



I'm looking for...



THE CITY OF

**GREENBELT**

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

**August 2015**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01 Contra Dance
02 Greenbelt Farmers Market	03 Executive Session, Following Work Session, MB Library  Work Session - Greenbelt Station Bridge, 8PM, MB	04 National Night Out: GEAC Event	05 Work Session - Gateway Signage, 8PM, CC	06 Summer Fun Runs	07	08
09 Greenbelt Farmers Market	10 Regular Meeting, 8PM, MB	11	12 Work Session - Green Team Solar Briefing, 8PM, CC (tentative)	13 Summer Fun Runs	14 Greenbelt Youth Circus presents Time Warp, 7pm	15 Greenbelt Youth Circus presents Time Warp, 3pm  Greenbelt Youth Circus presents Time Warp, 7pm
16 Greenbelt Farmers Market  Greenbelt Youth Circus presents Time Warp, 3pm	17 Work Session - TBD, 8PM, MB	18	19 Work Session - Greenbelt Station Park Site, 8PM, CC (tentative)	20 Summer Fun Runs	21 Family Night at GAFC, 8pm  Moonlit Movies featuring Disney's Robin Hood at 9pm-Schrom Hills Park	22
23 Greenbelt Farmers Market	24 Work Session - TBD, 8PM, MB	25	26 <i>Wk. Sess. Technology Issues*</i>	27 Summer Fun Runs	28	29
30 Greenbelt Farmers Market	31 Work Session - TBD, 8PM, MB	01	02	03	04	05

*\*Tentative*





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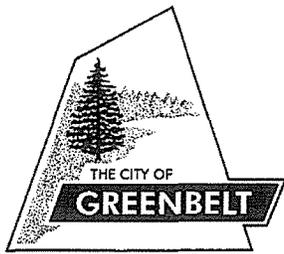
VISITING

I WANT TO...

September 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04 Labor Day Festival Labor Day Festival	05 Labor Day Festival Labor Day Festival
06 Labor Day Festival Labor Day Festival Greenbelt Farmers Market	07 Labor Day Festival Labor Day Festival	08	09	10	11	12 Moonlit Movies featuring Ghostbusters at 8pm-GAFC
13 Greenbelt Farmers Market	14	15	16	17	18	19
20 Greenbelt Farmers Market	21	22	23	24	25	26
27 Greenbelt Farmers Market	28 Anger Management Group	29	30	01	02	03





## City Manager's Report Week Ending July 31, 2015

1. Attached is a draft letter for Council for the Adopted FY 2016 budget. Please review and forward any edits to Anne Marie or me.
2. Met with key staff on insurance for GIVES. Then met with Jean Cook of GIVES to discuss. We believe GIVES should become a non-profit and obtain its own insurance.
3. Attached are reports on the "Lowering the Voting Age" matter. Included are updates from the City Clerk and City Solicitor and a report from the Youth Advisory Committee (YAC). Council had previously indicated it wished to wait on this matter until the YAC report came in. This information is being forwarded due to the limited time available to act on this matter if that is Council's wish. The YAC report will be on your August 10 agenda for acceptance. If anyone wishes to do more at this time, please let Cindy or me know.
4. Along with Greenbelt CARES Director and Recreation Director hosted Ms. Ariel Williamson, a summer intern in County Council member Turner's office. Ms. Williamson is a rising senior at Bowie High School and is interested in social services and recreation.
5. Along with Assistant Recreation Director met with Caitlin McGrath to review June report for theatre. A copy of the report is included separately in your envelope. A narrative summary has been requested.
6. Assistant City Manager
  - a. Worked on paperwork for the Springhill Lake Recreation Center renovation project.
  - b. Met with Public Works staff and began preparing the application for the 2017 Community Parks and Playground grant.
  - c. Attended a Maryland City & County Management Association board meeting in New Carrollton.
7. Finance Department
  - a. Received first credit card payment for waste collection. This is still in a testing phase but the process looked good. We will publicize this capability in the next couple of weeks.
  - b. Reviewed GASB Statement #67 (Financial Reporting for Pension Plans) which becomes effective with FY 2015 reporting. This must be implemented to maintain CAFR.
  - c. Received contract proposal from ATS (Red Light Processing) to collect delinquent violations. Sending document to City Solicitor for review and comment.
8. Information Technology
  - a. Setup Wireless access in SHL Computer Lab.
  - b. Resolved call box issues with vendors.
  - c. Pentamation upgrade planning.
9. Prepared for work sessions of July 27, August 3 and 5, and Four Cities meeting on July 29.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk

Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of July 31, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
<b>2015</b>						
20	4 Cities	7/29	Draft letter for Four Cities on County fees for Farmers' Market.	8/30/15	Mike	
19	M & C Meeting	7/13	Petition from Donna Hoffmeister – Research installation of peace pole near Peacemakers memorial benches.	10/30/15	David	
18	M & C Meeting	7/13	Petition from Donna Almquist – Cancel/Delay Contract #2015-01 Forest Preserve Health Assessment.	10/30/15	Mike/Celia	
17	Work Session	6/24	Geothermal drilling in Greenbrook Estates – proper permit? Should there be City permit/notification?	8/30/15	Celia/Terri	
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
12	Work Session	4/29	Evaluate signage and markings between Community Center and Municipal Building, and by old Post Office – cars going wrong direction on one-way roadways.	9/30/15	Jim S.	
11	Work Session	4/29	Report on completed pedestrian/bicycle master plan projects.	10/30/15	Jim S./Celia	In City Manager Update report 7/27/15.*
8	Work Session	3/18	Has ACT finalized a preferred tree list? If so, share with HOA's.	6/30/15	Jim S.	ACT Report 2015-1. In Pepco meeting booklet.*

