

CALENDAR

< PREVIOUS MONTH

AUGUST 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3 9:00 AM HIKE BILLY GOAT TRAIL 348503-3
4	5 8:00 PM No Meeting	6 6:00 PM National Night Out 7:00 PM Arts Advisory Board	7 7:20 PM Advisory Board Interview 7:30 PM Cancelled***Advisory Planning Board Meeting*** 8:00 PM *****CANCELLED*****Work Session - Prince George's County Memorial Library System CEO (CC)	8	9 10:00 AM Hercules and Hippolyta 12:30 PM Circus Camp Performance 2:15 PM Hercules and Hippolyta	10 9:00 AM Donation Drop-Off 10:00 AM Invasive Plant Removal
11	12 5:30 PM Youth Advisory Committee 7:00 PM Exhibit Reception with Greenbelt Arts Educators, (MB) 8:00 PM Regular Meeting	13	14 8:00 PM Greenbelt Station Community Work Session	15	16 2:30 PM At the Circus	17 8:45 AM Back to School Block Party 3:00 PM ANNAPOLIS STAND UP PADDLEBOARD 348503-4
18	19 8:00 PM Work Session - TBD, (MB)	20 3:30 PM Senior Citizens Advisory Committee 7:00 PM Cherrywood Lane Complete and Green Street Project	21 7:00 AM Business Coffee 7:30 PM Advisory Planning Board 8:00 PM Work Session - TBD, (CC)	22 1:30 PM FREE Produce Distribution	23	24
25 1:00 PM Kidney Transplant Lecture	26 8:00 PM Work Session - Prince George's County Fire Chief/Greenbelt Volunteer Fire Department, (MB)	27 7:30 PM Green ACES Meeting	28 8:00 PM Work Session - TBD,	29 7:00 PM Forest Preserve Advisory Board	30	31 Zero Wasting the Labor Day Festival

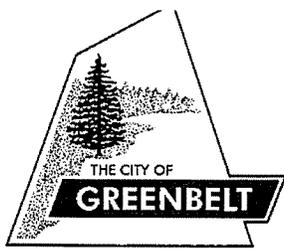
CALENDAR

< PREVIOUS MONTH

SEPTEMBER 2019

NEXT MONTH >

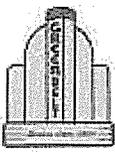
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	31
1 <u>Zero Wasting the Labor Day Festival</u>	2 <u>Zero Wasting the Labor Day Festival</u> <u>No Meeting - Labor Day.</u>	3	4 7:30 PM <u>Work Session - NASA (stakeholder), (CC).</u>	5	6	7
8	9 8:00 PM <u>Regular Meeting, (MB).</u>	10	11 8:00 PM <u>Work Session - NRP Greenbelt Metro Multifamily Residential Development, (CC).</u>	12	13	14
15	16 10:00 AM <u>Fall GED Course</u> 8:00 PM <u>Work Session - TBD, (MB).</u>	17 10:00 AM <u>Fall GED Course</u>	18 10:00 AM <u>Fall GED Course</u> 7:30 PM <u>Work Session - Prince George's County Executive Alsobrooks</u>	19 10:00 AM <u>Fall GED Course</u>	20 10:00 AM <u>Fall GED Course</u>	21 10:00 AM <u>Fall GED Course</u>
22 10:00 AM <u>Fall GED Course</u>	23 10:00 AM <u>Fall GED Course</u> 8:00 PM <u>Regular Meeting, (MB).</u>	24 10:00 AM <u>Fall GED Course</u> 3:30 PM <u>Senior Citizens Advisory Committee</u> 7:30 PM <u>Green ACES Meeting</u>	25 10:00 AM <u>Fall GED Course</u> 8:00 PM <u>Work Session - Forest Preserve Stewardship Guidelines and Health Assessment, (CC).</u>	26 10:00 AM <u>Fall GED Course</u> 1:30 PM <u>FREE Produce Distribution</u> 7:00 PM <u>Forest Preserve Advisory Board</u>	27 10:00 AM <u>Fall GED Course</u>	28 10:00 AM <u>Fall GED Course</u>
29 10:00 AM <u>Fall GED Course</u>	30 10:00 AM <u>Fall GED Course</u> 8:00 PM <u>Work Session - Verizon (stakeholder), (MB).</u>	1	2	3	4	5



City Manager's Report Week Ending August 9, 2019

1. Thanks to all who worked to make Tuesday's National Night Out a success, especially Police, Recreation and Public Works despite stormy weather at the end. Also, thanks to the many homeowner, community and business organizations, and volunteers who participated.
2. On August 7, City Manager Ard emailed information from NASA Goddard about their Master Plan. Hard copies are included separately in Council's packet. Goddard has submitted questions and is seeking Council input prior to the September 4 work session.
3. Included separately is the City of College Park's monthly newsletter. Mayor Jordan asked that it be shared with Council.
4. Attached is the quarterly report for Friends of the Old Greenbelt Theatre.
5. Also attached is the camp registration report.
6. Assistant City Manager
 - a. Served as Acting City Manager.
 - b. Attended National Night Out activities.
 - c. Prepared and reviewed agendas and background materials for the August 12 and 14 meetings.
7. City Treasurer
 - a. Finance staff continued to make progress toward the implementation of electronic timesheet reporting.
 - b. Worked with City Manager's staff toward finalizing FY 2020 Adopted Budget.
 - c. Continued preparation toward FY 2019 audit fieldwork scheduled for August 12 – 22.
8. Information Technology
 - a. Worked with vendor to configure new timeclocks for testing.
 - b. Resolved network outage in Planning.
 - c. Worked on random shutdown issue in Dispatch.
9. Economic Development
 - a. On Leave.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk



Friends of the Greenbelt Theatre

To: City Council

Cc: Nicole Ard

From: Caitlin McGrath

Date: 7/20/2019

Re: Old Greenbelt Theatre Second Quarter 2019 Report

Dear City Council,

Attached please find our quarterly financial report for April, May, and June.

