

CALENDAR

< PREVIOUS MONTH

DECEMBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25	26	27	28	29	30
1	2 7:20 PM <u>Advisory Board Interview (MB)</u> 8:00 PM <u>Work Session - NRP Multifamily Development Proposal-Capital Office Park (Detailed Site Plan) (MB)</u>	3 6:00 PM <u>Bureau of Engraving and Printing Public Scoping Meeting</u> 7:00 PM <u>Public Safety Advisory Committee-This meeting has been cancelled.</u> 7:00 PM <u>Advisory Committee on Education</u>	4 7:30 AM <u>Greenbelt Business Coffee</u> 7:00 PM <u>Work Session - Franklin Park (stakeholder) (Leasing Office)</u> 7:30 PM <u>Advisory Planning Board</u>	5	6 7:00 PM <u>Community Tree Lighting with Santa</u> 7:00 PM <u>Deco the Halls at the Greenbelt Museum</u>	7 10:00 AM <u>Festival of Lights Juried Art and Craft Fair</u>
8	9 6:30 PM <u>Youth Advisory Committee</u> 8:00 PM <u>Regular Meeting (MB)</u>	10 7:00 PM <u>Advisory Committee on Trees</u> 8:00 PM <u>Special Meeting / Closed Session - Collective Bargaining</u>	11 8:00 PM <u>Work Session - Greenbelt Station (stakeholder) (SHL)</u>	12 7:00 PM <u>Hanover Parkway Bikeway Alternatives Community Meeting</u> 7:00 PM <u>Meeting with Maglev</u> 7:30 PM <u>Community Relations Advisory Board (CRAB)</u>	13	14 12:00 PM <u>Dealing with Loss of a Loved One During the Holidays</u> 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u>
15 11:00 AM <u>The New Deal Nut: A Greenbelt Nutcracker</u> 2:00 PM <u>Art Shares</u> 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u>	16 <u>Closed Session - Personnel Matters</u> 8:00 PM <u>Work Session - Jane Realty Apartments (MB)</u>	17 7:00 PM <u>M-NCPPC NCO Zone Community Meeting</u>	18 7:30 PM <u>Park and Recreation Advisory Board-THIS MEETING HAS BEEN CANCELLED</u> 8:00 PM <u>Fall Legislative Dinner (Crowne Plaza)</u>	19	20	21
22	23 <u>No Meeting</u>	24	25 <u>No Meeting - Christmas</u>	26	27	28
29	30 <u>No Meeting</u>	31	1	2	3	4

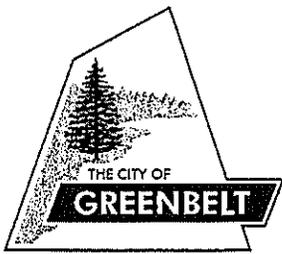
CALENDAR

< PREVIOUS MONTH

JANUARY 2020

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 <u>No Meeting - New Year's Day</u>	2 1:30 PM <u>FREE Produce Distribution</u>	3	4
5	6 8:00 PM <u>Work Session - Roosevelt Center Merchants, (MB)</u>	7 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Arts Advisory Board</u>	8 8:30 PM <u>Work Session - Beltway Plaza Redevelopment - Preliminary Plan of Subdivision, (CC)</u>	9	10	11
12	13 6:30 PM <u>Youth Advisory Committee</u> 7:20 PM <u>Advisory Board Interview, (MB)</u> 8:00 PM <u>Regular Meeting, (MB)</u>	14 7:20 PM <u>Advisory Board Interview, (MB)</u>	15 7:20 PM <u>Advisory Board Interview, (MB)</u> 7:30 PM <u>Advisory Planning Board</u> 7:30 PM <u>Park and Recreation Advisory Board</u> 8:00 PM <u>Work Session - National Park Service Greenbelt Park</u>	16 7:20 PM <u>Advisory Board Interview, (MB)</u>	17 7:20 PM <u>Advisory Board Interview, (MB)</u>	18 7:20 PM <u>Advisory Board Interview, (MB)</u>
19	20 <u>No Meeting - Martin Luther King Jr. Day</u>	21 7:00 PM <u>Advisory Committee on Trees Meeting</u>	22 8:00 PM <u>Work Session - WMATA, (CC)</u>	23 7:00 PM <u>Forest Preserve Advisory Board</u>	24 6:00 PM <u>Youth Advisory Committee Meeting and "Meet and Greet"</u>	25
26	27 7:00 PM <u>Art Exhibit Reception</u> 8:00 PM <u>Regular Meeting, (MB)</u>	28 3:30 PM <u>Senior Citizens Advisory Committee Meeting</u> 7:00 PM <u>Advisory Committee on Education Annual Principals Meeting</u> 7:30 PM <u>Green ACES Meeting</u>	29 8:00 PM <u>Work Session - City Manager Update, (CC)</u>	30	31	1



