



I'm looking for...



GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

December 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01 Work Session with University Square-- 8:00 PM, MB	02 Advisory Committee on Education Public Safety Advisory Committee-- 7:00 PM, CC PGCMA Legislative Dinner-- 6:00 PM, Mitchellville	03 Work Session Community Center HVAC and Greenbelt Aquatics & Fitness Center Roof-- 8:00 PM, CC	04 Free Produce Distributions	05 Community Tree Lighting with Santa	06 Festival of Lights: Juried Art and Craft Fair 10am-5pm CC
07 Greenbelt East Tree Lighting-- 6:00 PM; Greenbriar Community Center Festival of Lights: Juried Art and Craft Fair 10am-5pm CC	08 Youth Advisory Committee, 6:30pm, CC Regular Meeting -- 8:00 PM, MB	09	10 Advisory Planning Board, 7:30pm CC Legislative Dinner; 6:00 PM	11	12	13 Santa's Visit Elve's Workshop ELF
14	15 Work Session-- Review of Theater Operation Proposals 8:00 PM; MB	16 Hanukkah Begins at Sundown North Pole Calling	17 Park & Recreation Advisory Board 7:30 pm; CC Work Session - WSSC Waterline Relocation Proposal/Boxwood North Pole Calling	18 North Pole Calling	19	20
21	22 Work Session-- 8:00 PM; MB	23	24 NO WORK SESSION MEETING	25 Christmas- City Holiday/Office Closed	26 Christmas- City Holiday/Office Closed	27
28	29 NO CITY COUNCIL MEETING	30	31	01	02	03



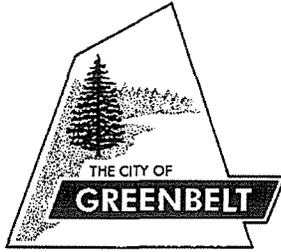


[GOVERNMENT](#)
[CITY SERVICES](#)
[COMMUNITY](#)
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January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01 New Year's Day-- City Holiday/Office closed	02	03
04	05 Work Session--8:00 PM; MB	06 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee-- 7:00 PM, CC	07 Work Session--8:00 PM; CC	08	09	10
11	12 Youth Advisory Committee- 6:30 PM; TBD Regular City Council Meeting-- 8:00 PM; MB Winter GED Course Registration - Municipal Building	13 Winter GED Registration - SHL Recreation Center	14 MML Legislative Reception 5pm Annapolis Work Session, 8pm, CC	15 PGCMA Meeting-- 7:00 PM; TBD	16	17
18	19 NO MEETING-- City Holiday-- Martin Luther King, Jr. Day	20	21 Park & Recreation Advisory Board 7:30pm; CC Council Work Session, 8:00 pm, Community Center	22	23	24
25	26 Regular Council Meeting, 8pm, MB Anger Management Training	27 Advisory Committee on Education-- 7:00 PM, MB Advisory Committee on Trees-7pm-PW Greenbelt Advisory Committee on Environmental Sustainability-- 7:30 PM; CC	28 Senior Citizens Advisory Committee-- 7:00 PM, CC Work Session -- 8:00 PM; CC	29 Four Cities Meeting-- 7:30 PM; College Park	30	31





## City Manager's Report Week Ending December 5, 2014

1. Separately included in your packet is the updated economic development strategy from Sage Policy Group. A work session date will be set to discuss, likely in January.
2. Attached is a revised playground inventory schedule from the one sent in August 2014. This one has been modified to include whether a playground area is sunny, shady, partly sunny or partly shady as was requested by Mayor Pro Tem Davis. Also as requested, the playground priority list will be updated in the budget process.
3. A proposal to build condominium units for elderly and disabled units on Cipriano Road has been received. Attached is the cover sheet and location map for the proposal. The Planning Department will become a person of record and monitor the progress.
4. Met with Planning Director and Acting Public Works Director on theater project. This included meeting with Cardinal Sound and Dr. Caitlin McGrath of Friends of Greenbelt Theatre.
5. City Clerk and Board of Elections Chair attended meeting of other municipalities in Rockville to discuss election procedures. According to the City Clerk, Greenbelt offers the most accommodating early voting arrangement.
6. Public Information Coordinator attended 3 day conference on communications, including social media.
7. Along with Council members and Assistant City Manager attended the annual Prince George's County Municipal Association legislative dinner.
8. Assistant City Manager
  - a. Developed a detailed background booklet for the Legislative Dinner.
  - b. Along with City Manager attended the MWCOG Chief Administrative Officers Retreat in Vienna, Virginia where a presentation on demographic trends in our region was presented and discussed.
  - c. Attended the Maryland City/County Management Association Holiday Luncheon.
9. Finance Department
  - a. City Treasurer attended 2 SDAT (State Department of Assessment & Taxation) workgroup meetings.
  - b. Worked on coordinating permitting fee billing issues with Planning Department.
  - c. Continued preparation of the Transmittal Letter & Statistical Table for the CAFR.

