

THE CITY OF

**GREENBELT**

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

**September 2016**

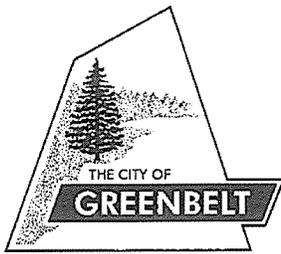
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
				Free Concert with The Navy Sea Chanters	Greenbelt Labor Day Opening Ceremony- Outstanding Citizen Miss Greenbelt Pageant Opening, 7:45, Firehouse Johnny Seaton and Bad Behavior-Greenbelt Labor Day Festival	Community Drum Circle-Labor Day Festival Family Friendly Cartoons Fast Eddie and the Slowpokes-Labor Day Festival Patty Reese, Labor Day Festival The "Original" Moonlighters-Labor Day Festival
04	05	06	07	08	09	10
Split 2nd-Labor Day Festival Trio Caliente-Labor Day Festival Family Friendly Cartoons Rising Stars Performance Showcase-Labor Day Festival Miss Greenbelt Pageant Evening Gown and Crowning, 4:30pm, Firehouse The 8-Balls	City Holiday - Labor Day Greenbelt Labor Day Parade Brigadoon-Old Greenbelt Theatre The Nowhere Men-Labor Day Festival	Public Safety Advisory Committee, 7pm, CC	Executive Session - Business Relocation Proposal, 8PM, CC Public Meetings for Input on City Manager Search, 7pm, MB	Ping Pong and Pizza Night, 6pm, BP		BARC Field Day, 10am-2pm Pooch Plunge Moonlit Movie- Ice Age: Collision Course
11	12	13	14	15	16	17
Greenbelt Farmers Market	Youth Advisory Committee, 5:30pm, YC Interview for Advisory Group, 7:20 PM, MB Regular Meeting, 8PM, MB GED Class at SHL GED Class at MB		Advisory Planning Board, 7:30 PM, CC Work Session - City Manager Update/Capital Projects, 8PM, CC			2016 Citizens Preparedness Conference Get Out, Get Fit-FREE Exercise Clinics, 9am, SHP
18	19	20	21	22	23	24
Greenbelt Farmers Market	Work Session - County Executive, 7:30 PM, MB SMART Recovery Group Public Meetings for Input on City Manager Search, 7pm, CC		Park and Recreation Advisory Board, 7:30 CC Work Session - Bikeshare Feasibility, 7:30PM, CC Work Session- Friends of Greenbelt Museum Capital Campaign (CC) 9PM	Forest Preserve Advisory Board, 7pm, CC Community Relations Advisory Board, 7:15pm, SHP		National Public Lands Day Moonlit Movie- North by Northwest
25	26	27	28	29	30	01
	Regular Meeting, 8PM, MB DRAMA Club - Anger Management Group Greenbelt CERT Meeting, 7:30pm, Police Station Active Aging Week	Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education, 7pm, MB Green ACES and Green Team, 7:30, CC Active Aging Week Get Out, Get Fit-FREE Exercise Clinics, 6pm, SHP	Advisory Planning Board, 7:30 PM, CC Work Session - Council Goals/Organizational Assessment, 8PM, CC Active Aging Week Taylor Marie Fashion Show, 1:30pm, CC	Active Aging Week	Active Aging Week	



October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	01 Greenbelt Aquatic & Fitness Center 25th Anniversary Event Active Aging Week Conta Dance, 7:00PM, CC
02 Active Aging Week Artful Afternoon, 1pm, CC	03 No Meeting Rosh Hashanah	04	05 Interview for Advisory Group, 7:40 PM, CC Work Session - M-NCPPC Zoning Rewrite Module 3, 8PM, CC Public Forum on Security Cameras, 7pm, SHL	06	07	08 Free Babysitting Course Public Forum on Security Cameras, 11am, Greenbriar Get Out, Get Fit-FREE Exercise Clinics, 9am, SHP
09	10 Youth Advisory Committee, 5:30pm, SHL Regular Meeting, 8PM, MB	11	12 MML Fall Conference	13 MML Fall Conference	14 MML Fall Conference	15 MML Fall Conference Public Forum on Security Cameras, 11am, Greenbriar Fall Fest Moonlit Movie- Babe
16	17 Work Session - Economic Development (tentative), 8PM, MB	18	19 Park and Recreation Advisory Board, 7:30 CC Work Session - Voting Age/Mandan Road Basketball Courts, 8PM, CC	20 Get Out, Get Fit-FREE Exercise Clinics, 6pm, SHP	21	22 Electronics and Paint Recycling, 9am, PW
23	24 Regular Meeting - 8PM, MB	25 Senior Citizens Advisory Committee, 3:30pm, CC Advisory Committee on Education-PTA Presidents, 6:30pm, MB	26 Four Cities Meeting, 7:30 PM, MB	27 Forest Preserve Advisory Board, 7pm, CC	28	29 Shredding Event, 9am, RC Moonlit Movie- Ghostbusters
30 Advisory Group Appreciation Dinner (CC)	31 Work Session - TBD, 8PM, MB	01	02	03	04	05





