

THE CITY OF
GREENBELT
 MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Work Session - Council Goals, 7:30 PM, CC Executive Session, Following WS, CC	02	03	04 Pet Expo, 10am-2pm, Dog Park Crazy Quilt Festival, 12-8pm, RC Ribbon Cutting & Demos at Fitness Zone, 9am, Schrom Hills Park Youth Sprint Triathlon, 10am, GAFC Not For Seniors Only Greenbelt Concert Band, 3pm, CC
05 Greenbelt Farmers Market Peace Month-Bikes for the World, 10am, MB Peace Month-Presentation, 11am Roosevelt Ride, 11am, CC Naturalization Ceremony, 12pm, CC Artful Afternoon, 1pm, CC Art Reception, 3pm, New Deal Cafe	06 Regular Meeting - Budget Adoption, 8PM, MB	07 Arts Advisory Board; 7pm; CC Public Safety Advisory Committee; 7pm; CC	08 Advisory Planning Board, 7:30 PM, CC No Meeting	09 Community Relations Advisory Board (CRAB), 7:30pm, SHL	10	11
12 Greenbelt Farmers Market Peace Month, Reflections on Peace, 10am	13 Youth Advisory Committee; 5:30pm; YC Work Session - Greenbelt Homes Inc., 8PM, MB	14 Executive Session - Personnel, 7:30PM, MB	15 Park and Recreation Advisory Board, 7:30 CC No Meeting	16 Forest Preserve Advisory Board, 7pm, CC	17 Peace Month-Open Readings, 7:30pm, CC Free Roller Skating, 5pm, SHL Family Swim Night	18 Greenbelt Station Community Day, 2pm, GS
19 Greenbelt Farmers Market	20 Interview for Advisory Group, 7:40PM, MB Regular Meeting, 8PM, MB Reel & Meal, 7pm, NDC	21 Greenbelt Board of Appeals-Public Hearing Executive Session - Personnel, 7:30PM, MB	22 Advisory Planning Board-Public Hearing, 7:30 PM, CC No Meeting (Economic Development Study Work Session Rescheduled to 7-20-16) CC	23 FREE Produce Distribution	24	25 Leave No Trace Hike Ages 15+ 9AM
26 Greenbelt Farmers Market	27 Maryland Municipal League Convention	28 Advisory Committee on Education; 7pm Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC Maryland Municipal League Convention	29 Maryland Municipal League Convention Lake Forebay Dredging Project Presentation 6:30PM (Youth Center)	30 Ladies Night Basketball Ages 18+	01	02

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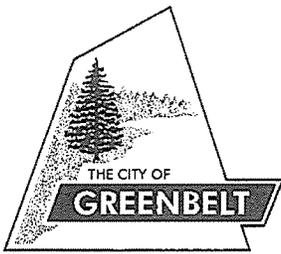
VISITING

I WANT TO...

July 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01	02
					Creative Kids Camp (ages 6-12) presents SUMMER CIRCUS Summer Circus Camp presents SHOWCASE 2016 1PM	Contra Dances Community Center Gym
03	04	05	06	07	08	09
Greenbelt Farmers Market	City Holiday - Independence Day July Fourth Fanfare at Buddy Attick Park	Public Safety Advisory Committee; 7pm; CC Council Work Session- Economic Development	Work Session - WSSC Sewer Rehabilitation Plans, 8PM, CC Executive Session- Personnel, Following WS, CC	Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Ladies Night Basketball Ages 18+		
10	11	12	13	14	15	16
Greenbelt Farmers Market	Youth Advisory Committee; 5:30pm Interviews for Advisory Group 7:20 PM MB Regular Meeting - 8PM, MB		Advisory Planning Board, 7:30 PM, CC No Meeting - National League of Cities Small Cities Committee Meeting Camp Encore (ages 13-17) presents A MIDSUMMER NIGHT'S DREAM at 1PM	Camp Encore (ages 13-17) presents A MIDSUMMER NIGHT'S DREAM 4PM Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Camp Encore (ages 13-17) presents A MIDSUMMER NIGHT'S DREAM 7PM Ladies Night Basketball Ages 18+	Creative Kids Camp (ages 6-12) presents SUMMER CIRCUS Summer Circus Camp presents SHOWCASE 2016 1PM Summer Skate Series Springhill Lake Rec at 5PM Family Fun Night at the Greenbelt Aquatic and Fitness Center	
17	18	19	20	21	22	23
Greenbelt Farmers Market	Work Session - Beltsville Agricultural Research Center, 8PM, MB	Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC	Work Session- TBD, 8PM, CC	Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Ladies Night Basketball Ages 18+		Electronics Recycling, 9am, PW
24	25	26	27	28	29	30
Greenbelt Farmers Market	Work Session - Recognition/Contribution Group Policy, 8PM, MB		Advisory Planning Board, 7:30 PM, CC Work Session - WSSC, 8PM, CC	Forest Preserve Advisory Board, 7pm, CC Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Ladies Night Basketball Ages 18+	Creative Kids Camp (ages 6-12) presents SUMMER CIRCUS Summer Circus Camp presents SHOWCASE 2016 1PM	
31	01	02	03	04	05	06
Greenbelt Farmers Market						





