

CITY OF GREENBELT

Date: January 10, 2014
To: City Council
From: Michael McLaughlin, City Manager
Subject: Weekly Report on Various Items

1. Attachment A is the Council Action Request (CAR) report.
2. Attachment B is the monthly Police statistical report for November 2013.
3. Attachment C is a notice soliciting volunteers to do work in Attick Park to protect the trees.



Michael McLaughlin, City Manager

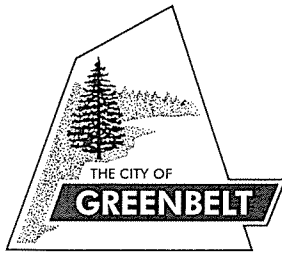


January 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 City Holiday	2	3	4
MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 Meetings subject to change Call 301.474.8000 for verification.						
5	6 8 pm – Work Session – Interview Economic Development RFP Respondents & Stakeholder Meeting Review – MB	7	8 8 pm – Work Session – Sustainable Communities Application – CC	9	10	11
12	13 7:40 pm – Advisory Group Interview – MB 8 pm – Council Meeting – MB	14	15 7:30 pm – Work Session – Council Goals Session – CC	16 7 pm – PGCMA – District Heights	17	18
19	20 City Holiday	21	22 8 pm – Work Session – CC	23	24	25
26	27 7:40 pm – Advisory Group Interview – MB 8 pm – Council Meeting – MB	28	29 8 pm – Work Session – City Manager Update – CC	30 7:30 pm – Four Cities – College Park	31	

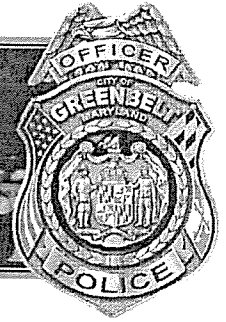


City Manager's Office
Week Ending January 10, 2014

1. Along with City Clerk and City Solicitor, finalized modifications to proposed Standing Rules.
2. Worked with Police Department to finalize recommendation on selection of firm to conduct promotional assessment.
3. Prepared for work sessions to 1) interview economic development consultant candidates and 2) briefing on Sustainable Communities application.
4. Along with Public Information Coordinator identified possible articles for city newsletter to be published at the end of this month.
5. Assistant City Manager –
 - a. Worked with Delegate Gaines' office on background information for a Bond Bill for the Theater renovation project
 - b. Began reviewing bills for the 2014 General Assembly Session
 - c. Worked with Police Department on an agenda item to purchase replacement Automated External Defibrillators (AEDs) for the Department
 - d. Began preparations for work on the FY 2015 Budget
6. Finance Department –
 - a. Completed initial review of Public Safety FY 2014 and FY 2015 budgets
 - b. Analyzed utility expenditures for budget review
 - c. Prepared tax forms (1099's and W-2's) for distribution later this month
 - d. Finalized Comprehensive Financial Report for posting on website
7. IT Director –
 - a. I-Net Technical Committee Meeting
 - b. Comcast Franchise Negotiations Team Meeting along with Public Information Coordinator
 - c. Began deployment of Windows 7
 - d. Setup demonstration of Taser body camera for Police Department
8. Along with City Clerk prepared agenda for January 13 regular meeting and background materials for January 15 work session.
9. Along with Council members and Assistant City Manager attended MML Legislative Reception.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

GREENBELT POLICE DEPARTMENT



CRIME REPORT

JANUARY 5, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

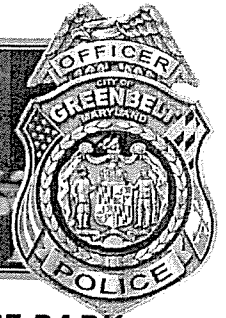
CENTER CITY

01/01 2:58 A.M.	Area of Greenbelt Road And Lakecrest Drive. DWI/DUI arrest. Aaron Emmanuel Proctor, 22, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
01/01 4:41 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Christian Daniel Taylor, 21, of New Carrollton, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
01/04 2:04 A.M.	Area of Greenbelt Road and Walker Drive. DWI/DUI arrest. Heamonse Akil Washington, 31, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



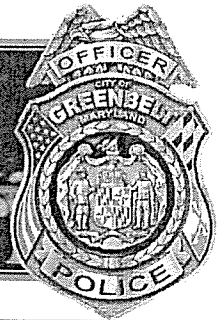
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