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. Community training to proceed. Staff training to occur in the Fall.
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on installation of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	Delayed. Update sent in 4/14/15 email.
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	Cost is around \$1,800. Made request of PGCPs on 6/15/15.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
<b>2012</b>						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 16 Budget.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*= <b>COMPLETED</b> )
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12. Briefing work session set for 8/5/15.*
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

June 3, 2015

Dear Fellow Greenbelt Citizens:

Enclosed is the City of Greenbelt's Adopted Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 (FY 2016). The City Manager submitted a proposed budget to the City Council on March 23, 2015. The City Council held eight work sessions, as well as two public hearings, in April and May. As always, your interest and comments during this process were greatly appreciated.

The Adopted FY 2016 budget is \$26.7 million, an increase of \$1,360,700, or 5.4% over the FY 2015 budget with no tax rate increase. It is our belief this increase reflects improving economic and fiscal conditions for the City in the coming years. As you know, for the past several years, City finances have been negatively affected as a result of the 2008 recession.

However, over the past year, the City has seen a 9.4% increase in the value of apartments in Greenbelt and the start of construction at the new development, Greenbelt Station, just south of the Greenbelt Metro Station. In addition, the values of existing homes are increasing, Income Tax receipts are growing, and red light and speed enforcement cameras have generated more revenue than anticipated.

With this positive news as the backdrop, the adopted budget includes numerous proposals to enhance our community. These include support for the newly renovated Greenbelt Theatre; a program to welcome the new residents of Greenbelt Station; a tax credit or grant program to encourage reinvestment in the city housing stock; plans to make Cherrywood Lane a green street; funds to implement a body camera program in the Police Department; and two additional staff in Public Works to help with facility and park maintenance; and an increase in the minimum wage for part-time staff.

Further, in adopting the budget, the Council was able to include additional initiatives due to an increase in Highway User Revenue submitted and approved by Governor Hogan and lower health insurance and electricity costs which were negotiated after the Proposed Budget was presented in late March. These initiatives include:

- 1) Adding \$20,000 for economic development initiatives for a total of \$50,000 in FY 2016;
- 2) Providing a half-time Case Manager for the GAIL program, which is experiencing an ever-increasing case load.
- 3) Allocating \$5,000 for additional grants from the City;
- 4) \$15,000 for K-9 turf for the Animal Shelter;
- 5) \$75,000 was provided to complete resurfacing of Springhill Drive and provide funds to do street repair throughout the City;
- 6) \$5,000 was budgeted to begin planning for a second dog park;
- 7) \$40,000 in additional funds were budgeted to cover the estimated cost of the first phase of dam repairs at Greenbelt Lake;
- 8) \$76,000 was set aside to replace the surfacing at the playground behind 1 Court Southway.

As noted previously, after a number of difficult years fiscally, we believe conditions are improving. We are pleased that we have been able to continue Greenbelt's history of community pride and service to its citizens. We thank you for the support you provide and the opportunity to represent you.

Sincerely,

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Emmett V. Jordan, Mayor

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Judith F. Davis, Mayor Pro-Tem

---

Konrad E. Herling, Council Member

---

Leta M. Mach, Council Member

---

Silke I. Pope, Council Member

---

Edward V.J. Putens, Council Member

---

Rodney M. Roberts, Council Member

**CITY OF GREENBELT**  
**City Clerk's Office**  
**25 Crescent Road**  
**Greenbelt, Maryland 20770**

**Memorandum**

**Date:** July 29, 2015  
**To:** Michael McLaughlin *mmm*  
**Fr:** Cindy Murray, City Clerk *cm*  
**RE:** Council Action Request #9 – Lowering the Voting Age

This memorandum is an update to my memorandum of June 16, 2015, regarding Council Action Request #9 to "Consider lowering the voting age to 16."

The City Solicitor has reviewed the matter as to whether changes are required to the City Charter to clarify who are "qualified voters" and who are "registered voters" in the City. As he explains in his memorandum (attached), changes to the City Charter are not required if the City desires that those 16 years old and older may register to vote, but only those 18 years old and older may actually vote in City Elections. If Council desires that those age 16 and 17 be able to vote in City elections, then a Charter amendment will be required.

In order to enact a charter amendment to lower the voting age to allow for 16 and 17 year olds to vote in the 2015 City Council election, the ordinance has 40 days to be petitioned to referendum after passage and if not petitioned, becomes effective on the 50<sup>th</sup> day after passage. If a charter amendment were introduced at the August 10, 2015, meeting, the rules suspended and the amendment introduced for second reading and adopted, the deadline for petition to referendum would be September 19, 2015. If the amendment were not petitioned to referendum, it would become effective on September 29, 2015. It would not be possible to pass a charter amendment at the September 14, 2015 meeting, as the effective date (if not petitioned to referendum) would not be until November 3<sup>rd</sup> – Election Day.

If Council wishes to proceed with a charter amendment on August 10, 2015, but does not wish to suspend the rules for second reading on the same evening, a Special Meeting can be called before August 27. If the charter amendment is not petitioned to referendum, this would allow for the amendment to be effective prior to the start of early voting on October 17, 2015.

Please let me know if you have any questions.

