

THE CITY OF
GREENBELT
 MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 Community Art Drop-In	02 Budget Work Session - Greenbelt CARES, 7:30PM, MB Budget Work Session - Planning, 8:30PM, MB	03 Arts Advisory Board; 7pm; CC Public Safety Advisory Committee; 7pm; CC	04 Budget Work Session - Contribution Groups, 7:30PM, CC	05 Free Produce Distribution	06	07 Green Man Festival, 10am, RC Contra Dance
08 Green Man Festival, 11am, RC	09 Youth Advisory Committee; 5:30pm; CC Regular Meeting, 8PM, MB	10	11 Advisory Planning Board, 7:30 PM, CC Budget Work Session - Green Ridge House, 7:30PM, @ Green Ridge House	12	13 Spring Skate Series	14 Tandem Cycling Experience, 1-4pm, CC
15 Kitten Shower, 12pm, American Legion	16 Budget Work Session - Final Budget Review, 8PM, MB	17	18 Park and Recreation Advisory Board, 7:30 CC Executive Session - Personnel & Consult with Legal Counsel, 7:30PM, CC	19 Forest Preserve Advisory Board, 7pm, CC-THIS MEETING HAS BEEN CANCELLED FREE Immunization Clinic Welcome Packet Stuffing Party, 6pm, MB	20 Bike to Work Day 2016 Pit Stop, 6:30-8:30 AM, GAFC	21 Public Works Open House-To Be Rescheduled! Celebration of Spring, 2pm, SHL
22	23 Ethics Commission Executive Session, 3:30PM, MB Regular Meeting - 2nd Public Hearing/Constant Yield Tax Rate/ACE Student Awards, 8PM, MB	24 Advisory Committee on Education; 7pm; cc Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC	25 Executive Session - Personnel, 7:30PM, MB	26	27	28
29 Greenbelt Farmers Market	30 City Holiday - Memorial Day	31	01	02	03	04

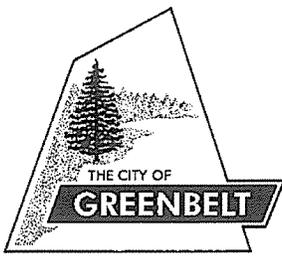




June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Work Session - Council Goals, 7:30 PM, CC Executive Session, Following WS, CC	02	03	04 Pet Expo, 10am-2pm, Dog Park Crazy Quilt Festival, 12-8pm, RC Ribbon Cutting & Demos at Fitness Zone, 9am, Schrom Hills Park Youth Sprint Triathlon, 10am, GAFC Not For Seniors Only Greenbelt Concert Band, 3pm, CC
05 Greenbelt Farmers Market Peace Month-Bikes for the World, 10am, MB Peace Month-Presentation, 11am Roosevelt Ride, 11am, CC Naturalization Ceremony, 12pm, CC Artful Afternoon, 1pm, CC Art Reception, 3pm, New Deal Cafe	06 Regular Meeting - Budget Adoption, 8PM, MB	07 Arts Advisory Board; 7pm; CC Public Safety Advisory Committee; 7pm; CC	08 Advisory Planning Board, 7:30 PM, CC Work Session - Franklin Park, 8PM, CC	09	10	11
12 Greenbelt Farmers Market Peace Month, Reflections on Peace, 10am	13 Youth Advisory Committee; 5:30pm; CC Work Session - Greenbelt Homes Inc., 8PM, MB	14	15 Park and Recreation Advisory Board, 7:30 CC No Meeting	16	17 Peace Month-Open Readings, 7:30pm, CC	18
19 Greenbelt Farmers Market	20 Regular Meeting, 8PM, MB Reel & Meal, 7pm, NDC	21 Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC	22 Advisory Planning Board, 7:30 PM, CC Work Session - Economic Development Study, 8PM, CC	23 Forest Preserve Advisory Board, 7pm, CC	24	25
26 Greenbelt Farmers Market	27 Maryland Municipal League Convention	28 Advisory Committee on Education; 7pm; cc Maryland Municipal League Convention	29 Maryland Municipal League Convention	30	01	02