## City Manager's Report Week Ending December 20, 2019

1. Attached is a letter prepared by the City Treasurer regarding the tax differential application.
2. Included in Council's packet is a congratulatory letter for Cindy Comproni for Council's review. Please let Shaniya or Anne Marie know if there are any edits.
3. Attached please find a list of potential dates for next year's Business Coffee. Please let Shaniya Lashley Mullen know if these dates are acceptable.
4. Several firms participated in a meeting to learn about the RFQ for architectural services. A brief tour of facilities was provided to help determine if they are interested in responding. Attached is a copy of the RFQ. A link to the RFQ and supporting materials is on the City website. It has also been posted to the State website.
5. Met with Ms. Terri Hruby, Planning Director, Ms. Judith Howerton, Community Planner, and a representative of Neighborhood Design Center to finalize a community visioning proposal. The proposal will be forwarded to Council. The aim is a series of topic based discussions that address subjects of interest to residents, current City plans, and ways to become involved in the community. Events will be at times and places that are convenient to residents, include the business community, and make effort to empower our diverse community participate and share their vision on Greenbelt's future. The City should be able to continue and build on these types of activities during the Census campaign and for many years to come.
6. Participated in a conference call with Dale Worley, Information Technology Director, Ms. Laura Allen, upcoming City Treasurer, and ESRI representatives. The discussion was a follow-up to ESRI's recent presentation and department interviews to better use technology to support data use in decisionmaking and helping the public access information. Several interesting concepts beyond what is typically considered about GIS or "maps" were recommended and will be evaluated for value and service impact. For example, real-time traffic reporting alerts, business assistance, and other ways to improve internal operations and customer service.
7. Congratulations to Debbie Colter on her upcoming retirement. Thank you for many years of service to Greenbelt and recreation!
8. Met with and/or corresponded with staff and City Solicitor regarding personnel, legal, and operational matters.
9. Was asked to help provide information on homelessness services to a group representing local congregations. Given the County's prime role in this, I sought speakers to talk about their work. Thank you to representatives of the County Social Services and Fire Departments for participation. County staff answered questions, helped identify what local residents and groups can do to support the County. This included donations to the Department of Social Services labeled, "Homeless", or volunteering to help count the homeless during the upcoming Census. This builds on the effort to partner to encourage residents to participate in Census 2020 and be counted. According to the Fire Department Mobile

Integrated Health Unit's case worker, an over \$18,000 in Federal funds is lost when a person is not counted- about \$37,000 is lost when an incarcerated person is not counted.

10. Assistant City Manager

- a. Coordinated the City's Fall Legislative Dinner
- b. Assisted with City Clerk matters including Cemetery inquiries and a trip to the County Board of Elections.
- c. Reviewed CDBG paperwork for PY 45 R.
- d. Posted and RFQ to the State's new Emaryland Marketplace Advantage (EMMA) procurement system.

11. City Treasurer

- a. Response to Prince George's County tax differential decision has been prepared and is ready for the Mayor's review and signature.
- b. On boarded City Treasurer Designate Laura Allen.
- c. Initiated FY 2021 Budget preparation process: distributed Department worksheets, released proposed calendar and started scheduling meetings with Departments.

12. Information Technology

- a. Participate in a con call review of ESRI's roadmap proposal for GIS
- b. Work with Motorola to install CAD client software for testing
- c. Verizon converted our POTS lines at the CC to FIOS
- d. Worked with Verizon to troubleshoot connection issues for GATE and Daycare circuits

13. Economic Development

a. Business & Community Engagement

- Real estate consulting
- Fitness studio in Capital Office Park
- Merchants association monthly meeting

b. Economic Development Admin

- Working with staff to coordinate on initiatives that span across the community.
- Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

# City of Greenbelt, Maryland

## Memorandum

**To:** Nicole C. Ard, City Manager  
**From:** Laura Allen, City Treasurer Designate   
**Date:** December 20, 2019  
**Subject:** November 2019 Financial Report

### Revenues

Revenues are 72.7% of the adopted budget compared to 76.5% a year ago, and 72.6% in the five-year historical comparison. Net real estate revenue is currently \$493,000 higher than the FY 2020 Adopted Budget amount of \$18,552,900. This is due to lower than expected real estate abatements through the first five months of the fiscal year.

The City received the first of five estimated income tax payments from the State for FY 2020 totaling \$1,012,677 or 32.7% of the adopted budget. Historically, the November income tax payment has been approximately 26% of the budgeted amount. Staff will monitor upcoming payments closely as we develop the FY 2020 estimate and FY 2021 proposed budget for income tax revenue.

Compared to November 2018, Recreation revenue is approximately \$65,000 higher due to increases in Camp Pine Tree and the Circus Camp. The Aquatic & Fitness Center revenue is \$31,000 lower during this same time period due to decreases in daily admissions and passes.

FY 2020 is shaping up to be consistent with budgeted expectations. The first comprehensive revenue estimates will be finalized in March as part of the FY 2021 Proposed Budget.