**Greenbelt Youth Advisory Committee  
Report to City Council**

**Subject:** Municipal voting age change

**Discussion:** After neighboring cities in Maryland lowered city voting ages, the committee evaluated how lowering the city voting age might work in Greenbelt. The committee outlined reasons why 16 years of age is ideal for beginning the voting process. In Maryland and specifically in Greenbelt at 16 years, youth are able to attain a driving permit, work with few restrictions, pay taxes, and are most likely taking the course "Local State and National Government."

The committee also believes that 16 is an ideal age for beginning the voting process because typically when one turns 18 there are big changes in lifestyle; whether that is moving out, working, and/or going to college. With dramatic changes, it can be difficult to tackle something new like voting, for all levels of government. The committee believes that voting before 18 is a stepping stone for future voting, which continues to have an absent youth influence. By lowering the city voting age, youth are more likely to get involved with government and politics.

In response to lowering the voting age, the committee hopes that the youth of Greenbelt are inspired to have a voice in local politics. The committee also believes that beginning this civic engagement is important for the future of Greenbelt. Finally, since many youth live in New Greenbelt, reducing the voting age will help increase voter participation in areas of Greenbelt currently underrepresented in local politics.

**Recommendation:** The Youth Advisory Committee recommends lowering the City of Greenbelt's voting age to 16.

Respectfully submitted,

Katia Cavigelli, Chair  
Youth Advisory Committee



BY: .....

BRENNAN McKENNA  
MANZI SHAY, CHARTERED



ATTORNEYS AT LAW

6305 IVY LANE, SUITE 700  
GREENBELT, MARYLAND 20770  
TELEPHONE (301) 474-0044  
FAX (301) 474-5730

JOHN F. SHAY, JR.  
[JSHAY@BSM-LEGAL.COM](mailto:JSHAY@BSM-LEGAL.COM)

MEMORANDUM

TO: Cindy Murray, CMC-City Clerk

FROM: John F. Shay, City Solicitor

DATE: July 22, 2015

RE: Voting Age

You asked whether changes are required to the City Charter to clarify who are “qualified voters” and who are “registered voters” in the City of Greenbelt, in light of the fact that the State of Maryland now allows persons who are at least 16 years old to register to vote. As is more fully explained below, changes to the City Charter are not required if the City desires that those 16 years old and older may register to vote, but only those 18 years old and older may actually vote in City elections. If the City desires that those age 16 and 17 be able to vote in City elections, then a Charter amendment will be required.

Let us begin our analysis by looking at State law with respect to who can be a “registered voter”. Md. Election Law Code Ann<sup>1</sup>, §3-102 “Qualifications for Voter Registration” states as follows:

(a) In general. --

(1) Except as provided in subsection (b) of this section, an individual may become registered to vote if the individual:

- (i) is a citizen of the United States;
- (ii) is at least 16 years old;
- (iii) is a resident of the State as of the day the individual seeks to register; and
- (iv) registers pursuant to this title.

(2) Notwithstanding paragraph (1)(ii) of this subsection, an individual under the age of

<sup>1</sup> Hereinafter referred to as the “State Election Law.”

18 years:

(i) may vote in a primary election in which candidates are nominated for a general or special election that will occur when the individual is at least 18 years old; and

(ii) may not vote in any other election.

(b) Exceptions. -- An individual is not qualified to be a registered voter if the individual:

(1) has been convicted of a felony and is actually serving a court-ordered sentence of imprisonment, including any term of parole or probation, for the conviction;

(2) is under guardianship for mental disability and a court of competent jurisdiction has specifically found by clear and convincing evidence that the individual cannot communicate, with or without accommodations, a desire to participate in the voting process; or

(3) has been convicted of buying or selling votes.

It is worth noting that neither “qualified voters” nor “registered voters” are defined in Md. Election Law Code Ann., §1-101 “Definitions.” According to the State Election Law, one may be a registered voter if they are at least 16 years old and have taken the steps necessary to register under Title 3 “Voter Registration” of the State Election law. As to being a “qualified voter” under the State Election Law, one is not qualified to be a registered voter if the person (1) has been convicted of a felony and is actually serving a court-ordered sentence of imprisonment, including any term of parole or probation, for the conviction; (2) is under a guardianship for mental disability and a court of competent jurisdiction has found by clear and convincing evidence that they cannot communicate a desire to participate in the voting process; or (3) has been convicted of buying or selling votes. *See* Md. Election Law Code Ann., §3-102(b).

Although the provisions of the State Elections Law do not generally apply to municipal elections<sup>2</sup>, the City of Greenbelt has incorporated certain provisions thereof by providing in its Charter that:

A qualified voter within the meaning of this charter shall be any person who is a resident of the City of Greenbelt and who is duly registered with Prince George's County under the applicable provisions of Article 33 of the Annotated Code of Maryland<sup>3</sup>; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city.

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<sup>2</sup> Md. Election Law Code Ann., §1-101 “Definitions.” Subparagraph (v) Election states:

(1) "Election" means the process by which voters cast votes on one or more contests under the laws of this State or the United States.

(2) "Election" includes, unless otherwise specifically provided in this article, all general elections, primary elections, and special elections.

(3) "Election" does not include, unless otherwise specifically provided in this article, a municipal election other than in Baltimore City. (emphasis added)

<sup>3</sup> Please note that Article 22 of the Annotated Code of Maryland is now the Elections Article of the Annotated Code of Maryland.