10. Information Technology

- a. Upgraded the CAD system at the Police Department, including all desktop PC's and MDT's.
- b. Hosted iNet Executive Committee Meeting.

11. Prepared for Council meeting of 12/8 and work sessions of 12/1 and 12/3.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of December 5, 2014

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
<b>2014</b>						
48	M & C Meeting	11/24	Amend General Orders re: release of information per Abell petition.	1/30/15	Jim C.	
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	
46	M & C Meeting	11/24	Incorporate suggested policy language into COPAR on Child Pornography on Sexual Abuse violations.	1/30/15	Mary	
45	M & C Meeting	11/10	Respond to ACT report 2014-1 on use of CMA.	12/30/14	Jim S.	
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on install of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	
43	Ms. Mach	11/10	Status of lighting at new path behind Springhill Lake Recreation Center.	12/30/14	Jim S./Celia	
42	M & C Meeting	11/10	Implement smoking prohibition in plaza area at Roosevelt Center.	12/31/14	David	
41	M & C Council	10/27	Petition to allow Healing Arts Fair in Community Center.	1/31/15	Liz & Julie	
39	M & C Council	10/13	Repaint crosswalk and install bollard at Crescent & Lastner.	1/31/15	Jim S.	Done @ 11/21/14.*
38	Work Session	8/20	Refer to CRAB – Hartman petition to establish an Advisory group on Inclusion and Diversity.	2/28/15	David	
37	Work Session	8/20	Refer to ACE – Boyce petition to establish a Science and Technology Advisory Committee.	1/31/15	Liz	
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	
33	Work Session	9/3	Get information on COG Tap-it Program.	10/30/14	Mike	
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	
26	Work Session	8/13	Check sidewalk condition and need for street tree pruning in Greenbrook Estates and Greenwood Village.	10/30/14	Kenny	
25	Work Session	8/13	Check on usage and behavior at University Square basketball court – Complaint about noise, language and hours of use.	9/30/14	Jim C.	Police Department has monitored and taken action. Work Session set for 12/1/14 with property owner.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	Draft included in 8/15/14 City Manager report. Done @ 12/5/14.*
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14. Verizon responded 7/15/14. Reminder sent to Verizon 8/14/14.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	Police signage installed @ 9/25/14.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.
<b>2013</b>						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	Schedule a Council briefing (9/3/14).
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
<b>2012</b>						
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015. Get proposals by December 2014.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	Draft proposal submitted by Human Resources @ 8/20/12. Complete by end of September 2014. Policy sent to Council (FYI) 11/7/14.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
<b>2009</b>						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked. Expect recommendation by mid-October 2014.

# Playground Inventory

12/2/2014

#	Location	Owner	Surfacing	Shade Level	Age Range	Year Built/ Renovated	Square Feet	Last Top Off	Renovation Cost
1	3 Court Gardenway	City	Poured In Place	sunny	2-12	2001	2067	N/A	
2	39 Court Ridge	City	Poured In Place	sunny	5-12	2001	1700	N/A	
3	Fayette Place	City	Engineered Wood Fiber	part shade	2-5	2002	2600	10/1/13	
4	2 Court Southway	City	Engineered Wood Fiber	sunny	2-5	1970's	1407	7/10/13	
5	Breezewood Drive	City	Engineered Wood Fiber	shade	2-5	2010	1886	7/12/14	
6	Springhill Lake Recreation	City	Engineered Wood Fiber	sunny	5-12	2003	3000	10/8/12	
7	Greenspring Park	City	Poured In Place	sunny	5-12	2014	1630	N/A	\$81,900
8	Schrom Hills Park	City	Engineered Wood Fiber	sunny	2-12	2004	11000	7/1/2013	
9	15 Court Laurel Hill	City	Engineered Wood Fiber	part sunny	2-5	2001	2375	10/1/13	
10	Westway	City	Engineered Wood Fiber	shade	2-12	2002	5333	7/29/13	
11	1 Court Southway	City	Shredded Rubber	shade	5-12	2007	3005		
12	A Block	City	Poured In Place	sunny	2-5	2012	2035	N/A	\$55,900
13	2 Court Northway	City	Engineered Wood Fiber	shade	5-12	2001	2885	3/1/13	
14	73 Court Ridge	City	Engineered Wood Fiber	sunny	2-12	2005	3300	7/6/14	
15	Attick Park	City	Engineered Wood Fiber	sunny	2-12	2002	15430	4/1/13	
16	Community Center	City	Engineered Wood Fiber	part shade	2-12	1990	6000	4/1/12	
17	5 Court Gardenway	City	Engineered Wood Fiber	sunny	2-12	2005	1500	7/1/11	
18	St. Hughs	City	Engineered Wood Fiber	part shade	5-12	2003	2500	8/1/11	
19	Lastner and Ivy	City	Engineered Wood Fiber	shade	2-12	2001	6130	2/1/13	
20	2 Court Gardenway	City	Engineered Wood Fiber	part shade	5-12	2004	3863	9/1/13	
21	Plateau/Ridge	City	Engineered Wood Fiber	shade	2-12	2003	3900	6/5/11	
22	Belle Point	City	Poured In Place	sunny	2-5	2014	2884	N/A	\$98,300
23	8 Court Southway	Greenbelt Homes Inc.	Engineered Wood Fiber	sunny	2-5	1980's	2389	11/15/12	
24	38 Ridge	Greenbelt Homes Inc.	Engineered Wood Fiber	sunny	5-12	2002	2500	10/15/11	
25	7 Court Southway	Greenbelt Homes Inc.	Shredded Rubber	shade	5-12	2011	2000		\$45,000
26	44 Court Ridge	Greenbelt Homes Inc.	Engineered Wood Fiber	part shade	2-12	2001	2400	6/15/14	
27	2 Court Research	Greenbelt Homes Inc.	Shredded Rubber	sunny	5-12	2006	2000		
28	2 Court Laurel Hill	Greenbelt Homes Inc.	Poured in Place	part shade	2-12	2013	3500	N/A	\$160,000
29	4 Court Plateau	Greenbelt Homes Inc.	Engineered Wood Fiber	part shade	2-5	2002	1500	10/15/13	
30	Frankfort	Windsor Green	Shredded Rubber	sunny	2-12	2006	5576		\$25,000