## City Manager's Report Week Ending September 23, 2016

1. I plan to be off Thursday and Friday of next week. David will be attending the ICMA conference next week and out of the office all next week.
2. Coordinated second visit by executive recruiter and reviewed recruitment brochure.
3. Met with representatives from City of Laurel to discuss upcoming collective bargaining negotiations for both communities.
4. Prepared background materials for goals discussion and Organizational Assessment update.
5. Met with Recreation Department staff to prepare final recommendation on Contribution/Recognition group policy. This item is expected to be on Council's October 10 agenda.
6. Along with City Solicitor and Police Chief, participated in an Employee Relations Board grievance hearing related to Corporal promotions. This was a reconvening of a prior hearing at the Board's request.
7. Assistant City Manager
  - a. Prepared for and staffed a CRAB meeting.
  - b. Met with Public Works staff at the Turner Cemetery in preparation for Saturday's Public Lands Day work.
8. Finance Department
  - a. Submitted the FY 2016 Highway User Revenue report and the Speed Camera report to the appropriate State agencies.
  - b. Met with representatives from Columbia Bank to discuss lock box collection services, credit card chip reading technology and on-line bill paying possibilities.
  - c. Pulled data from the Maryland State Retirement Agency FY 2015 financial report to post the City's share of the retirement system's unfunded liabilities on the City's financial records.
9. Information Technology
  - a. Attended Public Technology Institute – Local Government CIO Summit – Orlando
  - b. Troubleshoot NCIC connection with iNet and MSP staff
  - c. Troubleshoot Toughbook image with New World support
  - d. Installed HydroCAD application for Public Works use on permeable pavement planning
10. Prepared for Regular Meeting on September 26 and work sessions on September 19, 21 and 28.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of September 23, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
<b>2016</b>						
14	Work Session	9/21	Work with FOGM to develop guidelines/policy to implement FOGM's fund raising campaign initiative – may need to amend city memorialization policy.	12/30/16	David	
13	Work Session	9/14	Prepare in-depth report on three (3) possible dog park locations.	12/30/16	Celia	
12	Work Session	8/29	Draft letter to WSSC to reopen discussions on GHI waterline issue.	9/30/16	Mike	Sent 9/16/16.*
11	M & C Meeting	8/8	Request by Colin Byrd for anti-discrimination ordinance for LGBT community – prepare summary of current federal and state law.	10/30/16	John	Being prepared.
10	M & C Meeting	7/11	Referral to CRAB on convening a community dialogue related to recent incidents across the nation including police actions and attacks on police.	12/30/16	David	Being prepared. CRAB met on 8/11/16 & 9/8/16.
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	12/30/16	David	Referred @ 7/22/16.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	Referred.
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	To be part of legislative program.
<b>2015</b>						
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	

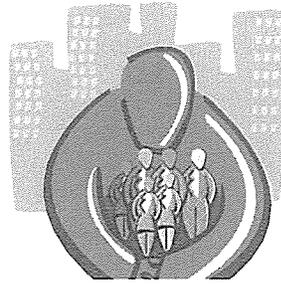
NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	Reminded staff liaisons 9/15/16.
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	Included in City Manager report 9/16/16.*
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	Parking Enforcement moved to Police 7/1/16.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	Amendments being worked on.
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15. Deputy Chief presented 7/11/16.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B-W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	Situation will be examined during dam repair project (8/5/16).
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

## CITY NOTES

### Greenbelt CARES

Week Ending September 23



Judye Hering began a new ESOL course at the Springhill Lake Recreation Center Clubhouse on Thursday, September 8. The course meets every Tuesday and Thursday, from 9 am – 10:30 am. Students came from: El Salvador, Honduras, the Dominican Republic, Guatemala, Cameroon and Iraq. Ten students enrolled in the course.