Cindy Murray, CMC-City Clerk  
July 22, 2015  
Page 3

The above is reiterated in City Charter, Sec. 18 "Registration for election; universal registration" wherein it states that "registration with the Prince George's County board of elections under the State of Maryland general election laws by any person who resides within the corporate limits of the City of Greenbelt shall be considered registration for any council election, referendum, and/or special election held by the City of Greenbelt." Accordingly, if one who lives in the City is registered with Prince George's County because they followed the provisions of the State Elections Law, then they are registered to vote in the City of Greenbelt, and are, by definition, a "registered voter."

There is no section within the City Charter that contains qualifications to be voter in the City of Greenbelt, other than residency in the City. Therefore, it appears that if one is a registered voter then the person is a "qualified voter." If the City were so inclined, it could clarify the issue by amending its Charter to state: every person who is registered to vote with the Prince George's County Board of Elections and resides within the corporate limits of the City, shall be a qualified voter of the City and shall be entitled to vote in all City elections. Or, by saying: Every resident of the City who is qualified to register as a voter at the next succeeding State or Congressional election, and who is or shall be eighteen (18) years of age on or before the date of any City election, and who is registered in accordance with the provisions of this Charter, shall be a qualified voter of the City; every qualified voter of the City shall be entitled to vote at any or all City elections. However, amending the Charter is not necessary unless the City desires to reduce the age at which a person may vote in City elections.

In the event that the City decides to amend its Charter to allow 16 and 17 year olds the right to vote in City elections (**it cannot do so for State and Federal elections**), then it ought to consider whether it wants to amend City Charter, Sec. 20 "Nominations" which states that any qualified voter may be nominated for the office of member of the Council. If this section is not amended, then the City could see a 16 year old elected to the City Council.

I thought it might be helpful to know what the City of Takoma Park's Charter states in this regard. It states:

**Section 601 Qualifications of Voters**

(a) Every person who (1) is a resident of the City of Takoma Park, (2) is at least sixteen (16) years of age or will be sixteen (16) years of age on or before the date of the next City election, (3) has resided within the corporate limits of the City for 21 days immediately preceding the City election, (4) does not claim voting residence or the right to vote in another jurisdiction, and (5) is registered to vote in accordance with the provisions of this charter, is a qualified voter of the City except as provided in subsection (b) of this section. Every qualified voter of the City is entitled to vote in all City elections, to participate in the nominating meeting, and to sign nominating, referendum, recall and other petitions authorized by this charter.

(b) An individual is not eligible to be a registered voter of the City if the individual: (1) has been convicted of a felony and is actually serving a court-ordered sentence of imprisonment for the conviction; (2) is under guardianship for mental disability and a court of competent jurisdiction has specifically found by clear and convincing evidence that the individual cannot communicate, with or without accommodations, a desire to participate in the voting process; or (3) has been convicted of buying or selling votes.

**Section 302 Qualifications and Salary of the Mayor**

(a) The Mayor must have resided in the City for at least six (6) months immediately preceding his/her election, must be at least 18 years of age by the date of his/her election, and must be a qualified voter of the City. The Mayor must maintain his/her principal residence in the City during his/her term of office. If the Mayor changes his/her principal residence from the City, the Mayor's term shall be immediately terminated and the vacancy shall be filled as provided in Section 308 of this Charter. The Mayor is prohibited from holding other publicly elected offices during his/her term of office, and is prohibited from serving on any City board, commission, or other body that has authority to adjudicate or otherwise resolve disputes.

(Res. No. 2013-1, § 1, 5-13-13)

**Section 304 Qualifications and Salary of Councilmembers**

(a) Councilmembers must have resided in the City (and the ward from which they are elected) for at least six (6) months immediately preceding their election, must be at least 18 years of age by the date of their election, and must be qualified voters of the City. Councilmembers must maintain their principal residence in the City and in their ward during their term of office. If a Councilmember changes his/her principal residence from the City or from the ward from which the Councilmember was elected, the Councilmember's term shall be immediately terminated and the vacancy shall be filled as provided in Section 308 of this Charter. Councilmembers are prohibited from holding other publicly elected offices during their term of office, and are prohibited from serving on any City board, commission, or other body that has authority to adjudicate or otherwise resolve disputes.

I trust that this Memorandum addresses all of your concerns, however, in the event you have any additional questions, please let me know.

**CITY OF GREENBELT**  
**City Clerk's Office**  
**25 Crescent Road**  
**Greenbelt, Maryland 20770**

**Memorandum**

**Date:** June 16, 2015  
**To:** Michael McLaughlin  
**Fr:** Cindy Murray, City Clerk *cm*  
**RE:** Council Action Request #9 – Lowering the Voting Age

This memorandum is in response to Council Action Request #9 to "Consider lowering the voting age to 16."

The State of Maryland allows 16 year olds to register to vote but they must be at least 18 years old to vote in the general elections. These registered voters (16 and 17 year olds) are listed as "pending" on the voter registration logs.

The Cities of Hyattsville and Takoma Park allow all registered voters (including 16 and 17 year olds) to participate in their municipal elections. The County Board of Elections provides the cities voter logs/cards for all registered voters, including those listed as "pending" voters, for their elections. However, both Hyattsville and Takoma Park require that registered voters be at least 18 years of age to run for office.

During its last election in May 2015, Hyattsville had 40 16/17 year olds registered and 9 actually voted in the election. (In Hyattsville, voters must be registered 21 days prior to the municipal election.) In the last Takoma Park election in November 2013, there were 93 16/17 year olds registered and an additional 41 registered on election day. (Takoma Park allows for same day registration.)