# Playground Inventory

12/2/2014

#	Location	Owner	Surfacing	Shade Level	Age Range	Year Built/ Renovated	Square Feet	Last Top Off	Renovation Cost
31	South Ora Court	Windsor Green	Shredded Rubber	part shade	5-12	2007	2800		\$27,000
32	Canning Terrace	Windsor Green	Shredded Rubber	sunny	2-12	2008	5053		\$82,120
33	Mandan Road	Windsor Green	Shredded Rubber	sunny	5-12	2010	1680		\$57,410
34	Jacobs Drive	Windsor Green	Engineered Wood Fiber	sunny	5-12	1976			
35	Ora Glen	Windsor Green	Shredded Rubber	part shade	2-5	2009	3140		\$62,300
36	Greenwood Village	Greenwood Village	Shredded Rubber	shade	5-12	2009	1155		\$45,990

Explanations

Under Shade Level:      Sunny=Vast majority is sunny  
    Shade=Vast majority is shaded  
    Part Sunny=Majority shade with some sun  
    Part Shade=Majority sun with some shade

Age Range:                      Playground equipment is appropriate for these ages.

# Playground Inventory

12/2/2014

## Statistics for City Maintained Playgrounds

### Age Range

Number of 2-5 Playgrounds	9
Number of 5-12 Playgrounds	14
Number of 2-12 Playgrounds	13

### Surfacing

Engineered Wood Fiber	21
Shredded Rubber	9
Poured In Place	6

### Ownership

City Owned	22
Privately Owned	14
Greenbelt Homes, Inc.	7
Windsor Green	6
Greenwood Village	1

Total Square Feet of Playground Area                   122,123

Total Spent on Renovations Since 2007                 \$740,920

## Tentative Renovation Priority

(Subject to Funding Availability)

### Location

### Fiscal Year

Schrom Hills Fitness Area	2016
Community Center	2017
8 Court Southway	2018
Jacobs Drive Replace-Relocate	2019
2 Court Southway	2020

# SE-4749

## Statement of Justification

### Bhagya Village

### Special Exception 4749

### Apartment Housing for Elderly or Physically Handicapped Families

November 3, 2014

#### I. INTRODUCTION and REQUEST

Bagya Village, LLC, the "Applicant," seeks approval of a special exception for Apartment Housing for the Elderly or Physically Handicapped families, on 6.01± acres of R-80 zoned property located at 6711 Cipriano Road in Lanham (the "Property"). One hundred and eighteen (118) condominium units for independent living for elderly or physically handicapped families are proposed. The building will be four livable stories above ground, with a parking structure below. Additional surface parking will be provided in front of the building. Possible future project expansion is noted on the site plan in the northwest corner of the Property.

Designed in a campus-like setting, the proposed Bhagya Village project will serve the needs of elderly and physically handicapped families in the Lanham area. It will offer an array of amenities for residents, including, courtyards, transportation services to shopping, an activity room, a movie room, elevators, and a communal warming kitchen.

The building will be constructed of high quality masonry materials, and is designed to be nonintrusive to the surrounding residential and institutional uses. Substantial landscaping and screening, as well as a large front setback, will ensure the use fits easily into the neighborhood.

