran  
**Subject:** Greenbelt Hate Crime Data

Nicole,

Below are the Hate Crime cases reported to GPD from January 1, 2014 through to the present. Though the cases may originally be listed as assigned to Patrol below they are normally transferred to the Criminal Investigations Unit (CIU) for investigation as needed. I met with Acting SOD Commander Lee and CIU Supervisor Bladzinski earlier today regarding the most recent occurrence at 7833 Walker Drive. This incident is being actively and comprehensively investigated by our Detectives at this time. I will keep you updated on the matter as it progresses accordingly. Thank you.

Tom

<u>Case Number</u>	<u>Case Reported Date And Time</u>	<u>Case Occurred Incident Type</u>	<u>Case Offense Hate Bias Motivation</u>	<u>Case Address</u>	<u>Case Assigned Bureau</u>
2017-00021756	11/09/2017 15:56:18	Vandalism Malicious Destruction	Anti-Black	7833 WALKER DR	Patrol Squad
2015-00026802	12/20/2015 21:26:11	Assault 2nd Degree	Anti-Black	7310 WINTERGREEN CT	Patrol Squad

2015-00025616	12/04/2015 09:13:00	Police Information	Anti-Islamic (Moslem)	6401 GOLDEN TRIANGLE DR	Patrol Squad
2015-00021500	10/07/2015 16:26:00	Harassment	Anti-Homosexual	6025 SPRINGHILL DR	Patrol Squad
2015-00017075	08/11/2015 00:03:59	Emergency Commitment	Anti-Female Homosexual (Lesbian)	5925 CHERRYWOOD TE	Patrol Squad
2015-00014777	07/14/2015 20:51:33	Assault 2nd Degree	Anti-Homosexual	5707 CHERRYWOOD LN	Patrol Squad
2015-00010344	05/20/2015 09:26:45	Vandalism Malicious Destruction	Anti-Male Homosexual (Gay)	131 WESTWAY	CIU
2014-00010551	05/28/2014 10:38:58	Threats	Anti-Other Ethnicity/National	7500 HANOVER PY	CIU



# THE PRINCE GEORGE'S COUNTY GOVERNMENT

**TODD M. TURNER**  
Council Member  
4<sup>th</sup> District

November 9, 2017

Mr. Darrell Mobley, Director  
Department of Public Works and Transportation  
9400 Peppercorn Place Suite 300  
Largo, MD 20774

Hon. Emmett Jordan, Mayor  
City of Greenbelt  
25 Crescent Road  
Greenbelt, MD 20770

Re: Branchville Road

Dear Director Mobley & Mayor Jordan:

I write in follow up to a meeting held on October 25, 2017 between the City of Greenbelt, Department of Public Works and Transportation staff, and my office to discuss sidewalk, bicycle, and pedestrian improvements on Branchville Road in Greenbelt. I appreciate the efforts to create solutions in this matter.

It is my understanding that there were two discussed potential sidewalk construction solutions on Branchville Road. One being a short term expedited solution that will provide a safe side walk for residents in the area. This would be followed up by a longer term CIP project that would provide more safety measures such as bike lanes.

I thank you for your attention to and cooperation between all parties in this matter. Please contact Mr. Jarryd Hawkins, my Constituent Services Aide, at (301) 952-3094 or by email at [jthawkins@co.pg.md.us](mailto:jthawkins@co.pg.md.us) if you need further assistance.