You can see from the P&L that our second quarter numbers are up from the same period last year. Our donation numbers were higher, although the box office did worse. The Spring is usually slow, and this year was no exception with the added burden of the theater closing at the start of June. Mid-way through this quarter we switched to a new software system for both the point-of-sale system downstairs as well as our Customer Relationship Management software (CRM) which our reports are a mix of the old and new system.

We sold \$17,366.50 in new and renewing memberships, which was the result of a big campaign push to get as many folks renewed before the closure as possible.

We had a total of 29 community events for the quarter. A few of note:

Our most popular series continue to have strong support. Even in the off-site locations, Storytime on Screen and Monday Matinees are very well attended. We are grateful to have been able to share the space in the Community Center. It has been incredibly important to us to continue our programming, and patrons have also been very glad to have their favorites continue.

Our Goodbye events were very well attended: the Gala was a great send-off, Rocky Horror was a blast, and the Family Fun Day had a crowd all morning leaving their mark on the old screen. (On display in the Pop-up!

If you have any questions about any of this information, or any data that isn't provided here, please let me know. (Caitlin@greenbelttheatre.org, or 301-456-5076.)

Best wishes,

Caitlin



Friends of Greenbelt Theatre

PROFIT AND LOSS

April - June, 2019

	TOTAL	
	APR - JUN, 2019	APR - JUN, 2018 (PY)
Income		
5100 Contribution Income		-22.00
5110 Donations	2.00	
5111 Individual Donations	10,325.24	5,824.72
5114 Film/Series Sponsorship	2,759.73	1,383.00
Total 5110 Donations	13,086.97	7,207.72
5120 Grants		
5123 City Of Greenbelt	12,000.00	20,000.00
5124 Foundations	36,642.39	8,650.00
Total 5120 Grants	48,642.39	28,650.00
5130 Fundraiser/Event		
5131 Save Me A Seat Campaign (deleted)		0.00
Total 5130 Fundraiser/Event		0.00
Total 5100 Contribution Income	61,729.36	35,835.72
5200 Earned Income		
5210 Box Office	28,007.20	50,222.30
5211 Non-Movie Event Tickets		-129.91
5220 Sales - Concessions	12,265.12	20,166.31
5230 Merchandise	894.72	450.08
5240 Sales - Advertisement	8,959.99	1,920.00
5250 Sales - Membership	17,366.60	12,605.00
5260 Rental	2,325.00	7,066.76
5280 Interest Earned	339.69	31.23
5290 CC Processing Fees	84.00	
Total 5200 Earned Income	70,242.32	92,331.77
Total Income	\$131,971.68	\$128,167.49
Cost of Goods Sold		
6000 Cost of Goods Sold		
6100 Concessions	4,041.38	9,984.53
6200 Film COGS	814.68	750.00
6210 Film Rental	150.21	3.99
6220 Freight & delivery - COS	960.80	1,449.41
6230 Licensing/Distribution	12,592.77	29,779.57
Total 6200 Film COGS	14,518.46	31,982.97
6300 Taxes		
6320 Amusement	2,393.80	6,895.13
Total 6300 Taxes	2,393.80	6,895.13
6400 Merchant/Credit Card Fees	1,706.10	2,152.55
6500 Subcontractors - COS	390.50	
6600 POS Fees	423.08	139.70
6700 Merchandise Cost of Goods	1,117.54	

	TOTAL	
	APR - JUN, 2019	APR - JUN, 2018 (PY)
Total 6000 Cost of Goods Sold	24,590.86	51,154.88
Total Cost of Goods Sold	\$24,590.86	\$51,154.88
GROSS PROFIT	\$107,380.82	\$77,012.61
Expenses		
7000 Expenses		
7100 Administrative Expenses		
7110 Advertising	1,858.12	2,345.67
7130 Bank Charges	20.00	
7140 Dues & Subscriptions	199.99	200.00
7160 Insurance	811.42	749.00
7161 Insurance - Disability	826.25	884.28
7162 Insurance - Liability	1,458.74	1,024.38
Total 7160 Insurance	3,096.41	2,857.66
7170 Legal & Professional Fees		
7171 Accounting	800.00	2,000.00
7172 Legal Fees		583.28
7173 Non Film Booking		1,748.45
7174 Charitable Donations		30.00
7175 Architect	4,082.63	
Total 7170 Legal & Professional Fees	4,882.63	4,361.73
7180 General and Admin Expenses		116.00
7181 Office Expenses	906.22	1,048.46
7182 Supplies	7,714.89	
Total 7180 General and Admin Expenses	8,621.11	1,164.46
7190 Repair & Maintenance	26.22	
7200 Taxes & Licenses		150.00
7210 Telecommunication	1,719.15	782.29
7230 Professional Development	579.00	288.28
7240 Fundraising	2,791.01	764.36
7241 Fundraiser		8.87
7242 Refreshments		393.39
Total 7241 Fundraiser		402.26
Total 7240 Fundraising	2,791.01	1,166.82
Total 7100 Administrative Expenses	23,793.64	13,116.71
7300 Payroll Expenses		
7310 Wages	52,305.97	54,677.14
7320 Taxes	4,069.82	4,257.00
7330 Benefits & Insurance	548.16	3,281.82
7340 Payroll Service & Scheduling Fees	289.50	313.59
7350 Bonus	1,025.00	
7360 Sub Contractors		900.00
Total 7300 Payroll Expenses	58,239.45	63,429.55
7400 Meals and Entertainment	289.92	
7500 Travel		
7510 Travel Meals		33.83
7520 Travel Lodging		2.00
7530 Travel Transport & Mileage		13.42

