

THE CITY OF

# GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

## June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	01 Executive Session, 8PM, MB THIS MEETING HAS BEEN RESCHEDULED.	02 Public Safety Advisory Committee, 7pm, CC Greenbelt Time Bank Orientation, 9am, SHL	03 Work Session - Clergy, 8PM, CC	04	05	06 National Trails Day Community Cleanup-10am Pet Expo Block Party 2015 Rabies and Microchip Clinic at Pet Expo Shredding Day, 9am, Roosevelt Center Community Woods Clean-Up-10am Annual Not For Seniors Only, 1pm, CC Mayor's Address and Greenbelt Concert Band, 3pm CC
07 Bikes for the World, 10am-4pm, MB Parking Lot Greenbelt Farmers Market Roosevelt Ride-11am-CC Naturalization Ceremony, 2pm, CC About Peace and Addiction, 2:30pm Art Reception, 3pm, New Deal Cafe Artful Afternoons-3pm-CC	08 Youth Advisory Committee, 4pm, ERHS Regular Meeting/Budget Adoption, 8PM, MB	09	10 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - State Highway Administration-7:30pm-CC *Note Time Change	11	12 Spring Skate Series	13 Hometown Heroes-aight Dance Theatre, 2pm Museum
14 Greenbelt Farmers Market	15 Work Session - Greenbelt Homes, Inc., 8PM, GHI Reel & Meal at the New Deal, 7pm	16 Peace Month Talk by Mark Miller, 7pm, CC Wall of Fame Induction of Chief Craze, 7pm, Beltway Plaza	17 Parks and Recreation Advisory Board, 7:30pm, CC Work Session - Franklin Park, 8PM, SHL	18	19 Poetry and Other Readings on Peace, 7:30pm, CC	20 Dedication of Peace Pole, 11am, Community Church Scholarship Show-Message to Tomorrow 2pm CC Creative Kids Camp Open House, 3pm, CC Scholarship Show-Message to Tomorrow, 4:30pm, CC
21 Greenbelt Farmers Market	22 Regular Meeting, 8PM, MB	23 Advisory Committee on Education, 7:00pm, MB Advisory Committee on Environmental Sustainability, 7:30pm, CC	24 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - Economic Development Next Steps, 8PM, CC	25 Forest Preserve Advisory Board 7pm, CC "Color & Class" A Discussion of Race, Politics & Society, 7pm, CC	26	27 Dedication of Memorial Trees, 4 pm, YC
28 Maryland Municipal League, Annual Ocean City Convention Center Greenbelt Farmers Market	29 Maryland Municipal League, Annual Ocean City Convention Center No Meeting	30 Maryland Municipal League, Annual Ocean City Convention Center	01 Select Language ▼	02	03	04

THE CITY OF

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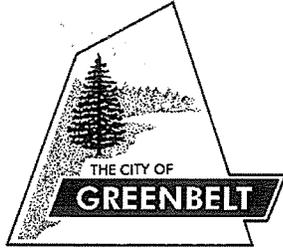
COMMUNITY

VISITING

I WANT TO...

## July 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08 Greenbelt Farmers Market	29 No Meeting	30 Arts Advisory Board, 7PM, CC Public Safety Advisory Committee, 7pm, CC	01 Maryland Municipal League, Annual Ocean City Convention Center No Meeting Forest Stewardship Project Weed Warriors Workday Tutoring Camp (Summer Enrichment Program)	02	03	04 Moonlit Movies featuring Big Hero 6, 9pm-SHL
15 Greenbelt Farmers Market	06 Regular Meeting, 8PM, MB	07	08 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - National Park Service (Tentative), 8PM, CC Forest Stewardship Project Weed Warriors Workday Tutoring Camp (Summer Enrichment Program)	09	10	11
22 Greenbelt Farmers Market	13	14	15 Work Session - TBD, 8PM, CC Forest Stewardship Project Weed Warriors Workday Tutoring Camp (Summer Enrichment Program)	16	17	18
09 Greenbelt Farmers Market	20 Work Session - TBD, 8PM, MB	21	22 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - Gateway Signs, (tentative) 8PM, CC Forest Stewardship Project Weed Warriors Workday Tutoring Camp (Summer Enrichment Program)	23 Forest Preserve Advisory Board 7pm, CC	24	25
16 Greenbelt Farmers Market	27 Work Session - City Manager Update, (tentative) 8PM, MB	28 Advisory Committee on Environmental Sustainability, 7:30pm, CC	29 Four Cities Meeting- 7:30pm, Berwyn Heights Forest Stewardship Project Weed Warriors Workday Tutoring Camp (Summer Enrichment Program)	30	31 Moonlit Movies featuring E.T., 9pm-Buddy Attick Park	01



## City Manager's Report Week Ending June 12, 2015

1. Separately included in Council's packet is background information on the request from Ms. Sally Davies on behalf of her transgender daughter. Based on research done by the City Solicitor, the City is in compliance with the Fairness for All Marylanders Act. Staff recommends continuation of the City's existing policy. Please let me know if Council wishes to discuss this matter. An executive session would be an appropriate first step.
2. Included in Council's packet is the report on upgrading the cable casting and presentation capabilities of the Council Room and making the Multi-Purpose Room in the Community Center cable and presentation capable. It is recommended that a work session be scheduled for Council to be briefed on the report.
3. Attached is the monthly financial report for May 2015 and Capital Projects update as of June 9, 2015. The City remains on target as outlined in the Proposed Budget with revenues exceeding expenditures.
4. Attached is a staff memo on a safety concern at the intersection of Crescent and Parkway. One parking space will be removed in order to improve sight distances for turning vehicles.
5. Researched and prepared responses to agenda items for stake holder meeting with GHI.
6. Reviewed proposed MOU from GATE. I have returned it as being unacceptable in my opinion. GATE has assigned dollar values to services such as editor and camera operator which are well beyond reasonable for purposes of the MOU.
7. Followed up on items from work session with SHA.
8. Set meeting with Prince George's County Public School staff to discuss middle school space. Meeting is June 15.
9. Received vegetation management plans from Pepco. Have forwarded them to staff for review. Have communicated to Pepco need for time to review and recommendation for public briefing.
10. Assistant City Manager
  - a. Served on a search committee for the Takoma Park Deputy City Manager position.
  - b. Prepared Capital Projects update report.