Sincerely,

Hon. Todd M. Turner  
Council Member – 4<sup>th</sup> District

cc: Adam Jiroun, Department of Public Works & Transportation  
Erv Beckert, Department of Public Works & Transportation  
Jim Sterling, City of Greenbelt  
Jessica Bellah, City of Greenbelt

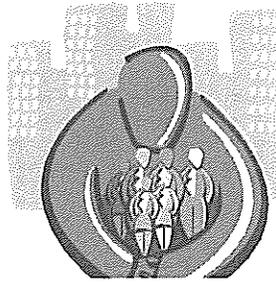


14741 Governor Oden Bowie Drive  
County Administration Building – Upper Marlboro, Maryland 20772  
Phone: 301-952-3094 Fax: 301-952-4910

## CITY NOTES

### Greenbelt CARES

Week Ending November 17



Darren Stephenson conducted a session of Active Parenting. He provided the parents with an overview of the program. The group discussed some of the many challenges that most teens face on a daily basis. The parents were allowed time to share some of their specific concerns regarding their teen. All 5 parents rated the session as Excellent on their parent surveys. The next class is scheduled for December 7, 2017

Liz Park attended the State Advisory Group on Juvenile Justice and Delinquency Prevention. The group discussed the goals for its upcoming three year plan.

The GAIL team attended the Mid-Atlantic Lifespan Conference in Ocean City, MD. Topics included Medical Marijuana Use in Senior Housing, How to Prepare for an Active Shooter, Combating Violence in Senior Housing and more.

Liz Park attended the 2017 Governor's Grants Conference. State cabinet members presented on Maryland's funding landscape, and senior policy analysts of the United States Office of Budget and Management, grants.gov, and the United States Department of Treasury presented on federal grants and possible changes based on the new administrations priorities and budget cuts.

On Wednesday, Rose Marghi, Family Counselor, began interviewing students at Eleanor Roosevelt High School for a grief/loss group to begin on December 6.

Sharon Johnson wrapped up the third series of the Memory Cafe for the year. The group has continued to enjoy our partnership with an Ageless Grace Instructor who engaged the participants in stretching and other chair exercises; and Arts for the Aging instructors including a cellist, violinist, dancer, and storyteller. The GAIL program looks forward to kicking off our next series of the Memory Cafe and the Memory Support Group after the New Year.

The GAIL Program hosted two days of Memory Screenings during National Memory Screening Week sponsored by the Alzheimer's Foundation of America.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, November 17, 2017



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

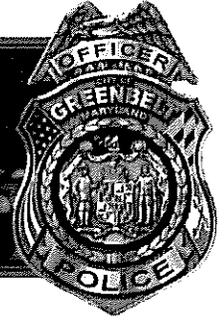
### **CODE ENFORCEMENT**

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<b>Commercial Properties:</b>	<i>Belle Point Office Park, St. Hugh's, Bank of America, 7600 Hanover Parkway, and the Mowatt Church were re-inspected.</i>
<b>Rental Property:</b>	<i>Nine rental properties were annually inspected; and Six rental properties were re-inspected.</i>
<b>Complaints:</b>	<i>Three complaints were logged regarding mold, dust and lead based paint in hallway of apartment building; and Four prior complaints were re-inspected.</i>
<b>Permits:</b>	<i>Twenty-four permits were approved and issued.</i>
<b>Animal Control:</b>	<i>A snake was removed from a window well; Carcass of a bird was removed from the roadway; One injured bird was picked up; and Two cats and one dog were adopted.</i>
<b>Alarms:</b>	<i>Eight warning letters to businesses and fifteen warning letters to residents were mailed regarding false alarms.</i>
<b>Noise Complaints:</b>	<i>Thirteen warning letters were mailed regarding excessive loud noises.</i>
<b>Meetings:</b>	<b>Staff Attended:</b> <i>Site visit on the ULI/TAP grant project.</i> <b>Participated in Phone Conference With:</b> <i>Woodlawn Development regarding ongoing Greenbelt Station South Core Development Issues.</i>
<b>Planning Projects:</b>	<i>Continued review of draft Subdivision and Zoning Ordinance; Greenbelt Lake Dam project management; and Greenbelt Station development project management.</i>
<b>Items of Interest:</b>	<i>Two unlicensed letters were mailed; one unlicensed rental and one unlicensed commercial; and One municipal infraction was issued for illegal dumping at Northway Field.</i>

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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

NOVEMBER 15, 2017

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call 1-866-411-TIPS to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