City Manager's Report Week Ending May 27, 2016

1. Included in Council's packet is a letter being sent to Greenbelt Station residents about the legislation passed by the General Assembly to reduce the MNCPPC tax.
2. Attached is a revised proposed MOU with GATe. Mayor Pro Tem Davis suggested that GATe be reimbursed for its services, rather than a reduction of rent. This would be a simpler approach and has been incorporated. Please contact me with any edits or concerns, it will be forwarded to GATe at the end of next week.
3. Attached is a summary table of the composition of the city's work force since 2007.
4. Did a first review of Recreation Department's proposed revisions to the Contribution Group policy.
5. Human Resources held a number of briefing sessions on the new health insurance plan offered by the City's provider, CareFirst.
6. Assistant City Manager
 - a. Served as Acting City Clerk
 - b. Met with County staff for a CDBG monitoring meeting
7. Finance Department
 - a. Attended Government Finance Officers Association annual conference
8. Information Technology
 - a. Replaced Pool POS PC
 - b. Worked on camera patrols – Spellman Overpass
 - c. Worked on new laptops for SHL Computer Lab
9. The City Clerk attended the annual conference of the International Institute of Municipal Clerks.
10. Prepared for Regular Meeting on May 23, and work sessions on May 25 and June 1.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of May 27, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2016						
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	
5	M & C Meeting	4/11	Traffic/Speed studies of Lastner and Greenhill.	7/30/16	Celia	
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
3	Work Session	2/10	Complete location study on dog park.	4/30/16	Celia	Done. 4/30/16.*
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	Research done. In review.
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	Being drafted @ 1/15/16.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	On agenda with BARC – to be rescheduled.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

Memorandum of Understanding between the City of Greenbelt and Greenbelt Access Television, Inc.

This Memorandum of Understanding (MOU) is entered into by the City of Greenbelt (City) and Greenbelt Access Television, Inc. (GATe) to define the relationship between the City and GATe, as well as GATe's use of space in the Greenbelt Community Center.

History

The cable television franchises/systems serving the residents of Greenbelt provide for both municipal access and public access channels. Since the first cable franchise was issued by the City in 1982, the City has utilized the municipal access capability.

Soon after, the City Council appointed an advisory committee to research and recommend a structure for public access in Greenbelt. This advisory committee recommended that the municipal and public access structures should be separate, with the City continuing to conduct municipal access, and a non-profit corporation (GATe) be established to conduct public access in Greenbelt. The advisory committee also served as the basis for the first GATe Board of Directors consisting of eight elected members and one Council-appointed Director, for a total of nine. In 1986, GATe was chartered to promote and provide public access. Over the years, the City's cable operation and GATe have worked in cooperation with each other assisting the development of each other's programming, and that relationship continues to exist. In 1996, GATe was granted space in the Greenbelt Community Center for the purpose of having a studio for its productions. Since the GATe studio was established in the Greenbelt Community Center, GATe has consistently and voluntarily provided its services to the City whenever requested and without charge. Conversely, the GATe's use of the Community Center has been provided by the City rent-free.

Purpose

This MOU is intended to define the relationship between the City and GATe.

Terms

This relationship between the City and GATe should continue under the following terms:

1. The GATe studio is located in Room 204 of the Greenbelt Community Center. It comprises approximately 820 square feet.
2. GATe will be charged rent for this space at the same rate that the Greenbelt News Review is charged. As of May 1, 2016, the rent is \$442 per month. Rent is to be paid by the 5th of the month. The rent will be adjusted annually based on the CPI.

3. In January of each year, GATe will provide a report on what it has done for the City during the previous year, including a list of services provided and their dollar value based on GATe's compensation structure at that time. The services, if authorized, will be in the following areas:
 - a. Cablecasting City Council meetings;
 - b. Coverage of Labor Day Festival events;
 - c. Coverage of regional meetings concerning Public, Education and Government (PEG) access and representation of the interests of PEG access in Greenbelt;
 - d. Provision of additional programming of municipal interest to the City, as requested. It is understood that such productions may also be shown on GATe's channel and will be clearly labeled as GATe productions.
 - e. Coverage of important municipal events when City staff is not available.
 - f. All the above shall be determined or authorized by the City's Public Information and Communications Coordinator or other City Manager designee.
4. The City Manager or designated staff will review the report and the dollar value of the authorized services. A recommendation will be made to the City Council on the report and the value of the services. The dollar value approved by the City Council will be reimbursed to GATe. The dollar value is not to exceed the annual rent amount.
5. Attached as reference is a report from 2015 prepared by GATe which details GATe's compensation structure in 2015.
6. GATe and the City will continue to share production equipment when needed and available.
7. GATe and the City will continue to reference each other's services when requests are made for coverage of City and organizational events.
8. This MOU has a term of two years and will renew automatically unless one party notifies the other party that modifications are needed at least sixty (60) days prior to its renewal.
9. Should there come a time that the City is no longer receiving PEG access fees, or is no longer supporting GATe, this MOU shall be terminated.

