

# **EXHIBIT B**



**GREENBELT POLICE  
DEPARTMENT**  
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**To:** Chief Richard Bowers

**From:** Captain Timothy White, MPO Sharnise Hawkins-Graham, PFC Carl Roberson, PFC Travis Wagner, and OFC Dylan Davis

**Date:** May 20, 2020

**Subject:** Patrol Schedule Workgroup Recommendation

After review of possible patrol schedules, it is the recommendation of the Patrol Schedule Workgroup to implement the below schedule for the uniformed patrol division:

- All officers will work 8.5 hour shifts; working four days on followed by two days off;
- Three squads, each staffed with six sworn employees (Sergeant, Corporal, and four officers) will rotate between dayshift (0700-1530) and evening shift (1500-2330);
- The forth squad will be assigned to permanent midnight shift (2230-0700). This squad will be staffed with nine sworn employees (Sergeant, two Corporals, and six officers). The two Corporal positions is to provide adequate supervision and allow supervisors take leave. As an alternative, this position could be assumed by a senior MPO who is authorized to act as a supervisor in the absence of the Sergeant or Corporal.
- The personnel needed to increase the midnight staffing to nine can be accomplished by assigning the K-9 officer positions to patrol squads.

Sample schedule as proposed:

		August 2, 2020 September 26, 2020																																																									
August		2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	September																											
Days/Week	Sun	M	T	W	Th	F	Sat	Sun	M	T	W	Th	F	Sat	Sun	M	T	W	Th	F	Sat	Sun	M	T	W	Th	F	Sat	Sun	M	T	W	Th	F	Sat	Sun	M	T	W	Th	F	Sat																	
0700-1500	3	3	3	2	2	2	1	1	1	1	3	3	3	3	2	2	2	2	1	1	1	1	3	3	3	3	2	2	2	2	2	1	1	1	1	3	3	3	3	2	2	2	1	1	1	3	3	3	2	2	2	1	1	1	3	3			
1500-2330	2	1	1	1	3	3	3	3	2	2	2	2	1	1	1	1	3	3	3	3	2	2	2	2	1	1	1	1	3	3	3	2	2	2	1	1	1	3	3	3	2	2	2	1	1	1	3	3	3	2	2	2	1	1	1	3	3		
2300-0730	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4						
OFF	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2	2	3	3	1	1	2			

The schedule workgroup believes that this is a beneficial alternative to the current patrol schedule. It provides appropriate staffing on the midnight shift, which allows officers to take leave and attend training. It also provides more stability in the rotation of shifts, which will improve the health and welfare of our officers. The workgroup will continue to evaluate schedule options, but believe that this is a desirable change that can be implemented easily upon agreement between the union and management.