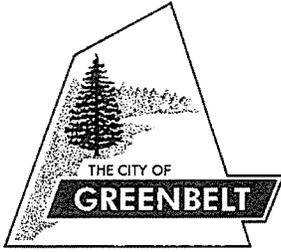


September 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 City Holiday	2	3 8 pm – Work Session – City Manager Update – CC	4	5	6
7	8 8 pm – Council Meeting – MB	9	10 8 pm – Work Session – Greenbelt Theater Operations – CC	11	12	13
14	15 8 pm – Work Session – Pepco – MB	16	17 8 pm – Work Session – Beltway Plaza – MB	18	19	20
21	22 8 pm – Council Meeting – MB	23	24 No Meeting	25	26	27
28	29 8 pm – Work Session – *Roosevelt Center Owner – MB	30	MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 Weather Hotline – 301.474.0646 Meetings subject to change Call 301.474.8000 for verification.			



City Manager's Report Week Ending September 5, 2014

1. Attached is the SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis of the economic development study by the Sage Policy Group.
2. Met with Public Works Director and Assistant Director to discuss transition.
3. Attached is the Police statistical report for July 2014.
4. Assistant City Manager
 - a. Served as Acting City Clerk and prepared agenda booklet for September 8 meeting.
 - b. Met with Public Safety Advisory Committee to review Emergency Operations Plan and brief them on Greenbelt Alerts.
 - c. Began drafting report on sick leave for non-classified employees.
 - d. Worked on minutes from August 18 work session.
5. Finance Department
 - a. Worked with auditors by providing various documentation, reports, & financial schedules for their final week of field work.
 - b. Completed annual review & submission of worker's comp for Chesapeake Insurance Fund.
6. Information Technology
 - a. Clean up, reorganization and preparations for new employee
 - b. Along with Public Information Coordinator, participated in Comcast Franchise Negotiations meeting – CAB
 - c. Reviewed CARES request for video/audio equipment
 - d. Discuss project to upgrade camera server
7. Attended COG CAO meeting.
8. Held senior staff meeting. Discussions included debrief from Labor Day Festival. From city staff perspective, things went very smoothly including the movement of the festival into the Community Center Sunday evening due to rain.
9. Prepared for Council meeting of 9/8, and work sessions of 9/3 and 9/10.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

Greenbelt SWOT Analysis, 2014 Matrix

Strengths	Weaknesses
<ul style="list-style-type: none"> • Walkability and tranquility • Housing affordability • Highly associative, close-knit and supportive community • Quality of life (low crime, small town feel) • Outdoor recreational opportunities • Physical beauty (parks, open space, lake) • Central location in Washington-Baltimore corridor • Local schools (Greenbelt area schools) enjoy solid reputation • Intense City planning -- stressed as a benefit and detriment • Significant employment opportunities in Greater Washington area • Educated workforce • NASA Goddard • Mass transit availability, including Metro station • Relatively easy access to I-95, 495, 295, etc. • Proximity to University of Maryland, College Park 	<ul style="list-style-type: none"> • Income levels are not high by Washington area standards • Landlord/Tenant/Community relationship at Roosevelt Center • Beltway Plaza is not operating at optimal level • High office vacancy and questionable competitiveness of office product • Increasing traffic volume/congestion • Inability to attract younger families in sufficient numbers (source of contention) • Large aging population that is aging in place and will require more service provision over time • Slow population growth • Prince George's County school system reputation • Limited single family housing availability in certain parts of the city • Business taxes not perceived as competitive • Significant numbers of businesses view City as anti-business • Difficult/complicated regulatory environment for developers and businesses. • Shrinking/stagnant tax base • High property taxes and HOA fees • Significant business turnover, including in retail segments • Limited retail and fine dining options, particularly when compared to areas like Bowie, Columbia, Bethesda, Gaithersburg, Frederick and Hyattsville

Opportunities	Threats
<ul style="list-style-type: none"> • FBI headquarters – significant multiplier effects, including new retail opportunities, small business formation, tax base growth, and growth in demand for housing. • Residential development at Beltway Plaza to help revive retail center. • New business plan (ownership?) for Roosevelt Center • Tax breaks offered to specific types of in-demand businesses, including fine-dining establishments, original work art galleries, and clothing boutiques • Provision of more upscale housing options • Supply of additional planned open space (though there is plenty already) • Enhanced engagement with University of Maryland faculty and staff 	<ul style="list-style-type: none"> • FBI headquarters – loss of small town feel and partial loss of housing affordability. • Ongoing loss of State of Maryland financial support, leading to further pressure on local government service provision. • Inadequate numbers of young people moving in, leading to growing share of pensioners. • Sprawl impacts quality of life, including in Greenbelt West and Greenbelt East • Loss of economic strength among key cooperatives competing with much larger business enterprises in and out of Greenbelt • Ongoing aging and deterioration of housing stock throughout the city due to stagnant/aging population • Loss of business to growing commercial communities in National Harbor, Bowie, Laurel, Columbia, College Park, Silver Spring, Odenton and other regional hotspots. • Expanding vacancy at Roosevelt Center due to in part to poor tenant/landlord relations

SWOT Discussion

Many of the strengths, weaknesses, opportunities and threats highlighted in the matrix above are fruit from the multiple focus groups that the study team conducted. Others emerge from analyses of economic, demographic and budgetary data.