This MOU is signed and agreed to this _____ day of _____, 2016.

Michael P. McLaughlin, City Manager
City of Greenbelt

GATe Services for City Council Review

Services provided since the last meeting with Council on July 23rd, 2014 through August 30, 2015.

1. "Camera Operator" includes travel, set up, shoot, break down; "Editor" includes footage capture, non-linear editing, and final media conversion.
2. The City rate includes the hourly rate plus 32% in overhead for Social Security, Medicare, Federal, State & Local taxes.
3. The GATe rate includes the hourly rate plus 32% in overhead for Social Security, Medicare, Federal, State & Local taxes.
4. The numbers in red represent the unpaid cost of a volunteer, hence, the two totals for GATe.
5. The Commercial rate is based on a freelance camera operator in the DC area providing their own equipment (\$400/half day or 4 hours, \$800/full day or 8 hours) at \$100/hour.
6. The following are strictly Personnel costs and do not reflect the use of equipment and consumables (batteries, tapes/cards, DVD's, etc). These expenses are assumed to be the same for the City as for GATe, however, the commercial values for camera equipment are considerable (ie one camera/day/\$250-\$500).

Direct assistance (request from a City employee):

Participate in the Community Center's Artful Afternoon shooting demos or PSA's for City organizations and events, (ie Museum's Roosevelt Ride, BPM Wall of Fame-ERHS SADD) for one month's event or technology demonstrations.

Position	Hours	City rate	GATe rate	Commercial rate
Camera Operator	5	\$13.20=\$66	\$11.88=\$59	\$100=\$500
Editor	2	\$13.20=\$26	\$35.48=\$71	\$125=\$250
Total	7	\$92	\$130	\$750
Nine events per year	63	\$828	\$1170	\$6750

Provide raw footage copy to Assistant City Manager for assistance in writing up Minutes for the City Council's work session with GEAC.

Position	Hours	City rate	GATe rate	Commercial rate
Editor	1	\$13.20	\$35.48	\$125
Total	1	\$13.20	\$35.48	\$125

Labor Day Festival coverage: two days (Sat. & Monday at the Stage) Does not include holiday pay at time and a half for hourly City employees.

Position	Hours	City rate	GATe rate	Commercial rate
Camera Operator 1	19	\$13.20=\$251	\$11.88=\$226	\$100=\$1900
Camera Operator 2	19	\$19.80=\$376	\$14.52=\$276	\$100=\$1900
Director	19	\$52.80=\$1003	\$35.48=\$674	\$150=\$2850
Editor	45	\$13.20=\$594	\$11.88=\$536	\$125=\$5625
Volunteer	34.75	-	\$11.88=\$413	\$100=\$3475

Total	136.75	\$2224.	\$1712/\$2125	\$12950
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Coverage of the Greenbelt Dance Studio's "The Magic Toy Shop"				
Position	Hours	City rate	GATe rate	Commercial rate
Camera Operator	1	\$13.20	\$35.48	\$100
Editor	.5	\$13.20=\$7	\$35.48=\$18	\$125=\$65
Total	1.5	\$20	\$53	\$1300
Direct Assistance Totals	111.75	\$3,085	\$2,971/\$3,384	\$15,125

- At the behest of Chris Cherry, Scott Candey is working to produce a promotional video for the Creative Kids Camp, and Aaron Solomon has also agreed to sign on. GATe is happy to provide the equipment and editing costs for this venture. We expect these numbers will be available for our 2016 report.
- Empty cells in the "City" column indicate where GATe has intentionally added membership participation in an effort to fulfill its mission of educating and volunteer-assisting on other members' projects.