### Expenditures

Total operating expenditures are 37.5% of the adopted budget compared to 39% in FY 2019, and 39.7% for the most recent five-year period. The largest part of the operating number is salaries and benefits. This category is 37.6% of the adopted budget and in line with the 39.3% historical mark for November.

Motor vehicle maintenance is in line with expectations compared to prior fiscal years. While vehicle maintenance is not cyclical year over year, cost avoidance early in the fiscal year allows for greater preventive maintenance later in the year which can reduce future maintenance costs and lengthen the useful life of vehicles.

At this time, expenditures are in line with staff expectations for FY 2020.

Cc: City Treasurer Jeff Williams

**City of Greenbelt**  
**Expenditures - FY 2020 vs. Historical**  
**November**

	Department	FY 2020 Budget	Nov-19	% of FY 2020 Budget	FY 2019	Historical %
100	<b>General Government</b>					
	Salary/Benefits	\$2,815,200	\$1,082,738	38.46%	39.55%	38.68%
	Operating Expense	896,200	376,867	42.05%	39.42%	42.19%
	Capital Outlay	10,000	0	0.00%	0.00%	46.71%
	<b>Total General Gov't</b>	<b>3,721,400</b>	<b>1,459,605</b>	<b>39.22%</b>	<b>39.36%</b>	<b>39.59%</b>
200	<b>Planning/Comm. Dev.</b>					
	Salary/Benefits	887,800	279,333	31.46%	38.80%	38.32%
	Operating Expense	155,100	26,507	17.09%	26.21%	13.05%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Plan. &amp; C. D.</b>	<b>1,042,900</b>	<b>305,840</b>	<b>29.33%</b>	<b>35.62%</b>	<b>32.11%</b>
300	<b>Public Safety</b>					
	Salary/Benefits	9,466,600	3,231,050	34.13%	37.57%	37.25%
	Operating Expense	1,618,700	665,690	41.12%	40.02%	43.04%
	Capital Outlay	468,800	0	0.00%	3.89%	10.21%
	<b>Total Public Safety</b>	<b>11,554,100</b>	<b>3,896,740</b>	<b>33.73%</b>	<b>36.14%</b>	<b>36.93%</b>
410	<b>Public Works</b>					
	Salary/Benefits	2,372,300	932,748	39.32%	39.34%	37.40%
	Operating Expense	660,700	237,144	35.89%	37.74%	36.78%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total</b>	<b>3,033,000</b>	<b>1,169,892</b>	<b>38.57%</b>	<b>39.00%</b>	<b>37.24%</b>
450	<b>Waste Collection</b>					
	Salary/Benefits	604,000	212,705	35.22%	41.24%	39.68%
	Operating Expense	205,800	56,021	27.22%	35.93%	33.72%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total</b>	<b>809,800</b>	<b>268,726</b>	<b>33.18%</b>	<b>39.87%</b>	<b>38.10%</b>
	<b>Total Public Works</b>	<b>3,842,800</b>	<b>1,438,618</b>	<b>37.44%</b>	<b>39.19%</b>	<b>37.43%</b>
500	<b>Greenbelt Cares</b>					
	Salary/Benefits	1,147,800	452,368	39.41%	41.14%	39.07%
	Operating Expense	52,400	54,934	104.84%	22.46%	31.67%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Greenbelt Cares</b>	<b>1,200,200</b>	<b>\$507,302</b>	<b>42.27%</b>	<b>39.74%</b>	<b>38.36%</b>
600	<b>Recreation</b>					
	Salary/Benefits	2,910,300	1,317,731	45.28%	47.73%	45.65%
	Operating Expense	701,800	323,450	46.09%	44.17%	45.82%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total</b>	<b>\$3,612,100</b>	<b>1,641,181</b>	<b>45.44%</b>	<b>47.01%</b>	<b>45.69%</b>