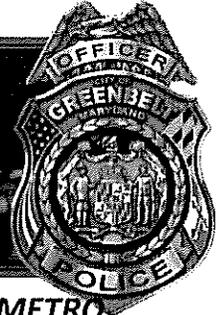
### CENTER CITY

11/09 7:58 A.M.	100 block Centerway. Assault arrest. Jerome Markeith Smith, 41, of Gaithersburg, MD was arrested and charged with First Degree Assault, Second Degree Assault, Trespass and Theft after he allegedly threatened the victim, an employee at the Centerway Mini Mart, with a barbeque grill-type fork, then took a lighter from the counter and left the store. The suspect was located nearby and was positively identified by the victim. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
11/09 3:56 P.M.	7800 block Walker Drive. Vandalism. Graffiti containing offensive language was scratched into the wall of an elevator.
11/10 12:00 P.M.	14 court Parkway. Fraud. The victim advised that he saw a house for rent on Craigslist and met the suspect to put a down payment on the residence. After making the payment the victim later discovered that the suspect was not a representative of the property. The suspect is described as a black female, approximately 32 years of age, no further.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

# **GREENBELT POLICE DEPARTMENT**



## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO**

11/12 4:04 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Felipe DeJesus Herrera Ramirez, 39, of Riverdale, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges by officers investigating an occupied vehicle stopped in the roadway. The suspect was released on citations pending trial.
11/12 6:45 P.M.	5800 block Cherrywood Lane. Home invasion. The victims advised that they were inside the residence when they heard a knock at the door. One of the victims opened the door, at which time the two suspects forced their way inside. One of the suspects produced a handgun and announced a robbery. The suspects then ransacked the home, taking a television and a backpack before fleeing the scene. No one was injured. The suspects are described as a black male, 22 to 23 years of age, 5'4" to 5'6", 150 to 160 pounds, with a light complexion, black hair in long dreadlocks, wearing a green military-type jacket with a hood and a black male, 22 to 23 years of age, 5'8" to 5'10", 140 to 150 pounds, with short hair, wearing a skull-type hat.
11/13 6:00 A.M.	5300 block Settlers Pond Lane. Burglary. Electrical wiring was taken from a house under construction.
11/14 4:20 A.M.	9100 block Springhill Lane. Robbery. The victim advised that he was walking to his vehicle when he was approached by the suspect, who produced a handgun and announced a robbery. After taking money from the victim's wallet and taking his cell phone the suspect fled the scene on foot. The suspect is described as a black male 30 to 35 years of age, 5'10", 170 pounds with a thin build, wearing a black hooded sweatshirt.
11/15 3:10 P.M.	9100 block Edmonston Road. Animal complaint. A citizen advised that he was in his living room when he heard glass breaking in his bedroom. He fled the apartment and contacted police. Responding officers discovered that a deer had broken through the bedroom window and had entered the residence. The deer had been injured during the incident and had to be euthanized.

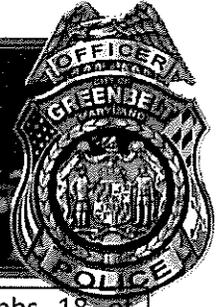
## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

11/09 10:00 A.M.	7700 block Mandan Road. Theft. A parcel package was taken from the stoop of a residence.
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***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



11/10 8:19 P.M.	7300 block Morrison Drive. Possession of marijuana arrest. Andrew Paul Dabbs, 18, of Greenbelt and Dezmond Marquise Crump, 18, of Greenbelt were arrested and charged with Possession of Marijuana by officers investigating a suspicious occupied vehicle. A third suspect, no description given, exited the vehicle and fled the scene on foot. Both suspects were released on citation pending trial.
11/12 5:00 P.M.	8200 block Mandan Road. Strong arm robbery. The victim advised that he agreed to purchase a camera over a social media app and responded to the above location to complete the sale. Upon arriving on the scene he was approached by the suspects, with one punching the victim several times and taking his wallet. Both suspects then fled the scene on foot. The victim refused treatment for minor injuries. The suspects are described as a black male approximately 17 years of age, 6'2" with a thin build and a dark complexion, wearing a blue striped hooded sweatshirt and a black male approximately 22 years of age, 6'4" with a thin build, wearing a grey hooded sweatshirt.
11/12 3:00 P.M.	7700 block Hanover Parkway. Vandalism. Unknown person(s) broke out two windows of a vacant residence.
11/13 2:50 P.M.	7800 block Hanover Parkway. Attempt burglary. Unknown person(s) attempted to enter a residence by tampering with the door lock assembly, damaging it. Entry was not gained.
11/15 12:40 A.M.	7100 block Megan lane. Burglary. The victim advised that unknown person(s) used unknown means to open his garage door. Nothing appears to have been taken.