11. Finance Department

- a. Submitted Ordinances for FY 2016 Budget and FY 2015 Transfer of Funds.
- b. Attended training for finance software upgrade.
- c. Coordinated with Public Works and Recreation staff regarding Springhill Lake Recreation Center renovation project.

12. Information Technology

- a. Met with ASG Security re: security camera options
- b. Met with Copier vendor
- c. PC upgrades for NCIC upgrades
- d. Worked with Verizon on IP address issue for Air Cards

13. Prepared for regular meeting of June 8 and work sessions on June 10, 15 and 17.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of June 12, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2015</b>						
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
12	Work Session	4/29	Evaluate signage and markings between Community Center and Municipal Building, and by old Post Office – cars going wrong direction on one-way roadways.	9/30/15	Jim S.	
11	Work Session	4/29	Report on completed pedestrian/bicycle master plan projects.	10/30/15	Jim S./Celia	
9	M & C Meeting	4/13	Consider lowering voting age to 16.	7/30/15	Cindy	
8	Work Session	3/18	Has ACT finalized a preferred tree list? If so, share with HOA’s.	6/30/15	Jim S.	ACT will develop one (6/12/15).
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city’s referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. Community training to proceed. Staff training to occur in the Fall.
46	M & C Meeting	11/24	Incorporate suggested policy language into COPAR on Child Pornography on Sexual Abuse violations.	1/30/15	Mary	
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on install of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	Delayed. Update sent in 4/14/15 email.
37	Work Session	8/20	Refer to ACE – Boyce petition to establish a Science and Technology Advisory Committee.	1/31/15	Liz	ACE report submitted 6/8/15 (#2015-03).*

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	Cost is around \$1,800. Will contact school system.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	Draft received 12/1/14. Returned to Recreation Dept. 4/28/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
<b>2012</b>						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12. Briefing work session to be in July 2015.

<b>NO.</b>	<b>REQUESTOR</b>	<b>DATE</b>	<b>REQUEST</b>	<b>DUE DATE</b>	<b>REFERRED TO</b>	<b>STATUS/COMMENT (*=COMPLETED)</b>
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

# City of Greenbelt, Maryland

## Memorandum

**To:** Michael P. McLaughlin, City Manager *MPM*  
**From:** Jeffrey L. Williams, City Treasurer *JW*  
**Date:** June 8, 2015  
**Subject:** May 2015 Financial Report

### Revenues

May revenues are 88.9% of the estimate in the FY 2016 proposed budget compared to 91.2% historically. Total General Fund revenue is \$870,000 higher than a year ago. A fair portion of this good news is due to real estate abatements which are significantly lower than estimated in the proposed budget: \$165,300 versus \$350,000.

Income tax is on track to reach \$2.4 million, \$100,000 higher than the adopted budget. Hotel/motel taxes are \$27,000 higher than a year ago. Staff believes that this revenue may reach the adopted budget of \$700,000. Currently, recreation revenues are consistent with budget estimates.

Speed camera revenue is \$512,600 which is \$62,600 higher than the estimate. It is likely that this revenue will surpass \$550,000 or \$100,000 higher than previously estimated. Red light camera revenue may fall somewhat short of the budget estimate of \$320,000, but considerably higher than the adopted budget of \$240,000.

On the other hand, corporate personal property tax revenue is approximately \$200,000 lower than a year ago. An updated analysis shows that the top one hundred personal property taxes payers in FY 2014 have paid approximately \$90,000 less than a year ago. The budget estimate for FY 2015 was \$47,000 lower than actual receipts in FY 2014. It now appears that the FY 2015 estimate should have been lower. Staff will continue to monitor this revenue for the remainder of the fiscal year and during the audit process.

At this time, it is expected that General Fund revenues will meet or exceed the estimate in the proposed budget of \$25,942,200.

### Expenditures

May expenditures are 91.4% of the estimate in the proposed budget compared to 92.7% historically. Salary and benefits are 93.4% of the estimate which is 1.2% lower than the historical percentage. Both comparisons indicate that the City will likely end the fiscal year very close to the expenditure estimates in the FY 2016 Proposed Budget.

**City of Greenbelt**  
**Revenues - FY 2015 vs. Historical**  
 May

Account Number		FY 2015 Budget	May-15	% of FY 2015 Budget	Historical %
<b>Taxes</b>					
411100	Real Estate	\$14,875,900	\$14,883,545	100.05%	99.94%
411220	Real Estate Abatements	(450,000)	(165,294)	36.73%	91.74%
411230	Homestead Credit	(45,000)	(43,507)	96.68%	100.00%
	Homeowner's Credit	(50,000)	(29,909)	59.82%	98.43%
<b>Personal Property</b>					
412100	Local Current Year	8,000	13,866	173.33%	100.26%
412110	Utility - Current Year	316,000	296,589	93.86%	93.63%
412120	Corporate - Current Year	1,457,000	1,209,272	83.00%	94.10%
412140	Local - Prior Years	200	0	0.00%	102.52%
412160	Corporate - Prior Years	25,000	43,212	172.85%	63.93%
412200	<b>Abatements</b>	(80,000)	(91,439)	114.30%	90.70%
<b>Other Taxes</b>					
421100	Income	2,280,000	1,661,750	72.88%	71.50%
421200	Admissions	185,000	113,568	61.39%	71.35%
421300	Hotel/Motel	700,000	495,052	70.72%	64.93%
422100	Highway	322,000	281,601	87.45%	77.96%
<b>Licenses</b>					
431200	Rental & Constr.	1,001,400	577,619	57.68%	65.51%
433400	Cable	481,300	355,948	73.96%	74.03%
<b>Grants - State</b>					
442101	Police	511,000	355,199	69.51%	77.99%
442102	Youth Service	69,000	43,119	62.49%	76.32%
<b>Grants - County</b>					
443106	Landfill	57,700	43,239	74.94%	75.00%
443102	Youth Service	30,000	20,000	66.67%	50.88%
443108	MNCPPC	234,000	0	0.00%	15.89%
443127	School Resource Officer	80,000	0	0.00%	22.64%
<b>Other</b>					
451000	Waste	656,000	489,522	74.62%	74.26%
452000	Recreation	651,600	511,401	78.48%	76.16%
453000	Fitness Center	594,100	460,945	77.59%	84.26%
454000	Community Center	197,500	186,006	94.18%	91.55%
460100	Fines & Forfeitures	171,000	120,704	70.59%	88.06%
460200	Red Light Cameras	240,000	289,535	120.64%	90.31%
460300	Speed Cameras	240,000	512,613	213.59%	76.47%
470000	Interest	700	1,616	230.86%	79.95%
480400	Partnerships	123,400	77,207	62.57%	71.21%
	Miscellaneous	408,100	358,897	87.94%	80.99%
<b>Adpoted Total</b>		<b>\$25,290,900</b>	<b>\$23,071,876</b>	<b>91.23%</b>	<b>90.36%</b>