Tom Patota, LCSW-C, LICSW, attended and completed the continuing education credits for Dealing with Difficult, Aggressive People by Dr. Jeffrey Auerbach at the Hilton Garden Inn on September 9, as well as additional credits for the Psychology of Relationships.

Judye Hering began the fall semester of the GED program on Monday, September 12. GED will be held on Monday and Wednesday. The morning session will be held at the Springhill Lake Recreation Center Clubhouse. The afternoon session will be held in the Municipal Building. Both locations' classes will be for 10 weeks. Eight students registered for the class.

Judye Hering, along with student intern Nate Honeycutt, attended the University of Maryland's First Look Volunteer Fair on Wednesday, September 14. The purpose of the fair is to introduce college students to service opportunities and community service agencies. Judye and Nate spoke with more than 120 students, and 69 students enrolled as volunteer tutors.

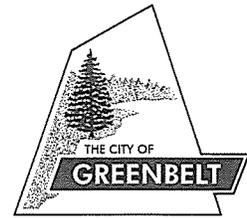
My name is Jennifer Sussal, and I am a second year MSW graduate student at the University of Maryland, Shady Grove campus. I am interested in working with families, couples, and in addition, to facilitate group therapy sessions.

Liz Park spoke at the Maryland General Assembly Joint House and Senate hearing on Local Management Board funding for FY 2017. Liz and directors from three other YSBs spoke about the funding process for YSBs and how the use of one data point led to the erroneous defunding of six YSBs. Through advocacy by MAYSB, municipal and county government leaders, and supporters funding was restored to all YSBs in Prince George's County. Two bureaus in Baltimore County still remain unfunded.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, September 23, 2016



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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**Commercial Properties:** *Sunshine Iqra Daycare and 7500 Hanover Parkway were annually inspected; and Belle Point Office Park, 7400 Greenway Center Drive and 9200 Edmonston Road were re-inspected.*

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**Apartments:** *Parke Crescent Apartments were annually inspected.*

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**Rental Property:** *Eleven rentals were annually inspected; and Five rentals were re-inspected.*

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**Complaints:** *Three complaints were logged regarding potholes in a parking lot, mold, and a hole in the ceiling; and Five prior complaints were re-inspected.*

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**Windshields:** *Windsor Green was observed and fifty-one violation notices were issued for improper trash disposal.*

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**Permits:** *Twenty-one permits were approved and issued.*

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**Animal Control:** *Two dogs and two kittens were adopted;  
Two stray kittens were impounded;  
One kitten was surrendered;  
One animal bite case was investigated; and  
One stray dog was returned to its owner.*

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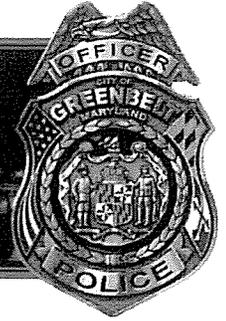
**Meetings:** **Staff Met With:**  
*Applicant and held preliminary meeting to discuss his variance application.*

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**Planning Projects:** *Reviewed at staff level DSP-04081-10 minor revision for Greenbelt Station to alter permit trigger for Stream Valley Trail as approved by Council in a prior revision. Prepared staff comments and conditions of approval;  
Reviewed variance application for home addition;  
Project management for Greenbelt Lake Dam; and  
Reviewed Module 3 materials for the Prince George's County zoning rewrite.*

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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

SEPTEMBER 21, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

09/18 5:00 P.M.	14 court Ridge Road. Attempt burglary. The victim advised that she was in her residence when she observed a subject walk up to her back door and attempted to open it. As the victim walked towards the door the suspect fled the area along with two other subjects. The suspects are described as a white female, 4'8" to 5'2", 100 to 120 pounds, with blonde hair, wearing a green tank top shirt and shorts; a black male, 4'7", 120 pounds, with black hair and an unknown male, 4'7", 120 pounds.
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09/11 3:06 A.M.	7800 block Kenilworth Avenue. DWI/DUI arrest. Prince Kwaku Awuah, 31, of Gaithersburg, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating an occupied vehicle stopped in the roadway. The suspect was released on citations pending trial.
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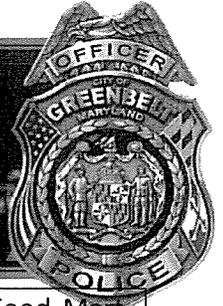
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