MEMO

TO: Mike McLaughlin, City Manager *MPM*
FROM: Mary Johnson, Human Resources *MJ*
DATE: May 20, 2016
SUBJECT: EEO Breakdown

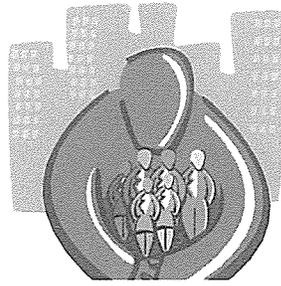
Attached please find the EEO breakdown for the years 2007, 2009, 2011, 2013 and 2015.

	2007	2009	2011	2013	2015
WM	72	76	72	72	68
WF	43	47	44	40	40
BM	26	27	25	27	28
BF	14	14	14	15	16
HM	5	6	8	8	7
HF	3	5	5	4	6
AM	5	5	4	2	3
AF	1	2	2	2	2
TOTAL EMPLOYEES	169	182	174	170	170
TURNOVER RATE	8%	4.4%	5.1%	6.4%	4.1%
PERCENTAGE OF EMPLOYEES WHO ARE A MINORITY	32%	32%	33%	34%	36%

RECEIVED
MAY 20 2016

CITY NOTES

Greenbelt CARES



Week Ending May 27

ACE held its annual Student Awards ceremony on Monday. Thirteen (13) students from six (6) schools participated. There were no qualifying Greenbelt students from Turning Point Academy this year.

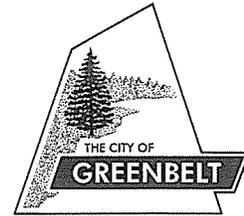
ACE held its regular monthly meeting on Tuesday. Among topics discussed were challenges caused by late submission of nomination forms by schools and a joint meeting with the education committees of the 4-Cities.

Judye Hering gave two presentations to students attending Springhill Lake Elementary School and Seabrook Elementary School on May 23 and May 26 for Career Day. Judye described her duties at Greenbelt CARES – education and training, skills and attitudes, and how and why she chose her career.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, May 27, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park and Greenway Shopping Center were re-inspected; and
7525 Greenway Center Drive #106 and 7325 Hanover Parkway #B were inspected.

Apartments: Franklin Park Apartments were re-inspected by sections; and
Glen Oaks were annually inspected.

Rental Property: Seven rentals were inspected; and
Two rentals were re-inspected.

Complaints: Three complaints were logged regarding mold on water heater,
dirty utility closet, water running from vent, ceiling buckling,
worn carpet, mold in refrigerator, roach and mice infestation.

Permits: Nineteen permits were approved and issued.

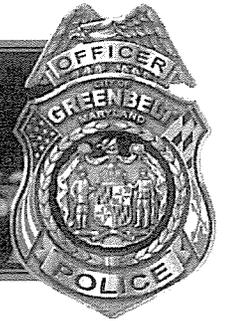
Animal Control: Three kittens were adopted;
One cat was surrendered by owner;
One stray dog was picked-up, but later returned to owner;
Two snakes were removed from an apartment unit; and
One cruelty case was investigated.

Meetings: **Staff Attended:**
City health care plans meeting; and
GreenACES meeting on Buddy Attick Park Parking Lot Redesign project.

Staff Met With:
Franklin Park personnel; and
Homeowners to discuss WSSC water main replacement in
Boxwood.

05/27/2016
P&CD WEEKLY REPORT CONT...

Planning Projects: Inspected Franklin Park violations related to Franklin Park appeal;
Began review of Module 2 of Prince George's County Zoning rewrite;
Worked on creating a database of bus ridership by bus stops to be used in making bus stop improvement recommendations for FY 2017;
Reviewed proposed County legislation;
Responded to questions regarding a pending Departure from Parking and Loading Standards application;
Reviewed departure application;
Reviewed variance application;
Worked on Program Open Space annual program; and
Finalized agreement for forebay dredging project.