#### II. NEIGHBORHOOD AND SURROUNDING PROPERTIES

The neighborhood is defined as:

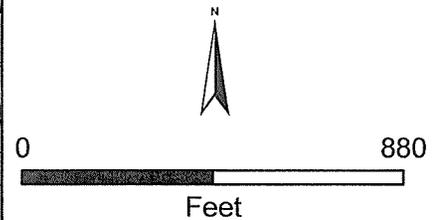
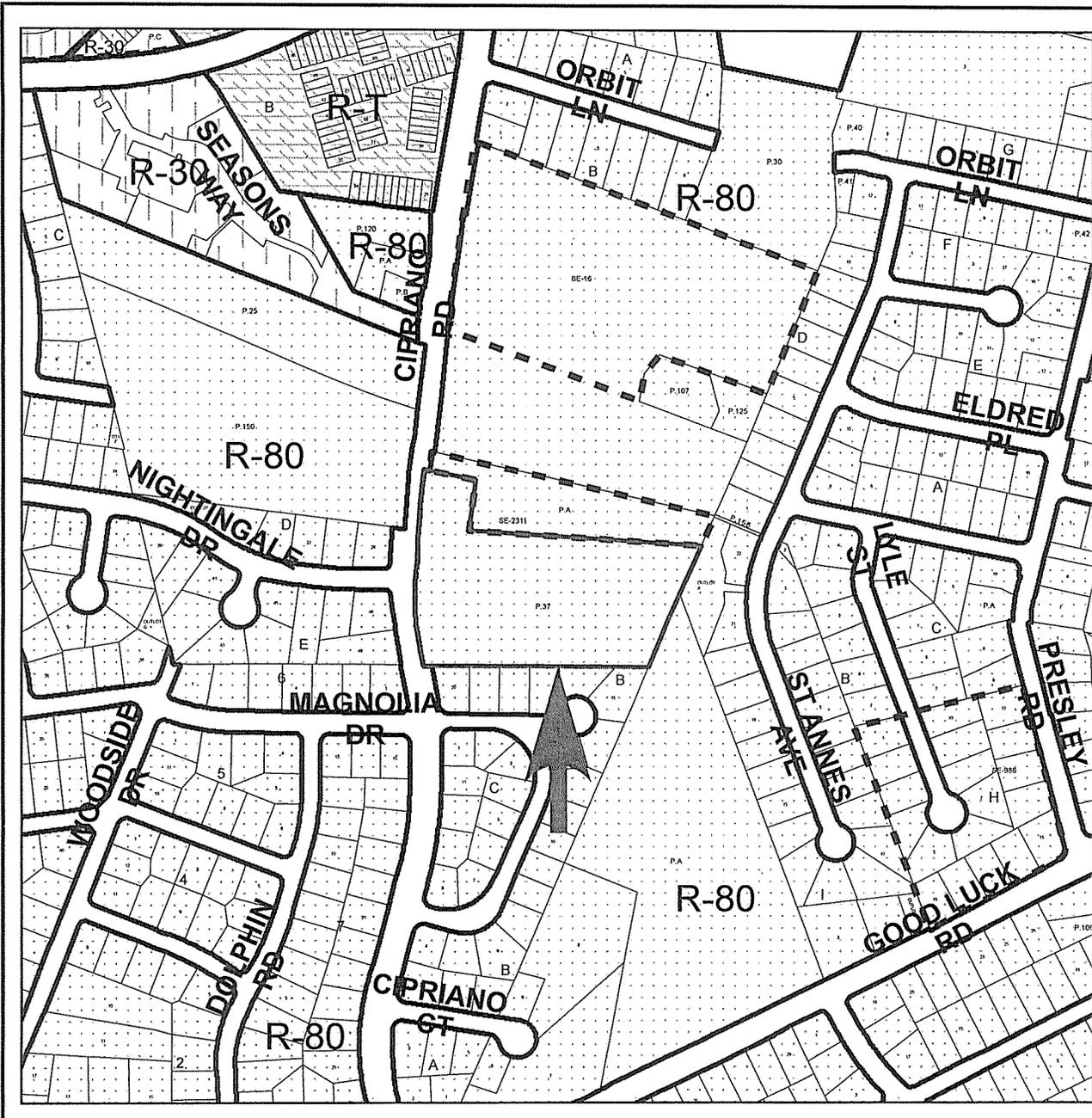
NORTH: Greenbelt Road (MD 193)  
EAST and SOUTH: Good Luck Road  
WEST: Cipriano Road

This neighborhood was accepted in Special Exception 4725, an American Legion Post approximately 1,800 feet to the north on Cipriano Road. The neighborhood contains residential and institutional uses. Single-family detached dwellings account for much of the landscape, but institutional uses abound as well. Several churches and a temple, a private school, an American Legion Post and a VFW Post, Duvall High School, and an M-NCPPC park property are scattered throughout the neighborhood. In the northwest corner of the neighborhood, the Cipriano Square

