

**CALENDAR**

< PREVIOUS MONTH

**SEPTEMBER 2019**

NEXT MONTH >

| SUNDAY  | MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY  | SATURDAY  |
|---|---|---|---|---|---|---|
| 25  | 26  | 27  | 28  | 29  | 30  | 31  |
| <p>1</p> <p><u>Zero Wasting the Labor Day Festival</u></p> <p>12:00 PM</p> <p><u>Greenbelt Labor Day Festival</u></p> | <p>2</p> <p><u>Zero Wasting the Labor Day Festival</u></p> <p>No Meeting - Labor Day</p> <p>10:00 AM</p> <p><u>Greenbelt</u></p> <p>11:00 AM</p> <p><u>Greenbelt Labor Day Festival</u></p> | <p>3</p> <p>7:00 PM</p> <p><u>Public Safety Advisory Committee</u></p> <p>7:00 PM</p> <p><u>Arts Advisory Board</u></p>   | <p>4</p> <p>7:30 PM</p> <p><u>Work Session - NASA (stakeholder), (CC)</u></p> <p>7:30 PM</p> <p><u>Advisory Planning Board</u></p>  | 5   | 6   | <p>7</p> <p>11:00 AM</p> <p><u>Pooch Plunge</u></p>               |
| 8   | <p>9</p> <p>5:30 PM</p> <p><u>Youth Advisory Committee</u></p> <p>7:40 PM</p> <p><u>Advisory Board Interview, (MB)</u></p> <p>8:00 PM</p> <p><u>Regular Meeting, (MB)</u></p>               | <p>10</p> <p>2:00 PM</p> <p><u>Once an Adult Twice a Child</u></p>  | <p>11</p> <p>8:00 PM</p> <p><u>Work Session - NRP Greenbelt Metro Multifamily Residential Development, (CC)</u></p>   | <p>12</p> <p><u>FREE Dental Clinic for Adults 18+</u></p> <p>8:30 AM</p> <p><u>Mentor with Higher Achievement</u></p> <p>7:30 PM</p> <p><u>Community Relations Advisory Board</u></p> | <p>13</p> <p><u>FREE Dental Clinic for Adults 18+</u></p> <p>7:00 PM</p> <p><u>Art Shares</u></p> | <p>14</p> <p><u>FREE Dental Clinic for Adults 18+</u></p>         |
| <p>15</p> <p>1:30 PM</p> <p><u>Family Fun at Springhill Lake Recreation Center</u></p>                                | <p>16</p> <p>10:00 AM</p> <p><u>Fall GED Course</u></p> <p>8:00 PM</p> <p><u>Work Session - Capital Office Park (stakeholder), (MB)</u></p>   | <p>17</p> <p>10:00 AM</p> <p><u>Free Estate Planning Clinic</u></p>   | <p>18</p> <p>7:30 PM</p> <p><u>Cancelled **** Work Session - Prince George's County Executive Alsobrooks</u></p> <p>7:30 PM</p> <p><u>Advisory Planning Board</u></p> <p>7:30 PM</p> <p><u>Park and Recreation Advisory Board</u></p> | 19  | 20  | <p>21</p> <p>1:00 PM</p> <p><u>Open Forum</u></p>                 |
| <p>22</p> <p>1:30 PM</p> <p><u>Family Fun at Springhill Lake Recreation Center</u></p>                                | <p>23</p> <p>8:00 PM</p> <p><u>Regular Meeting, (MB)</u></p>  | <p>24</p> <p>1:00 PM</p> <p><u>Medicare ABCD &amp; Long-term Care</u></p> <p>3:30 PM</p> <p><u>Senior Citizens Advisory Committee</u></p> <p>7:00 PM</p> <p><u>Advisory Committee on Education</u></p> <p>7:00 PM</p> <p><u>Advisory Committee on Trees</u></p> <p>7:30 PM</p> <p><u>Green ACES Meeting</u></p> <p>7:30 PM</p> <p><u>Green ACES Meeting</u></p> | <p>25</p> <p>8:00 PM</p> <p><u>Work Session - Forest Preserve Stewardship Guidelines and Health Assessment, (CC)</u></p>  | <p>26</p> <p>1:30 PM</p> <p><u>FREE Produce Distribution</u></p> <p>7:00 PM</p> <p><u>Forest Preserve Advisory Board</u></p>  | 27  | <p>28</p> <p>10:00 AM</p> <p><u>National Public Lands Day</u></p> |
| <p>29</p> <p>1:30 PM</p> <p><u>Family Fun at Springhill Lake Recreation Center</u></p>                                | <p>30</p> <p>8:00 PM</p> <p><u>Work Session - Verizon (stakeholder), (MB)</u></p>   | 1   | 2   | 3   | 4   | 5   |