City Manager's Report Week Ending June 24, 2016

1. Reminder – there will be a walk-around and presentation on the Greenbelt Lake fore bay dredging project on Wednesday June 29, 2016. It will start at 6:30 pm at the Youth Center with the walk around followed by the presentation at 7:30 pm in the Community Center.
2. Included in your packet is a matrix containing information of the four firms you have interviewed for the City Manager search. This is an attempt to document key information from their proposals and presentations. I have looked for common points to compare them on as well as key points which I noted. This is not intended to be all-encompassing. If you have information which you would like included, please contact Anne Marie and she can update it. Hope it helps!
3. Included in Council's packet is the monthly theater report.
4. Along with Assistant Planning Director and MML Intern, reviewed the economic development report from the Hyattsville Community Development Corporation in advance of work session.
5. Prepared for interviews of executive search firms.
6. Continued finalizing details for NLC Small Cities Council meeting.
7. Assistant City Manager
 - a. Included in Council's packet is a memo with information about the MML Convention.
 - b. Drafted and transmitted a letter to Chief Bashoor regarding the proposed General Order change.
 - c. Began drafting MML Legislative Requests.
8. Finance Department
 - a. Attended Maryland Public Finance Officers summer conference and on leave.
9. Information Technology
 - a. On leave.
10. Human Resources Director attended the annual conference for the Society for Human Resource Management (SHRM) which was held in Washington, DC.
11. Prepared for Regular Meeting on June 20, and work session on June 22.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of June 24, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2016						
8	Ms. Pope	6/23	Assist with arranging for NLC Small Cities Council summer meeting – July 13-16, 2016.	7/12/16	Mike & Others	Underway.
7	M & C Meeting	6/20	Send letter on proposed change in incident command by County Fire Department.	6/30/16	David	Done 6/24/16.*
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	Referred.
5	M & C Meeting	4/11	Traffic/Speed studies of Lastner and Greenhill.	7/30/16	Celia	
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	Research done. In review.
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	

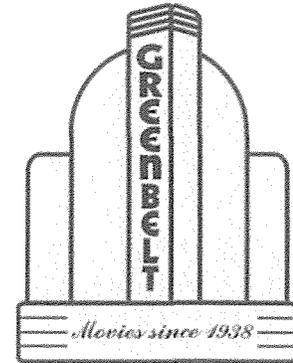
NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	On agenda with BARC – to be rescheduled.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	Parking Enforcement moving to Police 7/1/16.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

Friends of the Greenbelt Theatre

Memo

To: City Council
Cc: Mike McLaughlin
From: Caitlin McGrath
Date: 6/20/16
Re: Old Greenbelt Theatre
May 2016 Monthly Report



Dear City Council,

Attached please find our May financial report.

Now that we have been open for a year, we can include a new report - 2015 to 2016 comparison, month-by-month. From now on we will give the P&L in this form to show the performance of the current month against the same month in the previous year.

This comparison is instructive in seeing how trends in "good" versus "bad" months develop and to see how we (hopefully) will continue to make financial improvements going forward. As you can see, last year May showed a loss of \$1,377.21, while this May the profit was \$8,584.70.