One of the central themes of the SWOT analysis is the divergence of opinion between residents of Greenbelt West and Greenbelt East, Historic Greenbelt, and the local business community. Based on focus groups and responses to a survey conducted by the City of Greenbelt with the assistance of the study team, residents of Historic Greenbelt are most likely to be satisfied by the status quo. This group is also quite likely to oppose the attraction of the FBI headquarters. This group treasures the tranquility of the community, housing affordability, and the presence of various cooperatives, including GHI and a cooperative grocery store. This group expresses significant dissatisfaction, however, with certain aspects of Roosevelt Center operations.

Members of the business community tend to express the most dissatisfaction with Greenbelt's status quo, supplying difficulty working with the City's government and uncompetitive taxes as principal complaints. This group also suggests that there is a lack of real estate competitiveness in terms of quality of existing office and retail space. They also tend to complain about the lack of growth in local spending power vis-à-vis other Washington-Baltimore corridor communities.

Residents of Greenbelt East and Greenbelt West tend to offer more mixed reviews. Like their counterparts in Historic Greenbelt, they tend to like the services offered by the City, housing affordability and a sense of small town tranquility. However, they also frequently indicate a lack of amenities in their own neighborhoods and some have indicated that "Greenbelt needs more" in the way of retail amenities, employers and overall vibrancy. They also express concern regarding Beltway Plaza and Roosevelt Center.

The divergent views of Greenbelt are reflected in the two distinct survey responses below:

- In support of the status quo

“I do not want Greenbelt to end up looking like Tyson’s Corner, Reston, or some of the other very overbuilt areas in Northern Virginia where every square inch of land has been developed and there is not a tree in sight . . . Through its preservation of green/open space and its historic center and cultivation of arts and recreation, the city of Greenbelt has grown into a diverse, thriving community . . . If I could name one thing that makes Greenbelt so special, it is the amount of parkland and open space that is available for public use – Buddy Attick Park, Greenbelt Park, the forest preserve and ball fields, and the acres of farmland nearby in the USDA’s Beltsville facility . . . This is an oasis of green in a metro area . . .”

- A call for change

“The biggest frustration of living in Greenbelt is the City’s perception as being hostile to business and economic development. The voices against change are strong. The City should be doing much, much more to encourage the location/relocation of businesses to create jobs and provide residents with greater shopping/restaurant options, especially high quality businesses for higher salaried professionals. . . Our close proximity to Metro, the University of Maryland, NASA, the Archives, the Ag Reserve, and DC combined with the low housing costs, good schools, safety, and recreational amenities should make Greenbelt a destination of choice for businesses and professionals. The City should get on board and this survey/project is a great start.”

Opportunities and Threats

The study team considers the potential attraction of the new FBI headquarters as both the leading opportunity and threat to the community. The headquarters would bring thousands of jobs to the area and would represent such a significant level of net new incremental economic activity that vacant office space would likely be filled, retail space would be occupied, restaurants would emerge and housing would be in high demand. Of course, for many Greenbelt stakeholders, this implies more traffic, at least a partial loss of small town feel, greater demand for services and a general loss of tranquility.

From the study team's perspective, if the FBI headquarters locates elsewhere, Greenbelt would potentially be faced with complex fiscal issues. As our demographic analysis indicates, the population of older residents is expanding rapidly. At the same time, competing development in other communities including Frederick, Gaithersburg, Columbia, Laurel, Maple Lawn, Odenton, Bowie, National Harbor and elsewhere has the potential to attract younger families and businesses away from Greenbelt. The implication is that the demand for local government services could outstrip local government revenue growth.

Some of these dynamics are already apparent. According to City budget data, property tax revenues were lower in FY2013 than they were in FY2010. Income tax collections in FY2013 were only 9.2 percent above what they were in FY2004. When one adjusts for inflation, income tax collections declined by roughly 18 percent in real terms over that period. Total tax collections in FY2013 were below \$20 million for a second consecutive year, a departure from fiscal years 2010 and 2011. State Shared Revenues declined from \$3.6 million in FY2004 to \$3.2 million in FY2013, placing further fiscal pressure on the City.

It is also worth noting that the City has become more dependent upon property tax collections in recent fiscal years. In FY2004, property taxes represented 73 percent of total tax revenues. By FY2013, this share was approaching 84 percent. This means that the City has become increasingly vulnerable to underperforming real estate markets, whether residential or commercial.