SE-4749

### ZONING SKETCH MAP

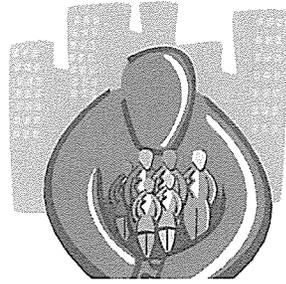
APPLICATION NO: SE-4749  
REQUEST: Special Exception  
for Apartment Housing for use  
PAZ: 252F Elderly or Physically  
EXISTING ZONE: R-80 Hand Lapped  
PLANNING AREA: 70  
WSSC GRID: 209NE08  
TAX MAP: 35  
TAX GRID: C3  
COUNCIL DISTRICT:



The Maryland-National Capital Park and Planning Commission  
Prince George's County Planning Department  
Geographic Information System

Created: November 24, 2014

## CITY NOTES



## Greenbelt CARES

Week Ending December 5

The first Annual Winter Wellness Week started on Monday at Green Ridge House. Events include: peripheral artery screening, meditation, reflexology and more. The week long events will close out with a celebration for those residents who participated.

The GAIL Program was asked to present for the City of Rockville's Village Concept Community Group on Thursday.

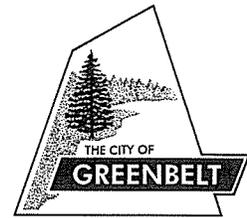
Liz Park spoke to a Marriage and Family Therapy graduate class about opportunities to intern at Greenbelt CARES.

The Greenbelt Youth Mentoring program has held 3 Mentoring sessions with teens from Franklin Park. The Greenbelt Youth Mentoring Program is designed to promote educational, vocational, college exploration and career opportunities for youth ages 12-17, who are Greenbelt residents, and attend Greenbelt Middle, Robert Goddard French Immersion and Eleanor Roosevelt. So far, 16 teens have attended the program. These teens have expressed interest in biking, cooking, swimming, board games, fishing and playing sports. The program meets with the youths every 2 weeks. The program is still recruiting mentors to work with the program.

During the month of November, 15 families on average were seen for counseling at CARES. Sixty-seven individuals on average came on a weekly basis among whom twenty-three were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw seventeen clients.

# WEEKLY REPORT

Planning and Community Development  
Week Ending: Friday, December 5, 2014



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

## **CODE ENFORCEMENT**

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**Commercial Properties:** Greenway Medical, 1 Hillside Road, 8957 Edmonston Road, 7505 Greenway Center Drive, Capital Cadillac, Residence Inn, 6301/6320 Golden Triangle Drive were annually inspected; and 7607 Greenbelt Road – CVS and Beltway Plaza were re-inspected.

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**Rental Property:** Two rental properties were annually inspected.

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**Apartments:** University Square apartments were annually inspected.

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**Permits:** Fifty three permits were approved and issued – seventeen for new townhouse development, one commercial interior alteration, twenty-seven electrical residential and seven mechanical.

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**Complaints:** Two complaints were logged from Franklin Park at Greenbelt Station regarding mold under kitchen sink, mice infestation, no heat, brown water tinge from faucet; and One court ordered inspection from Franklin Park at Greenbelt Station regarding infestation of mice and roaches and mold in bathroom.

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**Windshield Inspection:** Exxon on Greenbelt Road was monitored regarding sign complaint.

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**Animal Control:** Two dogs were picked up – one was returned to owner; One dog surrendered by owner; One stray cat picked up from Public Works; Seven cats were adopted; and One dog was placed in foster care.

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**Meetings:** Staff Attended:  
Greenbelt Theater project update meeting;  
Theater projection systems meetings; and  
Joint County/Municipal Planners meeting.  
Staff Met With:  
Claude Harris (GPI), inspection of storm-water management facilities, trash and debris on site, and status of site rough grading/road construction;

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*George Mathews to discuss recommendations for managing pedestrian traffic at Springhill Lake Elementary School's free breakfast program;*

*Greenbelt Station South Core Developers – site walking/drive tour and recreational amenities discussion with city recreation department staff; and*

*Greenbelt Station Developers bi-weekly meeting to discuss build-out construction timeline, SHA permit for 193 signal, retaining wall permits, permit invoices, hiker/biker trail connections, parks and recreational amenities, DSP Phase 3, and various minor revisions/ongoing issues for townhomes and apartment building.*

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***Planning Projects:*** *Reviewed applications for animal control officer and community development inspector;*