Membership renewals are responsible for a large portion of revenue this month, as well as new membership (totaling 35). You can see that our overall membership number has dipped, however, due to expired memberships, which we are actively working on renewing with our patrons. The good news is, of the 812 current members, 460 of them have renewed through 2017.

The total community events was 9 this month with the usual mix of community outreach, family programming and guest speakers for our regular first-run films.

If you have any questions about any of this information, or any data that isn't provided here, please let me know. (Caitlin@greenbelttheatre.org, or 301-456-5076.)

Best wishes,
Caitlin

6/22/16
cc: G. Varda
J. McHale

Friends of Greenbelt Theatre

PROFIT AND LOSS

May 2016

	TOTAL	
	MAY 2016	MAY 2015 (PY)
Income		
5100 Contribution Income		
5110 Donations		
5111 Individual Donations	1,519.00	515.00
Total 5110 Donations	1,519.00	515.00
5130 Fundraiser/Event	100.00	
5132 Sponsorships	7,500.00	
Total 5130 Fundraiser/Event	7,600.00	0.00
Total 5100 Contribution Income	9,119.00	515.00
5200 Earned Income		
5210 Box Office	18,764.75	14,332.00
5220 Sales - Concessions	8,364.75	4,845.83
5230 Merchandise	30.00	
5240 Sales - Advertisement	788.00	2,034.59
5250 Sales - Membership	12,365.75	3,960.00
5260 Rental	375.00	
Total 5200 Earned Income	40,688.25	25,172.42
Total Income	\$49,807.25	\$25,687.42
Cost of Goods Sold		
6000 Cost of Goods Sold		
6100 Concessions	2,414.55	2,067.19
6200 Film COGS	250.00	250.00
6220 Freight & delivery - COS	116.16	
6230 Licensing/Distribution	10,312.22	812.50
Total 6200 Film COGS	10,678.38	1,062.50
6300 Taxes		
6320 Amusement	3,723.10	
Total 6300 Taxes	3,723.10	0.00
6400 Merchant/Credit Card Fees	425.42	50.34
6600 POS Fees	29.37	
Total 6000 Cost of Goods Sold	17,270.82	3,180.03
Total Cost of Goods Sold	\$17,270.82	\$3,180.03
Gross Profit	\$32,536.43	\$22,507.39
Expenses		
7000 Expenses		
7100 Administrative Expenses		
7110 Advertising	1,083.49	400.60
7130 Bank Charges	29.95	42.56
7140 Dues & Subscriptions	10.00	10.71
7160 Insurance	749.00	
7161 Insurance - Disability	294.16	
7162 Insurance - Liability	305.55	
Total 7160 Insurance	1,348.71	0.00

7170 Legal & Professional Fees		
7171 Accounting	1,556.22	
7172 Legal Fees	968.62	
Total 7170 Legal & Professional Fees	2,524.84	0.00
7180 General and Admin Expenses		2,234.46
7181 Office Expenses	395.52	1,089.50
Total 7180 General and Admin Expenses	395.52	3,323.96
7200 Taxes & Licenses		14.49
7240 Fundraising	71.13	
7241 Fundraiser	3,500.00	
Total 7240 Fundraising	3,571.13	0.00
Total 7100 Administrative Expenses	8,963.64	3,792.32
7300 Payroll Expenses		
7310 Wages	11,252.78	14,823.84
7320 Taxes	973.43	3,636.95
7330 Benefits & Insurance	250.00	
7340 Payroll Service & Scheduling Fees	67.99	27.50
Total 7300 Payroll Expenses	12,544.20	18,488.29
7400 Meals and Entertainment		532.13
7600 Building		
7620 Utilities	571.98	1,071.86
7630 Cleaning	1,871.91	
Total 7600 Building	2,443.89	1,071.86
Total 7000 Expenses	23,951.73	23,884.60
Total Expenses	\$23,951.73	\$23,884.60
Net Operating Income	\$8,584.70	\$ -1,377.21
Net Income	\$8,584.70	\$ -1,377.21