	TOTAL	
	APR - JUN, 2019	APR - JUN, 2018 (PY)
Total 7500 Travel		49.25
7600 Building		
7610 Rent or Lease	7,282.50	
7620 Utilities	7,583.68	5,177.34
7630 Cleaning	12.59	
7640 Painting	2,338.05	
7650 Permits	404.00	
Total 7600 Building	17,620.82	5,177.34
Total 7000 Expenses	99,942.83	81,772.85
Total Expenses	\$99,942.83	\$81,772.85
NET OPERATING INCOME	\$7,437.99	\$ -4,760.24
NET INCOME	\$7,437.99	\$ -4,760.24

Old Greenbelt Theatre

129 Centerway
Greenbelt, MD 20770

ACTIVE MEMBERSHIP SUMMARY for Friday, July 26, 2019

Membership	Quantity
Adult	125
Director	2
Family (adults only)	299
Leading Actor	21
Producer	7
Senior	395
Senior Couple	273
Star	5
Student	4
Supporting Actor	3
Veteran	6
Total	1140

FGT Community Events, April 2019

Date	Film Title	Category/Collaboration	Attendance
4/1/19	The Women	Monday Matinee - Free!	125
4/4/19	Finding the Line	Free!	35
4/8/19		Storytime on screen - Free!	108
4/8/19	Invisible Vegan	Free!	44
4/13/19	Jumanji	OGT Kids	21
4/14/19	Young Picasso	Stage on Screen	32
4/15/19	Young Picasso	Stage on Screen	28
4/22/19		Storytime on Screen - Free!	65 children and 55 adults
4/27/19	Mary and the Witches Flower	OGT Kids	14

FGT Community Events, May 2019

Date	Film Title	Category/Collaboration	Attendance
5/6/2019	The Man Who Knew Too Much	Monday Matinee - FREE!	145
5/11/19	Song of the Sea	OGT Kids	34
5/12/19	Degas:Passion for Perfection	Stage on Screen	25
5/13/19	Degas:Passion for Perfection	Stage on Screen	39
5/13/19		Storytime on Screen - FREE!	57 children and 42 adults
5/14/19	The Three Stooges	FREE!	124
5/25/19	Last Unicorn	OGT Kids	29
5/26/19		Swim Team Screening	27
5/27/19		Storytime on Screen - FREE!	15 children and 12 adults
5/31/19	Cinema Paradiso	Goodbye Gala	118

FGT Community Events, June 2019

Date	Film Title	Category/Collaboration	Attendance
6/1/2019	The Rocky Horror Picture Show		180
6/2/19		Family Fun-Day	~200
6/3/19	Trouble in Paradise	Monday Matinee	60
6/8/19	Newtown	Moms Demand Action	32
6/10/19		Storytime on Screen - Free!	82 children 44 adults
6/16/19	Art & Mind	Stage on Screen	0 - technical issue
6/17/19	Art & Mind	Stage on Screen	12
6/18/19	Sherlock Gnomes	School's Out Series	90
6/24/19		Storytime on Screen - Free!	81 children and 48 adults
6/25/19	Hotel Transylvania 3	School's Out Series	45

Greenbelt Theatre

129 Centerway
Greenbelt, MD 20770

MEMBERSHIP SALES SUMMARY from Monday, April 1, 2019 to Sunday, June 30, 2019

Membership Type	Price	Quantity	Total Gross
Adult	\$50.00	54	\$2,700.00
Adult Comp	\$0.00	10	\$0.00
Director	\$500.00	1	\$500.00
Family	\$85.00	69	\$5,865.00
Family Comp	\$85.00	6	\$0.00
Leading Actor	\$125.00	7	\$875.00
Producer	\$1,000.00	1	\$1,000.00
Senior	\$35.00	165	\$5,775.00
Senior Comp	\$0.00	11	\$0.00
Senior Couple	\$70.00	92	\$6,440.00
Star	\$250.00	3	\$750.00
Veteran	\$35.00	4	\$140.00
TOTALS		427	\$24,045.00

Greenbelt Theatre

129 Centerway
Greenbelt, MD 20770

SALES BY TICKET TYPE from Monday, April 1, 2019 to Sunday, June 30, 2019

Type	Price	Sold	Gross	% Admits	% Gross
Comp	\$0.00	106	\$0.00	3.06%	0.00%
Adult - Matinee	\$7.00	640	\$4,480.00	18.5%	17.6%
Adult - Standard	\$9.00	391	\$3,519.00	11.3%	13.8%
Adult - Member	\$6.50	1367	\$8,885.50	39.5%	34.9%
Child - Matinee	\$5.00	30	\$150.00	0.87%	0.59%
Child - Standard	\$6.00	5	\$30.00	0.12%	0.11%
Child - Member	\$0.00	6	\$0.00	0.00%	0.00%
Military	\$8.00	8	\$64.00	0.23%	0.25%
Senior	\$8.00	685	\$5,480.00	19.8%	21.5%
Student	\$8.00	32	\$256.00	0.92%	1.00%
Special Event - Goodbye Gala	\$19.38	39	\$755.82	1.12%	2.97%
Special Event - Rocky Horror	\$10.00	180	\$1,800.00	5.21%	7.08%
TOTALS		3,458	\$25,420.32		