FY 2015 Estimated		
Revenues	May-15	% of FY 2015 Estimate
\$25,942,200	\$23,071,876	88.94%

# City of Greenbelt

## Expenditures - FY 2015 vs. Historical

May

	Department	FY 2015 Budget	May-15	% of FY 2015 Budget	Historical %
100	<b>General Government</b>				
	Salary/Benefits	\$2,105,700	\$1,843,379	87.54%	92.78%
	Operating Expense	776,700	655,439	84.39%	89.41%
	Capital Outlay	5,000	6,881	137.62%	84.08%
	<b>Total General Gov't</b>	<b>2,887,400</b>	<b>2,505,699</b>	<b>86.78%</b>	<b>91.74%</b>
200	<b>Planning &amp; Comm Dev</b>				
	Salary/Benefits	790,800	727,173	91.95%	93.12%
	Operating Expense	135,800	230,813	169.97%	91.14%
	Capital Outlay	0	0	0.00%	0.00%
	<b>Total Plan. &amp; Comm. Dev.</b>	<b>926,600</b>	<b>957,986</b>	<b>103.39%</b>	<b>92.95%</b>
300	<b>Public Safety</b>				
	Salary/Benefits	8,576,700	7,709,846	89.89%	93.38%
	Operating Expense	1,356,100	1,283,954	94.68%	87.99%
	Capital Outlay	276,500	342,823	123.99%	95.77%
	<b>Total Public Safety</b>	<b>10,209,300</b>	<b>9,336,623</b>	<b>91.45%</b>	<b>92.75%</b>
400	<b>Public Works</b>				
	Salary/Benefits	1,848,900	1,732,792	93.72%	94.18%
	Operating Expense	608,100	516,893	85.00%	89.84%
	Capital Outlay	0	0	n/a	100.00%
	<b>Total</b>	<b>2,457,000</b>	<b>2,249,685</b>	<b>91.56%</b>	<b>93.06%</b>
450	<b>Waste Collection</b>				
	Salary/Benefits	521,700	481,621	92.32%	91.59%
	Operating Expense	180,300	123,850	68.69%	80.95%
	Capital Outlay	0	0	0.00%	0.00%
	<b>Total</b>	<b>702,000</b>	<b>605,471</b>	<b>86.25%</b>	<b>88.65%</b>
	<b>Total Public Works</b>	<b>3,159,000</b>	<b>2,855,156</b>	<b>90.38%</b>	<b>91.99%</b>
500	<b>Greenbelt Cares</b>				
	Salary/Benefits	865,600	783,492	90.51%	92.74%
	Operating Expense	76,200	58,436	76.69%	88.13%
	<b>Total Cares</b>	<b>941,800</b>	<b>\$841,928</b>	<b>89.40%</b>	<b>92.35%</b>
600	<b>Recreation</b>				
	Salary/Benefits	\$2,221,400	\$2,091,755	94.16%	92.40%
	Operating Expense	744,900	611,643	82.11%	90.12%
	Capital Outlay	0	0	0.00%	100.00%
	<b>Total</b>	<b>\$2,966,300</b>	<b>\$2,703,398</b>	<b>91.14%</b>	<b>91.82%</b>

**City of Greenbelt**  
**Expenditures - FY 2015 vs. Historical**

May

			% of FY 2015	
Department	FY 2015 Budget	May-15	Budget	Historical %
650	<b>Aquatic &amp; Fitness Center</b>			
	Salary/Benefits	\$668,300	\$619,375	92.68% 92.75%
	Operating Expense	364,000	325,720	89.48% 85.00%
	Capital Outlay	0	0	0.00% 0.00%
	Total	1,032,300	945,095	91.55% 90.14%
	<b>Total Recreation</b>	<b>3,998,600</b>	<b>3,648,493</b>	<b>91.24% 91.38%</b>
700	<b>Parks</b>			
	Salary/Benefits	969,700	828,208	85.41% 94.20%
	Operating Expense	210,200	148,135	70.47% 77.43%
	Capital Outlay	0	0	0.00% 0.00%
	<b>Total Parks</b>	<b>1,179,900</b>	<b>976,343</b>	<b>82.75% 90.48%</b>
900	<b>Miscellaneous</b>			
	Salary/Benefits	191,100	184,807	96.71% 93.08%
	Operating Expense	46,100	23,730	51.48% 38.74%
	Capital Outlay	0	0	0.00% 0.00%
	<b>Total Miscellaneous</b>	<b>237,200</b>	<b>208,537</b>	<b>87.92% 82.03%</b>

<b>Operating Expenditures</b>				
	Salary/Benefits	\$18,759,900	17,002,448	90.63% 94.62%
	Operating Expense	4,498,400	3,978,613	88.45% 82.73%
	Capital Outlay	281,500	349,704	124.23% 83.07%
	<b>Total Operating Expense</b>	<b>\$23,539,800</b>	<b>\$21,330,765</b>	<b>90.62% 91.96%</b>