Friday, Jun 17, 2016 11:13:12 AM PDT GMT-4 - Accrual Basis

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

BOX OFFICE SUMMARY for 5/1/2016 to 5/31/2016

BOX OFFICE SALES

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Money Monster	5/13/2016 to 6/2/2016	48	19	1067	0	1067	\$8,227.00	45.74%	46.99%	1
Man Who Knew Infinit	5/27/2016 to 6/2/2016	10	5	451	0	451	\$3,405.00	19.33%	19.45%	2
Hologram for the Kin	4/29/2016 to 5/12/2016	19	12	299	0	299	\$2,261.00	12.82%	12.91%	3
Miles Ahead	5/6/2016 to 5/12/2016	11	7	255	0	255	\$1,927.00	10.93%	11.01%	4
Purple Rain	4/29/2016 to 5/1/2016	1	1	69	0	69	\$469.00	2.96%	2.68%	5
The Red Balloon	5/28/2016 to 5/28/2016	1	1	45	0	45	\$275.00	1.93%	1.57%	6
First Monday in May	5/6/2016 to 5/11/2016	4	4	33	0	33	\$227.00	1.41%	1.30%	7
The Black Stallion	5/21/2016 to 5/21/2016	1	1	43	0	43	\$211.00	1.84%	1.21%	8
The Goonies	5/20/2016 to 5/20/2016	1	1	20	0	20	\$171.00	0.86%	0.98%	9
Pulp Fiction	5/6/2016 to 5/6/2016	1	1	17	0	17	\$144.00	0.73%	0.82%	10
Charlotte`s Web	5/7/2016 to 5/7/2016	1	1	17	0	17	\$103.00	0.73%	0.59%	11
Eleanor`s Secret	5/14/2016 to 5/14/2016	1	1	17	0	17	\$87.00	0.73%	0.50%	12
I Am Eleven	5/22/2016 to 5/22/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	13
White Mane	5/28/2016 to 5/28/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	14
Box Office Totals				2333	0	2333	\$17,507.00			

	Total	Gross
Sales for Show Times Before 5:00 PM	868	\$5,821.00
Sales for Show Times Starting 5:00 PM	1465	\$11,686.00

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

BOX OFFICE SUMMARY for 5/1/2016 to 5/31/2016

BREAKDOWN BY TICKET TYPE							
Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$7.00	803	0	803	\$5,621.00	34.42%	32.11%
Adult	\$9.00	467	0	467	\$4,203.00	20.02%	24.01%
Comp	\$0.00	43	0	43	\$0.00	1.84%	0.00%
Kid (12 and Under)	\$6.00	5	0	5	\$30.00	0.21%	0.17%
Kid (12 and Under)	\$5.00	40	0	40	\$200.00	1.71%	1.14%
Member - Adult	\$8.00	120	0	120	\$960.00	5.14%	5.48%
Member - Kid	\$5.00	1	0	1	\$5.00	0.04%	0.03%
Member - Kid Comp	\$0.00	8	0	8	\$0.00	0.34%	0.00%
Member - Senior Or	\$7.00	227	0	227	\$1,589.00	9.73%	9.08%
Member Tuesday	\$7.00	13	0	13	\$91.00	0.56%	0.52%
Member Tuesday - S	\$6.00	20	0	20	\$120.00	0.86%	0.69%
Senior Or Student Or	\$8.00	586	0	586	\$4,688.00	25.12%	26.78%

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

OPERATING SUMMARY BY MONTH from Sunday, May 01, 2016 to Tuesday, May 31, 2016

Month	Total Attendance	Total Revenue	Concessions Revenue	Misc Revenue	Movie Revenue	Total Showings	Average Ticket Price	Per Capita Concession
May	2,333	\$39,626.50	\$7,934.00	\$14,185.50	\$17,507.00	101	\$7.50	\$3.40
Totals	2,333	\$39,626.50	\$7,934.00	\$14,185.50	\$17,507.00	101	\$7.50	\$3.40
Weekday	635	\$15,036.00	\$1,594.00	\$8,675.00	\$4,767.00	45	\$7.51	\$2.51
Weekend	1,698	\$24,590.50	\$6,340.00	\$5,510.50	\$12,740.00	56	\$7.50	\$3.73