The City appears to have responded to the growing pressures by edging tax rates higher over time. In FY2004, Greenbelt's direct real property tax rate was 0.696 per \$100 of assessed value. By FY 2011, it stood at 0.790/\$100 and did not change

during the subsequent two fiscal years. The personal property tax rate has also increased, from \$1.61/\$100 in FY2004 to \$1.70/\$100 more recently.

Based upon this analysis the study team concludes that more vibrant real estate dynamics are required. Though many in the community treasure housing affordability, there probably needs to be counterbalancing development of more upscale housing to enhance local spending power as well as the tax base. Tax breaks may be necessary to attract more desirable businesses, especially if the FBI chooses to locate its headquarters elsewhere. Special attention should be given to Beltway Plaza, Roosevelt Center, and other retail/service districts, many of which are not presently operating at optimal levels of occupancy and stakeholder satisfaction.

While the provision of open space is one of Greenbelt's greatest strengths, some attention should be given to ensuring that *all* areas of the city are proximate to planned, usable open space. Stepped up marketing/engagement with professional populations at the University of Maryland, College Park and NASA Goddard is also warranted, particularly given that this represents a relatively inexpensive way to increase demand for housing and local business services.

**GREENBELT POLICE DEPARTMENT
STATISTICAL REPORT**

July, 2014

Type of Offense (Includes attempts with exception of Murder)	Sector 1 Greenbelt Center			Sector 2 Franklin Park Area			Sector 3 Greenbelt East			Sector 4 Beltway Plaza			Sector 5 Metro Site			Sector 6 Branchville Area			Total Offenses Minus Unfounded Cases	
	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month Minus Unfounded Cases	YTD Total
Murder	0		0	0		1	0		0	0		0	0		0	0		0	0	1
Rape	0		1	1		4	0		1	0		0	0		0	0		0	1	6
Robbery	0		5	1		14	1		9	0		5	0		0	0		0	2	32
Aggravated Assaults	0		1	1		7	0		4	0		2	0		0	0		0	1	14
Breaking or Entering	3		13	3		32	0		25	0		0	0		0	0		1	6	71
Larceny	4		41	12		56	18		150	12		65	0		2	0		0	46	314
Motor Vehicle Theft	2		9	1		21	2		16	0		1	2		2	0		0	7	49
Totals by Sector	9		70	19		135	21		205	12		73	2		4	0		1	63	487

(*) Indicates that the unfounded incident was reported in a previous month, and therefore is subtracted from the 'YTD Total' incidents.

(-) Note that per Uniform Crime Reporting guidelines, offenses can be cleared either by arrest, administrative closure or incident unfounded.

Sector 1 – Kenilworth Avenue north from Greenbelt Road to Cherrywood Lane and Greenbelt Road east from Kenilworth Avenue to Southway Road.

Effective 1/1/97 Ivy Lane and Cherrywood Lane changed to Sector 2. Kenilworth Avenue addresses are in Sector 1.

Sector 2 – Kenilworth Avenue south from Greenbelt Road to Old Calvert Road and Greenbelt Road west from Kenilworth Avenue to Branchville Road.

Sector 3 – Greenbelt Road east from Southway Road to Mandan Road, Hanover Parkway north from Greenbelt Road to the Baltimore-Washington Parkway south from Greenbelt Road to Good Luck Road.

Sector 4 – Beltway Plaza Shopping Center and businesses on Greenbelt Road from Cherrywood Lane to the City line at Branchville Road.

Sector 6 – South of the WMATA/Metro Station Property, north of Branchville Rd./Greenbelt Rd., west of Cherrywood Lane, east of the B&O RR tracks

II. Total Offenses Year to Date – Five Year Comparison – All Sectors

January 1 to July 30 of each year

Type of Offense (includes attempts with Exception of Murder)	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Murder	1	0	0	0	1
Rape	7	3	5	2	6
Robbery	62	49	36	33	32
Aggravated Assaults	32	23	19	26	14
Breaking or Entering	140	136	147	125	71
Larceny	415	376	353	327	314
Motor Vehicle Theft	77	58	53	68	49
TOTALS -----	734	645	613	581	487

III. Police Service Summary

	2014 MONTHLY TOTAL		2013 MONTHLY TOTAL		2014 YEAR-TO-DATE TOTAL		2013 YEAR-TO-DATE TOTAL	
Calls for Service	2,184		3,025		15,215		19,852	
Off-Duty Responses	402		541		2,902		2,935	
Premise Checks	169		216		1,212		2,178	
Traffic Stops	490		931		3,467		6,587	
Case Reports	209		252		1,686		1,760	
Field Ob. Reports	11		8		81		92	
ACRS Reports	22		30		193		160	
	Adult	Juvenile	Adult	Juvenile	YTD Adult	YTD Juvenile	YTD Adult	YTD Juvenile
Arrests	48	4	66	4	403	57	508	66

NOTE: November, 2012 was the first full month of speed camera operation.