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 4/1/2019 to 6/30/2019

BOX OFFICE SALES

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Amazing Grace	4/26/2019 to 5/2/2019	17	7	582	0	582	\$4,277.50	23.90%	25.08%	1
Red Joan	5/3/2019 to 5/16/2019	24	14	517	0	517	\$3,664.50	21.23%	21.49%	2
The Mustang	4/12/2019 to 4/18/2019	17	7	346	0	346	\$2,464.50	14.21%	14.45%	3
The Aftermath	4/5/2019 to 4/11/2019	17	7	225	0	225	\$1,587.50	9.24%	9.31%	4
The Chaperone	4/19/2019 to 4/25/2019	9	7	147	0	147	\$1,001.50	6.04%	5.87%	5
Woman at War	4/19/2019 to 4/25/2019	7	7	126	0	126	\$837.00	5.17%	4.91%	6
The Invisibles	4/19/2019 to 4/25/2019	7	7	100	0	100	\$695.00	4.11%	4.07%	7
Rafiki	5/10/2019 to 5/16/2019	10	7	93	0	93	\$661.50	3.82%	3.88%	8
Degas: Passion for P	5/12/2019 to 5/13/2019	2	2	64	0	64	\$439.50	2.63%	2.58%	9
Transit	3/29/2019 to 4/4/2019	5	4	59	0	59	\$414.00	2.42%	2.43%	10
Young Picasso	4/14/2019 to 4/15/2019	2	2	61	0	61	\$398.00	2.51%	2.33%	11
Gloria Bell	3/22/2019 to 4/4/2019	4	4	33	0	33	\$224.00	1.36%	1.31%	12
Song of the Sea	5/11/2019 to 5/11/2019	1	1	34	0	34	\$200.00	1.40%	1.17%	13
Jumanji	4/13/2019 to 4/13/2019	1	1	21	0	21	\$107.00	0.86%	0.63%	14
Mary and the Witch's	4/27/2019 to 4/27/2019	1	1	14	0	14	\$84.00	0.57%	0.49%	15
Finding the Line	4/4/2019 to 4/4/2019	1	1	0	0	0	\$0.00	0.00%	0.00%	16
Man Who Knew Too M	5/6/2019 to 5/6/2019	1	1	5	0	5	\$0.00	0.21%	0.00%	17
Storytime	8/22/2016 to 5/13/2019	3	3	0	0	0	\$0.00	0.00%	0.00%	18
The Invisible Vegan	4/8/2019 to 4/8/2019	1	1	0	0	0	\$0.00	0.00%	0.00%	19
The Last Unicorn	5/25/2019 to 5/25/2019	1	1	0	0	0	\$0.00	0.00%	0.00%	20
The Three Stooges	5/14/2019 to 5/14/2019	1	1	0	0	0	\$0.00	0.00%	0.00%	21
The Women	4/1/2019 to 4/1/2019	1	1	8	0	8	\$0.00	0.33%	0.00%	22

Box Office Totals 2435 0 2435 \$17,055.50

	Total	Gross
Sales for Show Times Before 5:00 PM	871	\$5,646.00
Sales for Show Times Starting 5:00 PM	1564	\$11,409.50

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 4/1/2019 to 6/30/2019

BREAKDOWN BY TICKET TYPE							
Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$0.00	13	0	13	\$0.00	0.53%	0.00%
Adult	\$7.00	504	0	504	\$3,528.00	20.70%	20.69%
Adult	\$9.00	272	0	272	\$2,448.00	11.17%	14.35%
Comp	\$0.00	63	0	63	\$0.00	2.59%	0.00%
Kid (12 and Under)	\$6.00	2	0	2	\$12.00	0.08%	0.07%
Kid (12 and Under)	\$5.00	18	0	18	\$90.00	0.74%	0.53%
Member	\$6.50	991	0	991	\$6,441.50	40.70%	37.77%
Member	\$8.00	2	0	2	\$16.00	0.08%	0.09%
Member - Kid Comp	\$0.00	5	0	5	\$0.00	0.21%	0.00%
Military	\$8.00	2	0	2	\$16.00	0.08%	0.09%
Senior	\$8.00	547	0	547	\$4,376.00	22.46%	25.66%
Student	\$8.00	16	0	16	\$128.00	0.66%	0.75%



Box Office Ticket
Type Summary (91
Days)