FGT Community Events, May 2016

Date	Film Title	Category/Collaboration	Attendance
5/1/2016	Purple Rain	Community Outreach	69
5/6/2016	Pulp Fiction	Cult Classics	17
5/7/2016	Charlotte's Web	Family Programming	7
5/14/2016	Eleanor's Secret	Family Programming	17
5/16/2016	Storytime on Screen	Community Outreach - free	30
5/20/2016	The Goonies	Cult Classics	20
5/21/2016	Black Stallion	Family Programming	43
5/22/2016	I am Eleven	Free film - with Greenbelt Community Foundation	80
5/27/2016	The Man Who Knew Infinity	Guest Speaker	70
5/28/2016	Red Balloon/White Mane	Family Programming	45
5/30/2016	Storytime on Screen	Community Outreach - free	40

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

NEW MEMBERS BY MONTH from Sunday, May 01, 2016 to Tuesday, May 31, 2016

Month	New Members
May	35
Total New Members :	35

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

GIFT CARD SALES SUMMARY from Sunday, May 01, 2016 to Tuesday, May 31, 2016

Product	Quantity	Total Gross
\$25.00 Gift Card	2	\$50.00
Totals	2	\$50.00

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

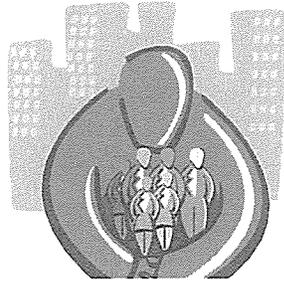
ACTIVE MEMBERSHIP SUMMARY for Thursday, June 16, 2016

Membership	Quantity
Actor	6
Actor - Family	6
Adult	87
Couples	185
Director	4
Family	262
Leading Actor	7
Producer	7
Senior	238
Star	3
Student	1
Student Gratis	6
Total	812

CITY NOTES

Greenbelt CARES

Week Ending June 24



Judye Hering attended a parents' meeting at Springhill Lake Elementary School on Wednesday, June 15, coordinated by Ms. Aida Mendoza, Parent Liaison, to discuss ways to provide better communication between the parents and Springhill Lake Elementary administration. Ideas included: discussion regarding the importance of a PTA, a Parent Program to facilitate information for those parents who do not speak English, and upcoming summer programs for the students (i.e. tutoring camp, afterschool tutoring and the Saturday morning tutoring program), held at the Springhill Lake Recreation Center Clubhouse. More than 50 parents attended the meeting.

Liz Park met with the Laurel Mayor to discuss possible closing of Laurel Oasis Youth Service Bureau. Oasis has been a part of their community for over 40 years and the Mayor was supportive of working to keep it open.

Liz Park attended the Greenbelt Station Community Day on Saturday, June 18. Many residents stopped by to learn about the services CARES offers to the community.

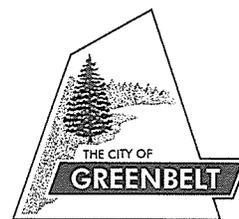
The City is now a member of the DC diaper bank, so starting in September, we will receive 5,000 diapers per month for registered residents. Registration forms are available in the CARES office.

The first meeting of Families Anonymous will be held on Tuesday, July 12, at 6 pm at the Greenbelt STEP Club, 143 Centerway Road. FAMILIES ANONYMOUS is a 12 Step fellowship for the families and friends of someone with drugs, alcohol, or related behavioral problems.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, June 24, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 7800 Good Luck Road was re-inspected; and
Two suites in Hanover Office Park were re-inspected.

Apartments: Sections three, four, six and one at Franklin Park at Greenbelt Station were inspected.

Rental Property: Twenty-one rental properties were annually inspected; and
Nine rental properties were re-inspected.

Complaints: Three new complaints were logged regarding broken medicine cabinet mirror, broken sink, peeling paint, mice and roach infestation, hole in window, mildew behind dish washer, inoperable windows, and water entering home via hole in roof; and
Four prior complaints were re-inspected.

Windshield: Morrison Drive was observed.

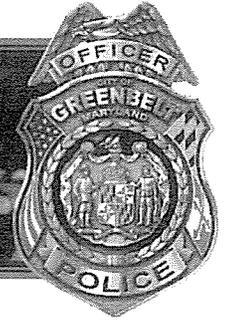
Permits: Twenty-four permits were approved and issued.