01/02 12:57 P.M.	6100 block Breezewood Court. Trespass arrest. Charles William Wilder, 31, of College Park, MD was arrested and charged with Trespass after he was found in a vacant apartment. The suspect was released on citation pending trial.
01/02 11:25 P.M.	6200 block Springhill Court. Assault. The victim advised that he was involved in a verbal dispute with the suspect when the suspect struck him in the head with a dinner plate, cutting him. The suspect then threatened the victim with a knife, before fleeing the scene. The victim was transported by ambulance to Doctor's Community Hospital for treatment. A warrant was obtained charging the following subject with 1 st Degree Assault, 2 nd Degree Assault: Camara Wellington, 29, of Lanham, MD.
01/03 8:08 P.M.	6100 block Breezewood Court. Burglary arrests. Seven youths were arrested for Burglary after they were found inside a vacant apartment. The youths, all from Greenbelt, with the exception of a 16 year old from Beltsville, ranged in age from 15 to 17, were released to parents pending action by the Juvenile Justice System.
01/04 10:54 P.M.	In reference to a carjacking which occurred December 27 th in the 6000 block of Springhill Drive; the vehicle taken, a 2002 Lexus ES300 4-door, was recovered by the Howard County Police Department at an undisclosed location. Two arrests were made.
01/05 7:20 P.M.	9100 block Edmonston Terrace. Disorderly Conduct arrest. A 14 year old Greenbelt youth was arrested for Disorderly Conduct as a result of an alleged attempt to fight with another youth. The subject was released to a parent pending action by the Juvenile Justice System.
01/08 1:40 P.M.	5900 block Cherrywood Terrace. Burglary arrests. A 17 year old Silver Spring, MD youth, a 14 year old Greenbelt youth and a 17 year old College Park, MD youth were arrested for Burglary and Trespass after they were found in an unused laundry room. The 17 year old Silver Spring youth was also arrested for Possession of a False Government Document. All three were released pending action by the Juvenile Justice System.
01/08 6:22 P.M.	6000 block Springhill Drive. Vandalism. Unknown person(s) vandalized an unused laundry room.



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01/08	5900 block Cherrywood Terrace. Malicious burning. Unknown person(s) attempted to burn paper in the hallway of an apartment building. Two possible suspects observed in the building area described as a white male, 5'8", 150 pounds, and a black male, 5'9", 145 pounds.
4:45P.M	

GREENBELT EAST/GREENWAY SHOPPING CENTER

01/06	6700 block Lake Park Drive. Burglary. Unknown person(s) used unknown means to enter the residence. Money was taken.
11:13 P.M.	
01/08	7601 Hanover Parkway. Possession of Marijuana with Intent to Distribute arrest. A 17 year old Greenbelt youth was arrested and charged with Possession of Marijuana with Intent to Distribute in a School Zone, Possession of Marijuana and Possession of Paraphernalia after he was found to be in possession of a quantity of suspected marijuana and paraphernalia commonly used to weigh and ingest marijuana. The youth was released to a parent pending action by the School Board and the Juvenile Justice System.
2:00 P.M.	

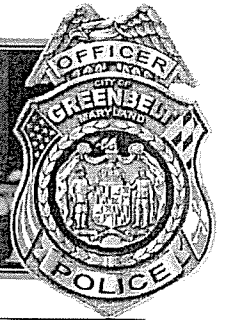
Automotive Crime - City Wide

01/01	9100 block Edmonston Road. Vandalism to auto. Unknown person(s) broke out the rear window of a vehicle.
01/02	Recovered stolen auto. A 2005 Jeep Cherokee, reported stolen December 31 from the 5900 block of Cherrywood Terrace, was recovered this date by the Metropolitan Police Department in the unit block of Gallatin Street N.E., Washington, D.C. No arrests.
01/03	6100 block Springhill Terrace. Theft from auto. Rear tag, Maryland 05987M3.
01/03	9000 block Breezewood Terrace. Attempt stolen auto.
01/03	9200 block Springhill lane. Stolen auto. A green 1998 Dodge Dakota Pickup, Maryland tags 1BD0654.
01/04	100 block Westway. Theft from auto. Four tires and rims were taken from a vehicle.
01/04	7600 block Ora Glen Drive. Theft from auto. Unknown person(s) broke out the front passenger window and removed the victim's purse and contents.
01/04	Recovered stolen auto. A 2000 Dodge Stratus 4-door, reported stolen December 15 th from the 6100 block of Breezewood Drive, was recovered this date by the Hagerstown Police Department in the 400 block of George Street. No arrests were made.