09/16 12:00 A.M.	5500 block Cherrywood Lane. Burglary. Unknown person(s) broke out the front door of the Sprint Store. Nothing appears to have been taken.
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# GREENBELT POLICE DEPARTMENT



09/19 8:59 P.M.	5700 block Cherrywood Lane. Vandalism. The victim, a cashier at the Shell Food Mart, advised that the suspect entered the store and vandalized the credit card machine and the front door of the business. The suspect is known and charges are pending.
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## GREENBELT EAST/GREENWAY SHOPPING CENTER

09/15 4:00 P.M.	7500 block Greenbelt Road. Theft. Unknown person(s) took an unattended cell phone from a counter at the Safeway store.
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09/15 4:05 P.M.	7500 block Greenbelt Road. Theft. Unknown person(s) took an unattended cell phone from a counter at the Safeway store.
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09/16 7:00 P.M.	7200 block Greenbelt Road. Theft. An unattended purse was taken at the Pollo Cabana Restaurant. Credit cards from the purse were later used to make un authorized purchases.
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09/17 1:54 A.M	7700 block Hanover Parkway. DWI/DUI arrest. Demarco Marquis Moore, 24, of Temple Hills, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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09/17 6:05 A.M.	Aera of Hanover Drive and Hanover Parkway. DWI/DUI arrest. Olawale Anouluwapo Ojumo, 36, of Laurel, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating an occupied vehicle stopped in the roadway. The suspect was released on citations pending trial.
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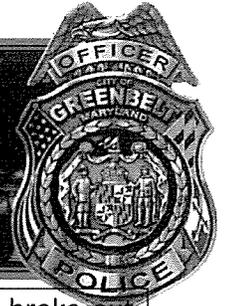
## Automotive Crime - City Wide

09/15	7900 block Lakecrest Drive. Vandalism to auto. Unknown person(s) punched a hole in the gas tank of a vehicle.
09/15	Recovered stolen auto. A 2007 BMW 750 4-door, reported stolen September 1 <sup>st</sup> from the 9100 block of Springhill Lane, was recovered this date by the Metropolitan Police Department in the area of 1 <sup>st</sup> and R Streets N.W., Washington, D.C. No arrests.
09/15	6100 block Breezewood Drive. Theft from auto. Unknown person(s) broke out the rear passenger window of a vehicle and removed power tools.
09/15	6100 block Breezewood Drive. Attempt theft from auto. Unknown person(s) broke out a vehicle window and rifled through the vehicle. Nothing appeared to have been taken.



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# GREENBELT POLICE DEPARTMENT

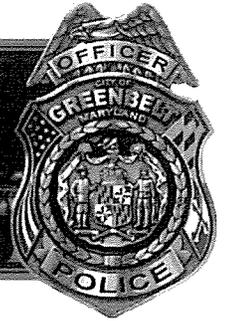


09/16	6100 block Breezewood Drive. Attempt theft from auto. Unknown person(s) broke out the passenger window of a vehicle and rifled through it. Nothing appeared to have been taken.
09/16	9000 block Breezewood Terrace. Vandalism to auto. Unknown person(s) punched a hole in the gas tank of a vehicle.
09/17	5800 block Cherrywood Lane. Theft from auto. A purse and a cell phone were taken from a possibly unlocked vehicle.
09/18	7300 block Wintergreen Court. Vandalism to auto. Two tires were slashed on a vehicle.
09/19	5800 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) punched a hole in the gas tank of a vehicle.
09/19	7500 block Greenbelt Road. Recovered stolen auto. A 2004 Cadillac Escalade SUV, reported stolen to the Alexandria, VA Police Department. No arrests.