Animal Control: Two dogs were surrendered by owners;
Two dogs and two cats were adopted;
Four cats surrendered by owners;
One injured squirrel rescued;
Two cruelty complaints were investigated; and
Four cats were trapped, neutered and released.

Meetings: Staff Attended:
Board of Appeals public hearing on variance application; and
Advisory Planning Board meeting regarding departure hearing on departure from parking and loading standards.

Staff Met With:
Greenbelt Station developer Woodlawn for bi-weekly status meeting; and
Woodlawn and Maryland National Capital Park and Planning Commission staff to discuss and review minor plan revisions for Phase I at Greenbelt Station.

Planning Projects: Prepared for public hearing on variance application;
Prepared for public hearing on Departure from Parking and Loading Standards application;
Completed required mailings for Variance and Departure from Parking and Loading Standards application;
Reviewed parts of Module 2 of the County's zoning re-write project;
Prepared maps for Program Open Space 2017 Annual Program;
Submitted Community Parks and Playground reimbursement request for Schrom Hills Park fitness area;
Worked on Program Open Space reimbursement request for the Greenbelt Aquatic and Fitness Center roof project;
Reviewed proposed County legislation;
Greenbelt Station South Core – worked with Verde, GPI inspection consultants, and Public Works to develop punch list items which the city recommends be completed prior to the County issuing a use and occupancy permit for the Verde apartments;
Reviewed the Greenbelt Competitive and Collaborative Analysis Report draft;
Reviewed consultant list for TLC senior mobility grant prior to request for proposals being sent;
Prepared map of Lakeside North project location;
Began review of Buddy Attick Park Detailed Design plans; and
Reviewed request to place small sign markers on existing infrastructure along the American Discovery Trail route as it traverses Greenbelt – staff forwarded recommendation to the City Manager.



CRIME REPORT

June 22, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

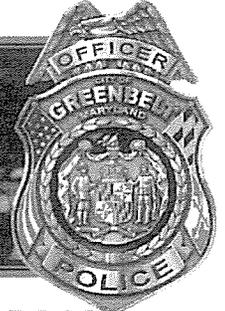
CENTER CITY

6/17 2:33 A.M.	Area of Southway and Baltimore/Washington Parkway. DWI/DUI arrest. Maurice White, 35, of Fort Washington, MD, was arrested and charged with Driving While Impaired by Alcohol and other traffic related charges as a result of being stopped for traffic violations. The suspect was released on citations pending trial.
6/20 2:41 A.M.	Area of Good Luck Road and Kenilworth Avenue. DWI/DUI arrest. Michael Maldonado, 31, of Hyattsville, MD, was arrested and charged with Driving While Impaired by Alcohol and other traffic related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
6/20 5:49 P.M.	11 unit block Crescent Road. Theft. An unsecured blue and black Schwinn 700C bicycle was taken from the Greenbelt Public Library.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

6/16 9:17 P.M.	6000 block Greenbelt Road. Assault. Robert Lee Summers, 54, of Hyattsville, MD, Priest Rogers, 40, of Washington, DC, and Jamaall Wilkins, 23, of Greenbelt were involved in a physical altercation at Popeye's Chicken after suspects Summers and Rogers, both Beltway Plaza Mall security guards, responded to a call from Popeye's Management about a terminated employee's (suspect Wilkins) refusal to leave. All were advised on how to obtain criminal charges. Suspect Wilkins was arrested for unrelated charges from another jurisdiction and transported to the Department of Corrections for a hearing before a District Court Commissioner.
6/21 6:55 P.M.	6000 block Springhill Drive. Assault. The victim advised that the suspect punched him in the mouth due to work-related issues. The suspect fled the scene in a black Nissan Maxima. No arrests.
6/22 10:11 A.M.	7500 block Greenbelt Road. Fraud. A credit card, reported cloned in Fairfax County, was used to withdraw cash from an ATM at Safeway.