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GREENBELT POLICE DEPARTMENT

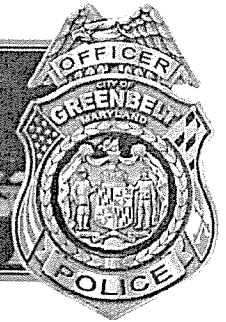


01/06	6500 block Capitol Drive. Theft from auto. Unknown person(s) broke out a window and removed the center console storage unit.
01/06	9200 block Springhill Lane. Recovered stolen auto. A 1998 Nissan Maxima 4-door, reported stolen to the Prince George's County Police Department. No arrests.
01/06	Recovered stolen auto. A 1998 Dodge Dakota pickup, reported stolen January 3 rd from the 5900 block Cherrywood Terrace, was recovered by the Metropolitan Police Department in the 1400 block of Montana Avenue N.E., Washington, D.C. No arrests.
01/06	7400 block Greenway Center Drive. Theft from auto. A briefcase and laptop computer was taken from an unlocked vehicle.
01/07	7100 block Lake Drive. Stolen auto. A 2011 Acura MDX 4-door. The vehicle was recovered the same day by the Anne Arundel County Police Department at an undisclosed location. No arrests were made.
01/08	Recovered stolen auto. A 2005 Cadillac Escalade, reported stolen May 15 th from the 7800 block of Mandan Road, was recovered this date by the Charles County Sheriff's Department in the area of Henry Ford Circle, Waldorf, MD. No arrests.
01/09	7200 block Morrison Drive. Vandalism to auto. Unknown person(s) broke out the front passenger window.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF JANUARY 5, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	3	Fraud	
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic	2	False Report	
Drugs	1	Harassment	
DUI/DWI	3	Field op (suspicious person)	1
Theft	4	Notification for other agency	
Vandalism	1	Sick/Injured Person	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	4
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	1
Malicious Burning	1	Attempt Theft of Vehicle	1
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	3



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending January 10, 2013



ADMINISTRATION

- Kenny Hall and Jim Sterling held a supervisors' meeting on Monday.
- Jim Sterling, Frank Kellaher and Brian Townsend attended the Clean Water Trade Show sponsored by the Maryland Department of the Environment.
- Kenny Hall and Jim Sterling met with a contractor who is interested in providing COMAR inspections and preventative maintenance for vehicles.
- Jim Sterling met with the Assistant Director of Recreation, Joe McNeal, regarding the budget.
- Jim Sterling continued oversight of Pepco infrastructure work in the right-of-way.

STREET MAINTENANCE/SPECIAL DETAILS

- Applied crack seal on Ivy Lane most of the week.
- Pushed up debris at the Northway Fields compost site.
- Took down unwanted signs and checked for graffiti.
- Lowered and raised the Maryland and Greenbelt flags.
- Cleared storm drains throughout the City.
- Cleaned the salt trucks and removed the plows.
- Distributed salt on City streets starting early Friday morning.
- Transported risers to the Community Center.

BUILDING MAINTENANCE

- Replaced several lamps in the outside light fixtures at the Municipal Building.
- Assisted the contractor with fixing pipes for the HVAC system in the Greenbelt Theater.
- Replaced missing ceiling tile in the elevator alcove at the Community Center.
- Replaced lamps on two outdoor lights at the Youth Center.
- Performed preventative maintenance on the HVAC system at the Police Station.
- Provided cleaning services in all City buildings.
- Installed a new wall heater in the ladies room at Buddy Attick Park.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 33.49 tons of refuse and 49.22 tons of recyclable material.
- Composed an email to the Forest Preserve Advisory Board (FPAB) explaining the Forest Stewardship Program, the Chesapeake Bay Trust (CBT) grant, the Baltimore Washington Partners for Forest Stewardship (BWPFS) and some new projects. Alex Palmer of CHEARS and Public Works are working on issues such as cutting the English Ivy that is climbing up trees at Buddy Attick Park and protecting trees from beavers at the same location.
- Continued dialogue regarding the Greenbriar Mitigation Project with Green ACES.
- Coordinated with Green ACES members about attending the work session with Council and the Planning Department regarding the application to Sustainable Cities. Two members were able to attend the meeting.