**Reserves**

	Non-Departmental	99,000	148,394	23.74% 102.61%
	Workers' Compensation	625,000	595,246	55.37% 100.00%
	Interfund Transfers	1,075,000	1,075,000	100.00% 99.23%
	<b>Total Reserves</b>	<b>1,799,000</b>	<b>\$1,818,640</b>	<b>101.09% 99.87%</b>
	<b>Total General Fund</b>	<b>\$25,338,800</b>	<b>\$23,149,405</b>	<b>91.36% 92.70%</b>

<b>FY 2015 Expenditures vs. FY 2015 Estimate.</b>				
	Salary/Benefits	\$18,205,700	\$17,002,448	93.39% 94.62%
	Operating Expense	4,727,200	3,978,613	84.16% 82.73%
	Capital Outlay	281,900	349,704	124.05% 83.07%
	Non-Departmental	205,100	148,394	72.35% 102.61%
	Workers' Compensation	595,300	595,246	99.99% 100.00%
	Interfund Transfers	1,075,000	1,075,000	100.00% 99.23%
	<b>Total General Fund</b>	<b>\$25,090,200</b>	<b>\$23,149,405</b>	<b>92.26% 92.70%</b>

## Capital Projects Update June 9, 2015

Project	Status
Greenbelt Theater Renovation	Project completed and Grand Opening held on May 28.
Safe Routes to Schools (Springhill Drive)	Project completed and flashers are working.
SHL Recreation Center Renovation	\$140,000 approved by County Council for PY 40 (7/1/14-12/31/15). Received Operating Agreement from County on 1/14/15. Shingled roof has been replaced. Flat roof replacement began this week. Window replacement delayed, but should occur this summer.
Playground Improvements	Belle Point playground received final Council approval on 9/22/14. Equipment installed in November and surfacing installed in December. Playground is open. Permanent access path still needs to be installed. Second bench has been installed.
Community Center HVAC Study	Engineering Study completed in 12/12. Board of Public Works approved POS funding on 2/5/14. Work Session held on 12/3/14. Council awarded engineering contract on 12/8/14. Prince George's Historic Preservation Commission approved work plan 6/4/15.
Street Resurfacing	FY 15 projects (Hanover Parkway and Westway) as well as base repair are completed. Concrete work is complete.
Smart Energy Communities Grant	Received policy and plan approvals from MEA. Lighting upgrades at Aquatic & Youth Centers are completed. Received notification of an additional \$80,000 award for Round II for lighting improvements at Police and Public Works.
Aquatic & Fitness Center Roof Replacement.	Work Session held on 12/3/14. Council approved project on 12/8/14. Work expected this fall.
Greenbelt Lake Dam	Invitation to Bid solicitation for Phase 1 (Lake Drain) issued. Bids are due June 25.
Buddy Attick Park Parking Lot Redesign	Request for Proposals issued. Deadline is July 16.



BY:.....

**Memorandum**

*6/11/15  
 Approved -  
 Please coordinate  
 with Public Works  
 to implement  
 the plan*

**TO:** Michael McLaughlin, City Manager *MPM*  
**FROM:** Jessica Bellah, Community Planner *JB*  
**VIA:** Celia Craze, Director, Planning and Community Development *CWC*  
**DATE:** July 11, 2014; Updated May 22, 2015  
**RE:** Intersection of Parkway and Crescent Road

Background

Planning staff is investigating the safety of the Crescent Road and Parkway intersection. The department received an email of concern from Greta Boeringer describing hazardous sightline conditions that impact safe turning from Parkway onto Crescent Road.

Approaching and departing vehicles should have an unobstructed view of an intersection to allow for a sufficient length of time to identify and join with traffic. Recommended sightline and stopping distances are a function of speed developed by AASHTO and adopted by State of Maryland and Prince George's County. Sight distance is the length of roadway visible to a driver. Stopping distance is defined as the distance traveled from the time a moving vehicle reacts to a road obstruction and comes to a complete stop without collision. The recommended stopping distance and sightline distance for an intersection with turning vehicles are outlined in Table 1.

	Right Turning Vehicle		Left Turning Vehicle	
Design Speed	25 MPH	30 MPH	25 MPH	30 MPH
Sight Distance	240 ft.	290 ft.	280 ft.	335 ft.
Stopping Distance	155 ft.	200 ft.	155 ft.	200 ft.

Table 1

Analysis

A sight distance and stopping distance analysis of this intersection was performed on July 10, 2014 (See Attachment 1-Sightline and Stopping Distance Evaluation). Staff measured Sight Triangle A and Sight Triangle B for right and left turning vehicles departing from Parkway.

Sight Triangle A

Staff finds that both the sight distance and stopping distance are insufficient. A parked vehicle obstructs the sightline for Triangle A. Additionally; the curvature of the road in

*6/10/15  
 cc: Council, Jim S., file*

this area further inhibits safe departure from Parkway onto Crescent Road in the direction of MD 201.

#### Sight Triangle B

Staff finds that the sight distance for Triangle B is below the recommended distance of 280ft. for left turning vehicles; however, Crescent Road slopes down from Parkway and allows a greater sight distance over the top of parked vehicles as Crescent Road descends. Stopping distance meets recommended standards. For these reasons, staff believes that stopping distance for Triangle B meets the recommended standard.

#### Recommendation

##### Triangle A

Based on field observation and analysis, staff finds that the sightline and stopping distance for Triangle A is of concern. The safety of vehicles joining Crescent Road from Parkway, in either direction, is compromised by the curve of Crescent Road and sightline obstruction from vehicles in the nearest parking spot. Staff recommends that the nearest parking spot on Crescent Road before reaching Parkway be removed. This should increase sightline and stopping distance to or above recommended levels. (See Figure 1 Recommendations)

##### Triangle B

Based on field observations and analysis, staff finds that Triangle B functions safely with sufficient stopping and sight distance. Staff therefore recommends no changes to parking on Crescent Road between Parkway and Centerway.