*Reviewed status of construction permits;*

*Reviewed payment request for safe routes to school project;*

*Completed Community Planner six month review;*

*Worked on Program Open Space paper work;*

*Greenbelt Station South Core – contacted developers and builders regarding noise and parking complaints/violations;*

*Reviewed and prepared comments for Phase 3 Detailed Site Plan, WMATA Trail Alignment, Hiker/Biker Trail Alignment, Verde Apartments Storm Drain and Paving Plan, Amenities Park;*

*Developed invoices and management records for issued permits new and renewed;*

*Prepared agendas and minutes for Advisory Planning Board – board is discussing proposal to council requesting referral to develop an economic development strategy/redevelopment plan; and*

*Prepared annual SHA Road Improvement Report.*

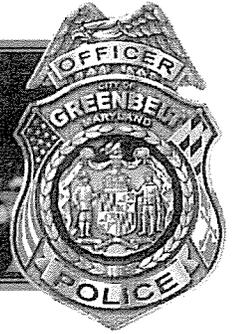
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***Other Items of Interest:*** *Court/Adjudication for Roosevelt Center Municipal Infractions; case continued by City Solicitor.*

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***Training:*** *On line course "Green Card" which is required for certification as a sediment and erosion control inspector.*

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# CRIME REPORT

DECEMBER 4, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

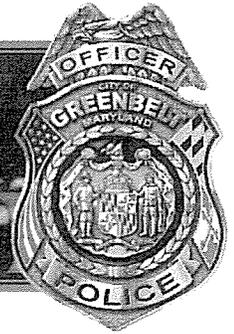
## CITIZEN ADVISORY

The vehicle shown below was possibly involved in the December 3rd theft of a parcel package which occurred at approximately 3:00 P.M. in the unit block of Lakeside Drive. The vehicle appears to be a Hyundai Sonata with a different colored left rear door. The suspect is described as a male wearing all black, no further. Anyone having any information regarding this vehicle is asked to contact the Greenbelt Police Department at 301-474-7200.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



## CENTER CITY

11/27 2:27 A.M.	4 court Gardenway. Vandalism. The victim advised that an acquaintance came to his residence and asked for money. When the victim refused the suspect began banging on the front door of the residence, breaking a glass door pane in the process. The suspect then fled the scene on foot. Investigation is continuing.
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## FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

11/25 6:10 P.M.	6000 block Greenbelt Road. Theft. The victim advised that she left her phone unattended at the Beltway Plaza Laundromat, then noticed it was gone. A possible suspect seen leaving the laundromat after the theft is described as a black male approximately 19 years of age, 5'10", 135 pounds, with black hair and brown eyes.
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11/25 11:20 P.M.	9100 block Edmonston Road. Robbery. The victim advised that he had parked his vehicle and was walking to a residence when he was approached by the two suspects, one armed with what appeared to be a handgun. A robbery was announced and after obtaining the victim's wallet and cell phone, the suspects ran to a vehicle described as red in color, no further and fled the scene. The suspects are described as two black males, 5'7", 140 pounds, each wearing dark colored hooded sweatshirts and grey faded jeans.
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11/28 4:30 P.M.	9100 block Edmonston Road. Theft. Unknown person(s) removed a parcel package from in front of the front door of a residence.
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11/28 6:24 P.M.	6000 block Greenbelt Road. Trespass arrest. Carrington Dobgima Nguni, 24, of Lanham, MD was arrested and charged with Trespass after he was observed inside Beltway Plaza after having been previously banned from the mall by agents of the property. The suspect was released on citation pending trial.
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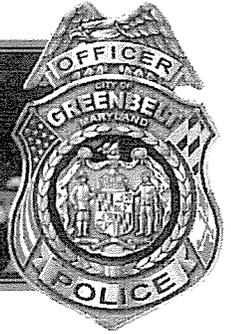
11/28 8:39 P.M.	5900 block Springhill Drive. Burglary. Unknown suspects used unknown means to gain entry. A clock radio and an office-type chair were taken.
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12/01 9:41 P.M.	6000 block Springhill Drive. Vandalism. Unknown person(s) used unknown means to break out the bedroom window of a residence.
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***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

11/26 8:30 P.M.	8100 block Bird Lane. Robbery. The victim, a cab driver, advised that he picked up the suspect at the Greenbelt Metro Station and drove him to the 8100 block of Bird Lane. The suspect paid his fare, then displayed a handgun and demanded the victim's wallet, money and cell phone. The suspect then exited the cab and fled the scene on foot. The suspect is described as a black male 28-35 years of age, 5'8" to 5'10", 150 to 160 pounds, wearing a black jacket, grey pants and a black wool cap.
11/28 10:35 A.M.	7500 block Greenbelt Road. Theft. The victim, an employee at the Radio Shack, advised that several suspects came into the store, grabbed two video game players and other merchandise then fled the store. The suspects got into a vehicle described as a blue Buick Regal 4-door and fled the area. The suspects are described as a black male 18 to 23 years of age, 5'8" to 6', 160 pounds, wearing dark pants, a black jacket and a grey winter hat; a black female 18 to 25 years of age, 5'4" to 5'6", 160 to 200 pounds, wearing dark jeans, a grey hooded sweatshirt and tan shoes; a black male 18 to 25 years of age, 5'9" to 6', 160 to 180 pounds, wearing a grey hooded winter jacket, dark jeans and black and white shoes and a black male, 5'10 to 6'3", 170 to 190 pounds wearing a black jacket, tan colored pants, black shoes and a grey winter hat.
11/30 4:00 P.M.	7800 block Hanover Parkway. Burglary. Unknown person(s) forced entry into a storage bin and removed a television.
12/02 3:25 A.M.	7900 Goodluck Road. Robbery. The victim, a cashier at the Seven-Eleven store, advised that the suspect entered the store wearing gloves and a black mask, approached him, produced a gun and announced a robbery. After obtaining money the suspect fled the scene on foot. During the robbery the victim also observed a second suspect, also wearing a mask and gloves, standing near the store entrance. The first suspect is described as a black male, 6'2", no further. The second suspect is described as a black male, no further.

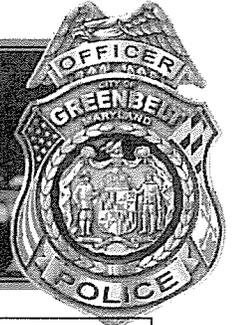
### Automotive Crime - City Wide

11/26	6900 block Hanover Parkway. Theft from auto. The rear tag was taken from a vehicle. The tag was recovered the next day by the Prince George's County Police Department in the area of Annapolis Road and #I-495. No arrests were made.
11/26	7800 block Mandan Road. Vandalism to auto. Unknown person(s) used a rock to break out the right front window of a vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

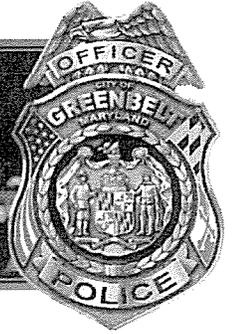
# *GREENBELT POLICE DEPARTMENT*



11/27	9200 block Springhill lane. Theft from auto. An unattended purse was taken from an unsecured vehicle.
11/29	Area of Frankfort Drive and Morrison Drive. Theft from auto. The rear tag was taken from a vehicle. The tag was recovered the next day in the 7400 block of Greenway Center Drive. No arrests were made.
11/30	7700 block Hanover Parkway. Vandalism to auto. Four tires were slashed on a vehicle.
12/01	6100 block Greenbelt Road. Vandalism to auto. Two tires were slashed on a vehicle.
12/01	6100 block Greenbelt Road. Vandalism to auto. Two tires were slashed on a vehicle.
12/01	9100 block Edmonston Road. Theft from auto. Unknown person(s) forced open the driver's side window and removed a book bag containing a laptop computer, a notebook-type computer and a textbook.
12/02	7600 block Greenbelt Road. Theft from auto. Unknown person(s) removed an unattended purse from an unsecured vehicle at the Greenbelt Exxon.
12/02	5800 block Cherrywood Lane. Stolen auto. A 2000 Pontiac Sunfire 2-door. The vehicle was recovered the same day nearby the location of theft. No arrests were made.
12/03	7400 block Greenway Center Drive. Theft from auto. Tires and rims were taken from a vehicle.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



## CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 4, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (Family dog bit family member)	1
Rape		Disruption of School Activities	
Armed Robbery	3	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic	4	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	3
Theft	10	Notification for other agency	
Vandalism	2		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	2
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	4
Suspicious Person		Accidents	6



# *Department of Public Works*

## *Week Ending December 5, 2014*



### **ADMINISTRATION**

- Jim Sterling continued project management and oversight of the theater project. Held a progress meeting and prepared meeting minutes.
- Jim Sterling, along with the City Manager and the Director of Planning, met with Cardinal Sound regarding projection equipment.
- Jim Sterling and Karl Skaggs met with a contractor regarding COMAR inspections of larger Public Works vehicles.
- Jim Sterling attended the Council work session regarding the Community Center HVAC project and the roof replacement at the Aquatic & Fitness Center.
- Jim Sterling held a supervisors' meeting.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Checked for graffiti and took down unwanted signs.
- Continued assisting with the tub grinder at the Northway Fields compost site.
- Put up holiday lights in Roosevelt Center.
- Installed lights on the deer on Hanover Parkway.
- Set up risers for the tree lighting ceremony.
- Cleaned underpasses and storm drains.
- Worked with contractors installing a small storm drain in Roosevelt Center.
- Attended the supervisors' meeting.