HORTICULTURE/PARKS

- Continued with curbside leaf pick-up in all areas.
- Continued Christmas tree removal from posted areas.
- Assisted with refuse collection.
- Performed repairs on turf maintenance equipment.
- Installed wall padding mounting tracks at the Youth Center. This will allow the concessions window to be utilized.
- Applied magnesium chloride to sidewalks to melt ice on Friday.
- Pruned low branches on trees in Lakewood and in Boxwood Village.
- Continued to install fencing around trees at Buddy Attick Park for protection from the beavers.
- Removed down trees at Buddy Attick Park.



Greenbelt Recreation Department

Weekly Report

Week Ending January 10, 2014

ADMINISTRATION:

- Prepared and sent out materials for the PRAB meeting scheduled for Wednesday, January 15, at 7:30pm in the Community Center. Representatives from the Public Safety Advisory Committee and Youth Advisory Committee have also been invited to attend.
- Reached out to individuals who can speak on playground surfaces. Two speakers have been contacted and asked to provide information on the possible health and/or environmental issues with different playground surfaces to include poured in place, rubber mulch and engineered wood fiber. Staff is still waiting for confirmation of their availability.
- Notice was written and put into *News Review* advertising the joint PRAB meeting for next week.
- Met with City Manager to review budget direction for Recreation Department and to briefly discuss findings from the Organization Assessment.
- Director visited the Golden Age Club meeting to install the new officers for 2014.
- Meeting is scheduled with the recreation management team for January 13 to review budget materials. Staff will also be meeting with City Treasurer next week and then the City Manager the week of January 21.
- Director is individually visiting other jurisdictions and meeting with colleagues to 'brainstorm' best practices/ideas and current trends in Maryland. This week, the director met with Howard County.
- Finalized information for the City Council agenda.
- Work on the FY 2015 budget continued. Met with Public Works staff to review building maintenance accounts.
- Staff is reviewing applications for vacant Recreation Coordinator position.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:

- Ordered new foosball table for the Springhill Lake Recreation Center.
- Working with City of Gaithersburg staff on holding a meeting with skate park operators in the area.
- Majority of winter classes began this week.

AQUATIC AND FITNESS CENTER:

- The Girls Scouts will continue collecting hats, gloves and scarves until January 20.
- Public Works continuing to work on problems with the hot water heater.
- The contractor winterized the outdoor pool.
- Public Works and contractor working on problems with the Pool Pak system due to the extreme cold.
- Staff working on edits for the spring brochure.
- Due to the snow last Friday, all classes were cancelled. Because of this, the home school swim lessons will start January 10.

ARTS:

- An Artful Afternoon was held on Sunday, January 5, featuring a poetry and painting workshop with Artist in Residence Kathy Karlson.
- Staff members participated in a two-day graduate seminar at Hood College on the composition, function, use and maintenance of electric kilns.
- Winter classes began this week. A ceramics workshop for a local Brownie troop will meet this weekend.
- Spring class information was set-up in Rec Trac and Clay at the End of the Day information was provided for the summer camp brochure.
- Staff interviewed a prospective instructor for our Level 5 Pottery class.
- Interviews were conducted for the position of Art Studio Manager, which should transition this month.
- The positions of Arts Assistant and Arts Education Specialist have been posted, in anticipation of vacancies at the end of January.
- Currently on view in the Greenbelt Community Center Art Gallery: bold watercolor paintings by Valerie Watson. The exhibit continues through February 7, with a closing reception at the February 2 Artful Afternoon.
- A benefit concert will be held at the Greenbelt Community Church on Sunday, January 12 at 7pm to raise funds for the Greenbelt Recreation Department's afterschool art programs at Springhill Lake Elementary School. Local bands Transatlantic Crossing and Harp 46 are donating their performances.

COMMUNITY CENTER:

- Budget preparations continued.
- The monthly fire drill was conducted.
- Supervisor attended a Bike to Work Day meeting at COG in DC. Bike to Work Day is May 16 – save the date!
- There were 5 facility permits processed. There were 3 private rentals and 13 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writer's Group, Greenbelt Concert Band, GAIL, Greenbelt Baseball, Friends of the Greenbelt Museum, Greenbrook Estates, Greenbelt Computer Club and Girl Scout Troop #3251.
- The following City groups received free space: Be Happy, Be Healthy Volleyball & Yoga, City Council, Public Safety Advisory Committee, Planning & Community Development and Advisory Planning Board.