Old Greenbelt Theatre

REPORT DATE RANGE
Monday, April 1, 2019 -
Sunday, June 30, 2019

FILM
All

SITE ADDRESS
129 Centerway
Greenbelt MD 20770

		VOUCHER SALES		TICKET SALES - REDEMPTIONS	
		QUANTITY	GROSS VALUE	ADMTS	GROSS VALUE
Standard Tickets					
0014	Member	0	0.00	376	2,444.00
0022	General Admission	0	0.00	180	1,800.00
0011	Senior Citizen	0	0.00	138	1,088.00
0002	General Admission	0	0.00	119	1,071.00
0004	Matinee	0	0.00	136	952.00
0024	Special Price	0	0.00	39	755.82
0010	Student	0	0.00	16	128.00
0016	Child Matinee	0	0.00	12	60.00
0012	Military	0	0.00	6	48.00
0006	Child	0	0.00	3	18.00
		0	0.00	1,023	8,364.82
Complimentaries					
0008	Complimentary	0	0.00	30	0.00
0018	Member Child	0	0.00	1	0.00
		0	0.00	31	0.00
Gift Vouchers					
		0	0.00	0	0.00
		0	0.00	0	0.00
D-Box Tickets					
		0	0.00	0	0.00
		0	0.00	0	0.00
Other Vouchers					
		0	0.00	0	0.00
		0	0.00	0	0.00
3D Tickets					
		0	0.00	0	0.00
		0	0.00	0	0.00

Session IV ended today. We had a nice bounce back. Almost all camps filled up. We only have 3 slots open in YOGO and 6 in Performance Camp in session V. I would not be surprised if both camps are full come Monday morning.. The final registration update will be on August 30.

-Greg Varda; Assistant Director of Recreation Programs

Camp Enrollment as of August 9, 2019

YOUTH CENTER CAMPS

Camp Pine Tree 1-336503

Session 1 - 9 available

Session 2 - 0 full

Session 3 - 4 available

Session 4 - 1 available

Session 5 - 0 full

Camp Pine Tree 2-336504

Session 1 - 0 full

Session 2 - 6 available

Session 3 - 8 available

Session 4 - 2 available

Session 5 - 0 full

YOGO-336505

Session 1 - 0 full

Session 2 - 0 full

Session 3 - 0 full

Session 4 - 0 full

Session 5 - 3 available

COMMUNITY CENTER CAMPS

Kinder Camp -326202

Session 1 - 0 full

Session 2 - 6- available

Session 3 - 6 available

Session 4 - 0 full

Creative Kids Camp-336202

Session 1 - 0 full

Session 2 - 0 full

Session 3 - 10 available

Session 4 - 0 full

Summer Circus Camp-336203

Session 1 - 0 full

Session 2 - 0 full

Session 3 - 0 full

Session 4 - 0 full

Session 5 - 0 full

Camp Encore-346200

Session 1 - 0 full

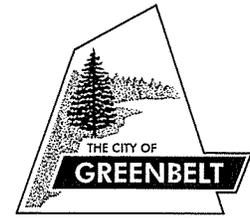
Performance Camp-336204

Session 5 - 6 available

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, August 9, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Belle Point Drive, Greenbelt Road and Greenway Center Drive were annually inspected; 111 B Centerway was re-inspected.

Rental Property: Twelve rentals were annually inspected; and Nine rentals were re-inspected.

Complaints: Four complaints were logged regarding water leak in den, defective plumbing waste pipe leaking sewage; garbage dumpster not clean needs to be deodorized; and dead tree branch piles in yard.

Windshield Inspections: Roads and streets observed Cherrywood Lane, Greenbelt Road, Lakecrest Circle, Centerway and Greenbury Drive.

Permits: Twelve permits were approved and issued.

Meetings: Staff Attended:

CPJ Consultant's grand opening ceremony at Capital Office Park;

Department Head meeting; and

2020 Census "A Tech and Community Workshop."

Staff Met With:

Community Planners to discuss various planning projects;

Representatives of Royal Farms proposed development project;

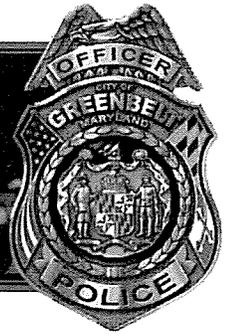
CPJ consultants on finalizing aspects of the engineered designs for the Cherrywood Lane Complete and Green Street project; and

Code Enforcement Inspector.

08/09/2019

P&CD WEEKLY REPORT CONT...

Planning Projects: Worked on Program Open Space application for 2 Research Road playground project;
Reviewed bond submittals for Greenbelt Lake Dam project;
Issued Notice to Proceed for Greenbelt Lake Dam project;
Worked with Ms. Palau on an information piece for the Greenbelt Lake Dam project;
Worked on renewal application for Sustainable Community designation;
Revised the project budget for the sculpture conservation project;
Prepared the easement alteration/change form for the Community Center windows project;
Reviewed the Site Development Concept Plan for the proposed Royal Farms development;
Reviewing development application by NRP for the Greenbelt Multi-Family residential development next to the Federal District Courthouse;
Completing application for renewal of the city's Sustainable Communities Designation; and
Preparing for Cherrywood Lane Complete and Green Street project community meeting.