CRIME REPORT

MAY 25, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

05/22	100 block Julian Court. Assault arrest. Andrew Robert Clarkson, 20, of Lewes, DE was arrested and charged with First Degree Assault and Second Degree Assault after he allegedly struck another subject several times with a baseball bat during an argument. The victim was transported by fireboard to Prince George's General Hospital for treatment. The suspect was transported to Doctor's Community for treatment of minor injuries. The suspect was then released to the Department of Corrections for a hearing before a District Court Commissioner.
11:11 P.M.	

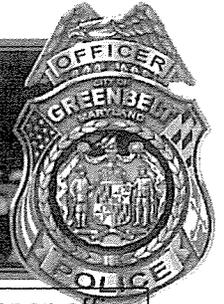
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

05/21	6000 block Springhill Drive. DWI/DUI arrest. Luis Leonel Loredó Montes, 36, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a traffic accident. The suspect was released on citations pending trial.
7:13 P.M.	
05/22	Area of Greenbelt Road and Cherrywood Lane. DWI/DUI arrest. Graciela Rubi Ruiz, 21, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
4:46 A.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



05/22 3:03 P.M.	6300 block Ivy Lane. Burglary. Unknown person(s) used unknown means to enter an office building deli. A refrigerator was taken from.
05/22 7:59 P.M.	Area of Breezewood Court and Springhill Lane. DWI/DUI arrest. Juan Gonzales, 42, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a traffic accident. The suspect was released on citations pending trial.
05/24 11:45 P.M.	6500 block Cherrywood Lane. DWI/DUI arrest. Aida Mahamane Laoual Pannell, 31, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.

GREENBELT EAST/GREENWAY SHOPPING CENTER

05/20 4:10 P.M.	7400 block Greenbelt Road. Theft. The victim advised that unknown person person(s) removed her wallet from her purse while shopping at the Ross clothing store.
05/22 2:18 A.M.	7200 block Hanover Parkway. DWI/DUI arrest. Gregory Leevander Harris, 37, of Glenarden, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
05/24 6:14 P.M.	7500 block Mandan Road. Theft. Unknown person(s) removed a parcel package from the front stoop of a residence.

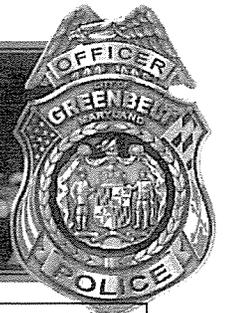
Automotive Crime - City Wide

05/19	9100 block Edmonston Road. Stolen auto. A red 2003 Dodge Caravan, Maryland tags 5BM0894.
05/20	6100 block Springhill Terrace. Stolen auto. A 2000 Mitsubishi Eclipse 2-door. The vehicle was recovered by the Maryland State Police May 22 nd in Jessup. MD. Two arrests were made.
05/20	6200 block Breezewood Court. Recovered stolen auto. A 1997 Ford F150 pickup truck, reported stolen to the Baltimore County Police Department. No arrests.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

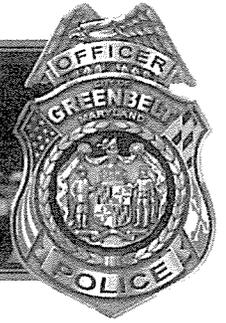
GREENBELT POLICE DEPARTMENT



05/20	9100 block Edmonston Road. Theft from auto. Two tags, Maryland 5CF2059, were taken from a vehicle.
05/20	6000 block Springhill Drive. Theft from auto. A front Tag was taken from a vehicle.
05/21	6100 block Springhill Terrace. Theft from auto. A rear tag, Maryland temporary tag 781063T, was taken from a vehicle.
05/21	9300 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means to enter the locked vehicle. A laptop computer was taken. The laptop was recovered by a citizen in the area the next day.
05/23	9100 block Springhill lane. Stolen vehicle. A black 2012 Nissan Rouge SUV, Maryland tags 5CG2938.
05/23	6100 block Greenbelt Road. Vandalism to auto. Unknown person(s) used unknown means to break out the rear passenger window of a vehicle.
05/24	5900 Block Greenbelt Road. Theft from auto. Unknown person(s) broke out the passenger window of a vehicle and removed a purse.
05/24	Recovered stolen auto. 2003 Dodge Caravan, reported stolen May 19 from the 9100 block of Edmonston Road, was recovered this date by the Prince George's County Police Department in the 2700 block of Loring Drive, Forestville, MD. No arrests.
05/24	91000 block Springhill Lane. Theft from auto. Unknown person(s) entered a possible locked vehicle and removed a back pack, a wallet and two gold coins.
05/25	9000 block Breezewood Terrace. Recovered stolen auto. A 2010 Lincoln MKZ SUV, reported stolen to the Avon. OH Police Department. No arrests.
05/24	6400 block Ivy Lane. Theft from auto. A rotary hammer drill was taken from the back of a pickup truck.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF MAY 25, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	2
Attempt Burglary		Unattended Death	1
Assault	1	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI	5	Field op (suspicious person)	3
Theft	3	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass		Recovered Stolen Vehicles	5
Disorderly Conduct		Recovered Stolen Tags	2
Failure to Obey Lawful Order		Theft From Vehicles	7
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	9