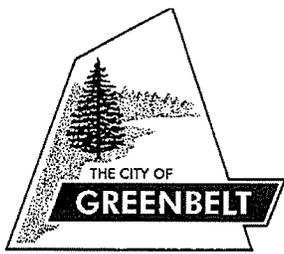
**CALENDAR**

< PREVIOUS MONTH

**OCTOBER 2019**

NEXT MONTH >

| SUNDAY  | MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY   | SATURDAY   |
|---|---|---|---|---|--|--|
| 29  | 30  | 1<br>7:00 PM<br><u>Public Safety Advisory Committee</u>   | 2<br>7:30 PM<br><u>Advisory Planning Board</u><br><br>8:00 PM<br><u>Work Session - City Manager's Update, (CC)</u>                          | 3   | 4  | 5  |
| 6<br>1:00 PM<br><u>Artful Afternoon</u><br><br>1:00 PM<br><u>NASA's 60th Model Rocket Launch</u><br><br>1:30 PM<br><u>Family Fun at Springhill Lake Recreation Center</u> | 7<br>8:00 PM<br><u>Work Session - TBD, (MB)</u>               | 8   | 9   | 10  | 11   | 12   |
| 13<br>1:30 PM<br><u>Family Fun at Springhill Lake Recreation Center</u><br><br>2:00 PM<br><u>Art Shares</u>   | 14<br>5:30 PM<br><u>Youth Advisory Committee</u>              | 15  | 16<br>7:30 PM<br><u>Advisory Planning Board</u>   | 17  | 18   | 19   |
| 20<br>1:30 PM<br><u>Family Fun at Springhill Lake Recreation Center</u>   | 21<br>2:30 PM<br><u>NASA's 60th NG-12 Launch from Wallops</u> | 22<br>7:00 PM<br><u>Advisory Committee on Education Annual PTA Presidents Meeting</u><br><br>7:30 PM<br><u>Green ACES Meeting</u><br><br>7:30 PM<br><u>Green ACES Meeting</u> | 23  | 24<br>1:30 PM<br><u>FREE Produce Distribution</u><br><br>7:00 PM<br><u>Forest Preserve Advisory Board</u> | 25<br>4:00 PM<br><u>Pumpkin Carving</u><br><br>6:00 PM<br><u>Pumpkin Carving</u><br><br>7:00 PM<br><u>Halloween Movie Event in Franklin Park</u> | 26<br>9:00 AM<br><u>Electronics, Styrofoam and Paint Recycling</u><br><br>2:00 PM<br><u>Fall Fest</u><br><br>2:00 PM<br><u>NASA's 60th at Fall Fest</u><br><br>2:30 PM<br><u>Pumpkin Carving</u><br><br>6:00 PM<br><u>Pumpkin Walk</u><br><br>7:30 PM<br><u>Pumpkin Walk</u> |
| 27<br>1:30 PM<br><u>Family Fun at Springhill Lake Recreation Center</u>   | 28  | 29<br>3:30 PM<br><u>Senior Citizens Advisory Committee</u>  | 30<br>4:30 PM<br><u>Costume Contest and Parade</u><br><br>4:30 PM<br><u>NASA's 60th at Greenbelt's Halloween Costume Contest and Parade</u> | 31  | 1  | 2  |