### **HORTICULTURE/PARKS**

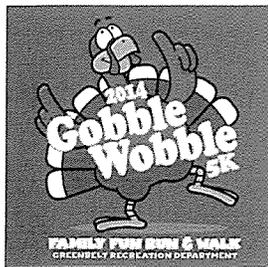
- Continued curbside leaf pick-up on Lakeside and in Greenspring I and II.
- Cleaned the Community Center lawn in preparation for the tree lighting ceremony.
- Decorated the City tree and Public Works.
- Took chipped branches to the Northway Fields compost site.
- Assisted with scrap metal and twice-a-week trash pick-up.
- Replaced a defective alternator on Unit 147.
- Replaced a rusted brake line on Unit 410.
- Changed a contaminated fuel filter on the leaf vacuum.
- Completed repairing the "Welcome to Greenbelt" wall on Southway which had been damaged by a motor vehicle.
- Patched the projector room floor and reinforced a wall partition at the Greenbelt Theater.
- Attended the supervisors' meeting.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 36.73 tons of refuse and 18.98 tons of recyclable material.
- Attended the supervisors' meeting.
- Gave a presentation on recycling to Greenbelt Elementary School on Wednesday.
- Attended COG's recycling meeting on Thursday in Washington, D.C.
- Met with interns Erin and Jeannie of CHEARS for an update of all work until now and plans for winter and spring. Reviewed measurement metrics for environmental projects. This will help with the final Volunteer Maryland report, and if we want to ask for grants.
- Hosted Greenbelt Time Bank presentations on Thursday, 12/4 and Saturday, 12/6 at Public Works as an innovative demonstration project within the Local Economies action item for Sustainable Maryland Certified.

## **FACILITIES MAINTENANCE**

- Repaired broken wire for cameras at the Springhill Lake Recreation Center.
- Repaired a slow draining water fountain.
- Replaced a ballast and several lamps in the hallways of the Community Center.
- Repaired plumbing in the men's restroom at the Community Center.
- Repaired a urinal in the locker room at the Police Station.
- Assisted with decorating the City tree.
- Continued with the painting project at the Police Station.



# Greenbelt Recreation Department Weekly Report

Week Ending December 5, 2014

## **ADMINISTRATION:**

- Along with Assistant Directors and staff from Planning and Community Development Department, director toured the new development in Greenbelt West. Staff is working together on plans for Recreation amenities in the community.
- Met with Marisa Jones, Healthy Eating Active Living (HEAL) Cities and Towns representative, to discuss upcoming workshop ideas, networking and partnerships.
- Discussion and exploration (of other jurisdictions) continued on non-classified, minimum wage options; this will be reviewed during the FY 2016 budget process.
- Worked with the PRAB Chair on a report to Council regarding the Lion's Club request for Recognition Group status. Report was completed and sent to Administration.
- Preparing materials for the next PRAB meeting which is scheduled for December 17, 2014. The Board currently has one vacancy waiting to be filled.
- FY 2016 budget due dates were created and handed out to staff.
- Holiday hours were posted in all Recreation Department facilities.
- Prepared for and attended work session to brief City Council on replacement of the roof over the indoor pool and improvements to the Community Center HVAC system.
- Submitted revised draft of Outdoor Festivals and Public Meeting policy guidelines and permit application to City Manager for review.
- Prepared for Youth Advisory Committee meeting scheduled for Monday, December 8th in the Community Center.

## **COMMUNITY CENTER:**

- The monthly fire drill was conducted.
- Supervisor met with Weight Watchers staff, including the regional manager, in regard to 2015 reservations.
- The facility was decorated for Festival of Lights.
- Supervisor attended a Council work session on the HVAC project.
- Supervisor met with Public Works to schedule floor maintenance.
- Thanks to Betty Timer for changing the small display case to a winter scene.
- There were 4 facility permits processed.
- There were 2 private rentals and 13 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Greenbelt Writers Group, Golden Age Club, Girl Scouts Troop #3251, Greenbelt Soccer Alliance, Greenspring II Homeowners, Greenbelt Climate Action Network, PG Peace & Justice Caucus and Belle Point Home Owners Association.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball, Public Safety Advisory Committee and City Council.

## **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:**

- The Youth Center is getting into the spirit of the holidays as decorations are being put up throughout the building.
- Processed payments for contracted instructors of fall classes.
- The annual Gobble Wobble 5K Family Fun Run & Walk was held last week with record attendance. Over 200 individuals registered for the event.

## **AQUATIC AND FITNESS CENTER:**

- Working on final proposal to purchase 12 new pieces of weight equipment for the fitness wing.
- The hot tub received its bi-weekly cleaning.
- Attended City Council work session which focused on the roof replacement project.
- Worked on FY 2015 budget expenditures and attendance reports.
- Sent out monthly e-mail blast to GAFC members.
- Collecting Toys for Tots.