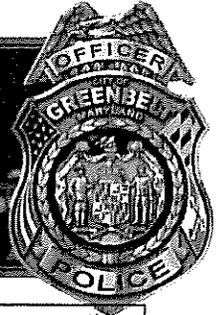
## Automotive Crime - City Wide

11/08	6400 block Ivy Lane. Vandalism to auto. Unknown person(s) broke out the driver's side window of a vehicle.
11/09	9200 block Springhill Lane. Vandalism to auto. Unknown person(s) scratched letters into the paint on a vehicle.
11/09	6100 block Breezewood Drive. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.
11/11	7800 block Hanover Parkway. Vandalism to auto. Unknown person(s) broke out the rear windshield of a vehicle.
11/11	6500 block Capitol Drive. Theft from auto. A rear tag, Maryland 5CC5908, was taken from a vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

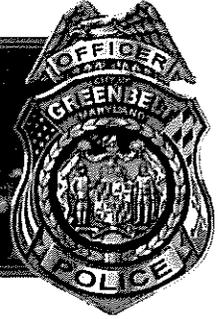
# GREENBELT POLICE DEPARTMENT



11/11	7500 block Greenbelt Road. Theft from auto. A cell phone was taken from a possibly unlocked vehicle.
11/13	5900 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) slashed the tires on five vehicles.
11/13	6000 block Greenbelt Road. Theft from auto. The front tag was taken from a vehicle.
11/13	7500 block Greenway Center Drive. Theft from auto. Unknown person(s) broke out the rear passenger window of a vehicle and removed a purse and clothing.
11/14	8300 block Canning Terrace. Theft from auto. Unknown person(s) broke out the front passenger window of a vehicle and removed a laptop computer and a book.
11/15	6100 block Springhill Terrace. Theft from auto. A cell phone was taken from a vehicle. The windows were left open.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



## CRIME REPORT TALLY SHEET

WEEK OF NOVEMBER 15, 2017

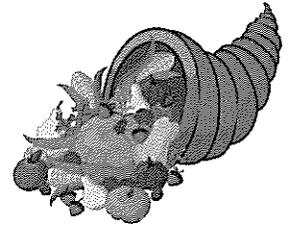
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Complaint (Deer in apartment)	1
Rape		Disruption of School Activities	
Armed Robbery	2	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary	1	Death Report (medical related)	1
Assault (2 Domestic-related)	4	Alcohol Violation	
Domestic	3	False Report	
Drugs	1	Harassment	
DUI/DWI	1	Field op (suspicious person)	3
Theft	3	Notification for other agency	
Vandalism	2	Bomb Threat (Community Ctr, checked ok)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Identity Theft	1	Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	9
Suspicious Person		Accidents	5



# *Department of Public Works*

## *Week Ending November 17, 2017*



### **ADMINISTRATION**

- Jim Sterling and Brian Townsend walked the proposed WSSC water main replacement project, reviewing the WSSC submitted list of trees impacted by the project.
- Interviewed candidates for the Environmental Coordinator position.
- Finalized the RFP for the Springhill Lake Recreation Center Solar Project.
- Attended the Department Head meeting.
- Attended a workshop focusing on Community Resiliency sponsored by Sustainable Maryland.
- Made a site visit to coordinate holiday needs requested by Greenbriar.
- Supervised the Aquatic & Fitness Center Boiler Replacement Project.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Removed unwanted signs and checked for graffiti throughout the city.
- Pushed debris at the Northway Fields compost site.
- Cleaned the storm drains throughout Historic Greenbelt.
- Put out the Farmers' Market barrels.

