

SAMPLE Review Sheet for PROJECT Grant Applications

To be completed by Grant Review Panel members

Applicant Organization: _____

Panelist: _____

Evaluation criteria	Scoring range (points)	Panelist's score
MERIT OF PROPOSED PROJECT (up to 50 points)		
Benefit to the community (direct and indirect)	0-40	
Feasibility of this specific project: clarity of plan, resources in place (general capabilities are scored separately below)	0-10	
ORGANIZATIONAL CAPACITY (up to 50 points)		
Personnel: strength of leadership and volunteer core; resident involvement	0-20	
Programming history (comparable scope, planning, publicity, implementation)	0-15	
Financial history (profit/loss, match history, reserves)	0-15	
TOTAL SCORE		

Comments:

Concerns:
