



I'm looking for...



GOVERNMENT COMMUNITY BUSINESS VISITING I WANT TO...

December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02 Community Tree Lighting with Santa	03 Grand Re-Opening of Greenbelt Lake Forebays, 10am, PW JURIED ART AND CRAFT FAIR
04 GREENBELT FARMERS MARKET OUTDOOR HOLIDAY MARKET, 10am-2pm JURIED ART AND CRAFT FAIR	05 Work Session - Focus Group/Senior Mobility Study, 7:30PM, MB Work Session - Economic Development Study, 8PM, MB	06 Advisory Committee on Education-Grants Review Meeting, 7pm, MB Arts Advisory Board, 7pm, CC Public Safety Advisory Committee, 7pm, CC Zero Waste Information Meeting, 8pm, Theatre	07 No Meeting PGCMA Legislative Dinner Caregiver Support Group	08 Active Parenting Class	09	10 SANTA'S VISIT ELVES' WORKSHOP
11	12 Youth Advisory Committee, 5:30pm, Greenbelt Library Executive Session, MB (Library), Immediately Following 8:00pm Council Meeting Interviews for Advisory Groups, MB, 7:20PM Regular Meeting, MB, 8PM	13 Legislative Dinner Greenbelt Marriott North Pole Calling	14 Zero Waste Circle, 7:30pm, PW Work Session - Greenway Center, 7:30PM, CC, North Pole Calling Caregiver Support Group	15 Forest Preserve Advisory Board, 7pm, MB North Pole Calling	16	17 The Snow Queen
18 Greenbelt Concert Band Holiday Lights Concert	19 Work Session - Green Team Solar Circle, 8PM, MB, Holiday Grief and Loss Support Group, 7pm, MB	20	21 No Meeting	22	23	24
25	26 No Meeting (Christmas Holiday)	27	28 No Meeting, CARES Family Clinic Closed	29	30	31



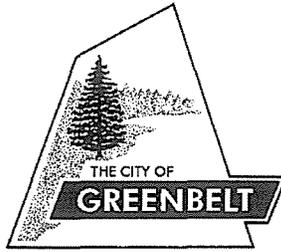


[GOVERNMENT](#)
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[BUSINESS](#)
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January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02 No Meeting (New Years Holiday)	03 Advisory Committee on Trees, 7pm, PW Executive Session - Personnel (Contract Negotiations for City Manager Position) (Library)	04 Executive Session - Collective Bargaining Negotiations (CC) Work Session - Eleanor Roosevelt High School Principal (CC), CC, 8PM Executive Session - Acquisition of Property (CC)	05 Free Produce Distribution	06	07
08	09 Youth Advisory Committee, 5:30pm, Greenbriar Regular Meeting, MB, 8PM GED Class Registration, SHL GED Class Registration, MB	10	11 Work Session - Prince George's Economic Development Corp. (CC), 8PM (tentative) Caregiver Support Group	12 Active Parenting Class	13	14
15	16 No Meeting (Martin Luther King Jr. Holiday)	17	18 Work Session - North Core DSP (CC), 8PM Memory Support Group & Cafe, 1:30pm, MB	19	20	21
22	23 Regular Meeting, MB, 8PM Anger Management Class	24 Advisory Committee on Education, Principals' Meeting, 6pm, MB	25 Four Cities Meeting, 7:30 PM (College Park)	26	27	28
29	30 Work Session - TBD, MB, 8PM	31 Senior Citizens Advisory Committee, 3:30pm, CC	01	02	03	04





City Manager's Report Week Ending December 16, 2016

1. Much of the information in the binder you received Wednesday evening about a solar energy proposal is proprietary and should not be shared publicly. It is recommended you **NOT BRING THE BINDER TO MONDAY'S WORK SESSION.**
2. Attached is the October financial report for the Greenbelt Theatre.
3. Held the city's annual holiday party and celebration of service. It was well attended and enjoyed by all.
4. Attached is a draft letter to WMATA on the proposed reductions in operating hours and the B30 bus to BWI. Please forward any edits to Anne Marie or me.
5. Staff has been contacted by John Pica, who represents AMC Theaters, and is drafting State legislation that would allow for liquor licenses at movie theaters in Prince George's County. One location being looked at is the theaters at Beltway Plaza. Attached are Mr. Pica's arguments in support of such legislation. Once the bill is drafted, Staff will place the legislation on an upcoming Regular Meeting agenda for Council consideration.
6. The first CBA negotiation meeting was held. It was to set ground rules and future dates.
7. Met with Planning and Public Works staff to discuss future of dam project and request to State legislators in advance of legislative dinner meeting.
8. Along with Public Information Coordinator finalized approach to issuing RFP for audio-video upgrade to Council Room and Community Center Multipurpose Room. Expect to issue RFP in January.
9. Reviewed responses to Park Facilities master plan RFP. City has received three quality responses. Expect it to be on Council's late January agenda for action.
10. Assistant City Manager
 - a. Finalized the meeting booklet and coordinated other logistics for the Fall Legislative Dinner.
 - b. Worked on CRAB and Work Session minutes.

11. Finance Department

- a. Filed anticipated debt survey with the State Treasurer's Office.
- b. Reviewed FY 2017 retirement billing from Maryland State Retirement Agency.
- c. Completed final sections of the Comprehensive Annual Financial Report. Pulling together final document for City Manager review and submittal to the Government Finance Officers Association. Due date is December 31, 2016.

12. Information Technology

- a. Toured Hyattsville camera installation.
- b. Installed new copier / printer at Police Station.
- c. Installed new printer in Evidence.
- d. Replace bad hard drive in SHL Lab computer.

13. Along with a number of Council members and the Assistant City Manager attended the annual meeting of the Council of Governments.

14. Prepared for Regular Meeting on December 12, work sessions on December 14 and 19, and legislative dinner on December 13.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of December 16, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2016						
21	M & C Meeting	11/28	Should Greenbelt declare itself a sanctuary city?	2/28/17	Liz	
20	M & C Meeting	11/28	Amend Charter to require that person with highest number of votes in municipal election be selected Mayor.	3/30/17	David	
19	M & C Meeting	11/28	Refer YAC lower voting age to CRAB and ACE.	3/30/17	Cindy	
18	Work Session	11/2	Install park rules sign(s) at Mandan Road field.	1/30/17	Julie	
17	M & C Meeting	10/10	Develop recruitment bonus for recruiting police officers.	11/30/16	Mary	
15	Work Session	9/28	Undertake study of configuration/geometrics/safety of intersection of Lakecrest Drive/Lakecrest Circle/ Legion Drive.	12/30/18		
13	Work Session	9/14	Prepare in-depth report on four (4) possible dog park locations.	12/30/16	Celia	
11	M & C Meeting	8/8	Request by Colin Byrd for anti-discrimination ordinance for LGBT community – prepare summary of current federal and state law.	10/30/16	John	Being prepared.
10	M & C Meeting	7/11	Referral to CRAB on convening a community dialogue related to recent incidents across the nation including police actions and attacks on police.	12/30/16	David	First community meeting held 11/29/16 at Springhill Lake Elementary School.*
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	12/30/16	David	Referred @ 7/22/16.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	Underway. Meetings held October 5, 8 and 15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	City can allow on its property at Roosevelt Center (12/2/16).*
2015						
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	Reminded staff liaisons 9/15/16.
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	Parking Enforcement moved to Police 7/1/16.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	Amendments being worked on.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B-W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Celia/Jim	Situation will be examined during dam repair project (8/5/16).
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Jim	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

Friends of the Greenbelt Theatre

Memo

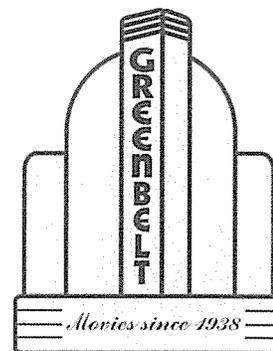
To: City Council

Cc: Mike McLaughlin *MM*

From: Caitlin McGrath

Date: 11/20/16

Re: Old Greenbelt Theatre



Dear City Council,

Attached please find our October financial report. This month was again challenging. We continued to have some legal fees and payroll is still higher than it was this time last year. The regular movies continue to have weak attendance. We hope to have more promising films in the run-up to the Oscars. We hosted the Utopia Film Festival in October, which also impacts our financials. This impact was to a lesser extent this year than last because we were able to negotiate a show time each day to keep our regular film going. This was a big improvement over last year and we look forward to continuing to improve our communication and planning with the festival.

We continue to renew memberships and added an additional 31 new members. Because not everyone renewed last month, we are currently at 904.

We had a total of 18 community events this month. We continued our new series – Musicals, Free Monday Matinees, and Storytime on Screen – alongside the usual series. The Presidential debates continued to be popular.

If you have any questions about any of this information, or any data that isn't provided here, please let me know. (Caitlin@greenbelttheatre.org, or 301-456-5076.)