GREENBELT EAST/GREENWAY SHOPPING CENTER

6/16 4:42 P.M.	7500 block Greenbelt Road. Trespass Arrest. Ajeet Persaud, 44, of Greenbelt, was arrested for Trespass after he was found on the property of Greenway Shopping Center after having been banned by agents of the property. The suspect was released on citation pending trial.
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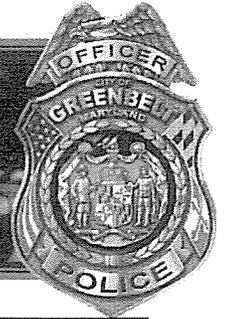
Automotive Crime - City Wide

6/15	9000 block Springhill Lane. Recovered stolen tags arrest. MD tags reported stolen to the Prince George's County Police Department. Terrill Monte Whitley, 28, of Greenbelt, was arrested and charged with Theft as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
6/16	200 block Lakeside Drive. Vandalism. Unknown person(s) drilled a hole in the gas tank of a vehicle.
6/17	40 unit block Lakeside Drive. Theft from auto. Unknown person(s) used unknown means to enter the victim's vehicle. A laptop was taken from the back seat and the electric locking mechanism for the vehicle was damaged.
6/20	9000 block Breezewood Terrace. Stolen vehicle. A 2003 Chevrolet Monte Carlo 4-door. The vehicle was recovered the next day in the 9100 block of Edmonston Road. No arrests.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

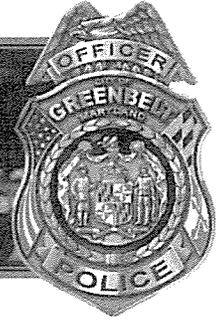
GREENBELT POLICE DEPARTMENT



6/20	7200 block Hanover Drive. Recovered stolen vehicle. A 2002 Dodge Caravan, reported stolen to the Fairfax County Police Department. No arrests.
6/22	6000 block Greenbelt Road. Theft from auto. Unknown person(s) removed the registration year sticker from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF JUNE 22, 2016

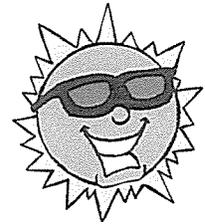
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	2
Attempt Burglary		Unattended Death	
Assault	3	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	1
DUI/DWI	2	Field op (suspicious person)	1
Theft	2	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	1	Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person	2	Accidents	6
		Suspicious Vehicle	1



Department of Public Works

Week Ending June 24, 2016



HIGHLIGHTS

- New mahogany exterior doors were installed at the Theater.
- A new asphalt path was installed and one pedestrian bridge was completed at Stream Valley Park.

ADMINISTRATION

- Jim Sterling and Karl Skaggs met with the Prince George's County Fire Marshall and the fireworks contractor regarding the 4th of July fireworks.
- Met with the mechanical engineer regarding the assessment report he prepared for the proposed Phase II improvements at the Theater.
- Provided inspection duties for the WSSC rehabilitation project.
- Met with GPI's Inspector and conducted site and erosion inspection at Greenbelt Station for the required Use & Occupancy inspection. Inspection was for Apartment Building C which is nearing completion.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Finished blacktopping the path at Stream Valley going towards Fayette Place.
- Checked and cleaned storm drains, underpasses and pipes throughout the city.
- Put out barrels for the Farmer's Market.

HORTICULTURE/PARKS

- Delivered tables to the Community Center playground for summer use.
- Raked wood chips at the Community Center playground.
- Delivered tables for the Community Church annual picnic.
- Prepared baseball fields for league games.
- Mowed park areas and athletic fields.
- Continued with the construction of the Hanover Parkway bus stop shelter.
- Mowed areas with the boom mounted flail mower.
- Continued cutting back overgrowth on the lake path at Buddy Attick Park.
- Met with the contractor who blew woodchips in six playgrounds.
- Started digging out at the Animal Control building and spreading gravel for AstroTurf to be installed later.
- Installed two "No Dumping" signs at the recycling center.
- Repaired a gate latch at the 44 Court Ridge playground.
- Responded to two after-hour emergency tree issues.

FACILITIES MAINTENANCE

- Painted the break room and copy room on the 1st floor in the Municipal Building.
- Worked with the contractor replacing the doors at the Theater.
- Cleaned the roof drains on the Community Center and Police Station.
- Replaced the battery on the alarm panel on a pool deck door.
- Replaced lamps with new LED lights at the Aquatic & Fitness Center.
- Cleared Community Center roof drains of leaves and debris.
- Replaced an air hose in the Parks Crew bay.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 32.79 tons of refuse and 13.48 tons of recyclable material.