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# GREENBELT POLICE DEPARTMENT



## CRIME REPORT TALLY SHEET

WEEK OF SEPTEMBER 21, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	2
Attempt Burglary	1	Unattended Death	
Assault	2	Alcohol Violation	
Domestic (Two domestic-related assaults)	2	False Report	
Drugs		Harassment	
DUI/DWI	3	Field op (suspicious person)	3
Theft	4	Notification for other agency	
Vandalism	1		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	2
Harassment	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	4
Suspicious Person		Accidents	6



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# *Department of Public Works*

## *Week Ending September 23, 2016*



### **ADMINISTRATION**

- Continued inspections of the Greenbelt Forebay Project.
- Continued inspection duties on the Greenbelt Dam Project.
- Attended Public Works Directors' meeting in Boonsboro, Maryland.
- Attended Senior Staff meeting.
- Met with Patricia Sandidge from the Windsor Green Homeowners Association to discuss the erosion on Ora Glen Drive.
- Met with David Moran to review plans for Public Lands Day at the Turner Cemetery.
- Conducted interviews along with Mary Johnson for a street sweeper driver.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Took down unwanted signs and checked for graffiti.
- Transported risers to Roosevelt Center for a weekend event.
- Cleaned storm drains.
- Repaired bollards on Cherrywood Lane and Hanover Parkway.
- Repaired the red traffic light on Ora Glen Drive and Hanover Parkway.
- Made repairs to the lake path at Buddy Attick Park.
- Replaced a traffic sign on Mathew Street.
- Made repairs to the walking path on Research Road.
- Pushed debris at Northway Fields and cleaned up trash that was dumped.
- Put out barrels and parking signage for the Farmer's Market.
- Assisted with the Greenbelt Connection two days.

### **HORTICULTURE/PARKS**

- Removed shredded playground rubber from the Public Works facility. Chesapeake Beach Public Works is taking the shredded rubber.
- Installed a memorial plaque on an Adopt-a-Bench.
- Aerated and over-seeded the Community Center grass to repair Labor Day damage.
- Performed tree maintenance and removal at the playground on Ivy and Lastner Lanes.
- Prepared kickball and football fields for league use.
- Watered the landscaping throughout the City.
- Cut grass throughout the City.
- Removed the shredded rubber from the playgrounds at 2 Court Research and 7 Court Southway.
- Transported picnic tables to Roosevelt Center for the Mowatt Methodist UMC Concert Across America to End Gun Violence event.

## **FACILITIES MAINTENANCE**

- Received fan coil units for the Community Center project.
- Installed a new pump for the hot tub at the Aquatic & Fitness Center.
- Worked with Pepco running power cables in the Youth Center.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 26.62 tons of refuse and 12.41 tons of recyclable material.
- Luisa Robles and Erin Josephitis attended the Environment Action Council (EAC) meeting organized by the County on Wednesday.
- Luisa Robles and Erin Josephitis attended a meeting on social media led by Beverly Palau.
- Revised the Green ACES/Team minutes and sent out to group for approval.
- Performed daily facility inspections.
- Luisa Robles and Erin Josephitis met with a representative from the Alice Ferguson Foundation to discuss the BGE grant and funding a TerraCycle station.
- Erin Josephitis held a volunteer event on Friday to protect and restore the Historic Turner Cemetery in honor of National Public Lands Day.
- Erin Josephitis sampled soil quality/permeability at the Youth Center parking lot.
- Made arrangements for four (4) James Duckworth volunteers to pick up litter at Buddy Attick Park on Wednesday.
- Erin Josephitis met with a contractor for a quote to install PaveDrain in the Youth Center Parking Lot.
- Connor attended the ACT meeting for discussion on tree maintenance and the Zero Waste meeting for discussion on Labor Day, citizen composting and grants.

# Greenbelt Recreation Department

## Weekly Report

Week Ending September 23, 2016

### **ADMINISTRATION:**

- Met with City Manager to review the latest updates on the Civic, Recognition and Contribution Group application process. Staff is currently working on a memo and creating a clean copy to present to Council.
- Director prepared materials and met with PRAB Wednesday evening in the Community Center. Although there were only four board members present, the discussion of the Civic, Recognition and Contribution Group application took place; staff has written a draft of the notes from the meeting and is waiting for PRAB to approve them.
- Director has completed the number of hours to become re-certified as a Certified Parks and Recreation Professional. The paperwork has been submitted to NRPA for approval and we should receive the new certificate soon.
- The Management Team continued to work with LMD agency on the marketing and communication audit for the Department.
- FY 17 M-NCPPC contracts were signed by Director and City Manager and delivered to their headquarters.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- 2016 Fall program registration continued on a space available basis.
- Our next Moonlit Movie, North By Northwest, is Saturday, September 24 at 7:30pm at the Sweetgum Picnic Area of Greenbelt Park. Prior to the film, the NPS Park Rangers will present a program about the movie and "Mission 66." "Mission 66" was a National Park Service ten-year program that was intended to dramatically expand Park Service visitor services by 1966, in time for the 50th anniversary of the establishment of the Park Service. This mission was the impetus for many of the NPS facilities seen in the movie.
- Plans for Fall Fest, Halloween and the remainder of our Moonlit Movie Series continued.
- Recreation Center Coordinators at both the YC and SHLRC conducted their quarterly center leader meeting.
- Our Park Rangers continued to provide weekend coverage of our parks, dialog with rental customers, assist with enforcement of park rules and share recreation program and facility information with park patrons.
- Winter 2017 Activity Guide production kicked in to high gear as staff finalized plans for Winter classes, programs, and special events, as well as begin the production process of the quarterly guide.
- Director participated in the Let's Move Cities, Towns and Counties webinar/conference call on Monday. The regional director feels confident that this initiative will continue in some form (with the new administration coming soon in the White House), but at this point they have not received any further direction.