Best wishes,
Caitlin

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DEC 08 2016

Friends of Greenbelt Theatre

PROFIT AND LOSS

October 2016

	TOTAL	
	OCT 2016	OCT 2015 (PY)
INCOME		
5100 Contribution Income		
5110 Donations		
5111 Individual Donations	870.00	355.00
5114 Sponsorship Income	755.00	
Total 5110 Donations	1,625.00	355.00
Total 5100 Contribution Income	1,625.00	355.00
5200 Earned Income		
5210 Box Office	14,450.84	14,446.25
5220 Sales - Concessions	7,599.45	6,957.10
5230 Merchandise	36.00	156.00
5240 Sales - Advertisement	1,300.00	220.00
5250 Sales - Membership	1,794.25	1,340.00
5260 Rental	900.00	
5280 Interest Earned		3.40
Total 5200 Earned Income	26,080.54	23,122.75
Total Income	\$27,705.54	\$23,477.75
COST OF GOODS SOLD		
6000 Cost of Goods Sold		
6100 Concessions	1,737.32	2,132.61
6200 Film COGS	250.00	250.00
6210 Film Rental		25.63
6220 Freight & delivery - COS	626.69	
6230 Licensing/Distribution	7,405.46	19,516.86
Total 6200 Film COGS	8,282.15	19,792.49
6300 Taxes		
6310 Sales & Use Tax	1,944.71	377.67
6320 Amusement	1,407.00	1,914.20
Total 6300 Taxes	3,351.71	2,291.87
6400 Merchant/Credit Card Fees	454.32	354.76
6600 POS Fees	40.32	530.57
Total 6000 Cost of Goods Sold	13,865.82	25,102.30
Total Cost of Goods Sold	\$13,865.82	\$25,102.30
GROSS PROFIT	\$13,839.72	\$ -1,624.55
EXPENSES		
7000 Expenses		
7100 Administrative Expenses		
7110 Advertising	1,395.37	1,840.52
7130 Bank Charges		87.77
7140 Dues & Subscriptions	100.00	20.71
7160 Insurance		

	TOTAL	
	OCT 2016	OCT 2015 (PY)
7161 Insurance - Disability	294.17	
7162 Insurance - Liability	305.55	297.18
Total 7160 Insurance	599.72	297.18
7170 Legal & Professional Fees		
7171 Accounting	500.00	700.00
7172 Legal Fees	1,060.00	
7173 Non Film Booking		100.00
7174 Charitable Donations	38.00	
Total 7170 Legal & Professional Fees	1,598.00	800.00
7180 General and Admin Expenses		24.80
7181 Office Expenses	72.18	715.23
Total 7180 General and Admin Expenses	72.18	740.03
7200 Taxes & Licenses		21.99
7210 Telecommunication		316.26
7240 Fundraising		137.42
7241 Fundraiser	77.00	
Total 7240 Fundraising	77.00	137.42
Total 7100 Administrative Expenses	3,842.27	4,261.88
7300 Payroll Expenses		
7310 Wages	13,816.39	17,076.43
7320 Taxes	1,263.64	1,480.37
7330 Benefits & Insurance		250.00
7340 Payroll Service & Scheduling Fees	73.99	46.00
Total 7300 Payroll Expenses	15,154.02	18,852.80
7500 Travel		990.00
7520 Travel Lodging		290.50
7530 Travel Transport & Mileage		632.00
Total 7500 Travel		1,912.50
7600 Building		153.03
7620 Utilities	465.77	1,244.54
7630 Cleaning	687.55	3,400.00
Total 7600 Building	1,153.32	4,797.57
Total 7000 Expenses	20,149.61	29,824.75
Total Expenses	\$20,149.61	\$29,824.75
NET OPERATING INCOME	\$ -6,309.89	\$ -31,449.30
NET INCOME	\$ -6,309.89	\$ -31,449.30

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 10/1/2016 to 10/31/2016

BOX OFFICE SALES

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Sully	9/30/2016 to 10/10/2016	22	10	629	0	629	\$4,702.00	32.90%	33.42%	1
Queen of Katwe	10/14/2016 to 10/27/2016	30	14	525	0	525	\$4,016.00	27.46%	28.54%	2
Denial	10/28/2016 to 11/9/2016	11	4	207	0	207	\$1,504.50	10.83%	10.69%	3
Beatles: Eight Days	10/2/2016 to 10/10/2016	6	6	174	0	174	\$1,283.00	9.10%	9.12%	4
Willy Wonka and the	10/1/2016 to 10/1/2016	1	1	130	0	130	\$782.50	6.80%	5.56%	5
Rocky Horror Picture	8/26/2016 to 10/30/2016	1	1	89	0	89	\$754.00	4.65%	5.36%	6
Sully	10/11/2016 to 10/13/2016	4	3	69	0	69	\$520.50	3.61%	3.70%	7
Beatles: Eight Days	10/12/2016 to 10/12/2016	1	1	22	0	22	\$142.50	1.15%	1.01%	8
ZigZag	10/15/2016 to 10/15/2016	1	1	24	0	24	\$130.50	1.26%	0.93%	9
The Sandlot	10/8/2016 to 10/11/2016	2	2	17	0	17	\$110.50	0.89%	0.79%	10
Oklahoma!	10/2/2016 to 10/2/2016	1	1	17	0	17	\$106.50	0.89%	0.76%	11
Bob Roberts	10/4/2016 to 10/4/2016	1	1	3	0	3	\$18.00	0.16%	0.13%	12
Chocolat	10/27/2016 to 10/27/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	13
Desk Set	10/3/2016 to 10/3/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	14
Scared Shrekless	10/28/2016 to 10/28/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	15
Storytime	8/22/2016 to 11/28/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	16
The Witches	10/22/2016 to 10/22/2016	1	1	6	0	6	\$0.00	0.31%	0.00%	17

Box Office Totals 1912 0 1912 \$14,070.50

	Total	Gross
Sales for Show Times Before 5:00 PM	707	\$4,576.00
Sales for Show Times Starting 5:00 PM	1205	\$9,494.50

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 10/1/2016 to 10/31/2016

BREAKDOWN BY TICKET TYPE

Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$0.00	6	0	6	\$0.00	0.31%	0.00%
Adult	\$7.00	457	0	457	\$3,199.00	23.90%	22.74%
Adult	\$9.00	404	0	404	\$3,636.00	21.13%	25.84%
Comp	\$0.00	25	0	25	\$0.00	1.31%	0.00%
Kid (12 and Under)	\$6.00	33	0	33	\$198.00	1.73%	1.41%
Kid (12 and Under)	\$5.00	57	0	57	\$285.00	2.98%	2.03%
Member	\$6.50	435	0	435	\$2,827.50	22.75%	20.10%
Member - Kid	\$5.00	1	0	1	\$5.00	0.05%	0.04%
Member - Kid Comp	\$0.00	3	0	3	\$0.00	0.16%	0.00%
Member - Senior Or	\$7.00	2	0	2	\$14.00	0.10%	0.10%
Member Tuesday - S	\$6.00	3	0	3	\$18.00	0.16%	0.13%
Senior Or Student Or	\$8.00	34	0	34	\$272.00	1.78%	1.93%
SeniorStudentMilitar	\$8.00	452	0	452	\$3,616.00	23.64%	25.70%

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

OPERATING SUMMARY BY MONTH from Saturday, October 01, 2016 to Monday, October 31, 2016

Month	Total Attendance	Total Revenue	Concessions Revenue	Misc Revenue	Movie Revenue	Total Showings	Average Ticket Price	Per Capita Concession
October	1,912	\$23,705.00	\$7,260.50	\$2,374.00	\$14,070.50	86	\$7.36	\$3.80
Totals	1,912	\$23,705.00	\$7,260.50	\$2,374.00	\$14,070.50	86	\$7.36	\$3.80
Weekday	516	\$6,867.25	\$1,827.25	\$1,187.00	\$3,853.00	43	\$7.47	\$3.54
Weekend	1,396	\$16,837.75	\$5,433.25	\$1,187.00	\$10,217.50	43	\$7.32	\$3.89

FGT Community Events, October 2015

Date	Film Title	Category/Collaboration	Attendance
10/1/2016	Willy Wonka and the Chocolate Factory	Family Programming	130
10/2/2016	Oklahoma	Musicals	17
10/3/2016	Desk Set	Monday Matinees	25
10/4/2016	Bob Roberts	Reel Politics (VP debate on TVP)	3
10/8/2016	The Sandlot	Family Programming	8
10/9/2016	2nd Presidential Debate	Community Outreach - free	120
10/10/2016	Storytime on Screen	Community Outreach - free	77 (44 children)
10/11/2016	The Sandlot	Cult	4
10/13/2015	Spirit of Cooperation	Coop month film - free	10
10/15/2016	ZigZag the Magician	Family Programming	24
10/15/2016	Babe	Midnight Movies - with Rec Department	20
10/19/2016	3rd Presidential Debate	Community Outreach - free	125
10/21/2016	Little Shop of Horrors	Cult	6
10/22/2016	The Witches	Family Programming	6
10/24/2016	Storytime on Screen	Community Outreach - free	78 (45 children)
10/27/2016	Chocolat	FACE series - free	29
10/28/2016	Scared Shrekless	Family Programming - free	250
10/30/2016	Rocky Horror	Cult	89
10/21/2016	Little Shop of Horrors	Utopia	6
10/22/2016	5:00-6:00 pm shorts	Utopia	41
	7:00-8:00 shorts	Utopia	9
10/23/2016	12:00 - 2:00	Utopia	16
	2:00 - 4:00	Utopia	47
	4:00 - 6:00	Utopia	28

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

ACTIVE MEMBERSHIP SUMMARY for Monday, December 05, 2016

Membership	Quantity
Actor	3
Actor - Family	3
Actor family	1
Adult	103
Couples	90
Director	2
Director - Family	1
Family	345
Family comp	4
Leading Actor	10
Producer	10
Senior	326
Senior Comp	1
Star	2
Student	3
Total	904

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

MEMBERSHIP SALES SUMMARY from Saturday, October 01, 2016 to Monday, October 31, 2016

Membership Type	Price	Quantity	Total Gross
Adult	\$50.00	6	\$300.00
Family	\$85.00	6	\$510.00
Leading Actor	\$125.00	2	\$250.00
Senior	\$35.00	23	\$840.00
Totals		<hr/> 37	<hr/> \$1,900.00

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

GIFT CARD SALES SUMMARY from Saturday, October 01, 2016 to Monday, October 31, 2016

Product	Quantity	Total Gross
\$18.00 Gift Card	6	\$108.00
\$20.00 Gift Card	1	\$20.00
Totals	7	\$128.00

December 14, 2016

Mr. Jack Evans, Chair
WMATA Board of Directors
Washington Metropolitan Area Transit Authority
600 5th Street, NW
Washington, DC 20001

Re: Proposed reductions in bus and rail service

Dear Mr. Evans:

The Greenbelt City Council, in a letter dated October 25, 2016, raised serious concerns about the proposal to permanently reduce Metrorail operating hours. As stated previously, reliable, safe and efficient mass transit contributes immensely to a healthy regional economy. The proposed reduction will create a hardship to area residents who rely on transit to get to and from their jobs, as well as for tourists and those wishing to access cultural and athletic events.

Additionally, the General Manager's proposed FY 2018 budget includes a proposal to eliminate the B30 Express Bus from the Greenbelt Metro Station to BWI Airport. The City Council strongly opposes the proposed elimination. The B30 provides an affordable means for area residents to connect to BWI Airport. In addition, as shared by residents who recently attended the bi-annual City Council work session on transit, the B30 not only connects residents to BWI Airport, but serves as a direct commuting connection between Metrorail and Baltimore's light rail system. One needs to look beyond ridership numbers and revenue analysis to understand the importance of this service.

The City Council urges the Board to reconsider the proposal to eliminate the B30 express bus. The City further suggests that the Board look at ways of improving the performance of the B30 prior to any consideration of its elimination. During the recent bi-annual City Council transit work session, residents suggested improved marketing strategies and perhaps fare increases as a means to preserving this service.

The City continues to fully support the General Manager's emphasis on safety, and understands the financial challenges involved. However, we must work together to ensure that the system operates in a manner that best meets the needs of our residents and visitors.

The Greenbelt City Council appreciates the opportunity to comment on this issue.

Sincerely,

Emmett V. Jordan
Mayor

/th

cc: City Council
Rushern L. Baker, Prince George's County Executive
Derrick L. Davis, Chair, Prince George's County Council
Todd M. Turner, Prince George's County Council
Cheryl Jewitt, Mayor, Town of Berwyn Heights
Patrick Wojahn, Mayor, City of College Park
Andrew Hanko, Mayor, City of New Carrollton
Celia Craze, Director, Planning & Community Development
Terri Hruby, Assistant Director of Planning

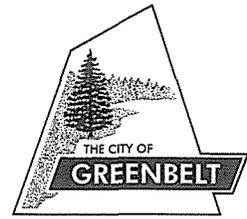
ARGUMENTS AND FACTS IN SUPPORT OF A MOVIE THEATER LIQUOR LICENSE IN PRINCE GEORGE'S COUNTY