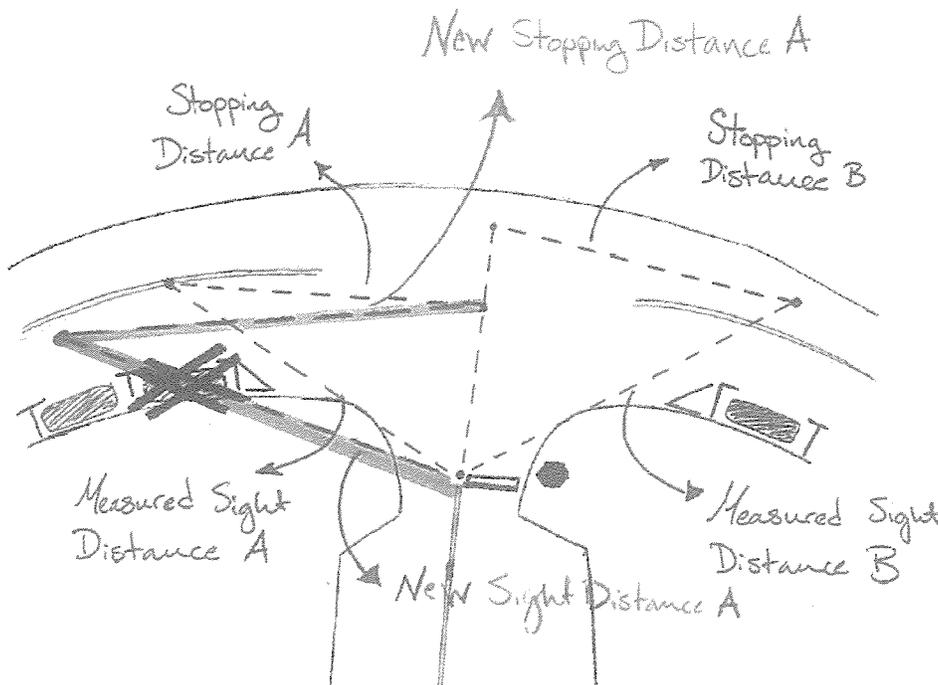


Figure 1 Recommendations

Parking Impact Analysis

A secondary study on the impact of removing one space from Crescent Road on-street parking was conducted. The impact analysis evaluated use of parking spaces to determine demand and capacity. The study was performed during morning, afternoon, and evening hours over the course of two weeks.

Staff finds that there is sufficient capacity to accommodate current demand for parking in this area. While the space recommended for removal is often occupied, on average, over 8 eight adjacent and nearby spaces remain unoccupied at any given time. Staff therefore finds that the recommended removal of one parking space will not adversely affect parking demand and will improve the general safety of traffic users in this area.

**Attachment 1 – Sightline and Stopping Distance Evaluation**

Street Intersection      Primary:      Crescent Road  
    Width: 40'  
    # Lanes:      2 + parking on south side of street

   Secondary:      Parkway  
    Width: 40'  
    # Lanes:      2 + parking on both sides of street

Posted Speed Limit:      25 MPH

Traffic Controls Present:      Stop Sign and Stop Bar on Parkway

Possible Obstruction:      Parked Cars on Crescent Road

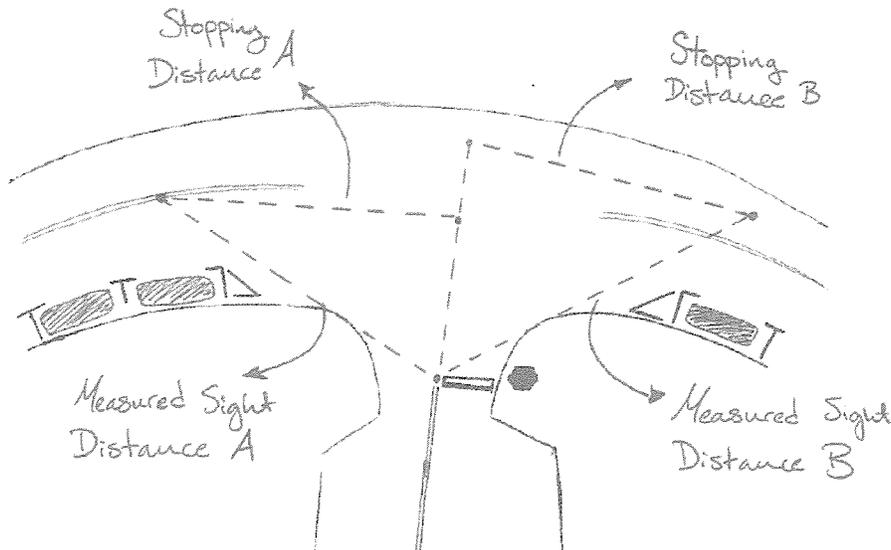


Figure 2 Sightline and Stopping Distance

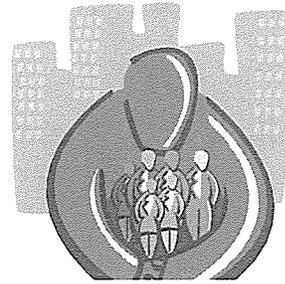
	Sight Triangle A	Sight Triangle B
Recommended Sight Distance	240 ft.	280 ft.
Measured Sight Distance	~ 132 ft.	~ 167 ft.
Recommended Stopping Distance	155 ft.	155 ft.
Measured Stopping Distance	126.7 ft.	157.4 ft.

Per Prince George's County standards, sight distance is measured from an eye height of 3.5 ft. at a point on the centerline of the road parallel with a stop sign traffic control device toward the centerline of the intersecting roadway.