CRIME REPORT

AUGUST 7, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

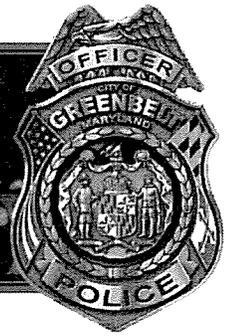
CENTER CITY

08/03 11:59 P.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Darre Annis McField, 32 of Capitol Heights, MD, was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
08/05 3:22 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Luis Jose Bercian, 27, of Lanham, MD, was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for traffic violations. The suspect was released on citations pending trial.
08/05 11:55 P.M.	Area of Greenbelt Road and Southway Road. DWI/DUI arrest. Marco Antonio Morales Salazar, 43, of Glen Burnie, MD, was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for traffic violations. The suspect was released on citations pending trial.
08/07 1:54 A.M.	1 Lakecrest Circle. DWI/DUI arrest. Akash Garg, 29, of Dayton, MD, was arrested and charged with Driving While Impaired by Alcohol after an officer observed a suspicious vehicle that struck a tree. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



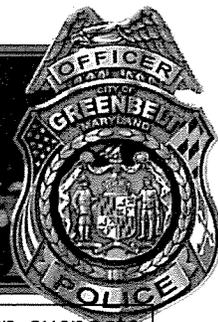
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

08/01 1:15 P.M.	6000 block Greenbelt Road. Theft. The victim stated that she was inside Marshall's shopping when she believes an unknown subject removed her purse from her shoulder without her knowing it.
08/01 2:52 P.M.	5800 block Cherrywood Terrace. Fraud. The victim advised that unknown person(s) gained access to her bank account and made unauthorized purchases. The victim further advised that she has always had her bank card in her possession and believes that her bank card number was copied.
08/01 8:05 P.M.	5500 block Cherrywood Lane. Assault. The victim advised that he was sitting at the bus stop drinking an alcoholic beverage when he believes that an unknown subject struck him in the back of the head. The victim was transported by ambulance to University of Maryland Prince George's Hospital Center for a head laceration.
08/02 5:56 P.M.	5700 block Cherrywood Lane. Assault. The victim advised that he was pumping gas at the Shell Food Mart when he was approached by the suspect, who told the victim to move his vehicle. The victim stated that he couldn't, at which time the suspect sprayed the victim with an unknown substance then threatened him with a knife. The suspect then fled the scene on a bicycle. The victim was treated on the scene by fireboard. The suspect is described as a black male wearing a white t-shirt and silver shorts.
08/04 6:42 P.M.	6100 block Cherrywood Lane. Disorderly conduct arrest. Michael Keith Brown, 54, of Bladensburg, MD, was arrested and charged with Disorderly Conduct by officers responding to the report of an intoxicated person. The suspect was released on citation pending trial.
08/06 10:51 A.M.	9200 block Edmonston Road. Vandalism. Unknown person(s) wrote graffiti on the inside of an elevator.
08/06 5:10 P.M.	9100 block Springhill Lane. Armed robbery arrest. A 16-year-old Greenbelt, MD, youth was arrested and charged with Armed Robbery, Theft, and First Degree Assault after the victim reported that two suspects pulled a knife on him and attempted to take a bike from him. An arriving officer observed the suspects fleeing the area. One suspect was apprehended after a foot chase. The youth was released to a parent pending action by the Juvenile Justice System.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/06 8:08 P.M.	6200 block Springhill Drive. Home invasion. The victims advised that unknown suspects knocked on their door and forced entry once the door was opened. One of the suspects pointed a handgun to the head of one of the victims and stole cash and various electronic devices. The suspects fled on foot and are described as four black males; no further. The investigation is ongoing.
08/07 1:35 P.M.	5900 block Cherrywood Terrace. Theft. A parcel package was taken from in front of an apartment door.

GREENBELT EAST/GREENWAY SHOPPING CENTER

08/07 11:53 A.M.	7900 block Mandan Road. Home invasion. The victims advised that unknown suspects knocked on their door and forcibly entered their home with handguns, assaulted one of the victims, took cash and various items, and fled on foot. The suspects are described as three males; no further. The investigation is ongoing.
---------------------	---

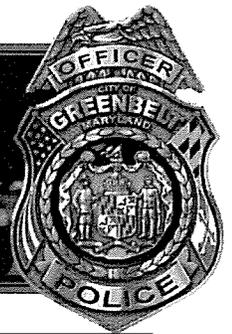
Automotive Crime - City Wide

07/31	9300 block Edmonston Road. Stolen vehicle. A 2019 Chevrolet Equinox SUV. The vehicle was recovered the same day by the Prince George's County Police Department in the 2800 block of 31 st Avenue, Temple Hills, MD. No arrests.
08/01	6300 block Golden Triangle Drive. Theft from vehicle. Four tires and rims were taken from a vehicle.
08/01	Greenbelt Road and Kenilworth Avenue. Vandalism to auto. The victim advised that she was driving when another driver threw a coffee cup at the victim's vehicle, scratching the paint. The suspect is described as a black male with a medium complexion with hair in dreadlocks, driving a white 2014 325 BMW, bearing Maryland tags.
08/01	7300 block Mandan Road. Theft from auto. A cup holder was taken from an unlocked vehicle.
08/03	9100 block Springhill Lane. Theft from vehicle. Unknown person(s) removed the passenger side mirror from a vehicle.
08/03	9300 block Edmonston Road. Vandalism to auto. Unknown person(s) slashed a tire on a vehicle.
08/05	9000 block Breezewood Terrace. Stolen auto. A grey 2018 Mazda 2-door, D.C. tags EY8411.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

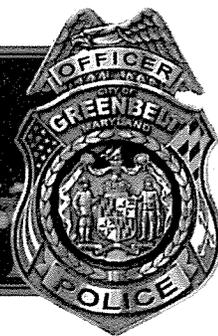
GREENBELT POLICE DEPARTMENT



08/05	9100 block Edmonston Terrace. Theft from vehicle. Unknown person(s) broke out the driver's side window of a van and removed two iPad computers and cable installation equipment.
08/05	100 block Centerway. Vandalism to vehicle. Unknown person(s) broke out the rear window of a vehicle.
08/05	6000 block of Springhill Drive. Theft from auto. Two tags, Maryland 6CJ5537, were taken from inside an unlocked vehicle.
08/06	6400 block Ivy lane. Theft from auto. Unknown person(s) slashed two tires and removed a wallet from a possibly unlocked vehicle. A credit card inside the wallet was later used to make an unauthorized purchase.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