**City of Greenbelt**  
**Expenditures - FY 2020 vs. Historical**  
**November**

	Department	FY 2020 Budget	Nov-19	% of FY 2020 Budget	FY 2019	Historical %
650	<b>Aquatic &amp; Fitness</b>					
	Salary/Benefits	\$927,100	\$381,085	41.11%	44.24%	43.75%
	Operating Expense	362,700	150,466	41.48%	38.81%	39.32%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total</b>	<b>1,289,800</b>	<b>531,551</b>	<b>41.21%</b>	<b>42.67%</b>	<b>42.29%</b>
	<b>Total Recreation</b>	<b>4,901,900</b>	<b>2,172,732</b>	<b>44.32%</b>	<b>45.86%</b>	<b>44.81%</b>
700	<b>Parks</b>					
	Salary/Benefits	1,005,800	425,142	42.27%	43.90%	42.48%
	Operating Expense	226,700	90,348	39.85%	30.44%	32.68%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Parks</b>	<b>1,232,500</b>	<b>515,490</b>	<b>41.82%</b>	<b>41.17%</b>	<b>40.58%</b>
900	<b>Miscellaneous</b>					
	Salary/Benefits	226,200	99,782	44.11%	43.51%	40.50%
	Operating Expense	148,500	40,178	27.06%	24.31%	16.92%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	<b>Total Miscellaneous</b>	<b>374,700</b>	<b>139,960</b>	<b>37.35%</b>	<b>37.01%</b>	<b>32.61%</b>
<b>Operating Expenditures</b>						
	Salary/Benefits	\$22,363,100	\$8,414,682	37.63%	40.35%	39.27%
	Operating Expense	5,028,600	2,021,605	40.20%	38.19%	39.23%
	Capital Outlay	478,800	0	0.00%	3.80%	10.54%
	<b>Total Operating Exp.</b>	<b>\$27,870,500</b>	<b>\$10,436,287</b>	<b>37.45%</b>	<b>39.13%</b>	<b>38.72%</b>
990	<b>Reserves</b>					
	Non-Departmental	225,600	128,952	57.16%	30.03%	46.67%
	Workers' Compensation	541,000	589,762	109.01%	99.98%	102.53%
	Interfund Transfers	2,472,000	0	0.00%	0.00%	0.00%
	<b>Total Reserves</b>	<b>3,238,600</b>	<b>718,714</b>	<b>22.19%</b>	<b>13.90%</b>	<b>26.76%</b>
	<b>Total General Fund</b>	<b>\$31,109,100</b>	<b>\$11,155,001</b>	<b>35.86%</b>	<b>35.66%</b>	<b>37.56%</b>

**City of Greenbelt**  
**Revenues - FY 2020 vs. Historical**  
**November**

Number	Description	FY 2020 Budget	Nov-19	% of FY 2020 Budget	FY 2019	Historical %
<b>Taxes</b>						
411100	Real Estate	\$19,117,300	\$19,203,737	100.45%	99.08%	99.48%
411210	Real Estate Abatements	(397,900)	(13,370)	3.36%	-3.98%	18.05%
411220	Homestead Credit	(126,500)	(120,093)	94.94%	100.00%	99.65%
411230	Homeowner's Credit	(40,000)	(24,406)	61.02%	42.92%	44.47%
<b>Personal Property</b>						
412100	Local	16,000	8,601	53.76%	71.49%	57.53%
412110	Utility	320,000	46,772	14.62%	95.19%	63.67%
412120	Corporate	1,500,000	393,836	26.26%	47.94%	54.27%
412140	Local - Prior Years	0	0	0.00%	0.00%	46.61%
412160	Corporate - Prior Years	20,000	20,187	100.94%	5.67%	41.14%
412200	Abatements	(80,000)	(7,573)	9.47%	22.97%	27.13%
<b>Other Taxes</b>						
421100	Income	3,100,000	1,012,677	32.67%	26.67%	26.33%
421200	Admissions	160,000	72,293	45.18%	7.30%	23.60%
421300	Hotel/Motel	1,025,000	0	0.00%	27.81%	25.52%
422100	Highway	550,400	64,067	11.64%	77.52%	75.30%
<b>Licenses</b>						
431000	Permits	975,300	285,088	29.23%	24.18%	22.89%
433400	Cable	390,000	97,311	24.95%	25.45%	24.33%
<b>Grants - State</b>						
442101	Police	450,000	111,477	24.77%	25.22%	24.95%
442102	Youth Service	65,000	10,955	16.85%	0.00%	0.00%
<b>Grants - County</b>						
443106	Landfill	57,700	14,413	24.98%	25.00%	20.83%
443102	Youth Service	30,000	5,800	19.33%	16.67%	2.78%
443128	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource	80,000	0	0.00%	0.00%	0.00%
<b>Other</b>						
451000	Refuse/Recycling	686,200	171,064	24.93%	24.92%	24.88%
452000	Recreation	797,900	386,855	48.48%	0.00%	51.03%
453000	Fitness Center	586,000	239,519	40.87%	0.00%	51.54%
454000	Community Center	190,900	68,381	35.82%	0.00%	39.27%
460100	Fines/Foreitures	102,000	40,426	39.63%	36.57%	40.18%
460200	Red Light Cameras	110,000	262,458	238.60%	35.15%	44.07%
460300	Speed Cameras	440,000	133,896	30.43%	40.05%	37.84%
470000	Interest	200,000	28,244	14.12%	24.07%	22.38%
480400	Partnerships	154,600	36,090	23.34%	0.00%	18.06%
	Miscellaneous	459,700	121,476	26.43%	22.76%	21.51%
	<b>Total</b>	<b>\$31,173,600</b>	<b>\$22,670,181</b>	<b>72.72%</b>	<b>76.48%</b>	<b>72.64%</b>

## Nicole Ard

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**From:** Charise Liggins  
**Sent:** Friday, December 20, 2019 12:44 PM  
**To:** Nicole Ard  
**Subject:** Proposed 2020 Business Coffee Dates

Nicole,

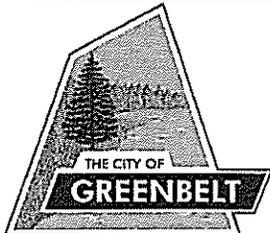
Here are the proposed business coffee dates for 2020:

Wednesday, February 26<sup>th</sup>, 2020  
Wednesday, May 20<sup>th</sup>, 2020  
Wednesday, August 19<sup>th</sup>, 2020  
Wednesday, November 18<sup>th</sup>, 2020

Thank you.