## City Manager's Report Week Ending September 6, 2019

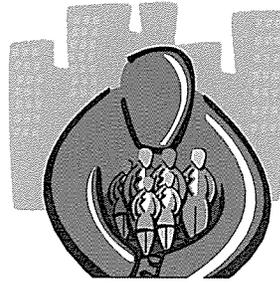
1. The City has conducted periodic review of position descriptions and actual duties based on employee or supervisory request. Directors were asked to provide positions for review. This was completed in June and information provided to Council in June. This is in lieu of a more expensive, comprehensive compensation study. The intent is to evaluate the workload and duties of a position. The memo that was distributed to Council in closed session has been provided in the agenda packet with employee names redacted. The City will not release personnel evaluations or other related material.
2. The State's assistant district traffic engineer anticipates receiving a response by next week regarding the status of work to the Edmonston Road ramp. The State previously indicated that the roadway would be resurfaced this summer. Council's on-going concerns regarding the status, including Ms. Pope's during Wednesday evening's session was relayed again.
3. Planning, Public Works, and Public Information are working on signage, news briefs, and social media information for residents regarding the Lake Dam Repair project. I have asked that information be provided to adjacent neighbors as well. Information will include information such as project timeline, any neighborhood impacts (for example, what should be expected during certain points of construction), and contact information. The aim is to provide regular information to help the community understand particularly at major project milestones, if not monthly.
4. Thank you to all City employees helped support an excellent Labor Day Festival. Public Works, Police, Recreation, Museum, Public Information, and volunteers from the Labor Day Committee, to CERT, GCART and WAGS made the weekend a great one. The pre-Festival preparation and work during, after the event was greatly appreciated. Special thanks to employees who served on the event committee as well as employees who took the last minute crowd management course to help the volunteer committee meet County event requirements. Special thanks to Deputy Chief Tom Kemp for his leadership.
5. Thank you to all staff who helped with the response to today's fire at Franklin Park Apartments. This includes Police, Code Enforcement, and Recreation staff who quickly opened Springhill Lake Recreation Center. The work that staff like CARES does to support the residents is greatly appreciated.
6. As noted in email, Pepco's government affairs division has requested an investigation of the recent power outage issues impacting City facilities and neighborhoods. The City anticipates receiving information next week. In the interim, City staff are addressing the impact on facilities, and monitoring State and City facilities like traffic signals. Residents and businesses are encouraged to contact Pepco to report incidents to help the company track when and where any outages happen.
7. Participated in the Metropolitan Washington Council of Governments Chief Administrative Officers meeting. There were updates on the regional affordable housing initiative, the public safety fund, and the Washington Board of Trade's coordination with local governments. I will be following up on the Board of Trade effort.
8. Several non-City sponsored business grant openings or similar events are being forwarded for Council consideration. Please check your email or mail box.

9. Have been asked to meet with the Friends of the Greenbelt Museum to discuss the current City/Friends agreement. I will be reviewing the current agreement to prepare for next week's meeting.
10. Attended the City Council work session on NASA Goddard's annual stakeholder session. I will meet with NASA officials as the flight center's Master Planning begins.
11. Assistant City Manager
  - a. Prepared agenda materials for the 9/9 Meeting.
  - b. Met with the Museum Director.
  - c. Drafted agenda materials for a CRAB Meeting.
12. City Treasurer
  - a. Completed employee evaluations.
  - b. Responded to auditor questions.
  - c. Reviewed end of year results for FY 2019 and August financial activity. Report on both to follow in a couple of weeks.
13. Information Technology
  - a. Created distribution lists for all GB Boards.
  - b. Picked up new laptops from Paradyme for SHL Computer Lab.
  - c. Follow up on revised quotes for Schrom Hills Park cameras.
14. Economic Development
  - a. Business & Community Engagement
    - Meetings:
      - Local auto and truck repair.
      - Local economic developers.
      - Local community organizations event exploration.
  - b. Events & Trainings
    - Attended stakeholder work session with NASA.
    - Attended orientation at Greenbelt Public Library for women's business resource organization.
  - c. Economic Development Admin
    - Working with staff to coordinate on initiatives that span across the community.
    - Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