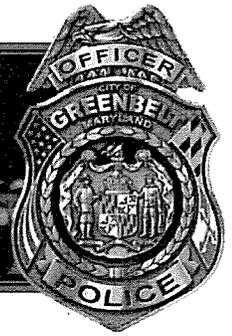
CRIME REPORT TALLY SHEET

WEEK OF AUGUST 7, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (Dog)	1
Rape		Disruption of School Activities	
Armed Robbery	3	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	5
Attempt Burglary		Unattended Death	
Assault	3	Alcohol Violation	
Domestic	3	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	3
Theft	8	Notification for other agency	
Vandalism	1		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	3
Suspicious Person		Accidents	10





ANIMAL CONTROL

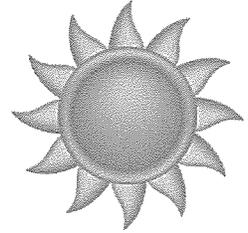
Week Ending August 9, 2019

- One dog and three kittens were adopted.
- Two birds were adopted.
- Two stray dogs were impounded.
- One cat was surrendered by owner.
- One animal carcass was picked up.
- One cruelty complaint was investigated.
- One injured bird was impounded and transferred to rehab.
- One TNR (Trap neuter release).



Department of Public Works

Weekly Report for week ending August 9, 2019



ADMINISTRATION

- Continued inspections of the WSSC water main replacement on Northway Road.
- Held the monthly supervisors' meeting.
- Attended the Charles P. Johnson grand opening ceremony for their new office in Capital Office Park.
- Staff met to discuss the CPP grant application for Buddy Attick Park.
- Responded to citizens' tree concerns.

STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Put out Farmer's Market barrels in Roosevelt Center.
- Cleaned storm drains throughout Historic Greenbelt.
- Assisted the contractor with concrete work for the new EV stations at Public Works.
- Pushed debris at the Northway Fields compost site.
- Installed a headstone at the cemetery.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Continued cleaning out landscape beds and planting flowers.
- Continued replacing boards on picnic tables.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 30.73 tons of refuse 13.20 tons of recycling material.
- Conducted daily SWPPP inspections.
- Picked up materials for the new 3-bin composting system construction.
- Met with GIS interns to get updates on projects.
- Attended an internship program managing workshop at UMD.
- Prepared for and led the Invasive Plant Removal volunteer event at the Springhill Lake CHEARS Food Forest.
- Processed two yard waste permits for residents.
- Attended National Night Out and promoted the Green Team Time Bank as part of SMC.
- Received new compost bins from BackyardComposting.org.
- Posted June and July Green ACES meeting minutes.

BUILDING MAINTENANCE

- Repaired tennis court lights at the Braden Field tennis courts.
- Completed monthly preventative maintenance on HVAC units throughout the city.
- Repaired the door to the Police dispatch area.
- Repaired a broken handle on the lobby door to offices at the Police Station.
- Repaired a leaking water valve on the ice machine at Public Works.
- Replaced the water filter at the Community Center.
- Replaced the handicap door opener at the theater.
- Continued working on the EV Station at Public Works.

FLEET MAINTENANCE

- Completed preventative maintenance on vehicle #864.
- Completed preventative maintenance and replaced rotors and front and rear pads on vehicle #840.
- Completed preventative maintenance and replaced the left rear tire on vehicle #606.
- Replaced the left rear tire on vehicle #869.
- Repaired and reinstalled the toter lift switch on vehicle #263.
- Replaced lines and bled and flushed the brake systems on vehicle #151.
- Completed preventative maintenance and bled the cooling system on vehicle #111. Also, replaced the reservoir and drained and flushed cooling system.

Greenbelt Recreation Department

Weekly Report

Week Ending August 9, 2019

ADMINISTRATION:

- Attended Department Head meeting.
- Assisted the Greenbelt Police Department with National Night Out.
- Prepared for upcoming Council Meeting and Greenbelt Station Work Session to be held next week.
- Met with supervisors and coordinators on various items.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Summer Camps and Summer Classes are now in week 8! Kinder Camp and Creative Kids Camp have completed their summer 2019 season. Kudos to camp staff for a fantastic camp program!
- Kinder Camp, for children ages 3 1/2 -5 years of age, continued with this session's theme of "Lights, camera, action." Crafts, games, songs and snacks were all linked to the theme. Kinder Campers traveled to IDEA lab in Columbia where they learned about electricity and created small toys using the newly learned principles of a complete electric circuit. Kinder campers enjoyed a visit by GATe and learned about our local television station. Campers dressed up as movie stars and walked the red carpet while being filmed by the camera crew. Kinder Campers loved hamming it up for the cameras! Campers also enjoyed 2 visits to the pool.
- Camp Pine Tree enjoyed lots of outdoor games, sports, swim lessons, arts & crafts and free swim. Camp Pine Tree 1 traveled to Climb Zone, and Camp Pine Tree 2 spent Tuesday at Hershey Park. The Annual Bake Sale was a huge success, raising over \$500 for the Kids 2 Camp Fund. Camp Pine Tree has one more two week session to finish the summer of 2019.
- Creative Kids campers took part in music, drama, dance, art, juggling and writing classes. They also presented two shows of "Hercules & Hippolyta" at the Community Center on Friday. Camp staff gathered at the GAFC on Friday evening to celebrate another successful camp season.
- Circus Campers continued to practice a myriad of circus skills from unicycle to tightrope and beyond in preparation for their fourth show of the season. Campers visited the pool on Tuesdays to practice acrobatics under water and enjoy free swim. Come see the circus performance on Friday at 1 pm in the Community Center Gym.
- Camp YOGO campers traveled to the Columbia Mall to see The Lion King, Hershey Park and Above & Beyond Adventure Program in Fallston, MD. While at home in Greenbelt, campers enjoyed group games, sports, swimming, gaga and socializing. Camp YOGO has one more one week session next week.
- Springhill Lake Recreation Center was busy with drop-in programs and their Eagle V.I.S.I.O.N and basketball skills classes. Eagle participants enjoyed two field trips - Watkins Regional Park and GAFC for free swim. The participants loved the nature presentation, especially meeting the animals and learning about their characteristics and habitats.
- M-NCPPC summer programs in Greenbelt concluded this week. Both the Summer Playground at Greenbelt Elementary School and the Xtreme Teen program at Schrom Hills Park had successful seasons this summer.