### **AQUATIC AND FITNESS CENTER:**

- Submitted facility activity photos to NRPA for 2017 Calendar Contest.
- Staff met to discuss policies and procedures for posting on Social Media for the facility.
- Email blast sent to city employees as a reminder of the GAFC 25th Anniversary Celebration on October 1st.
- Greenbelt Municipal Swim Team Practice started on Tuesday, September 20.
- Working on final preparations for 25th Anniversary celebrations scheduled for Sept. 28th and Oct. 1st.

## **COMMUNITY CENTER:**

- Staff welcomed Frank Ellis, Administrative Assistant, on Tuesday. We are excited for him to be a part of the team.
- Preparations began for the upcoming HVAC project. Staff, renters, tenants and the general public will be notified of the schedule and potential issues that will affect users.
- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 166 inquiries since April 2015. There are currently six caterers who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed.
- There were 6 private rentals and 17 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Real Men Care, Inc., Girl Scout Troop #2799, Girl Scout Troop #27, Girl Scout Troop #3251, Greenspring II Homeowners, Greenbelt Baseball and Greenbelt Volksmarchers.
- The following City groups received space: City Council, Be Happy, Be Healthy Volleyball & Yoga, PRAB and Forest Preserve Advisory Board.

## **ARTS:**

- Promotions are underway for the October 2 Artful Afternoon which will include a mask workshop with Artist in Residence Celestine Ranney-Howes, a performance by Synetic Theater, and a studio open house and sale with the Community Center's 8 Artists in Residence.
- Ongoing tasks include: preparing FY18 grant application and review materials for community groups; scouting artists for the Festival of Lights and for exhibition programming; processing Art and Craft Fair applications (due 9/30); booking performances and planning workshops for FY17 Artful Afternoons and Community Art Drop-In days.

## **THERAPUTIC RECREATION:**

- On Wednesday the Golden Age Club had their monthly birthday party. The TR Supervisor made announcements on upcoming trips and programs, including the Active Aging Week activities that begin on Monday, September 26. The Walk With Ease Walk on Route 66 has now reached and passed Cumberland, on their way to LA via virtual Route 66 (all from the Community Center gym).
- Twenty-one senior citizens travelled to Paradise, PA on Thursday to see the show Is There Life After 50? at the Rainbow Comedy Club. For quite a few participants on the trip, this was their first time to Rainbow. 100% of the evaluations got highest marks across the board. The show, which was full of laughs, the food and the company was definitely enjoyed by all.
- Friday's Explorations Unlimited featured Mr. Robert Reno. He presented on the History of Aviation – The Pre-Jet Era. Mr. Reno is a docent at the Military Aviation Museum in Pungo, VA and his presentation will include a mini tour of this facility.
- Active Aging Week begins on Monday, September 26 with many special activities taking place, including the Taylor Marie Fashion show (open to all free of charge) on Wednesday, Sept. 28 at 1:00pm in the Community Center gym. Four different educators will be teaching Ageless Grace during the week, free spinal screenings on Thursday at the GAFC (11:30-1:30), a free lunch at Greenbriar on Thursday, a demo of the weight equipment on Saturday, October 1 at 10am, Artful Afternoon on Sunday, October 2. The monthly Contra dance, featuring Anna Rain calling to the music of Lovely Lane String Band (\$10 at door) is also on the schedule. Much more is taking place. Pick up a flyer at a Recreation Department facility or go to [www.greenbeltmd.gov](http://www.greenbeltmd.gov) for the online schedule.