## CITY NOTES

### Greenbelt CARES



### Week Ending September 6

Judye Hering is happy to introduce Vanathy Ravindiron. Vanathy is a graduating senior in the Family Science Program at the University of Maryland. Vanathy will assist in the Vocational/Educational program, teaching GED and tutoring.

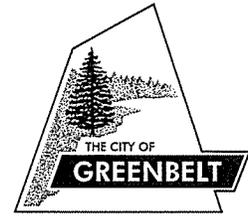
CARES welcomes Kemoh Sheriff, MSW Intern, from Catholic University of America.

Judye Hering is happy to introduce new student interns Julia Abraham and Gabi Clingan to the vocational/educational program. Julia and Gabi are graduating seniors from the University of Maryland majoring in the Family Science program. They will be assisting with GED, ESOL, and tutoring.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, September 6, 2019



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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*Commercial Properties* Greenbelt Road, Hanover Office Park, Belle Point Office Park, and Greenbelt Nursery School were annually inspected; and  
Beltway Plaza merchants were re-inspected.

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*Rental Property* Thirteen rentals were annually inspected; and  
Two rentals were re-inspected.

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*Complaints* Two letters were mailed to unlicensed residences for possible rentals;  
Illegal advertisement signs for Mattress Warehouse were removed along Greenbelt road – third offense - issued citation; and  
Two complaints were received from Franklin Park regarding ceiling leak, AC leaking, wet carpet, and mold.

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*Windshield Inspections* Greenbury Drive, Megan Lane, Mathew Street, Lakeside Drive, and Belle Point Drive were observed.

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*Sediment Erosion Construction Control* Sediment erosion construction meeting at 10 Ridge Road.

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*Permits* Nineteen permits were approved and issued.

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*Alarms* Twenty-one alarm renewal notices were mailed to businesses; and  
Four alarm renewal notices were mailed to monitoring companies.

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*Meetings* **Site Visit**  
Conducted visit to the Greenbelt Dam project.  
**Staff Attended**  
Department Head meeting;  
Advisory Planning Board meeting; and  
Pre-construction meeting for Mishkan Torah Synagogue's Clean Water Partnership project.

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**Staff Met With**

*Jim Sterling to review Sediment and Erosion Control Plan for Mishkan Torah Synagogue's Clean Water Partnership Project that is scheduled to begin the week of September 9, 2019;*

*APB to discuss proposed multifamily residential developments along Cherrywood Lane next to the Federal Courthouse; and*

*Code Inspector.*

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*Planning Projects Issued right-of-way permit to DPW&T to replace some bus stop sign poles on Greenbrook Drive;*

*Prepared submittal letter to WMATA Trail Mandatory Referral application to the county;*

*Reviewed proposals for the Transportation Land Use Connections grant for the Cherrywood Lane Complete and Green Street project;*

*Responded to questions about the permit process for installing electric vehicle charging station in the city right-of-way;*

*Prepared materials for the September 4 APB meeting;*

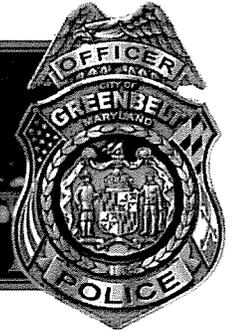
*Prepared materials for the September 9 city council meeting;*

*Arranged the meeting schedule for the Hanover Parkway Bicycle Facilities Feasibility Study project;*

*Reviewing NRP Multifamily development proposal materials; and*

*Reviewed consultant proposals for the MWCOG's TLC Grant on the Cherrywood Lane Project Phase 2.*

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# CRIME REPORT

SEPTEMBER 4, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

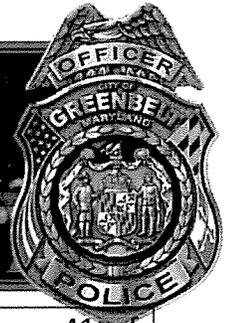
## CENTER CITY

|                     |  |
|---------------------|--|
| 08/28<br>3:20 A.M.  | Area of Greenbelt Road and Kenilworth Avenue. DWI/DUI arrest. Jacinto Mejia-Gomez, 26, of Woodbury, NJ was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.                      |
| 08/29<br>12:57 A.M. | Area of Greenbelt Road and Capitol Drive. DWI/DUI arrest. Evan Xavier Carr, 30, of Owing Mills, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.                          |
| 08/29<br>10:00 P.M. | 8 court Southway. Vandalism. Unknown person(s) vandalized two electrical meter boxes.  |
| 08/30<br>3:37 P.M.  | Buddy Attick Lake Park. Sex offense. The victim advised that on August 16 <sup>th</sup> she was approached by the suspect, who attempted to hug the victim then touched the victim inappropriately. The suspect, described as a white male 35 to 40 years of age, 5'6" to 5'7", is known to the victim and the investigation is ongoing. |



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



|                     |   |
|---------------------|---|
| 08/31<br>12:33 A.M. | Area of Greenbelt Road and Capitol Drive. DWI/DUI arrest. Israel Medina Toscano, 41, of College Park, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial. |
|---------------------|---|

|                    |   |
|--------------------|---|
| 09/02<br>9:54 P.M. | 20 Southway. Theft. The victim, a cashier at the BP Service Station, advised that the two suspects entered the lobby with crowbars and began hitting the ATM machine. The victim locked herself in a back office and the suspects left after taking money from the machine. The suspects are described as a black male, 5'7", 145 pounds, wearing a light grey hooded sweatshirt, a black baseball cap, black sneakers and red gloves and a black male wearing a dark grey hooded sweatshirt, a black baseball cap, grey pants, red gloves and white sneakers with red laces. |
|--------------------|---|

## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO**

|                    |   |
|--------------------|---|
| 08/28<br>7:50 P.M. | 6200 block Springhill Drive. Theft. An unattended carry pouch was taken from the counter at the Franklin Park Pool. A credit card in the pouch was later used to make unauthorized purchases. |
|--------------------|---|

|                    |  |
|--------------------|--|
| 08/31<br>3:39 P.M. | 5500 block Cherrywood Lane. Disorderly conduct arrest. Sahrif Hudson Stewart, 25, of Greenbelt was arrested and charged with Disorderly Conduct, Second Degree Assault and Vandalism by officers responding to a report of a subject throwing furniture in front of the Chipotles Restaurant. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner. |
|--------------------|--|

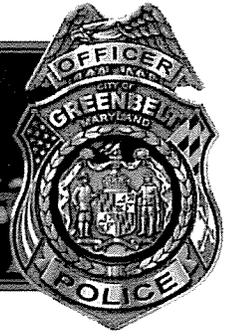
|                    |  |
|--------------------|--|
| 08/31<br>6:21 P.M. | 5700 block Cherrywood Lane. Indecent exposure arrest. Luis Mape Portillo Ramos, 32, of College Park, MD was arrested and charged with Indecent Exposure after he was found lying next to a bus stop exposing himself. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner. |
|--------------------|--|

|                     |   |
|---------------------|---|
| 09/02<br>10:35 P.M. | 6000 block Springhill Drive. Strong arm robbery. The victim advised that he was walking to a residence when he was approached by two suspects. The suspects demanded the victim's wallet and when he refused one of the suspects sprayed him in the face with an unknown substance and took the wallet. The victim then got someone to transport him to Doctor's Community Hospital for treatment. No descriptions of the suspects were provided. |
|---------------------|---|



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

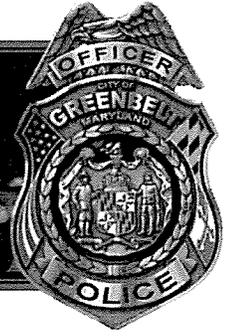
|                    |  |
|--------------------|--|
| 08/28<br>5:20 P.M. | 7500 block Greenway Center Drive. Theft. A wallet was taken from a purse in an office suite.   |
| 08/30<br>7:08 P.M. | 7500 block Mandan Road. Reckless endangerment. Officers responded to a report of the sound of gunshots, with two vehicles leaving the area. Officers located several bullet casings in the area. There were no reports of any injuries. A witness advised that she observed two red SUVs with the operators involved in some type of verbal altercation prior to the incident. |

### Automotive Crime - City Wide

|       |   |
|-------|---|
| 08/30 | 5900 block Cherrywood Lane. Theft from auto. A rear tag, Maryland A355255, was taken from a vehicle.  |
| 08/31 | Area of Mandan Road and Mathew Street. Theft from auto. Unknown person(s) broke out the right rear window and removed a laptop computer.  |
| 08/31 | 7500 block Mandan Road. Vandalism to auto. Unknown person(s) broke out the front passenger window of a vehicle.   |
| 08/31 | Recovered stolen Auto. A 2018 Nissan Altima 4-door, reported stolen August 26 <sup>th</sup> from the 6100 block of Breezewood Drive, was recovered this date by the Metropolitan Police Department in the 3100 block of South Dakota Avenue N.E. Washington, D.C. No arrests. |
| 09/01 | 9100 block Edmonston Road. Recovered stolen vehicle. A 2020 Ford Explorer SUV. The vehicle was recovered prior to it having been reported stolen to the Falls Church Police Department. No arrests.   |
| 09/02 | 9300 block Edmonston Road. Tampering. Officers responded to a report of a subject pulling on door handles of vehicles. The suspect was described as an unknown male, no further.  |
| 09/02 | 6200 block Springhill Court. Stolen auto. A 2010 Ford Econoline 100 van. The vehicle was recovered the same day by the Prince George's County Police Department in the 6400 block of Landing Way, Landover, MD. No arrests.   |
| 09/03 | 7200 block Sunset Place. Vandalism to auto. Mustard and ketchup was poured on a vehicle. The suspect was identified and the matter was settled between the parties.   |



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



## CRIME REPORT TALLY SHEET

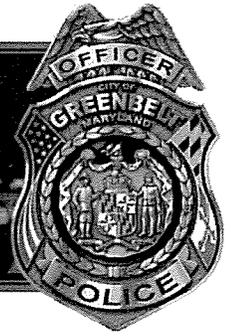
WEEK OF SEPTEMBER 4, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