The City currently requires that voter registration forms must be received by the County Board of Elections prior to the close of business on the fifth Monday preceding a regular council election. As long as this requirement remained in place, there would be little to no impact to the existing election process for early voting, absentee voting and election day voting if Council chooses to lower the voting age to allow 16/17 year olds to vote in council elections. Council would also need to address the age of voters eligible to run for council.

In order to enact a charter amendment to lower the voting age to allow for 16/17 year olds to vote, the ordinance has 40 days to be petitioned to referendum after passage and if not petitioned, becomes effective on the 50<sup>th</sup> day after passage. See chart below indicating timelines based on the July and August meetings of Council.

Date of Passage	Deadline for Petition to Referendum	Effective Date (If not Petitioned to Referendum)
7-13-15	8-22-15	9-1-15
8-10-15	9-19-15	9-29-15

It would not be possible to pass a charter amendment at the September 14, 2015 meeting, as the effective date would not be until November 3<sup>rd</sup> – Election Day.

Even if the voting age is not lowered, the existing language in the City Code requires clarification in regards to “qualified” and “registered” voters now that 16 year olds can register to vote. See below excerpts:

Section 15 “Voters” --- “a qualified voter within the meaning of this charter shall be any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions .....

*Suggested Change: “a qualified voter within the meaning of this charter shall be any person who is a resident of the City of Greenbelt, **18 years of age and over**, and who is duly registered within the State of Maryland under the applicable provisions.....”*

Section 18 “Registration for election; universal registration” --- “Registration with the Prince George’s County board of elections under that State of Maryland general election laws by any person who resides within the corporate limits of the City of Greenbelt shall be considered registrations for any council election, referendum, and/or special election.....”

*Suggested Change: “Registration with the State of Maryland under general election laws by any person who resides within the corporate limits of the City of Greenbelt **and is 18 years of age and over** shall be considered registered for any council election, referendum, and/or special election.....”*

Section 20 “Nominations” state that “Any qualified voter may be nominated for the office of member of council.....”

*Definition of qualified voter would be addressed in Section 15 above.*

Please let me know if you have any questions.

*The Youth Advisory Committee has also been discussing this idea and plans to submit a report to Council after its July meeting.*

## CITY NOTES

### Greenbelt CARES



### Week Ending July 31

On Friday, July 17, residents of Green Ridge House and other distinguished guests celebrated the completion of the Raised Garden Bed with a Ribbon Cutting. This could not have happened without the support of so many, especially Erin Josephitis and Chuck Lafferty with the Student Conservation Association.

On Thursday, July 23, the GAIL program began their partnership with GIVES volunteers to deliver fresh produce to homebound residents. We were able to serve 8 homes with hopes to connect more homebound residents with fresh produce in the future.

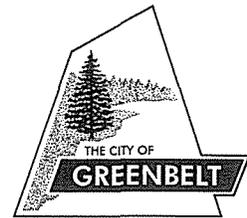
Liz Park and other MAYSB members met with Delegate Tawanna Gaines, the Director of the Governor's Office for Children, and the Secretary of Juvenile Services to discuss Youth Service Bureaus and their funding.

The Greenbelt Assistance in Living Program has teamed up with the New Target Store opening in College Park to receive donations for residents of Green Ridge House. This partnership is part of the Partner Direct Program, a benefit of membership with the Capital Area Food Bank.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, July 31, 2015



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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**Rental Property:** Five rental properties were annually inspected.

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**Complaints:** Six complaints were logged from Franklin Park At Greenbelt Station regarding no AC, mold and water leak.

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**Windshield  
Inspections:** Lakeside Drive and Maplewood Court were observed.

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**Permits:** Eight permits were approved and issued.

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**Animal Control:** Four cats and one dog were surrendered;  
Carcass of turtle was picked up;  
Responded to two calls where a dog was left in a vehicle;  
Assisted two residents with vet care;  
Renovation of the cat room at the shelter continued; and  
Two cats, one parakeet and one guinea pig were adopted.

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**Meetings:** Staff Attended:  
State Highway Administration meeting on the Greenbelt Metro Interchange to discuss timelines, funding, scope of work and review plans.  
Staff Met With:  
Woodlawn Development team to discuss changes to the Greenbelt Station South Core Phase Three Detailed Site Plan;  
GreenACES – Presented with the Low Impact Development Center’s design options for the Cherrywood Lane Green and Complete Street design; and  
Fran Bennett, Resident Manager for Glen Oaks Apartments and Alekia Williams, Resident Manager for Parke Crescent Apartments, to discuss annual inspection.  
Staff Participated In:  
Conference call with vendor of false alarm software to review status of system development.

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**07/31/2015**  
**P&CD WEEKLY REPORT CONT...**

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*Planning Projects:* Worked on gateway sign project, GIS mapping, final reporting documents for Theatre grant and final reporting documents for Safe Routes to School Project;

Responded to zoning inquiries;

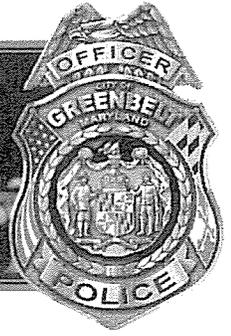
Greenbelt Station South Core – (1) Inspected for compliance with noise construction hour restrictions, (2) Prepared memo on Bridge Maintenance discussion for Council work session on August 3, and (3) Researched emergency response needs for access water sprinkler systems at Greenbelt Station South Core condo buildings;

Greenbelt Lake Dam – Working with consultants to vet negotiated contract issues;

Updated estimated permit fee revenue and expense worksheet for Finance department; and

Prepared minutes and notes for APB and GreenACES meeting to support further design work on Cherrywood Lane Green and Complete Street Design.