## CITY NOTES

### Greenbelt CARES

Week Ending June 12



Judye Hering began publicizing the GED 4-week summer mini course. Registration for Springhill Lake is Thursday, July 2, at 10:00. Registration for the Municipal Building is Monday, July 6, at 10:00. Monday classes are held in the Municipal Building, from 10:00 – 12:00, July 6-July 27. Tuesday/Thursday classes are held at the Springhill Lake Recreation Center, from Thursday, July 2-Thursday, July 30. Tuesday and Thursday morning classes are from 10:00 – 12:00 and there is a Tuesday afternoon class from 1:00 – 3:00. There is no class on Thursday afternoon. Students will review the four subject areas and computer skills required to take the GED exam.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, June 12, 2015



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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**Rental Property:** *Eight rental properties were annually inspected.*

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**Complaints:** *Three complaints were logged regarding no AC, roof need repairing, and water drainage problems; and Five prior complaints were re-inspected.*

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**Windshield Inspections:** *Greenbriar Phase I, Ora Glen Court, Frankfort Drive, Boxwood, Lakewood and Woodland Hill were observed; and Northway Fields for dumping were observed.*

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**Permits:** *Five permits were approved and issued; and Renewed three construction permits for construction in the Right-of-Way (ROW) at Greenbelt Station and the Sediment/Erosion Control permit.*

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**Animal Control:** *Two bats were transported for rabies testing; One raccoon was transferred to the county shelter; Three stray cats were impounded; One cat and one dog were surrendered by owners; One fledgling was reunited with its mother; Snake removed from home; Two cats were adopted; Bird removed from dryer vent; and Pet Expo on Saturday, June 6, 2015 resulted in seventy-five animals being micro-chipped.*

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**Meetings:** *Staff Attended:*  
*APB meeting – cancelled for lack of quorum, informally updated available members on planning projects; and Pre-bid meeting for the Greenbelt Lake Dam Repairs Project Phase-1 with CPJ;*  
*Staff Met With:*  
*Woodlawn Development Team to discuss ongoing issues and review engineer plans for central park design;*

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Finance staff for an internal audit on office procedures and how fees are processed; and  
Beltway Plaza management staff to discuss upcoming annual inspection.

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**Planning Projects:** Responded to zoning inquiries;  
Worked on County historic area work permit for sign at Community Center Three Sisters garden;  
Submitted Maryland Historic Trust easement application for sign at Community Center Three Sisters garden;  
Worked on incorporating ridership numbers into bus stop safety and accessibility ratings;  
Worked on reimbursement requests for the theatre construction project;  
Prepared reimbursement request for the Springhill Drive Safe Routes to School project;  
Reviewed and prepared response for an appeal of false alarm fines;  
Greenbelt Station South Core – (1) Reviewed permit application from Lend Lease for installation of a temporary construction entrance on Greenbelt Station Parkway, (2) Prepared Labor and Material bond release;  
Greenbelt Lake Dam;  
Neighborhood Traffic Issues – (1) Continued to prepare response letter for Greenhill Road traffic study, (2) Continued evaluation of Youth Advisory Board report and request for a crosswalk and sidewalk to be constructed across Crescent Road to access the Greenbelt Museum, (3) Began report on speed sentry data report and recommendations for Ridge Road between 12 and 16 courts, (4) Began site analysis and research for site lines at library crosswalk on Crescent Road;  
Assisted Julie McHale in "Let's Move Cities, Towns and Counties" strategy;  
Prepared materials for Advisory Planning Board meeting; and  
Develop Park Ranger Manual Maps for Alison Longworth.

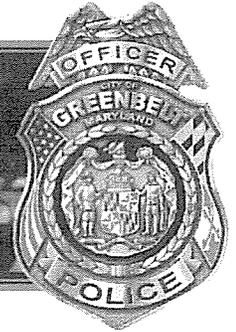
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**Other Items of Interest:** Foreclosure Inspections on the following properties: 8120 Mandan Terrace – sold, 8119 Burkart Court, 7809 Somerset Court, 7810 Greenbrook Drive, 7709 Greenbrook Drive, 7713 Greenbrook Drive, 7312 Frankfort Court and 7714 Cloister Place had no exterior violations.

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**Training:** Staff attended computer software training at M-NCPPC.

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# CRIME REPORT

JUNE 10, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

**The Greenbelt Police Department has a new Facebook page. You can find it at the following link:**

<https://www.facebook.com/pages/Greenbelt-City-Police-Department/348756128623277?ref=hl>

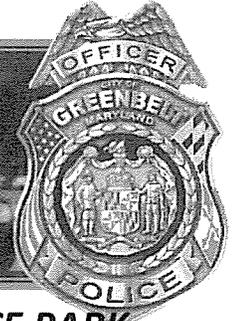
## **CENTER CITY**

06/10	6300 block Golden Triangle Drive. Theft. The victim advised that the suspect walked up the front desk at the Residence Inn and took a folder containing credit card and other personal information of hotel guests. The suspect then fled the hotel, leaving the area in a vehicle described as a grey Ford Mustang, no further. The suspect is described as a black female, 25 to 28 years of age, 120 to 130 pounds with a medium complexion, wearing a scarf, sunglasses, a grey t shirt, blue jeans and sandals.
12:55 P.M.	



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



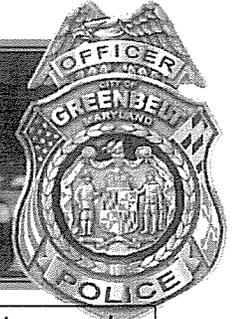
## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK**

06/04 1:47 P.M.	6100 block Breezewood Court. Burglary arrest. Cameron Cecil Smith, 23, of Lanham, MD was arrested and charged with Burglary and Trespass after he was located inside a vacant apartment without permission. The suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.
06/04 10:20 P.M.	5900 block Cherrywood Terrace. Theft. Unknown person(s) removed the victim's pink and green girl's 20" bicycle from the balcony of the residence.
06/05 11:45 P.M.	6000 block Springhill Drive. Burglary. Unknown person(s) entered the residence by way of an open sliding glass door. A video game player, videos games and a purse were taken. The purse was recovered outside of the residence with money and credit cards missing.
06/06 2:02A.M.	6200 block Greenbelt Road. DWI/DUI arrest. Hector Perdomo-Varnicar, 36, of Halethorpe, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.
06/07 6:22 P.M.	9200 block Springhill Lane. Theft. The victim, a pizza delivery person, advised that he delivered a pizza to the suspect, who took the pizza and fled the scene on a bicycle without paying. The suspect is described as a black male, 5'6" to 5'9", with black hair, wearing jeans and no shirt.
06/07 10:20 P.M.	6100 block Cherrywood lane. Strong arm robbery. The victim advised that he was approached from behind by the three suspects, who punched and kicked him before taking his book bag and cell phone. The victim fled the scene and contacted police. The victim refused treatment for minor injuries. The suspects are described only as a black male wearing a green t shirt with white stripes, a black male, no further and a Latino male, no further.
06/08 8:00 P.M.	6000 block Springhill Drive. Burglary arrests. Three 14 year old Washington, D.C. youths and two 15 year old Washington, D.C. youths were arrested for First Degree Burglary. Officers responded to a report of a residential burglary in progress and observed the suspects fleeing the scene on foot. All five youths were apprehended and were released to parents pending action by the Juvenile Justice System.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