| <u>GENERAL CRIMES</u>                           |   | <u>GENERAL CRIMES (CON'T)</u>        |   |
|---|---|--------------------------------------|---|
| Carjacking                                      |   | Animal Bite (Dog, address known)     | 1 |
| Sex Offense (Suspects are known to the victims) | 2 | Disruption of School Activities      |   |
| Armed Robbery                                   |   | Transporting a Handgun in a Vehicle  |   |
| Attempt Armed Robbery                           |   | Reckless Endangerment                | 1 |
| Strong Armed Robbery                            | 1 | Emergency Commitment Petition        | 2 |
| Attempt Strong Armed Robbery                    |   | Missing Person                       |   |
| Burglary  |   | Fraud                                | 1 |
| Indecent Exposure                               | 1 | Unattended Death (Suspected suicide) | 1 |
| Assault (Two domestic related)                  | 3 | Alcohol Violation                    |   |
| Domestic  | 2 | False Report                         |   |
| Drugs   |   | Harassment                           |   |
| DUI/DWI   | 3 | Field op (suspicious person)         |   |
| Theft   | 7 | Notification for other agency        |   |
| Vandalism                                       | 1 | Threats (Verbal)                     | 1 |
| Child Abuse                                     |   | <b><u>VEHICLE RELATED CRIMES</u></b> |   |
| Unattended Child                                |   | Stolen Vehicles                      | 1 |
| Trespass  |   | Recovered Stolen Vehicles            | 3 |
| Disorderly Conduct                              | 1 | Recovered Stolen Tags                |   |
| Failure to Obey Lawful Order                    |   | Theft From Vehicles                  | 2 |
| Credit Card Offense                             |   | Attempt Theft From Vehicles          | 1 |
| Telephone Misuse                                |   | Attempt Theft of Vehicle             |   |
| Counterfeit Money                               |   | Vandalism to Vehicles                | 2 |
| Suspicious Person                               | 1 | Accidents                            | 5 |



# GREENBELT POLICE DEPARTMENT



## Animal Control Activity

|   |
|---|
| Three dogs impounded from a resident      |
| Two cats surrendered                      |
| Four bats removed for residents           |
| Four squirrels removed from one residence |
| Two injured birds impounded               |
| One cat on trial adoption                 |
| One injured stray rabbit impounded        |
| One cat in foster care                    |
| Two dead animal complaints                |
| Shelter Animal Count                      |
| 1 turtle                                  |
| 1 Rabbit                                  |
| 5 dogs                                    |
| 18 cats                                   |



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

*Department of Public Works*  
*Weekly Report for Week Ending*  
*September 06, 2019*



**ADMINISTRATION**

- Inspected sediment and erosion devices on Greenbelt dam project.
- Continued inspections of the WSSC water main replacement on Northway.
- Continued project management of theater HVAC project.
- Met with planning director regarding a County Clean Water project.
- Obtained new electric car for Public Works administration.

**STREET MAINTENANCE/SPECIAL DETAILS**

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Removed barrels and signage from the Labor Day Festival.
- Removed and disassembled booths from the Labor Day Festival.
- Removed risers from the festival grounds.

**HORTICULTURE/PARKS**

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Picked up litter from Labor Day Festival.
- Removed picnic tables from Labor Day Festival grounds.
- Removed wasp traps and fencing from Labor Day Festival.
- Pruned blacktop sidewalk on both sides of Hanover Parkway for clearance.
- Pruned maple on Megan Lane for clearance.

**REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL**

- Collected 33.46 tons of refuse 14.05 tons of recycling material.
- Conducted daily SWPPP inspections.

**BUILDING MAINTENANCE**

- Repaired crosswalks at St. Hugh's, Greenbelt Elementary and Springhill Lake Recreation Center.
- Repaired door at Springhill Lake Recreation Center.
- Repaired backflow at Public Works.
- Changed filters and completed monthly maintenance throughout all city buildings.

## **FLEET MAINTENANCE**

- Completed engine replacement on vehicle #841.
- Installed and programmed tire pressure sensor in the right front tire of vehicle #408.
- Installed light covers on trailer of vehicle #865.
- Replaced starter in vehicle #146.
- Replaced right rear tires and repainted vehicle #502.
- Completed preventative maintenance and replaced front brush on vehicle #197.
- Repaired hydraulic leak on vehicle #264.
- Replaced front struts and strut mounts on vehicle #834.
- Replaced right rear tire on vehicle #504.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending September 6, 2019**

#### **ADMINISTRATION:**

- Met with Aquatic and Fitness Center staff to review various items.
- Met with Assistant City Manager and Director of Planning and Community Development to review POS program.
- Met with Human Resources to review various items.
- Reviewing proposals for improvements to outdoor park areas.
- Attended department head meeting.
- Prepared for the September PRAB meeting.
- Met with Recreation Supervisor about winter recreation programs, events and classes.

#### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Labor Day Weekend activities continued on Sunday and Monday! On Sunday, the youth table tennis tournament offered competition in a singles event. Basketball skills were on display in the Youth Center gym for both the Hot Shot Hoops and Two Ball Tournament on Sunday afternoon. Monday featured the Youth Scavenger Hunt. Trophies were awarded to winners and runner ups in all events.
- Annual Camp Report was submitted to the Maryland Department of Health.
- Our Fall 2019 Activity Guide is available online and in Recreation Centers. Registration for fall activities continued on a space available basis. Our fall class programs begin next week.
- Youth Center Gym was closed this week for floor refinishing.
- Springhill Lake Recreation Center served as a shelter for families displaced by a fire in Franklin Park.
- Mom's Morning Out preschoolers visited their classroom in anticipation of the start of classes next week.
- Preparation of Maryland State Department of Education, Office of Child Care requirements for a Continuing License for "Mom's Morning Out" continued.
- Planning and preparation for Fall class programs continued.
- Inquiries for recreation center and park rental space increased after the Labor Day weekend as community members and groups began planning for the Fall, Winter and Spring seasons.
- Production schedule for Winter 2020 Activity Guide was sent to staff. Production tasks begin later this month.
- Fall Special Events planning continued as we prepare for several events in September and October.

#### **AQUATICS:**

- The Hot Tub closed for regular bi-weekly cleaning on Wednesday from 12:00pm to 8:00pm.
- Candidates for Customer Service Representative/Cashiers were interviewed Wednesday.
- Two people were hired for the Customer Service Representative/Cashier positions.
- Coordinator and lifeguard staff marched in the annual Labor Day Festival parade and won the award for "Most Humorous."
- First session of Fall Water Exercise Classes began on Tuesday.

## **COMMUNITY CENTER:**

- Staff provided facility logistical support for the Labor Day Festival.
- Two new Center Leaders were hired.
- The facility was open 9am-6pm on Labor Day.
- Supervisor attended a Local Host Committee meeting for the National Recreation and Park Association Annual Conference in Baltimore.
- Autobill was administered for renters/tenants September fees/rents.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 450 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 4 private rentals and 8 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Climate Action Network, Greenbelt Community Foundation, Greenbelt Station Master Association and Belle Point Home Owners Association.
- The following City groups were provided space: Arts Advisory Board, Public Safety Advisory Committee, City Council, Advisory Planning Board and Economic Development Coordinator.

## **ARTS:**

- Participated in the Recreation event at Greenbelt Station last week, and in Community Information Day during the Labor Day Festival.
- Registration and preparations are underway for the start of fall classes next week.
- Jurying for the Festival of Lights Art and Craft Fair is ongoing. Applications are due September 27.
- Currently on view at the Greenbelt Community Center Art Gallery: Co:Structure - Paintings by Bobby Coleman and Interactive Sculpture by Kathy Guo. This show will continue through October 25 with a reception at the October 6 Artful Afternoon. On view at the Greenbelt City Council Chambers: Greenbelt Celebrates Arts Educators, through September 26.

## **THERAPEUTIC RECREATION:**

- Senior Nutrition served 63 hot meals September 4 through September 6.
- Check out the new display in the Greenbelt Community Center sponsored by Therapeutic Recreation - "The Wheel of Diversity."
- Supervisor continued to assist in the Senior Nutrition Program.
- Plans continue for Active Aging Week.
- SCAC Annual Open Forum scheduled for Sat, 9/21- all are welcome.

## **PARK RANGERS:**

- Low activity in parks due to festival.
- Assisted festival goers as necessary.
- Cleaned up the remains of booze bonfire at Northway and extinguished smoldering coal/logs.
- Generally community happy with successful event.