Charise

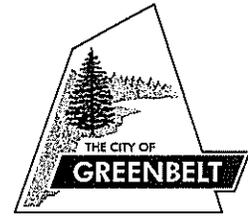
Charise Liggins  
Economic Development Coordinator  
15 Crescent Road  
Greenbelt, MD 20770  
P: 240.542.2044  
C: 202.891.8071  
E: [cliggins@greenbeltmd.gov](mailto:cliggins@greenbeltmd.gov)



# WEEKLY REPORT

## Planning and Community Development

The Week Ending: Friday, December 20, 2019



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

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**Commercial Properties:** 7525 Greenway Center Drive, and one suite in the Greenbelt Professional Center were annually inspected; and  
6301 Ivy Lane was re-inspected;

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**Apartments:** Verde 2 and Verde 3 apartments were annually inspected;

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**Rental Property:** Three rentals were annually inspected; and  
Three rentals were re-inspected;

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**Complaints:** Two complaints were logged this week from Franklin Park regarding no heat and washing machine not functioning as intended; and  
Four prior complaints were re-inspected;

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**Permits:** Twenty six permits has been suspended for failure to get a City of Greenbelt Permit - warning notices were mailed; and  
Four permits were approved and issued;

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**Burglar Alarms:** Thirty seven false alarm warning letters were mailed - eighteen to businesses and nineteen to residents; and  
One false alarm invoice was mailed to a business who exceeded their three free false alarms;

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**Meetings: Conference Call With:**

M-NCPPC on wood land mitigation site for the proposed NRP Greenbelt Metro DSP; and

NRP Greenbelt Metro Multifamily Development Project and City Arts Coordinator on Public Art;

**Staff Attended:**

Greenbelt Lake Dam project meeting to review potential Change Orders;

M-NCPPC's Community meeting on NCO Zone;

Roosevelt Center Merchants Association meeting;

Meeting with M-NCPPC staff, NRP/Greenbelt Metro project representatives, General Services Administration staff and Greenbelt Federal Courthouse staff to discuss proposed NRP/Greenbelt Metro project;

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*Senior Staff meeting; and  
Neighborhood Design Center (NDC) meeting on visioning  
proposal;*

***Staff Met With:***

*Community Planners to review various projects;  
Representatives from Beltway Plaza; and  
Code Inspector*

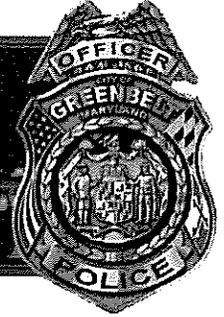
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***Planning Projects:*** *Reviewed submittals for Greenbelt Lake Dam project;  
Processed invoices for payment;  
Prepared employee annual evaluation;  
Reviewed plans for sediment and erosion control permit for  
Clean Water Partnership project at Greenbelt Elementary  
School;  
Reviewed revised plans for the redevelopment of Beltway  
Plaza;  
Reviewed speed sentry data;  
Research on woodland mitigation site for NRP Greenbelt Metro  
Detailed Site Plan;  
Reviewing Buddy Attick Parking Lot Project preparing for BID;  
Reviewing proposed visioning discussion; and  
Reviewing Cherrywood Lane Phase I and II in preparation for  
kickoff meeting for Phase II;*

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***Training:*** *Prince George's Emergency Management training;*

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## CRIME REPORT TALLY SHEET

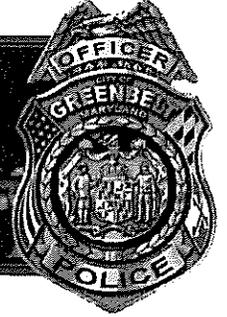
WEEK OF DECEMBER 18, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (In one suspect known to victim)	2	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	1
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Unattended Death	
Assault (One domestic-related)	3	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	3
Theft	9	Notification for other agency	
Vandalism	1	Threats (Phone)	1
Child Abuse	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	8
Credit Card Offense		Attempt Theft From Vehicles	2
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles (One domestic related)	2
Suspicious Person		Accidents	8



# *GREENBELT POLICE DEPARTMENT*



## *Animal Control Activity*

The Greenbelt Animal Control will not be in service from December 24<sup>th</sup>-29<sup>th</sup>. The Animal Shelter will also be closed during this period of time.

The Animal Shelter was clear for two days. This is the first time in years that all animals were adopted.

One deceased deer was removed with assistance from Public Works.

One adult cat was found as a stray and now available for adoption.

The dog park is being monitored more frequently and permits are being enforced.