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## CRIME REPORT

JULY 29, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

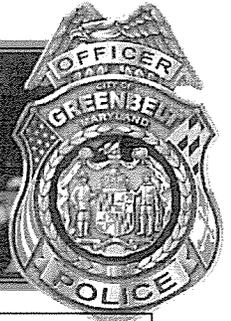
### CENTER CITY

07/23 2:40 P.M.	20 court Southway. Strong arm robbery. The victim advised that the suspect entered the BP Service Station and attempted to pay for merchandise with what the victim determined to be a counterfeit bill. When the victim refused to accept the bill, the suspect grabbed the bill back and left the store. The victim followed her to the parking lot and used his phone to take a picture of the suspect vehicle. The suspect then forcibly took the victim's cell phone and got into the vehicle. The victim attempted to grab the victim, at which time second suspect got out of the driver's seat and chased the victim away. Both suspects then fled the scene in the vehicle, traveling southbound onto the Baltimore/Washington Parkway. The suspects are described as a black female, with white hair in dreadlocks and a light complexion and a black male, with black hair in dreadlocks and a light complexion. The suspect vehicle is described as a gold or silver SUV, with a partial tag number of WY355.
07/24 12:45 A.M.	6400 block Capitol Drive. Disorderly conduct arrest. Ravonna Myrlette Hebron, 20, of District Heights, MD was arrested and charged with Disorderly Conduct after being asked to leave Friday's Restaurant by management. The suspect was released on citation pending trial.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# **GREENBELT POLICE DEPARTMENT**



07/25 11:10 P.M.	66 Ridge Road. Strong arm robbery. The victim advised that he was walking down the street when he observed one of the suspects jogging in front of him. The suspect then sat down on the curb in front of Greenbelt Elementary School as the victim walked by. The victim was then tackled from behind and robbery was announced by the suspect, who was then joined by a second suspect. After obtaining the victim's cell phone both suspects fled the scene on foot towards Laurel Hill Road. The victim refused treatment for a minor injury. The suspects are described as a black male 20 years of age, 6'0", 150 pounds, with a thin build, wearing blue shorts and a black male 20 years of age, 6'0", 150 pounds, with a thin build. One of the suspects also had hair in dreadlocks.
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## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK**

07/23 2:50 P.M.	6000 block Greenbelt Road. Sex offense. The victim advised that she was shopping inside Marshall's when the suspect walked towards her as if to pass by. The suspect then touched her inappropriately. The suspect followed behind the victim for a short time then fled the area. The suspect is described as a white male with light-colored hair, wearing a grey shirt and possibly jeans.
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07/23 7:25 P.M.	6000 block Greenbelt Road. Theft arrest. A 16 year old Greenbelt youth was arrested for Theft after he was found to be in possession of a stolen bicycle. The youth was released to a parent pending action by the Juvenile Justice System.
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07/23 7:09 P.M.	6000 block Greenbelt Road. Theft. A subject entered the Bling store, reached over the counter, removed a notebook-type computer then fled the scene. The suspect is described as a black male, 5'10", 150 pounds, with black hair, wearing a blue shirt.
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07/23 11:09 P.M.	6100 block Breezewood Drive. Vandalism. A shopping cart was pushed into the sliding glass door of a residence. The door was scratched, but not broken. A possible suspect is described as a Latino male with long hair, wearing dark clothing.
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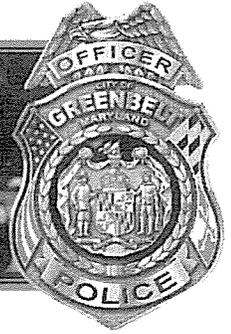
## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

07/23 10:12 P.M.	8100 block Bird Lane. Burglary. Officers responded to a report of a burglar alarm. Investigation revealed that unknown suspect(s) entered the residence by breaking out a side window. Jewelry was taken.
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***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# *GREENBELT POLICE DEPARTMENT*

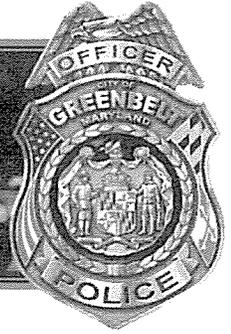


## *Automotive Crime - City Wide*

07/23	5 court Gardenway. Tampering. A subject was observed a subject pulling on the door handles of several cars in an apparent attempt to enter the vehicles. The suspect is described as a white female, 5'3", wearing glasses. Investigation is ongoing.
07/23	7900 block Mandan Road. Theft from auto. A 1998 Ford Expedition SUV. The vehicle was recovered July 27 <sup>th</sup> in the 7900 block of Mandan Road. No arrests. The suspect is known to the victim and investigation is ongoing.
07/26	7800 block Mandan Road. Attempt theft from auto. Unknown person(s) broke out the front passenger window of two vehicles and rummaged through them.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



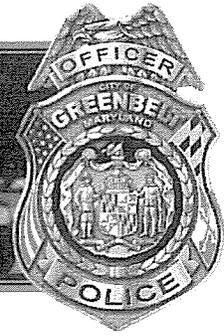
## CRIME REPORT TALLY SHEET

WEEK OF JULY 29, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	2	Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	2
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	1
DUI/DWI		Field op (suspicious person)	
Theft	2	Notification for other agency	
Vandalism	1		
Sex Offense	1	<b><u>VEHICLE RELATED CRIMES</u></b>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	
Credit Card Offense		Attempt Theft From Vehicles	3
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	5





**MEDIA RELEASE**

**July 31<sup>st</sup>**

**11:30 A.M.**

**Greenbelt Police Improves Ability To Address Child  
Exploitation Crimes**

As a result of a petition received by the Greenbelt City Council in 2012 related to a child pornography case investigated by the Police Department, the City and Police Department have made significant strides in improving their ability to comprehensively address such crimes.