Department of Public Works

Week Ending May 27, 2016



ADMINISTRATION

- Jim Sterling met with Christal Batey and Di Quynn-Reno regarding the Adult Day Care facility.
- Jim Sterling and Richard Fink met with the Assistant City Manager regarding playgrounds.
- Jim Sterling and Tim Houchens met with the manufacturer and contractor regarding the Community Center HVAC project.
- Jim Sterling and Tim Houchens attended a demo at a local fabrication shop regarding HVAC controls.
- Richard Fink developed a Playground Safety Inspection Sheet for city playgrounds.
- Richard Fink developed Public Works Safety Training Session schedule for 2016.
- Richard Fink attended a City Council meeting to seek approval for Pepco Vegetation Management.
- Richard Fink coordinated interviews and communications with potential Chesapeake Conservation Corps internship candidates.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Put up Pet Expo banners.
- Put up banners for College Park.
- Cleaned out a backed up storm drain on Hillside Road.
- Transported a dryer to the Animal Control building.

HORTICULTURE/PARKS

- Mowed park areas and athletic fields.
- Pruned low tree branches on Craddock Road.
- Continued mulching in annual landscape beds.
- Maintained the green house.
- Completed work on a pedestrian bridge in Stream Valley Park.
- Installed refinished tabletops in Roosevelt Center.
- Prepared baseball and soccer fields for league use.
- Materials have been purchased for the construction of a new bus shelter located near the dog park in Greenbelt East.
- Checked playgrounds after the storm on Tuesday for any damage and fallen limbs.
- Spread grass seed in the outdoor pool area.
- Placed rules signage in the dog park.

FACILITIES MAINTENANCE

- Started up the air conditioning system at the Police Department.
- Replaced damaged ceiling tiles in the Aquatic & Fitness Center's multi-purpose room.
- Installed a donated dryer in the Animal Control building.
- Worked on the air conditioning in the theater.
- Pruned Oak trees on the service road near the Aquatic & Fitness Center.
- Replaced lamps in the third floor hallway in the Community Center.

VEHICLE MAINTENANCE

- Made repairs to two Planning Department vehicles.
- Replaced the battery in a Police Department vehicle.
- Checked out an issue on the Connection bus – will schedule repairs next week.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 28.85 tons of refuse and 13.21 tons of recyclable material.
- William Smith attended the Aquatic & Fitness Center 25th Anniversary meeting.
- Picked up litter at Buddy Attick Park.
- Cleaned up dumped trash at the Northway Fields compost site.



Greenbelt Recreation Department Weekly Report



Week Ending May 27, 2016

ADMINISTRATION:

- Attended Council meeting where Paradyme Management, located in Greenbelt, presented the City with a donation to purchase 10 laptop computers for the Springhill Lake Recreation Center computer lab. Paradyme Management's generosity is greatly appreciated!
- Met with Aquatic and Fitness Center staff to review various items. Don't forget the Outdoor Pool opens this weekend. Beat the summer heat and get your pool pass today!
- The Youth Center had a follow-up inspection by the Prince George's County Fire Department. The Youth Center passed the annual inspection.
- Made final preparations for the upcoming Memorial Day Weekend. Enjoy your holiday and please be safe!