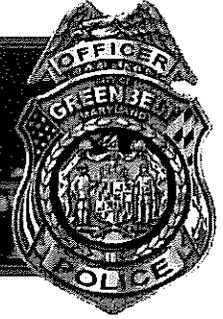
Four kittens were adopted into new homes.

One stray dog was impounded by the Police Department and Animal Control reunited dog with owners.

Current Residents in Animal Shelter: one adult cat and one Kitten in foster care



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



# CRIME REPORT

DECEMBER 18, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call 1-866-411-TIPS to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

## CENTER CITY

12/17 12:25 A.M.	6400 block Capitol Drive. Assault. The victim, a server at Friday's Restaurant, advised that he was punched by a subject after he asked a group of patrons to lower their voices. The suspect then fled the scene. The victim was not injured. The suspect is described as a black male with hair in dreadlocks, wearing a grey hooded sweatshirt, further.
12/17 2:24 P.M.	6900 block Lady Anne Court. Vandalism. Unknown person(s) used a marker to put graffiti on a mailbox.

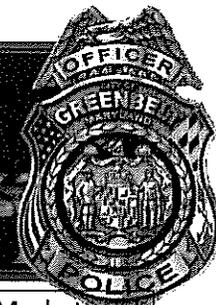
## FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

12/14 3:55 A.M.	6200 block Springhill Court. Theft. The victim, a taxi driver, advised that he picked up the suspect in Washington, D.C. and gave her a ride to the 6200 block of Springhill Court. The suspect then exited the cab without paying the fare and fled the scene. The suspect is described as a black female, no further.
12/13 6:11 P.M.	5200 block Stream Bank Lane. Theft. A parcel package was taken from the front stoop of a residence. Surveillance cameras showed a light colored SUV pull up in front of the residence and a subject exit the vehicle, then take the package and flee the scene. The suspect is described as a black male wearing a black jacket with a fur hood, a dark grey sweatshirt, grey sweatpants and red and white shoes.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT

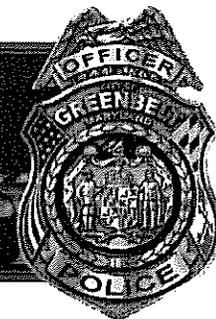


12/14 12:29 A.M.	9200 block Springhill Lane. Theft. A subject entered the Springhill Lake Mini Market and removed a container of lottery tickets then fled the scene on foot. The suspect is described as a black male, 5'8", 150 pounds, with black hair and brown eyes, wearing a black hooded sweatshirt, black pants and a ball cap.
12/14 2:49 P.M.	5900 block Cherrywood Terrace. Assault. The victim advised that he was walking to a residence when he was approached by as many as five suspects. The suspects then began to punch and kick the victim several times and then hit him with a tree branch. The victim was able to run from the scene and contact police. The victim was transported to the University of Maryland Prince George's Hospital Center for treatment of minor injuries. The suspects are described as five black males, wearing all black clothing, with one displaying a handgun in his waistband and another armed with what appeared to be a hatchet.
12/15 3:11 A.M.	Area of Greenbelt Road and Edmonston Road. Handgun arrest. Charles Robert Collier, 48, of Temple Hills, MD was arrested and charged with Possession of a Handgun, Transporting a Handgun in a Vehicle, Possession of a Handgun after Having Been Convicted of Possession with Intent to Distribute, Driving While Impaired and other charges after being stopped for a traffic violation. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
12/15 4:15 P.M.	9100 block Edmonston Road. Reckless endangerment. A witness advised that she observed a vehicle in front of her stop in the roadway and the unknown passenger fired several shots from a handgun into the air and in the general direction of nearby apartment buildings. The vehicle then fled the area. The occupants of the suspect vehicle are described as two black males, no further. The suspect vehicle is described as a maroon 4-door, no further.
12/16 11:25 A.M.	6100 block Breezewood Court. Theft. A parcel package was taken from the front stoop of a residence.
12/16 8:10 P.M.	6200 block Springhill Court. Theft. The victim stated that on December 12 <sup>th</sup> a parcel package was taken from the front stoop of a residence.
12/17 6:45 P.M.	9100 block Springhill Lane. Vandalism. Unknown person(s) spray painted graffiti on a glass window of a residence.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

12/12 12:45 P.M.	7600 block Hanover Parkway. Assault arrest. A 16 year old Greenbelt youth was arrested for Second Degree Assault after he allegedly punched the victim several times during a verbal altercation at Eleanor Roosevelt Senior High School. The suspect refused treatment for minor injuries suffered during the altercation. The victim was not injured. The suspect was released to a parent pending action by the School Board and the Juvenile Justice System.
12/13 8:30 P.M.	7500 block Greenbelt Road. Theft. Unknown person(s) took a pair of unattended headphones from a counter at the Casual Male XL store.
12/16 6:45 A.M.	The victim, an adult female, advised that she was standing at the bus stop in the 6900 block of Hanover Parkway when the suspect, described as an unknown male, dressed in all black, no further, grabbed her from behind and dragged her into the wooded area behind the bus stop. The suspect removed her shoes, laid on top of her and attempted to unzip her one piece outfit. The victim was able to use her pepper spray on the suspect, at which point he fled the area in an unknown direction.