- AMC operates movie theaters in 24 states. Maryland will become 25th state when the theater in Wheaton, Montgomery County opens. New York will be the 26th state.
- AMC currently operates 152 theaters that have liquor licenses.
- National theater companies and developers view movie theater liquor licenses as essential for new development.
- AMC is looking at three locations in Prince George's County- Largo, Greenbelt, and Oxon Hill.
- The proposed legislation would not automatically grant a liquor license to a movie theater.
- The theater would be required to apply for a license and meet the minimum standards for obtaining a license required by the Prince George's County law.
- Every theater owned by AMC retains Confero, an independent, third party compliance company, that monitors compliance with liquor laws. The companies conduct "sting" operations in each AMC theater once per month. Company policy requires immediate termination of any employee who either serves a minor or provides an alcoholic beverage without requesting proper identification.
- In addition, cameras at every theater continuously monitor the serving of alcoholic beverages. The recordings are reviewed regularly. Any employee who fails to request proper identification is immediately terminated.
- Of the 152 theaters with liquor licenses, AMC has been cited only twice for minor infractions of local liquor laws over a sixteen-year period.
- Alcohol sales are only 3% of AMC annual revenue.
- No traffic-related violations have ever been reported as connected to alcohol served at an AMC theater in sixteen years.
- Surveys conducted by AMC, verified by sales receipts, indicate that customers who are served alcohol consume an average of only 1.1 drinks per customer.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 16, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 7501 & 7525 Greenway Center Drive and Ambulatory Care Center were inspected; and
Beltway Plaza, Hanover Office Park and 6301 Ivy Lane were re-inspected.

Rental Property: Five rental properties were inspected; and
Three rental properties were re-inspected.

Complaints: Three complaints were logged from Franklin Park regarding ceiling leak in kitchen, broken patio window and bed bug infestation; and
One complaint from Greenbelt Lake Village regarding no heat.

Permits: Twenty-two permits were approved and issued.

Windshields: Lady Anne Court was observed.

Animal Control: One dog and two kittens were adopted;
One stray dog was impounded; and
One cruelty case was investigated.

Alarms: Eleven businesses and one resident alarm invoice were mailed; and
Warning notices were mailed to eight businesses and twenty-two to residents.

Meetings: **Conference Call:**
A. Morton Thomas regarding the Forest Preserve Health Assessment;
Staff Attended:
Council Meeting regarding the bridge over Branchville and Greenbelt Lake Dam to present update;
Forest Preserve Advisory Board Meeting;
Camden Line coalition meeting to discuss improvements to MARC services and station connections;
ATHA led Inter-municipal Working Group meeting for Bike and Ped issues.

Staff Met With:

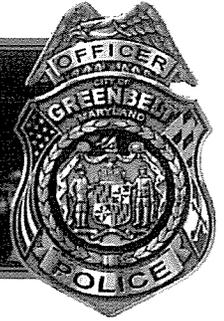
Karen Ruff on Greenbelt's permit and bonding code to discuss Branchville bridge permit as it relates to recently approved MOU; and

City Manager, Assistant City Manager and Public Works on the Greenbelt Lake Dam project.

Planning Projects: *Greenbelt Station South Core – Management permit and bonding for the Branchville Bridge and Phase 3 road permits;*
Continued project management for TLC Senior Mobility and Accessibility Study and provided comments to consultant;
Project Management for Greenbelt Lake Dam Repairs;
Began review of new draft version of North Core Infrastructure Detailed Site Plan (DSP); and
Processed invoices for GPI payments associated with several inspection projects.

Other Items of Interest: *Completed major employee development goal - took AICP National Planner certification exam – passed.*

GREENBELT POLICE DEPARTMENT



CRIME REPORT

DECEMBER 14, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

See Automotive Section.

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

12/09 5:28 P.M.	9100 block Springhill Lane. Theft. A parcel package was taken from the front stoop of a residence.
12/14 1:33 P.M.	6200 block Greenbelt Road. Assault. The victim advised that he was at the ATM machine at the Capitol One Bank in the middle of a transaction when he was approached by the suspect, who asked the victim to deposit a check into the victim's account. The victim refused, at which time the suspect pushed the victim aside and deposited his check into the victim's account without his consent. The suspect then demanded the victim's phone number and left the scene. The suspect is described as a black male, 6'1" to 6'2", 200 to 210 pounds, dressed in all black leather clothing and black boots.