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Celebration of Spring (May 21) was celebrated indoors this year. Kudos to staff for making the best of moving the event indoors! Attendance was good, despite the weather, and participants enjoyed the festivities!
- Some Spring classes continued as staff continued to reschedule rained out outdoor programs.
- Registration for Summer classes is underway for residents. Non-resident registration begins on June 6.
- 2016 Summer Camp registration continued. Summer Circus Camp and Camp Encore are full. Spaces are still available in our other camp programs.
- Coordinated a new Summer Camp promotional campaign. Promotional signs have been strategically placed throughout Greenbelt promoting our Summer Camps. Our office staff have received calls in response to the signs already!
- Summer Camp flyers were distributed to area schools.
- Staff are busy preparing for the 2016 Summer camp season! This week we provided a staff processing day at the Youth Center. Our summer camp staff were able to visit the Youth Center and complete the two required background checks, as well as turn in personnel hiring forms and request assistance as needed. Thanks go out to our fantastic office staff and camp coordinators. We have a wonderful team of new and returning camp staff!
- Several camp staff attended inclusion training on Tuesday and Wednesday evening.
- Met with Greenbelt Library to plan for incorporation of the Summer Reading program in the summer camp programs, as well as a drop-in reading program at SHLRC.
- Continued to plan for the promotion of the Schrom Hills Park outdoor fitness zone. A free clinic was offered Thursday evening and another free clinic will be offered during Greenbelt Day Weekend. Class programs will begin later in June.
- Mom's Morning Out Preschool Program passed the annual inspection conducted on Thursday.
- Staff are moving forward with plans for the Youth Triathlon, scheduled for Saturday, June 4.
- Greenbelt Day Weekend, during the first weekend in June, will commemorate Greenbelt's 79th anniversary. A youth triathlon, ribbon cutting ceremony at SHP fitness zone and a concert by the Greenbelt Concert Band are just a few of the events planned for the weekend long celebration. Planning, preparation and promotion of the weekends' events are ongoing.

AQUATIC AND FITNESS CENTER:

- Assisted with the Greenbelt Pit Stop for Bike to Work Day on May 20. We were grateful for the beautiful weather!
- Hosted a shallow water exercise class on May 22 attended by 5 staff. This workshop aimed to help instructors come up with some new ideas in their classes.
- Held meeting of the 25th Anniversary Committee to firm up some of the plans; this will be publicized in the Fall brochure.
- Attended meeting with the Assistant Director.
- Thanks to IT for replacing the Point of Sale computer.
- There will be no classes next week. The first summer session of water exercise classes will start June 6.
- The Outdoor Pool will open at 10am on Saturday, May 28!

ARTS:

- Spring classes are winding down this week. An arts fieldtrip was also hosted this week for 100 1st grade students from Greenbelt Elementary School, combining visual arts and music activities exploring Mexican cultural traditions. The fall class schedule is in development.
- Artist in Residence Loraine DiPietro led two popular craft activities at the Celebration of Spring.
- On view in the Community Center Art Gallery through June 10 -- Interweave: Photography by Ronald Beverly and Fiber Arts by Elka Stevens.
- Preparations are ongoing for Greenbelt Day Weekend activities and Creative Kids Camp.
- Assisted with preparations for the Dance Performance Club show on May 27.
- FY 2017 contracts and service project proposals are being collected from Artists in Residence.
- Applications are currently being accepted and processed for summer youth internships and the Festival of Lights Juried Art and Craft Fair.

COMMUNITY CENTER:

- There are three Center Leader shifts available. Advertising continued...
- The Spring/Summer Center Leader meeting was held Wednesday night with 17 staff in attendance. The meeting reviewed facility procedure, AED access, maintenance closet and Kitchen reviews.
- Supervisor attended a HVAC project meeting.
- Supervisor continued to field inquires in regard to food operations rentals for the Commercial Kitchen. There have been 121 inquiries since April 2015. There are currently seven caterers who received all permits and may rent the Kitchen.
- There were two Kitchen tours for prospective food operation renters.
- The facility hosted an American Red Cross Blood Drive.
- There were 6 facility reservations processed.
- There were 3 private rentals and 15 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Writers Group, Girl Scout Troop #2799, Miss Greenbelt Scholarship Organization, Green ACES, CCRIC and Greenbelt Baseball.
- The following City groups received space: Be Happy Be Healthy Volleyball & Yoga and Police Department.