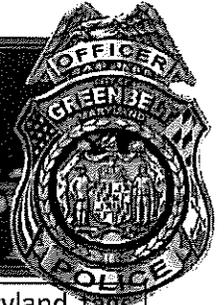
### Automotive Crime - City Wide

12/11	6000 block Greenbelt Road. A purse was taken from a possibly unlocked vehicle.
12/12	8000 block Mandan Road. Stolen vehicle. A 1998 Ford Club Wagon E150 van, Maryland tags 9DG4522.
12/13	7800 block Mandan Road. Theft from vehicle. Unknown person(s) broke the front passenger window and took money.
12/14	6300 block Golden Triangle Drive. Theft from vehicle. Unknown person(s) removed four tires and rims from a vehicle.
12/14	9200 block Edmonston Road. Theft from auto. Two cell phones were taken from an unsecured vehicle.
12/14	9100 block Springhill Lane. Attempt theft from auto. Unknown person(s) rifled through a vehicle. Nothing appeared to have been taken.
12/16	9100 block Springhill Lane. Stolen auto. A 2005 Ford Focus 4-door. The vehicle was recovered by Prince George's County Police Department prior to it having been reported stolen in the area of Sunnyside Road and Tucker Street in Beltsville, MD. It had been abandoned after being involved in an accident.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

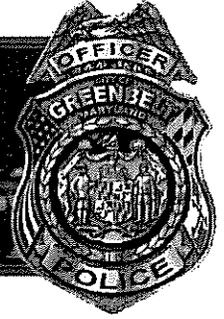
# GREENBELT POLICE DEPARTMENT



12/16	400 block Ridge Road. Stolen auto. A grey 2015 Honda Accord 4-door, Maryland tags 9CB4248.
12/17	7800 block Mandan Road. Theft from auto. A rear tag, Maryland 58705CD, was taken from a vehicle.
12/17	9000 block Breezewood Terrace. Theft from auto. A catalytic converter was taken from the undercarriage of a vehicle.
12/18	7800 block Hanover Parkway. Theft from auto. Unknown person(s) broke out the rear passenger window and removed a purse. A credit card in the purse was later used to make an unauthorized purchase.
12/18	7200 block Hanover Parkway. Theft from auto. Unknown person(s) broke out the driver's window of a vehicle and removed a purse.
12/18	7200 block Hanover Parkway. Theft from auto. Unknown person(s) broke out the driver's window of a vehicle and removed pair of sunglasses.
12/18	7200 block Hanover Parkway. Attempt theft from auto. Unknown person(s) broke out the rear driver's side window of a vehicle. It is unknown at this time if anything was taken.
12/18	Recovered stolen auto. A 2010 Cadillac DTS 4-door, reported stolen July 3 <sup>rd</sup> from the area of Ridge Road and Laurel Hill Road, was recovered this date by the Prince George's County Police Department in the area of Manheim Avenue and Carroll Avenue, Beltsville, MD. No arrests.
12/18	9000 block Breezewood Terrace. Vandalism to auto. Unknown person(s) used unknown means to break out the front passenger window of a vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



# WEEKLY ACTIVITY

Week Ending December 20, 2019

- Interviewed one applicant for a secondary position as a Range Officer.
- Scheduled three interviews for potential dispatch positions.
  - 1 applicant did not pass the oral board, 1 failed to appear, and 1 progressed to the background process.
- Hired one new Police Officer Candidate (starting 1/06/2020).
- Scheduled two Police Officer Candidates for psychological testing (both will be recommended).
- Worked with Hyattsville, Mount Rainier, Bladensburg, Riverdale, Laurel, University Park, Brentwood, Edmonston, Seat Pleasant and La Plata police departments on a multi-jurisdictional MOU agreement. The agreement was presented to Chief Bowers and the City Solicitor for input and feedback. A conference call was held to resolve any issues prior to submitting the document to City Management.
- Attended a PG County/Motorola CAD meeting that focused on implementation and jurisdictional mapping issues.
- Worked with IT on implementing the new CAD software on a computer for troubleshooting.
- Attended the annual Shop with a Cop event at Target Beltway Plaza.
- Had an introductory meeting with the newly hired City Treasurer.
- Conducted a walk-through with Jim Sterling and a group of architects to discuss plans for possible modifications to the police facility.



# *Department of Public Works*

## *Weekly Report for December 20, 2019*



### **ADMINISTRATION**

- Met with Pepco's new representative for the small business program.
- Sustainability Coordinator Robles, Assistant Director Kim and Director Sterling participated in a telecom regarding a solar standalone charging station we are proposing to purchase through the MEA grant program.
- Met with WSSC regarding the restoration of the standpipe project on Ridge Road and Lastner Lane.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains throughout Historic Greenbelt.
- Repaired potholes throughout Historic Greenbelt.
- Removed risers from Community Center.
- Installed salt spreaders on all trucks and inspected all plows on pick-up trucks.
- Worked on snow plows #400 & #159.