06/10 4:03 P.M.	6100 block Breezewood Court. Burglary. The victim advised that he was walking up the stairs to his apartment when the two suspects ran downstairs past him and fled the area. The victim discovered that his front door had been forced open and a pair of sneakers and a jacket had been taken. The suspects are described as a black male, 6'2", 185 pounds, wearing a white shirt and black shorts and a black male, 6'2", 190 pounds, wearing a red shirt, blue jeans and black sneakers.
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## GREENBELT EAST/GREENWAY SHOPPING CENTER

06/07 2:48 A.M.	Area of Hanover Parkway and Greenbelt Road. DWI/DUI arrest. Carrie Jo Williams, 45, of Upper Marlboro, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
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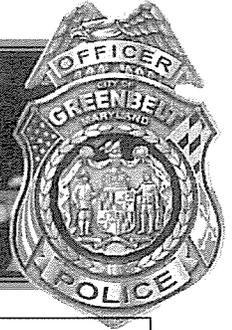
### Automotive Crime - City Wide

06/05	9100 block Edmonston Court. Vandalism to auto. Unknown person(s) slashed a tire on a vehicle.
06/06	6000 block Breezewood Drive. Vandalism to auto. Unknown person(s) broke out a rear window of a vehicle.
06/07	7800 block Lakecrest Drive. Vandalism to auto. Unknown person(s) broke out a rear window of a vehicle.
06/09	6100 block Breezewood Court. Stolen motorcycle. A blue 2007 Suzuki SSX motorcycle, Maryland tag 48600Y.
06/09	7200 block Hanover Parkway. Theft from auto. The victim advised that on June 1 <sup>st</sup> she lost the key fop to her vehicle. She had the vehicle towed and later discovered that luggage and its contents had been taken from the trunk.
06/10	6100 block Springhill Terrace. Recovered stolen motorcycle. A 1999 Kawasaki KLR650 motorcycle, reported stolen to the Prince George's County Police Department. No arrests.
06/10	6200 block Springhill Court. Theft from auto. Maryland tags 1AM9814 were taken from a vehicle.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

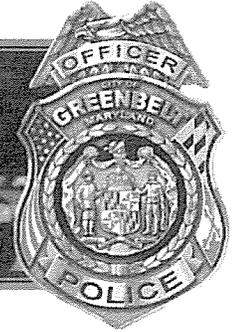
# *GREENBELT POLICE DEPARTMENT*



06/10	100 block Crescent Road. Theft from auto. A USB card was taken from a vehicle.
06/10	Area of Southway and Ridge Road. Stolen vehicle arrest. Cameron Cecil Smith, 23, of Lanham, MD was arrested and charged with Motor Vehicle Theft, Unauthorized Use, Theft and Resisting Arrest after the vehicle he was observed driving, 1998 Honda Accord 4-door, was found to have been reported stolen to the Mount Rainier Police Department. The vehicle was followed to the 8100 block of Powhatan Street in Prince George's County, where the suspect bailed out of the vehicle. The suspect was apprehended with the assistance of a K9 and handler. Two other occupants were released without charges. The suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



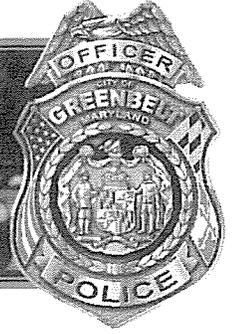
## CRIME REPORT TALLY SHEET

WEEK OF JUNE 10, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	4	Fraud	2
Attempt Burglary		Unattended Death	
Assault	1	Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI	2	Field op (suspicious person)	8
Theft	4	Notification for other agency	
Vandalism		Identity Theft	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	3
Suspicious Person		Accidents	3





## **MEDIA RELEASE**

**JUNE 12, 2015**

**2:00 P.M.**

### **Chief James Craze to be inducted into the Wall of Fame at Beltway Plaza**

Beltway Plaza Mall will induct Chief James R. Craze of the Greenbelt Police Department into their Wall of Fame. Vincent Talucci, Executive Director of the International Association of Chiefs of Police will give the keynote Address.

You are cordially invited to attend the induction ceremony for Chief Craze at the Beltway Plaza Mall Wall of Fame, which honors local residents who reflect excellence and compassion and improve our community.

**WHEN: TUESDAY, JUNE 16, 2015, 7:00 – 8:00 PM**

**WHERE: BELTWAY PLAZA MALL -WALL OF FAME HALLWAY (TJMAXX ENTRANCE)**

Please join us for refreshments and meet and greet Chief Craze as we induct him into the Beltway Plaza Wall of Fame.

**PREPARED BY:  
GEORGE MATHEWS  
PUBLIC INFORMATION LIAISON  
(240) 542-2116  
[GMATHEWS@GREENBELTMD.GOV](mailto:GMATHEWS@GREENBELTMD.GOV)**

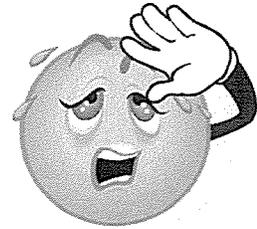
GPD #14-18



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# *Department of Public Works*

## *Week Ending June 12, 2015*



### **ADMINISTRATION**

- Richard Fink, Luisa Robles and Erin Josephitis, CHEARS intern, conducted the second round of interviews for the next CHEARS intern position for after Erin's departure.
- Public Works hosted site visits for potential Chesapeake Conservation Corps members.
- Richard Fink met with members of the Leadership Program to discuss grant opportunities for youth skills training programs in local schools.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Cleaned storm drains and repaired potholes around the City.
- Took down unwanted signs and checked for graffiti.
- Worked on base repair on Greenhill Road.
- Took down Pet Expo banners and put up Farmer's Market banners.
- Installed a thermo-plastic crosswalk on Cherrywood Lane near Giant.
- Assisted Di Quynn-Reno with moving furniture in the Community Center for floor cleaning.
- Put out barrels for the Farmer's Market.