Speed Camera Location	July 2014 Violations	July 2013 Violations	YTD Violations 2014	Red Light Camera Locations	July 2014 Citations	July 2013 Citations	YTD Citations Issued 2014
300 Crescent Road	68	56	423	EB Greenbelt Road@ Mandan Road	32	103	332
5900 Cherrywood Lane N/B	433	476	2,790	WB Greenbelt Road @Mandan Road	63	51	404
7700 Hanover Parkway E/B	0	0	0	WB Greenbelt Road@Cherrywood	103	267	708
7700 Hanover Parkway W/B	19	34	146	NB Kenilworth Avenue@Cherrywood	79	47	473
7700 Mandan Road N/B	133	170	880	NB Kenilworth Avenue@NB I95- Off Ramp	64	38	252
7700 Mandan Road S/B	0	0	0	NB Kenilworth Avenue@SB I-95 Off Ramp	110	62	607
9100 Edmonston Road N/B	Inactive	20	101				
*7700 blk MD 193 E/B W.	63	-	63				
**7700 blk MD 193 W/B	679	-	679				
Totals	1,395	756	5,082	Totals	451	568	2,776

New - *Frankfort Drive; **W. Frankfort Drive

	2014 MONTHLY TOTAL	2013 MONTHLY TOTAL	2014 YEAR-TO-DATE TOTAL	2013 YEAR-TO-DATE TOTAL
Traffic Tickets	345	785	2,784	4,802
Parking Tickets	21	18	84	131
ERO's	47	128	374	693
Warnings	559	1,148	3,355	6,760

IV. Traffic Statistics – Year-to-Date Totals

Accidents	YTD – 2014	YTD – 2013		YTD – 2014	YTD – 2013
Property Damage	513	549	DUI Arrests	105	134
Personal Injury	65	69	Other Traffic Arrests	333	665
Fatal	0	0			
TOTALS	578	618			

COUNCIL ACTION REQUESTS (CAR) REPORT

as of September 5, 2014

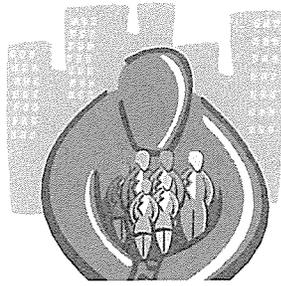
NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2014						
33	Work Session	9/3	Get information on COG Tap-it Program.	10/30/14	Mike	
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/ Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	
28	Mayor Pro Tem Davis	8/29	Questions on uses of Program Open Space.	10/30/14	Celia	
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	
26	Work Session	8/13	Check sidewalk condition and need for street tree pruning in Greenbrook Estates and Greenwood Village.	10/30/14	Kenny	
25	Work Session	8/13	Check on usage and behavior at University Square basketball court – Complaint about noise, language and hours of use.	9/30/14	Jim	Police Department has monitored and taken action.
24	Work Session	8/13	Check and report on operating status of crosswalk signals at Crescent & St. Hugh's and Green Ridge House.	10/30/14	Kenny	
23	Work Session	8/13	Monitor intersection of Lakecrest & Legion Dr. – Need stop sign to keep traffic from blocking other traffic?	10/30/14	Kenny	
22	Work Session	8/13	Need pedestrian bollard at Lakecrest & Prince James Way.	9/30/14	Kenny	
21	Work Session	8/13	Send Mr. Flynn the list of rented homes in Boxwood.	9/30/14	Celia	Sent 9/4/14.*
20	M & C Meeting	8/11	Refer Schrom Hills Park fitness proposal to PRAB.	10/30/14	David/Julie	Document emailed to Julie on 8/13/14.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
19	M & C Meeting	8/11	Produce a regularly updated status report on theater project.	9/30/14	Mike/Jim S.	Will begin by end of September.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
16	Work Session	6/16	Draft action plan in response to Abell petition.	10/30/14	Mike	In works. By end of October.
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	Draft included in 8/15/14 City Manager report.
14	M & C Meeting	6/4	Research the recall processes in other communities.	9/30/14	John	
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
9	Work Session	4/2	Prepare report on impact of providing sick leave to non-classified employees.	9/30/14	David	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14. Verizon responded 7/15/14. Reminder sent to Verizon 8/14/14.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim/Mary	Staff briefed PSAC on 9/3/14.
2013						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	Schedule a Council briefing (9/3/14).
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/ Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
12	M & C Meeting	4/22	Review and respond on proposal for campfire ring at Northway Fields.	6/30/13	Celia/ Julie Kenny/ Jim	In study.
2012						
30	Work Session	8/27	Recheck trash area behind New Deal/ Credit Union/ Joe's – look for ways to make more attractive – include merchants and Planning Department. (CAR 2009-14) - Check screening of dumpsters.	10/30/12	Kenny	Discussed @ 10/9/13 and 4/16/14 work sessions with merchants.* (9/3/14)
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015. Get proposals by December 2014.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	In development @ 9/1/11. Draft proposal submitted by Human Resources @ 8/20/12. Complete by end of September 2014.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
2009						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked. Expect recommendation by mid-October 2014.

CITY NOTES



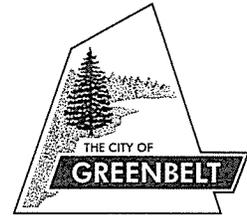
Greenbelt CARES

Week Ending September 5

During the month of August, 14 families on average were seen for counseling at CARES. Fifty-six individuals on average came on a weekly basis among whom sixteen were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw ten clients.

WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, September 5, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Several suites in Belle Point Office Park were inspected.

Rental Property: Nine rental properties were inspected.

Apartments: Charlestowne North was re-inspected for completion of violation notice.

Complaints: Two complaints were logged regarding mice infestation, roach infestation, mold, water leak and unstable deck.

Noise Complaints: Six noise warning notices were mailed; and
One noise violation invoice was mailed.

Windshield Inspection: Boxwood and Lakewood subdivision were observed.

Animal Control: One dog was found running at large;
One dog abandoned and tied up to the front of the shelter;
One baby squirrel was transported to a wildlife rehab;
Removed carcass of a rabbit and three raccoons;
Two kittens were adopted;
One rabbit was surrendered by owner;
Two kittens were found on a porch and another one in a wooded area;
One dog was left in car with no food or water in 93 degree temperature which resulted in an municipal infraction being issued;
One owners dog being a public nuisance also resulted in and municipal infraction being issued; and
Greenbelt Animal Shelter received runner up in the Labor Day parade and raised approximately \$700 at the annual kissing booth.

Alarms: Nineteen commercial and two alarm company renewals were mailed; and
Five commercial alarm licenses were issued.

Meetings: Staff Met With:

Police Department to discuss traffic and pedestrian concerns at Springhill Lake Elementary School;

Jessica Bellah to discuss ongoing topics, history of Greenbelt Station development, work programs and current project progress;

Joe McNeal to discuss the status of Program Open Space projects.

Planning Projects: This Labor Day, we received an unexpected donation from Haley Rose Moore. Haley is nine years old and sold lemonade this summer to raise money for the shelter. She earned \$100. Her mother matched those earnings with \$100, and Director Craze offered an equal match. In total, Haley's efforts resulted in a \$300 donation to the shelter.;

Worked Labor Day festival and parade;

Prepared program open space data;

Prepared paperwork for Safe Routes to School Springhill Lane project;

Worked on Program Open Space submittals;

Reviewed sign requests for the Community Center;

Responded to zoning inquiries;

Worked on identifying projects to request funding from the Chesapeake Bay Trust/ Prince George's County;

Consulted with Pepco on GHI right-of-way vacation request;

Monitored operation of pedestrian crossing warning device at St. Hugh;

Conducted research in response to APB feedback on revisions to the City-wide Pedestrian and Bicycle trail map for the Anacostia Trials Historical Area Grant;

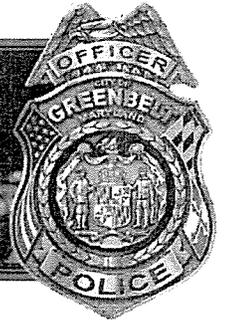
Began drafting CBT Storm Water Management Grant applications for selected projects. Contacted the Low Impact Development Center to discuss application and request technical assistance;

Prepared minutes from the prior APB meeting and scheduled new meeting dates;

Reviewed prior Greenbelt Station documentation, prepared agenda and content for bi-weekly meeting with project representatives; and

Conducted site visit to Springhill Lake Elementary School to evaluate traffic flow and begin research on solutions to provide greater safety for all users.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

SEPTEMBER 3, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

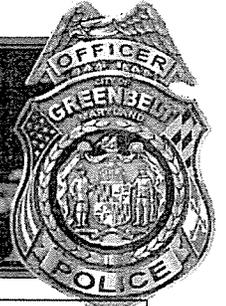
CENTER CITY

08/23 11:19 P.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Rolando Lopez-Vasquez, 28, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during a sobriety checkpoint. The suspect was released on citations pending trial.
08/24 2:27 A.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Linwood Rashad Smith, 24, of Upper Marlboro, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during a sobriety checkpoint. The suspect was released on citations pending trial.
08/26 2:07 A.M.	Area of Walker Drive and Greenbelt Road. DWI/DUI arrest. Kitt Alexander Kling, 60, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
08/28 4:00 P.M.	6900 block Greenbelt Road. Theft. Two external air conditioning units were taken from the Holy Cross Lutheran Church.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/30 7:08 A.M.	Unit block of Lakeside Drive. Vandalism. Unknown person(s) threw eggs at the victim's residence. The residence was again vandalized in the same fashion on September 1 st .
09/01 2:20 P.M.	Unit block of Crescent Road. Theft. Unknown person(s) took unattended money from a bingo table during the Labor Day Festival.
09/02 7:00 A.M.	100 block Westway. Burglary. Construction equipment was stolen from a storage unit in an apartment basement. There was no sign of forced entry.
09/02 9:00 P.M.	6400 block Capitol Drive. Theft. Unknown person(s) took an unattended cell phone at T.G.I.Friday's Restaurant.

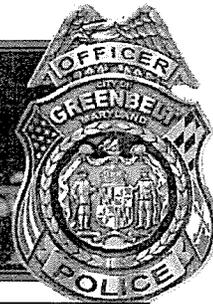
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

08/29 11:00 A.M.	Area of Cherrywood Lane and Greenbelt Metro Drive. Possession of Marijuana arrest. Chukwuma Carl Agubuzo, 20, of Greenbelt was arrested and charged with Possession of Marijuana, and Devon Michael Jack, 19, of College Park, MD was arrested and charged with Possession of Paraphernalia during a traffic stop for an equipment violation. Both suspects were released on citation pending trial.
08/29 3:00 P.M.	6000 block Springhill Drive. Theft. Unknown person(s) removed patio furniture from the patio of a residence.
09/01 5:00 P.M.	6200 block Breezewood Court. Burglary. Unknown person(s) entered the residence by tampering with the front door lock assembly. Money, jewelry and a laptop computer were among the items taken. A possible suspect seen loitering in the area of the residence is described as a black male, 20 to 23 years of age, 5'6", 180 pounds, with long, straight hair, wearing a white and grey long sleeved shirt.
09/02 2:38 P.M.	6400 block Ivy Lane. Theft. A collector's doll was taken from a desk in an office suite.
09/02 3:20 P.M.	6200 block Breezewood Drive. Burglary. Unknown person(s) entered the residence by unknown means. Two laptop computers, a television and an audio speaker were among the items taken.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

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09/03 11:48 P.M.	6100 block Breezewood Court. Indecent exposure arrest. Keith Martez Brown, 30, of Fort Washington, MD was arrested and charged with Indecent Exposure after he exposed himself to a resident outside. The suspect then left the scene and was apprehended nearby a short time later and was positively identified by the victim. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
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09/03 1:44 P.M.	6300 block Ivy Lane. Burglary. Unknown person(s) used unknown means to enter an office suite. Two cell phones and keys were among the items taken.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

08/29 12:25 P.M.	7100 block Ora Glen Court. Burglary. The victim advised that she was upstairs when she heard a noise in her residence. She then heard a voice and turned around to see the suspect in the hallway. The victim yelled at the suspect, who then ran downstairs and exited the residence through a window. It is believed that the suspect entered the residence through an open window. The suspect is described as an unknown male wearing a red shirt.
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09/01 1:00 P.M.	7300 block Sunrise Court. Burglary. Unknown person(s) entered the residence through an unlocked sliding glass door. A video game system was taken.
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09/02 6:40 A.M.	7500 block Mandan Road. Burglary. Unknown person(s) entered the Glen Oaks Apartments business office by forcing open the front door and then forced open the 'drop box' for rent checks. It is unknown at this time if anything was taken.
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09/03 4:43 P.M.	8200 block Canning Terrace. Burglary. Unknown person(s) entered the residence by forcing open the rear sliding glass door. Two televisions, a laptop computer and a DVD player were among the items taken.
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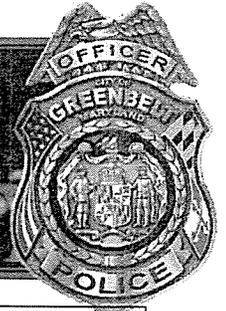
Automotive Crime - City Wide

08/28	6400 block Capitol Drive. Stolen Motorcycle. A green 2007 Kawasaki Ninja motorcycle, Maryland tag D51014.
08/28	5700 block Cherrywood Lane. Theft from auto. Unknown person(s) removed a carry bag from an unsecured vehicle.



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GREENBELT POLICE DEPARTMENT

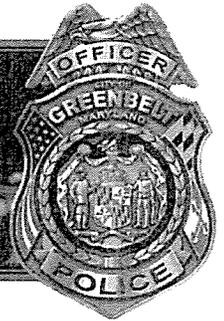


08/30	6100 block Breezewood Drive. Vandalism to auto. Unknown person(s) flattened three tires and scratched the paint on a vehicle.
08/31	7800 block Mandan Road. Stolen auto. A 2004 Lexus RX330 4-door. The vehicle was recovered September 3 rd by the Prince George's County Police Department in the 5200 block of Flintridge Drive, Hyattsville. The vehicle had been burned. No arrests.
09/01	7200 block Hanover Parkway. Theft from auto. Unknown person(s) broke out the driver's side window. A stereo system, clothing, money and a GPS unit were among the items taken.
09/01	6300 block Golden Triangle Drive. Theft from auto. Unknown person(s) broke out the rear driver's side window. A watch and credit cards were taken.
09/02	Area of 14 Crescent Road. Theft from auto. Unknown person(s) broke out the rear passenger window. In-dash stereo equipment was taken.
09/02	Area of 14 Crescent Road. Theft from auto. Unknown person(s) broke out the rear driver's side window. In-dash stereo equipment was taken.
09/02	100 block Westway. Theft from auto. Unknown person(s) broke out the right front window. A GPS unit was taken.
09/02	Area of 12 Crescent Road. Theft from auto. Unknown person(s) forced open the right front window. Two GPS units were taken.
09/03	100 block Westway. Theft from auto. Unknown person(s) broke out the rear passenger window. A set of headphones were taken.
09/03	9100 block Springhill Lane. Theft from auto. A registration sticker was removed from a license plate.
09/04	7700 block Hanover Parkway. Stolen auto. A 2006 Nissan Altima 4-door, Maryland tags 8CKR14.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF SEPTEMBER 3, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Attempt Rape (Suspect known to victim)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Indecent Exposure	1
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	8	Fraud	1
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic		False Report	
Drugs	1	Harassment	
DUI/DWI	3	Field op (suspicious person)	3
Theft	5	Notification for other agency	1
Vandalism	2	Threats	
Child Abuse	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	8
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	5



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending September 5, 2014



HIGHLIGHT

- On Monday, staff began removing the power and lights, and dismantled and transported the festival booths back to Public Works to store for next year.

ADMINISTRATION

- Jim Sterling continued project management and oversight of the theater project including meeting with the engineer regarding exhaust requirements for projection equipment and electrical requirements.
- Jim Sterling coordinated and inspected the Pave Drain project (permeable articulating block installation) at the Springhill Lake Recreation Center. The project is part of a grant the City secured from the National Fish and Wildlife Foundation. Installation of block has started and the project should be completed by next Friday (weather permitting).
- Kenny Hall and Jim Sterling met with the City Manager regarding paper recycling at the Buddy Attick Park and Hanover Drive recycling centers.
- Jim Sterling and Brian Townsend met with the Assistant City Manager regarding an Adopt-a-Tree and bench request.

STREET MAINTENANCE/SPECIAL DETAILS

- Checked for graffiti and took down unwanted signs.
- Deconstructed the Labor Day booths and started moving them into storage.
- Took down all signage relating to the Labor Day festival.
- Pushed debris at the Northway Fields compost site.
- Repaired pot holes around the city.
- Put out barrels for Movie Night and the Farmer's Market.
- Took down Labor Day festival banners and put up Blues Festival banners.
- Reinstalled the photo speed enforcement sign on Crescent Road that was hit by a vehicle.
- Cleaned storm drains throughout the city.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 32.55 tons of refuse and 18.62 tons of recyclable material.
- Wrote service letters for some of the volunteers for recycling at the Labor Day festival.
- Called references for two of the Volunteer Maryland applicants.
- Set up an appointment with Wayne Morris and Adam Thompson from Urban Grid – Solar Development about potential for solar panels on some of our buildings, parking structures, etc.
- Composed Green ACES minutes.

FACILITIES MAINTENANCE

- Started performing preventative maintenance on HVAC units and checked the fire extinguishers in all city buildings.
- Assisted with breakdown of the Labor Day festival – unhooked water supply and electric from the booths that required it.
- Started painting the catwalk around the Pool Pak units at the Aquatic & Fitness Center.
- Repaired the light socket box at the flag pole in Roosevelt Center.

HORTICULTURE/PARKS

- Mowed park areas and athletic fields.
- Performed playground maintenance.
- Used the boom arm flail mower to clean the swale area at the new bus shelter on Hanover Parkway.
- Constructed a rack and storage shelves to store railing posts, rail tubes and legs for the stage risers used for different events throughout the year.
- Prepared soccer, football and baseball fields for league use.
- Repair work continued on the Braden Field softball field scorer's building.
- Serviced citizen chipper requests.
- Cut grass throughout the city.
- Assisted with clean up and break down of the Labor Day festival.
- Weeded the landscaping at Southway, Crescent Road and Roosevelt Center.
- Responded to eight (8) citizen requests for various jobs - pruning low or broken branches, aggressive bees and one tree inspection.
- Supervised the contractor for landscaping maintenance in east and west Greenbelt.
- Ordered and picked up native plants for National Public Lands Day.