### **HORTICULTURE/PARKS**

- Serviced citizens' chipper requests.
- Continued curbside leaf pick-up in Woodland Hill and Greenbrook Village and Estates.
- Removed down tree from path between Ridge Road and Lakeside Drive
- Pruned low limbs at Mandan ball field.

### **REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL**

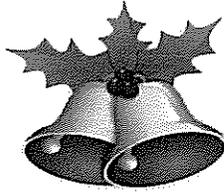
- Collected tons 25.23 of refuse tons 12.63 of recycling material.
- Performed daily SWPPP inspections.
- Attended conference call with EV ARC to discuss the MSEC FY20 grant.
- Finished the MEA grant and sent it in.
- Gave training for the Green Team Time Bank.

### **BUILDING MAINTENANCE**

- Continued relamping fitness wing at Greenbelt Aquatic and Fitness Center.
- Repaired sink faucet in men's locker room & restroom at Greenbelt Aquatic and Fitness Center.
- Repaired mini-lockers at Greenbelt Aquatic and Fitness Center.
- Installed chemical feeder & filter to new boilers at Police Station.

## **FLEET MAINTENANCE**

- Completed preventative maintenance on vehicle #154.
- Installed snow deflector on vehicle #159.
- Repaired leaking brake line on vehicle #717.
- Completed preventative maintenance, mounted and balanced 2 rear tires and replaced drive door panel on vehicle #843.
- Completed preventative maintenance and replaced rear bumper reflectors, the catalytic converter and the oxygen sensors on vehicle #850.
- Replaced the HVAC blend door and mode door actuators on vehicle #899.



# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending December 20, 2019**

#### **ADMINISTRATION:**

- Attended pre-submission meeting with senior staff and interested architectural service providers related to space needs assessment and planning project.
- Work on the FY 20/21 budget is underway.
- Met with City Manager to review various items.
- Attended department head meeting.

#### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Winter 2020 Activity Guide is now available on-line and printed guides are available in city buildings. Registration will continue on a space available basis until Winter classes begin on or after the week of January 2, 2020.
- Springhill Lake Recreation Center hosted a Story Explorers program for elementary school age students on Wednesday afternoon, in partnership with Greenbelt Library.
- The Winter Youth Musical Casting Rehearsal took place on Monday evening. Thirty-four enthusiastic teens auditioned for roles in the 2020 production.
- Two sold out performances of the dance program production of The New Deal Nut: A Greenbelt Nutcracker took place at the Community Center on Sunday at 11:00am & 3:00pm. Fifty-six dancers performed for a delighted standing room only audience.
- Greenbelt's Mamas & Papas hosted a holiday gathering at the Youth Center on Wednesday, December 18.
- Mom's Morning Out students celebrated the last day of the Fall semester with a Pajama Party on Friday. The Winter/Spring semester begins on January 6. Registration is ongoing.
- budget preparation continued this week.
- Planning and preparation of the 2020 Camp Guide continued this week in coordination with Bev Palau.
- Spring 2020 Activity Guide production continued this week and will continue until late January. Target date for print & on-line guide is February 14, 2020.

#### **AQUATICS:**

- GAFC Swim Instructor(s) provided ten private swim lessons
- Lifeguarding class was held on Sunday, December 15th from 9am - 4:30pm.

- Fall session 3 adult swim lessons, water exercise classes and senior swim ended this week
- Pre-evaluations for youth swim lessons were held on Saturday, December 14th from 10:30am to 12pm.
- Passholders and residents began registering for the winter session swim lessons and exercise classes on Monday, December 16th. Open registration for classes started on Wednesday, December 18th.
- A candidate for a swim instructor was interviewed on Friday, December 20th
- Heartline Fitness repaired a bicycle in the fitness wing and is now back in service
- The GAFC supervisor delivered the stuffed animals collected from the toy drive to the Greenbelt Police Department on Friday, December 20th. The remainder of the toy donations was taken to Children's Hospital.

### **Community Center:**

- Two tenants experienced phone/internet issues after Verizon techs transferred several City phone lines. It took several days for the issues to be resolved. Thanks to IT for assistance.
- The facility provided space for the Greenbelt Library for three Ready2Read Storytimes.
- Budget preparation continues.
- Supervisor continues to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 487 inquiries since April 2015. There are currently five food operations who received all permits and may rent the Kitchen.
- There were 7 facility reservations processed.
- There were 3 private rentals and 15 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt MakerSpace, Greenbelt Concert Band, GIVES, Girl Scout Daisy Troop 23023, Greenbrook Estates, Greenbelt Labor Day Committee, Vistas at Greenbelt Station
- The following City groups were provided space: Be Happy, Be Healthy Yoga and Line Dancing, PC&D