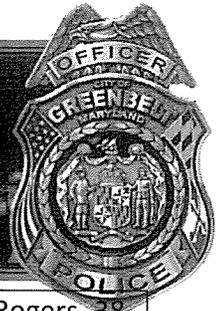
GREENBELT EAST/GREENWAY SHOPPING CENTER

12/09 4:04 P.M.	7700 block Hanover Parkway. Theft. A parcel package was taken from the front stoop of a residence. A witness described the suspect who took the package as a black male 16 to 17 years of age, with a dark complexion, wearing orange shoes.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/09 11:42 P.M.	Area of Greenbelt Road and Frankfort Drive. DWI/DUI arrest. Monet Travana Rogers, 38, of Bowie, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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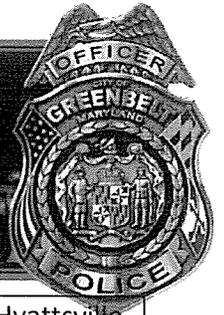
Automotive Crime - City Wide

12/10	200 block Lakeside Drive. Vandalism to auto. A witness advised that he observed a subject vandalize a vehicle and flee the area on foot. Officers located the vehicle, which had damage to both side mirrors and a brake light. The suspect is described as a black male wearing a grey sweatshirt and a black shirt.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the rear windshield and punctured all four tires.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the rear windshield and damaged the front windshield.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the front windshield.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the rear windshield and damaged the front windshield.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the front windshield.
12/11	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the rear windshield.
12/11	6000 block Springhill Drive. Theft from auto. Four tires and rims were taken from a vehicle.
12/11	5900 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) broke the front tag bracket of vehicle.
12/13	5800 block Cherrywood Terrace. Stolen auto. A white 2000 Toyota Celica 2-door, Maryland tags 7CC4116.
12/13	9100 block Springhill Lane. Theft from auto. Unknown person(s) broke out the rear driver's side door and removed a construction laser and tools. The rear windshield was also broken out and the vehicle paint was scratched.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

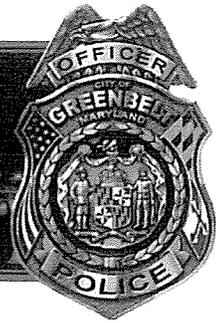


12/14

7800 block Mandan Road. Theft from auto arrests. Osvaldo Sagastume, 18, of Hyattsville, MD and Luis Barillas-Guardado, 19, of Hyattsville, MD were arrested and charged with Theft after an officer observed a suspicious vehicle blocking in a another vehicle in a parking lot, with a subject attempting to hide from the officer. The two suspects were located and two wheels and rims were found missing from a vehicle. The tires were found inside the suspects' vehicle. Both suspects were released on citation pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 14, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	3
Attempt Burglary		Unattended Death	
Assault (Two domestic related)	4	Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	4	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	
Harassment (threatening texts)	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	8
Suspicious Person		Accidents	3



Department of Public Works

Week Ending December 16, 2016



ADMINISTRATION

- Jim Sterling and Brian Kim met with the City Manager, Assistant City Manager and Community Planner regarding the Greenbelt Dam project phasing and funding.
- Jim Sterling and Brian Kim met with the City Manager regarding the upcoming solar meeting with Council.
- Inspected work at the stream restoration project off Hanover Parkway.
- Jim Sterling, Brian Kim and Terri Hruby met with the engineer regarding the upcoming proposed storm water projects.
- Jim Sterling, Richard Fink and Brian Kim met with a contractor about possible fleet maintenance options.
- Jim Sterling and Brian Kim met with the Museum Curator and GHI regarding repairs to the Museum.
- Richard Fink completed training and received certification from the American Red Cross for dealing with blood borne pathogens.
- Richard Fink conducted a conference call to discuss the Tree Master Plan with the Davey Resource Group.
- Attended the Storm water Management Training.
- Richard Fink hosted an Infection Prevention training for the Public Works staff where 18 staff members attended.
- Richard Fink conducted a conference call with Beth Jones, the President of the Greater Clark Foundation in Kentucky, about parks management standards.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Cleared storm drains throughout the city.
- Made repairs to snow plows.
- Attended the Infection Prevention Training.
- Applied crack sealer on Crescent Road.

HORTICULTURE/PARKS

- Continued curbside leaf removal in Woodland Hills and Greenbrook Village & Estates.
- Blew and collected leaves along Crescent Road, at the Police Station and the Animal Shelter.
- Performed tree pruning and invasive removal at the Police Station.
- Attended the Infection Prevention Training.
- Removed leaves in the landscape beds around city buildings, on Southway and the Buddy Attick Park entrance.
- Obtained poinsettias for the City Holiday Party.