Greenbelt Recreation Department Weekly Report

Week Ending September 5, 2014

ADMINISTRATION

- Staff met to review placement of outdoor park fixtures.
- Met with Assistant Director of Planning to review Program Open Space reimbursement.
- Spoke with representative from the Prince George's County Public Schools to continue negotiations for use of the Greenbelt Middle School ball fields.
- Working with an area skate boarding enthusiast to schedule a video shoot of a skating demonstration to promote the skate park.
- Reviewed and edited the resolution on increasing fees at the Aquatic and Fitness Center. If approved, the new fees will take effect on October 1.
- Reviewed new pay scale for part-time staff in preparation of increase to the minimum wage effective October 1.
- Prepared and sent out several materials for the next PRAB meeting scheduled for September 17 at 7:30pm. A new member, Jeffrey Keenan will be introduced and the sub-committee will present its findings on their review of the Buddy Attick Park Masterplan- original adopted in 1992.
- Director registered for two upcoming MRPA workshops scheduled for mid-September.
- Fall staff schedules were completed and given to Management Team.
- Fall brochure and upcoming special event fliers were delivered and or posted throughout Greenbelt to include the sales office in the South Core.
- Made final preparations for the Ken Burns Roosevelt Documentary held at the Community Center.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS

- Work continued on the Springhill Lake Recreation Center parking lot. The project is expected to be completed sometime next week.
- Prepared notifications and meeting materials related to the Youth Advisory Committee meeting schedule for Monday, September 8th. The meeting will be held in the Youth Center at 6:30 p.m.
- Advertised the beginning of Rhythm and Rhyme, a free playgroup for children and caretakers that begins 9/10 at 9:30am in the multi-purpose room.
- Fliers of upcoming special events were copied and posted in recreation facilities and parks.
- Made final preparations for "Singin' in the Rain," the 8th Moonlit movie. The movie start time is 8pm.

ARTS

- An Artful Afternoon will be held on Sunday, September 7. The event will include a garden-themed craft workshop, 1-3pm, with "the Butterfly Brigade" (Jean Newcomb and volunteers from CHEARS), along with a 3pm performance by Beech Tree Puppets (Greenbelt's Ingrid and Ole Hass) of their new work, "The Giant Turnip". Additional activities will include: an artists' studio open house (1-4pm); GATE open house, Flash demonstration, and summer youth animation screening (1-4pm); Greenbelt Museum historic house tours (1-5pm); and opportunities to view art and historical exhibits at the Community Center (ongoing).
- Now on view at the Greenbelt Community Center Art Gallery: aerial photography of the Chesapeake Bay's eastern shore by Peter Stern, along with cardboard sculptures of hives and rock formations by David Purcell. Promotional partners include the College Park Aviation Museum and CHEARS. This show will be on view through October 17, and a reception will be held at the October Artful Afternoon.
- Ongoing activities include: assisting CHEARS and alight dance theater with the Three Sisters Gardens public art design competition; the development of a group exhibition for Active Aging Week; processing of Festival of Lights Juried Art and Craft Fair applications; patron registration assistance, studio guideline updates, and other preparations for the start of fall classes.

AQUATIC AND FITNESS CENTER

- Contractor replaced the two windows on the indoor pool that were vandalized and broken.
- The lighting project is almost complete; there are two more lights to be replaced as well as the installation of a dimmer switch. The contractor will be back to finish the work after Labor Day.
- The Pooch Plunge will be held September 6 from 11am-3pm; an e-mail blast was sent to GAFC pass holders and class participants to tell them of that, as well as other upcoming activities.
- Water exercise classes started September 2 and 3. A daytime Deep Water Aerobics class was added to the schedule, meeting M/W/F from 1pm-1:45pm. The first class had 6 people registered with 4 drop ins. An e-mail blast was sent to past participants in the daytime deep water class.

COMMUNITY CENTER

- Provided logistics for Labor Day Festival weekend events including a rain location Sunday evening. Thanks to Will Smith and PW staff for providing the labor and foresight to prepare prior to the storm arriving in Greenbelt.
- Coordinator provided logistics and set up for the MPT preview of the Ken Burn's film on September 6. As of this report, the preview was at capacity for reservations.
- Supervisor served on the selection panel for the MRPA Leadership Institute. The meeting was held in Greenbelt.
- There were 3 facility permits processed.
- There were 0 private rentals and 5 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Labor Day Committee, PG Peace & Justice Caucus, Belle Point Homeowners and Greenbelt Climate Action Network.
- The following City groups received space: City Council and Arts Advisory Board.

THERAPEUTIC RECREATION

- The display case at the Community Center was installed with Active Aging Week information on Tuesday.
- Forty-one (41) participants travelled to Tangier Island on Thursday. The weather cooperated beautifully and everyone had a terrific time.
- The first Fall session of Ageless Grace began on Friday.
- The final Active Aging Week schedule was completed on Friday and printed.
- The last details for Greenbelt's first Contra Dance, scheduled for Saturday, October 4, have been finalized. This should be a wonderful time so everyone should mark their calendars. The dance is co-sponsored by the Folk Society of Greater Washington.