### **HORTICULTURE/PARKS**

- Continued curbside leaf pick-up in Woodland Hills, Greenbrook Village Estates and Windsor Green.
- Backfilled topsoil on Lakecrest Drive in preparation for the spring planting of street trees.
- Picked up large branches and chipped per citizens' request.
- Responded to four tree complaints and/or inquiries.
- Removed leaves from Crescent Road, the Buddy Attick Park entrance and the Police Station.

### **FACILITY MAINTENANCE**

- Installed a new HVAC heating/cooling unit in a Community Center office.
- Replaced two combustion fans on the roof of the gymnasium at the Springhill Lake Recreation Center.
- Replaced the heat exchanger in the unit serving the game room at the Springhill Lake Recreation Center.
- Installed a new LED light fixture in Building #2 and made repairs to several other lights at Public Works.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 27.45 tons of refuse and 13.26 tons of recyclable material.
- Attended a composting showcase at Howard University.
- Luisa Robles, Brian Townsend and members from Green ACES attended a meeting with David Brosch from University Park on how they are managing their mosquito population.
- Attended the Sustainable Maryland Certified Leadership Training, the county's Environmental Action Committee meeting and the Alice Ferguson Foundation Trash Talk annual meeting.

## **FLEET MAINTENANCE**

- Checked the charging system, replaced the battery and performed preventative maintenance service on Police Vehicle #832.
- Replaced the battery and cleared the module faults on Public Works Vehicle #100.
- Repaired the heating system in Police Vehicle #804.
- Installed window moldings and a spot light on Police Vehicle #846.
- Replaced the brakes and the front and rear rotors along with preventative maintenance service on Police Vehicle #867.
- Installed the hydraulic pump on dump truck #125.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending November 17, 2017**

#### **ADMINISTRATION:**

- Preparation for RecTrac migration continued.
- Prepared for the city's holiday activities and events.
- Attended the monthly PRAB meeting.
- Recognition Group reimbursements were processed.

#### **AQUATIC AND FITNESS CENTER:**

- EZ Rehab Solutions Therapy met on Tuesday and Thursday.
- GMST met on Sunday, Tuesday and Thursday for practice.
- The Hot Tub closed for regular bi-weekly cleaning on Wednesday.
- Swim Instructor(s) provided a total of 9 private swim lessons (Friday-Thursday).
- In-Service Staff Training is scheduled for Sunday, November 19.
- The chlorinator was evaluated by Arundel Pool and Spa on November 6.
- A new candidate has been interviewed and accepted the offer for Customer Service Representative.
- GAIL collected the non-perishable Thanksgiving food drive box on Thursday.
- GAFC is collecting non-perishable food items and cash donation for the local area food banks until November 24. Patrons who brought in a food donation received \$1.00 off of their daily admission on Fridays, November 17 and 24.

#### **COMMUNITY CENTER:**

- There is currently one Center Leader shift open on the permanent schedule. Recruitment continues.
- Supervisor attended a Maryland Historic Trust Capital Grant Program workshop in Upper Marlboro.
- Supervisor attended the Maryland Recreation and Parks Association Fall General Membership meeting in College Park.
- Late fees were applied to two renter/tenant households for November fees.
- Research and system experimenting continued for the RecTrac 3.1 upgrade.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 261 inquiries since April 2015. There are currently five food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 6 private rentals and 15 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Arts Center, Girl Scout Troop #2799, Girl Scout Troop #27, Girl Scout Troop #3251, Charlestowne Village, Greenbelt Volksmarcher, Greenwood Village and Greenbelt Writers Group.
- The following City groups received space: Be Happy Be Healthy Volleyball, Yoga & Line Dancing, CARES and PRAB.