FACILITIES MAINTENANCE

- Changed the filters in the HVAC system at the Youth Center.
- Repaired issues with the heating system at the Police Station.
- Changed lights to LED lights in classrooms in the Community Center.
- Assisted the contractor with inspecting the sprinkler system in all city buildings.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 25.80 tons of refuse and 13.43 tons of recyclable material.
- Conducted Storm Water Management training classes.
- Put together the bins for the TerraCycle station – chose the materials to be upcycled, created the labels and signs, and built the containers.
- Reviewed materials for the Green Team's Zero Waste Circle meeting and attended the meeting.
- Attended the MADE CLEAR ICCE's Community Meeting.
- Organized three (3) volunteers from James Duckworth School for trash removal in Buddy Attick Park on Monday and Wednesday.
- Successfully Zero Wasted the City's Holiday Party.

Greenbelt Recreation Department

Weekly Report

Week Ending December 16, 2016

ADMINISTRATION:

- Upon his request, met with PRAB member on Monday to discuss status of board and the results of the Marketing and Communication Audit.
- Prepared and submitted supporting materials for FY 2017 County Councilmember Turner grant.
- Met with staff to review all-staff workshop held the last week in November.
- Work on the FY 2018 budget continued.
- Met with the City Manager and the Assistant City Manager to discuss responses received on the Recreation and Park Facilities Master Plan. Review of proposals continued.
- Met with staff at the Aquatic and Fitness Center to review various items.
- Received and processed a variety of facility rental applications.
- Department continued support for the Greenbelt Lions Club holiday activities.
- Followed up on items discussed at the Youth Advisory Committee meeting last week.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Resident and non-resident registration for winter programs and classes continued. Class programs begin the week of January 3, 2017.
- Santa and Mrs. Claus have been busy making phone calls to all the children who placed a letter in our North Pole Mailbox. Special thanks go out to City of Greenbelt's own Santa & Mrs. Claus, for bringing so much holiday joy to so many families!
- Mom's Morning Out has been celebrating the holiday season with stories, crafts and a holiday party as they end the Fall session. After a break for the holidays, MMO will begin the Winter/Spring session on January 3, 2017.
- Park Ranger attended the second session of the Maryland Recreation and Park Association Park Ranger School.
- Spring program planning and Activity Guide coordination continued.
- Coordination of production of the 2017 Spring & Summer Camp brochure with Bev Palau continued.
- Continued to prepare budget materials for FY 2018.
- Attended the annual holiday party.

AQUATIC AND FITNESS CENTER:

- The hot tub closed for regular bi-weekly cleaning on Wednesday.
- GAFC Supervisor participated in a MRPA conference call on Tuesday.
- GAFC Supervisor attended UMD conference to discuss Recreation and Parks Services on Thursday.
- GAFC staff is working on Swim Coach safety class.
- On Wednesday, 85 unwrapped Toys for Tots were delivered to U.S. Marine Corp Reserve.
- Winter/Spring season reservation processed for Greenbelt Municipal Swim Team from January 3rd to May 14th.
- Attended the City's Holiday Party on Thursday.
- Children's Swim Lesson Pre-Evaluation scheduled on Saturday, December 17, 10:30am-12:00pm.
- Pass holders and residents register on Monday, December 19 & 20. Open registration starts on Wednesday, December 21 until filled.

COMMUNITY CENTER:

- Invoices were emailed to tenants/renters for January fees.
- Thanks to IT for expeditiously programming the new copier.
- Coordinator provided support for the City holiday party.
- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 184 inquiries since April 2015. There are currently seven caterers who received all permits and may rent the Kitchen.
- There were 3 facility reservations processed.
- There were 3 private rentals and 13 pattern rentals.

- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Girl Scout Troop #23007, Girl Scout Troop #2799, Girl Scout Troop #3251, GIVES, Friends of the Greenbelt Museum and Greenbelt Astronomy.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball, Advisory Planning Board, City Council and GAIL.

ARTS:

- Fall open studio programs will end this weekend. Promotions and registration are underway for winter classes. The spring brochure is being prepared.
- Currently on view at the Greenbelt Community Center art gallery - Facets: Paintings and Sculpture by Emily Dierkes. This show will be on view through January 6. Preparations are being made for the following show which will feature paintings by Mike McConnell.
- Supported the Greenbelt Dance Studio production of The Snow Queen and the casting rehearsal for the Winter Youth Musical, Buried Treasure. Adult volunteers are being recruited for the Buried Treasure production team. Measurements were taken of all cast members for their costumes.
- Ongoing tasks include: routine program marketing (web page, email blasts, fliers, Facebook); development of the FY18 budget; research and design work for the 2017 Greenbelt Youth Musical; development of exhibition programming; and recruitment of prospects for the 2017 Festival of Lights Juried Art and Craft Fair.