Greenbelt Recreation Department

Weekly Report

Week Ending June 24, 2016

ADMINISTRATION:

- Planning is underway for the 4th of July event.
- Made final preparations for the Recreation and Parks booth on Municipal Main Street at the MML Convention.
- Updated Contribution, Recognition and Civic group rosters for Fiscal Year 2017.
- Attended Monday's City Council meeting to receive a proclamation designating July as Parks and Recreation month. Make sure you get out, get fit and enjoy the summer at the Aquatic and Fitness Center and one of our many playgrounds and open spaces!
- Attended Greenbelt Station Community Day on Saturday, June 18. Attendance at the event was very good. Staff was able to connect with many new residents to make them aware of all of the various programs, activities and facilities available.
- Attended meeting with Aquatic and Fitness Center staff to review various items.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Summer Camps enjoyed a wonderful first week! Kinder Camp's theme for the first session is "Exploring Greenbelt." Our youngest campers will visit local sites of interest and learn about some of the unique history of Greenbelt. Camp Pine Tree enjoyed a "Mad Science" Show. Creative Kids Camp enjoyed classes in art, dance, music, writing and drama, while working on this summer's production of "Summer Circus." Circus Camp is learning lots of circus skills! Camp YOGO enjoyed three trips so far. The first was to Above and Beyond Adventure Park to conquer a ropes course and climbing wall. They enjoyed a movie at Columbia Mall on Wednesday and on Thursday headed out for a bowling trip. Camp Encore began work on this year's production of "A Midsummer Night's Dream." Almost 250 campers took part in diverse camp programming here in Greenbelt!
- 2016 Summer Camp registration continued. Summer Circus Camp and Camp Encore are full. Two sessions of Creative Kids Camp, one session of Camp YOGO and one session of Kinder Camp are full. Spaces are still available in our other camp programs. Camps are filling up, so register soon if you have plans to send your child to camp!
- Staff coordinated with the Greenbelt Library and provided an introduction to our summer reading program at SHLRC on Wednesday. Participants enjoyed Olympic themed games and were offered the opportunity to learn about and sign-up for the library summer reading program. After the Olympic events, the children enjoyed healthy snacks and reading time.
- Staff are planning and coordinating for the annual 4th of July festivities at Buddy Attick Park.
- Recreation Centers transitioned to Summer schedules on Monday. Recreation Centers have been busy with summer drop-in programs.
- Staff are working on planning Fall programs in preparation for publication of the 2016 Fall Activity Guide.

AQUATIC AND FITNESS CENTER:

- Prince George's County Health Department inspected the facility on June 17. The facility passed inspection.
- Family Fun Night was held on June 17.
- GMST hosted its first home meet, beating West Arundel by a score of 287-273. Go Barracudas! The next home meet will be on July 2 against Roger Carter Seals. On that day, the Outdoor Pool will open at approximately 1pm.
- Saturday children's swim lessons started June 18; weekday lessons started June 21.
- Prepared memo and spreadsheet on increase to instructor rates.
- Assisted Laurel Municipal Pool with Health Department compliance issues.

ARTS:

- Creative Kids Camp and the summer stagecraft teen internship program began Monday. Summer quarterly classes will begin next week.
- Fall program planning is underway.
- Ongoing tasks include: collecting FY 2017 contracts and scheduling service projects with our Artists in Residence; and processing Festival of Lights Juried Art and Craft Fair applications.

COMMUNITY CENTER:

- A fire drill was conducted to fulfill certification requirements for camp.
- Open Gym will continue through the summer on Fridays and Sundays.
- Supervisor and the Director of CARES met with a mother and youth in regard to recent incidents in the Center. The meeting focused on discussing appropriate behavior in the facility.
- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 131 inquiries since April 2015. There are currently seven (7) caterers who received all permits and may rent the Kitchen.
- There were 3 facility reservations processed.
- There were 7 private rentals and 11 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, GIVES and PG Peace & Justice Caucus.
- The following City groups received space: Board of Appeals and Advisory Planning Board.