These improvements came after Council meetings, a Council work session and vetting by two Greenbelt advisory committees and citizen participation.

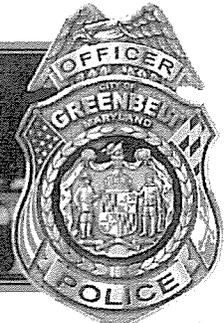
The enhancements encompass specialized training for the Police Department, development of the general order dealing with media relations regarding child pornography crimes, changes in city employment regulations, placement of a Greenbelt Detective on a Maryland State Police child exploitation task force and future training for Greenbelt CARES staff along with upcoming workshops for the community.

Specifically, Greenbelt officers received a course of instruction from the Maryland State Police Child Exploitation Crimes Unit in the recognition, response and investigation of child exploitation crimes to include human trafficking, child pornography and child prostitution. The Department will continue this training annually for new recruits and offer ongoing training for officers on the latest technology and relevant changes to existing laws.

The Department will be placing a detective on the Maryland State Police Internet Child Exploitation Task Force. Approval for this placement has recently been received.

Department regulations now require that anyone arrested for the crime of child pornography be placed in the Weekly Crime Report, as long as the specific identity of any victims or witnesses would not be compromised.

# GREENBELT POLICE DEPARTMENT



A subsequent press release will also be issued immediately after the suspect's court disposition is determined. Updates on police officer training will be submitted to the *Greenbelt News Review* as well as regular tips on various ways residents can protect themselves and their children from predators.

The city employment code has also been modified so that any employee suspected of crimes against children can be managed quickly and effectively.

Dr. Liz Park, Director of Greenbelt CARES, is currently in the process of facilitating training for her staff by the organization "Darkness to Light." This organization is dedicated to educating people to prevent the sexual abuse of children. Membership information and more about the "Darkness to Light" program can be found on their website [www.d2l.org](http://www.d2l.org). CARES is also planning a community-wide workshop to help raise awareness about child exploitation and how to prevent it.

The Greenbelt Police Department strives to be a leader in our region in aggressive efforts to prevent, identify, respond, investigate and successfully prosecute any person who preys on children. One child victim anywhere is one victim too many. The Department pledges to fully support and guide any courageous person willing to report such heinous crimes. Along with our resolute commitment to find and bring all child predators to justice, we wish to remind everyone of the Maryland Sex Offender Registry [www.dpscs.state.md.us/sorSearch](http://www.dpscs.state.md.us/sorSearch). This site includes the residences of all sex offenders listed on the registry referenced by Zip Code or street address including those offenders found guilty of child pornography and other sex crimes living here in Greenbelt and throughout the State of Maryland.

Says Capt. Kemp "I am confident that with this additional training, new investigative tools, increased technology, more responsive employment policy and improved transparency in providing information to the public plus the dedicated spirit and cooperation of our citizens, together we have created a better and safer environment for our children. I can think of nothing more important or noble that we can accomplish."

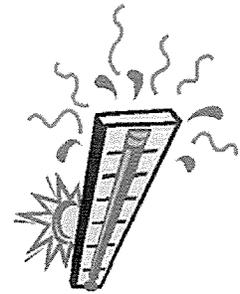
PREPARED BY:

*George Mathews, Media Liaison*

**240-508-0238/GMATHEWS@GREENBELTMD.GOV**

# *Department of Public Works*

## *Week Ending July 31, 2015*



### **ADMINISTRATION**

- Provided inspection oversight of the Springhill Lake roof replacement project.
- Met with the Assistant Director of Recreation regarding various issues including HVAC at the Community Center, pool roof replacement and general maintenance.
- Met with the MML Public Works President and former Secretary/Treasurer regarding transferring of responsibilities.
- Met with the lighting control manufacturer about dimming options of lighting fixtures for the MEA grant.
- Installed Verizon GPS tracking devices on eight (8) Public Works vehicles.
- Met with Dog Park Association members to discuss proposed bench and memorial tree locations.
- Met with George Bachman from GHI to discuss proposed Pepco work.
- Developed a Public Works Task List as a management tool for the monthly supervisors' meetings.
- Constructed a new gate and erosion control area for Public Works staff to access.
- Reviewed and updated the Public Works Fixed Assets list.

### **STREET MAINTENANCE/SPECIAL DETAILS`**

- Took down unwanted signs and checked for graffiti.
- Worked on blacking out old arrows in the parking lots of the Community Center, library, Youth Center and Roosevelt Center.
- Continued installing thermoplastic arrows in the parking lots at the library, Municipal Building and Aquatic & Fitness Center.
- Replaced batteries in the speed sensors.
- Pushed debris at the Northway Fields compost site.
- Marked Hanover Parkway and Lakeview Circle for upcoming base repair.
- Took out one parking space on Crescent Road and Parkway and painted the curb yellow.
- Put out barrels for the Farmers' Market.