### **REFUSE/RECYCLING/SUSTAINABILITY**

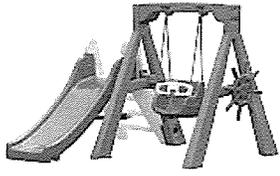
- Collected 34.5 tons of refuse and 15.4 tons of recyclable material.
- William Smith conducted a training session on how to deal with heat-related illnesses.
- Advertised for the new batch of compost bins. Facilitated pickup of compost bins at different time slots during the week. Thus far 29 bins have been picked up.
- Composed a blurb to let people know we will no longer be able to take plastic bags/film with recycling pick-up via the County's new rule. Also posted on social media about the plastic film ban and answered questions from the public.

### **FACILITIES MAINTENANCE**

- Continued working with roofing and window contractors at the Springhill Lake Recreation Center.
- Replaced ceiling tile in the Community Center and the Aquatic & Fitness Center.
- Continued the painting project in the Youth Center.

## **HORTICULTURE/PARKS**

- Prepared baseball fields for league games.
- Mowed park areas and sports fields.
- The initial installation of the “Peacemakers” benches has begun. All of the components have been constructed. The project should be completed next week.
- Made repairs to the 18-foot batwing mower putting it back into service.
- Watered and weeded landscape beds throughout the city.
- Delivered tables to 1 Court Eastway.
- Cut grass throughout the city.
- The Horticulture Crew assisted Magnolia Elementary students with tree planting and service day.
- Cut grass and overgrowth in the median at Walker Drive.
- Replaced an irrigation control valve box on the Braden Field ball field.



# Greenbelt Recreation Department

## Weekly Report

Week Ending June 12, 2015

### ADMINISTRATION:

- Director along with two students from Greenbelt Elementary School attended the City Council meeting in recognition of their recent visit to the White House for the Lets Move initiatives.
- Director worked with the News Review staff to submit an article and pictures on the Department's visit to the White House last week.
- Prepared and mailed out the materials for the PRAB meeting scheduled for Wednesday, June 17 at 7:30pm in the Community Center.
- On Thursday, the Director attended a MRPA professional certification meeting in Annapolis, Md.
- The NLC Children to Nature Network survey was completed and submitted.
- Information (from the various departments who will be involved in the four new strategies) for Let's Move Cities, Towns and Counties **All-Stars** application was gathered. The application will be completed and submitted next week. Greenbelt is one of the 31 sites (out of 481 nation-wide) that are eligible to apply for the All-Star status.
- Held weekly meeting with Aquatic and Fitness Center staff to review various items.
- Met with strength training equipment sales person to review options related to replacement of strength training equipment at the Fitness Center.
- Coordinated class schedule adjustments to accommodate roof work at the Springhill Lake Recreation Center.
- Reviewed Program Open Space allocations for FY 16.

### YOUTH CENTER/ SPRINGHILL LAKE:

- Processed six (6) new staff for Camp Pine Tree.
- Made final preparations for summer camp staff orientation, scheduled for Saturday, June 13.
- Continued making reservations for Camp YOGO field trips.
- Sent e-mail blast to over 300 households of past Camp Pine Tree and Camp YOGO registrants to attract more registrations for this summer.
- Completed permits for Braden Field tennis court usage by GTA and DeMatha High School.
- Issued field permits to the Greenbelt Soccer Alliance for their summer soccer program.
- Began preparing for the Summer Co-ed Adult Kickball League.
- Continued planning and preparing for Summer Camps, Summer Drop-in Programs at Recreation Centers, Bike Rodeo for Kids, Moonlit Movies and the Greenbelt Bike Connection.

### COMMUNITY CENTER:

- There are currently three Center Leader shifts open.
- Tickets are now on sale for the Camp Scholarship show *Message to Tomorrow* on Saturday, 06/20 2pm & 4:30pm. \$5, buy your tickets today!
- Coordinator provided logistics for Greenbelt Day weekend events.
- Thanks to Public Works for their assistance with power washing the large trash cart.
- Thanks to Public Works for moving the GNS furniture (twice!) to allow for floor maintenance.
- Thanks, again, to Public Works for doing an exceptional job with the floor maintenance in the GNS space.
- There were 3 facility permits processed.
- There was 1 private rental and 10 pattern rentals.

- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Writers Group, Miss Greenbelt Scholarship Organization, Green ACES, Greenbelt Labor Day Committee, Charlestowne Village, Greenbelt Baseball, Greenbelt Computer Club, Greenbrook Estates and Girl Scout Troop #3251.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball, Senior Citizen's Advisory Committee, City Council and Advisory Planning Board.

#### **AQUATIC AND FITNESS CENTER:**

- Continued to interview, hire and train lifeguards and swim instructors.
- Attended weekly meeting with the Assistant Director.
- Worked with Public Works and a contractor on leak in the ceiling of the offices.
- Children's Saturday swim lessons started June 6.
- GMST will host swim meets at GAFC on June 20, June 27 and July 4. The outdoor pool will open at 1pm on those days. There will also be a "B" meet on June 24 and the outdoor pool will close at 4:30pm that day. Signs have been posted in the facility and members notified via email.
- The monthly GAFC News was emailed.
- Attended meeting with Assistant Director and vendor to discuss ADA compliant circuit weight machines.

#### **THERAPEUTIC:**

- The Not For Seniors Only workshop on Saturday, June 6, on BEWARE! Identity Theft, Frauds and Scams, had 73 people in attendance. The event went very well and many people have expressed their appreciation for the workshop.
- Four campers with special needs were assessed for camp and parents were called. More assessments are scheduled for next week. Camp staff orientation is this Saturday. Six inclusion staff will be working camps this summer.
- Twelve individuals traveled to Annapolis Mall on Thursday for their monthly shopping trip.
- The Turner Meet and Greet was held on Friday. Fifty one (51) individuals registered for the event and we had 5 on the waitlist.
- The trip to Walkersville Railroad next Wednesday is full with 31 enrollees.