- Summer Fun Run series continued on Thursday. Runners and walkers gathered behind the Youth Center about 6:30pm and picked either 1 lap (1.75miles) or 2 laps (3 miles). The event began at 7pm. Summer Fun Runs finish up the 2019 season next week.
- Mom's Morning Out preschool program promotion for fall 2019 continued.
- Staff are planning a community gathering at Greenbelt Station scheduled for Tuesday, August 27 from 6:30pm until dusk.
- Staff are also planning Labor Day activities and collaborating with the Labor Day Festival Committee in anticipation of the 65th Annual Labor Day Festival.
- Fall 2019 Activity Guide is available on line and in city recreation facilities. Fall registration begins on Monday, August 19 for residents and Monday, August 26 for non-residents.

AQUATICS:

- Completed last session of weekday swim lessons.
- Successfully completed the Red Cross course - Water Safety Instructor Recertification Assessment.
- Hosted end of summer camp celebration.
- American School of the Blind visited the facility for their annual outing bringing 12 participants to enjoy games and pizza.
- Welcomed new Administrative Assistant to the staff.

ARTS:

- A free Community Art Drop-In was held on Sunday, August 4, 1-3pm at the Greenbelt Community Center. Guests of all ages made sock monkeys with instructor Carol Petrucci, in addition to enjoying the ongoing gallery exhibit and Greenbelt Museum programs.
- Facilitated a meeting of the Greenbelt Arts Advisory Board.
- Staff are supporting the final performances of the CKC production, *Hercules and Hippolyta*.
- A joint CKC Art Reception will take place on Friday, 8/9, from 4:45 – 5:15pm in the Art Gallery and ceramics studios. A virtual tour of the campers' gallery exhibit is being recorded earlier in the day.
- A Parent's Night Out Program will run on Friday evening, 8/9, including art activities and a meal.
- An online survey is currently live on the city website, collecting community input through August 11 regarding public art for Greenbelt Station Central Park.
- An art reception will be held in Council Chambers on Monday, 8/12, 7-8pm, for the current exhibit featuring artwork by Greenbelt arts educators. Read about the new Municipal Building exhibition program on the front page of this week's *Greenbelt News Review*.
- Staff are preparing an FY19 final report to the Maryland State Arts Council.

COMMUNITY CENTER:

- The US flag was lowered to half-staff out of solemn respect for the victims of the terrible acts of violence perpetrated in El Paso, Texas and in Dayton, Ohio.
- Operation Backpack is happening! Please donate school supplies for local schools via the box in the lobby. Nadia of Kinder Camp is managing the program.
- Greenbelt Labor Day has moved into the front lobby display case. Check out the exhibit!
- Staff assisted the Old Greenbelt Theatre with logistics for their movie showing.
- The facility was inspected by a Prince George's County Fire Marshall.
- Supervisor conducted a tour for a potential Kitchen renter.

- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 446 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed.
- There were 5 private rentals and 10 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, Widowed Persons Support Group, The Gemz Inc., Greenbelt Nursery School, Greenbelt Labor Day Festival Committee, Greenbelt Arts Center and Greenbelt Community Foundation.
- The following city groups were provided space: Arts Advisory Board.

THERAPEUTIC RECREATION:

- Inclusion staff assisted with Camp YOGO and CPT trips as well as after care programs.
- Sensory Room, aka 'Kid Heaven' is complete and open to individuals who need to 'take a break' and decompress, or to stimulate, develop and engage their senses.
- One family received financial assistance.
- Plans continue for Active Aging Week (October 1-7).
- Senior Nutrition served 84 hot meals the week of 8/5-8/9.
- Supervisor continued to assist with senior nutrition program.
- Food Service Manager position announcement was sent to be posted.

PARK RANGERS:

- Continued to monitor the Greenbelt Dog Park. No incidents were reported.
- Completed several trash pick-up loops. Litter continues to be a prominent issue.
- Attended National Night Out at Schrom Hills Park, Beltway Plaza and Roosevelt Center. All events went well. Assisted in quickly packing up due to the storm.
- Executed excellent communication skills with permit group that set-up at the wrong park. Was able to move the group to the correct park, minimizing conflict and disruption of events for both parties.