### **FACILITIES MAINTENANCE**

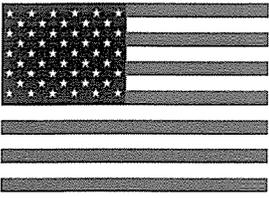
- Met with the fire inspector at the Youth Center.
- Worked with the contractor to install five closet ceiling tiles in the Youth Center.
- Came in after hours to work on the air conditioner in the Club House at the Springhill Lake Recreation Center.
- Installed LED lights in the Police Station.
- Continued painting the handrail at Public Works.

## **HORTICULTURE/PARKS**

- Prepared fields for adult kickball and soccer clinics.
- Mowed park areas and athletic fields.
- Installed a gate in the perimeter fence at the Public Works facility which will allow access to collect storm water runoff samples for testing. This is part of a program to monitor and increase the quality of the watershed.
- Transported picnic tables to Roosevelt Center for a weekend event.
- Continued gathering information for the Community Center playground grant application.
- Weeded, pruned the hedges and mulched the Youth Center landscaping.
- Removed the vegetation on the fence at Public Works.
- Pruned low branches on Mandan Road.
- Installed soil stabilization measures to improve water quality in nearby streams.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 31.97 tons of refuse and 44.18 tons of recyclable material.
- Cleaned up the recycling center in Greenbelt East.
- Cleaned up an oil spill at the recycling center at Buddy Attick Park.
- Met with Dog Park Association members to discuss proposed bench and memorial tree locations.
- Supervised the pickup of compost bins from the City of Mt. Rainier and Brentwood.
- Composed the Green ACES/Team agenda and attended the meeting on Tuesday.
- Led and co-led Walk With Ease classes. Helped with end of course celebration.
- Helped Girl Scout Troop #2065 organize and publicize a stenciling project to take place on Saturday, August 8 from 9:00 am to 1:00 pm at the Windsor Green Community Center.
- Assisted CHEARS intern with her celebration of volunteers that have worked for the City.
- Attended a Zero Waste meeting to organize the greening of the Labor Day festival.



# Greenbelt Recreation Department Weekly Report

## Week Ending July 31, 2015

### **ADMINISTRATION:**

- Currently researching information with regards to our marketing plan.
- In the process of reviewing and updating our Financial Assistance Guidelines and Policies.
- Director attended a meeting with the City Manager and Greenbelt CARES Director to speak with an intern from County Councilmember Todd Turner's office.
- Met with Aquatic and Fitness Center staff to review various items.
- Met with the Acting Director of Public Works to review various aspects of the Aquatic and Fitness Center roof replacement project and the Community Center HVAC system renovation project.
- The Youth Center passed the annual fire inspection.
- Working on a recommendation for replacement of strength training equipment at the Aquatic and Fitness Center.
- Met with Public Works staff to assess placement of dedication bench.

### **YOUTH CENTER/ GREENBELT KIDS:**

- Creative Kids Camp (CKC) presented two performances of Hidden Lands on Friday. On Wednesday evening, CKC hosted a very successful College Q&A event for camp staffers heading off to their freshman year of college, as well as rising high school seniors who are applying to college. Twenty-two (22) people attended the event, which featured presentations from current and former college students, and time for questions from the staffers. Total enrollment for the summer at Creative Kids Camp is up 26% from last year.
- Summer camps are ending their third session this week. Camp YOGO enjoyed laser tag, a trip to Cascade Lake, performing in the Annual Variety Show and a trip to Skyzone. Creative Kids Camp ended their session with a performance of "Hidden Lands" at the Greenbelt Arts Center. Camp Pine Tree visited Cascade Lake and dazzled the audience at the Annual Variety Show on Thursday. Kinder Camp ended the week with a trip to the library to collect their award for completing the preschool summer reading gameboard.
- Thanks to a District 4 Special Appropriations grant of \$4,000 from County Councilmember Turner, breakfast has been provided to campers in before care at Camp Pine Tree. This grant has ensured a healthy and energetic start to the camp day. Over the past six weeks, 738 breakfasts have been served at Camp Pine Tree! Campers and their parents are grateful for the breakfast program.
- Our Moonlit Movie series will continue at Buddy Attick Park on Friday, July 31, at 9PM featuring "E.T."

### **AQUATIC AND FITNESS CENTER:**

- Attended weekly meeting with the Assistant Director.
- Weekday Session 2 children's lessons started Tuesday.
- Distributed Family Fun Night information.
- Contractor came out to look at tile work to submit proposal.
- Holding Lifeguard Review class.
- The hot tub received its bi-weekly cleaning.

### **ARTS:**

- County approval was received for the proposed Three Sisters Garden sculpture at the Community Center.
- A free Community Art Drop-In Workshop is planned for Sunday, August 2, from 1-3pm at the Community Center.
- Coordinating with Public Works to schedule a mold clean-up in room 116 of the Community Center prior to the Labor Day Festival.
- The summer stagecraft program supporting Creative Kids Camp is underway, engaging teen interns and adult volunteers in the creation of costumes and props for *Hidden Lands*.
- Planning fall programs and contributing to the preparation of the fall Recreation activity guide continued.
- Continued to receive and process applications for the 2015 Festival of Lights Juried Art and Craft Fair. A rolling recruitment and selection process will be ongoing through October.
- Working with colleagues to review the city's Contribution Group process and offer recommendations in preparation for the FY 2017 budget cycle.